

# HORSMONDEN PARISH COUNCIL

A PARISH COUNCIL MEETING WILL BE HELD IN THE VILLAGE HALL ON  
MONDAY 1<sup>ST</sup> FEBRUARY 2016 AT 7.30PM

## AGENDA

**Please note** that although members of the Public and press may not orally report or comment about a meeting as it takes place, they may a) film, photograph or make an audio recording of a meeting; b) use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or c) report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

All members of the council are respectfully requested to ensure that they are familiar with the details of each item listed on the agenda, prior to the meeting, by reading the relevant papers and emails or following the links provided.

**Declarations of Interest (in accordance with the Members' Code of Conduct):** If a Member has a prejudicial interest, this should be declared at the start of the meeting. Personal interests may be declared at this point or alternatively can be declared at the time when the specific item is being discussed, if a Member wishes to speak on an item in which s/he has a personal interest. Members in doubt about such a declaration are advised to contact the Monitoring Officer before the date of the meeting.

### 1. APOLOGIES FOR ABSENCE

### 2. PUBLIC SESSION (no decisions): *Members of the public have the right to speak for up to three minutes at the Chairpersons discretion on issues concerning the Parish providing the Clerk has prior notification.*

### 3. MINUTES OF PREVIOUS MEETING

Agree the minutes of the Parish Council meeting held on 11<sup>th</sup> January 2016

### 4. MATTERS ARISING (no decisions)

### 5. PLANNING

i) Current applications awaiting consideration by the council:

|                          |   |
|--------------------------|---|
| Planning Application No: | 16/500024/FULL  |
| Proposal:                | <a href="#">Replacement of four windows.</a>          |
| Location:                | Heath Court 5 The Heath Horsmonden Tonbridge TN12 8JE |

|                          |   |
|--------------------------|---|
| Planning Application No: | 16/500025/LBC   |
| Proposal:                | <a href="#">An application for Listed Building consent for the replacement of four windows.</a> |
| Location:                | Heath Court 5 The Heath Horsmonden Tonbridge TN12 8JE   |

|                          |  |
|--------------------------|--|
| Planning Application No: | TW/15/510638/FULL  |
| Proposal:                | Construction of a new operational base incorporating a helicopter landing pad, hangar, operational building, access road, parking and servicing areas, flood compensation works and landscaping. |
| Location:                | Old Hay Airfield Willow Lane Paddock Wood Tonbridge Kent   |

ii) Applications granted and refused.

iii) Other planning matters – discussion only (no decisions)

### 6. PARISH COUNCIL FINANCE

6.1 Agree parish council accounts to 31st January 2016 and settlement of invoices for this period.

Chair to reconcile accounts with bank statement to 10th January 2016.

6.2 Quotation for conservation area map

6.3 Quotations for two additional litter bins

6.4 Parish Council insurance .Quotation for revaluation of parish owned buildings for insurance purposes.

### 7. HIGHWAYS AND GROUNDS MAINTENANCE

7.1 Highways issues – footpaths, trees, roads, signs, verges, and markings

7.2 Street lighting

### 8. ADMINISTRATION

8.1 The Council's Risk Assessment 2016/17

8.2 Crosses on the green for Easter.

8.3 Request from Stay and Play to put shed for storage outside the village hall.

8.4 Village Celebration fund- legal fees- and constitution

8.5 Dealing with responses to emergency planning letter

8.6 William Lambert plaque – ideas on location

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**9. CORRESPONDENCE /CONSULTATIONS**

9.1 Flight paths /Gatwick /membership of HWCAAG

9.2 Libraries consultation- [www.kent.gov.uk/mobilelibraries](http://www.kent.gov.uk/mobilelibraries)  
By 4<sup>th</sup> March 2016

9.3 DCLG Consultation - National Planning Policy Consultation on proposed changes - deadline now 22<sup>nd</sup> February 2016  
<https://www.gov.uk/government/consultations/national-planning-policy-consultation-on-proposed-changes>

9.4 *Kent Minerals and Waste Local Plan (MWLP) 2013-30*. [http://consult.kent.gov.uk/portal/mwcs/mwlp-submission/kent\\_mwlp\\_dec\\_2015](http://consult.kent.gov.uk/portal/mwcs/mwlp-submission/kent_mwlp_dec_2015). by **Friday 4<sup>th</sup> March 2016**

**10. UPDATES (no decisions)**

10.1 Chairman's update

10.2 Meetings attended (updates and feedback from meetings attended and held by council members)



**Lucy Noakes**

Clerk to Horsmonden Parish Council, 01892 724989

25<sup>th</sup> January 2016

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND THE MEETING