

Cyngor Cymuned
Llanddowror & Llanmiloe
Community Council



NOTICE OF MEETING

To All Members of Llanddowror & Llanmiloe Community Council.

I hereby summon you to attend the meeting of the Council, starting at 7.00pm on Monday 18th May 2026, for the transaction of the business outlined in the two agendas below.

These meetings will be held in Llanddowror Meeting Room.

Vicky Mitchell – Clerk

Annual meeting agenda

1. Election and installation of new Chair then Vice-Chair for 2026-27. Declarations of office to be signed.
2. Apologies for absence
3. Declaration of any personal and prejudicial interests in the items listed below.
4. Address by outgoing Chair.
5. Review of annual accounts for 2025-26. Receive report of the Internal Auditor. Review the governance statements in the Annual Return – Chairman to sign the Annual Return if agreed by Council.
5. Review and re-adoption of the Code of Conduct, Standing Orders, Financial Regulations, Financial Risk Assessment and the other Policies that have been previously agreed by the Council: Welsh, Complaints, Reserves, Equal Opportunities, Dignity, Bullying and Harassment, Election and Co-option, Biodiversity. Changes have been made to only the Complaints Policy since the since last adoption.
6. Review existing Council decisions regarding allowances, amend if wished, and adopt for current and future years.
7. Review existing Council decisions regarding direct debits and other payments, amend if wished, and agree for the next year.
8. Review and agree dates for normal Council meetings for the coming year. *See list at the end of the agenda.* Meetings to be held, in Llanmiloe Resource Centre or Llanddowror Meeting room, using Zoom as required.
9. Review and if pleased to accept it, adopt the Annual Report of the Council for 2025-26.

Agenda for normal May meeting

1. **Apologies** for absence.
2. **Declaration** of personal and prejudicial interests.

3. Questions from members of the public regarding items on the agenda.

4. County Councillor's report

5. Adoption of previous minutes of meeting held on 13th April 2026.

6. Clerk's report.

7. Matters ongoing from previous minutes requiring discussions or decisions, not covered above:
a.

8. New business.

- a. Consider funding Clerk's SLCC membership pro rata.
- b. Llanddowror – acquisition of church field – discuss and agree what involvement LLCC to have supporting this if it goes ahead.

9. Financial Report

- a. Current financial situation: Financial report provided for Councillors.
- b. Income received: £6662.34 – precept first tranche; £803.17 VAT reclaimed from 2025-26.
- c. Invoices to pay:
 - Clerk monthly salary and expenses – May.
 - HMRC monthly payments – May.
 - Dwr Cymru - £13.50 (direct debit) for May.
 - British Gas Lite – electricity - £36.14 (direct debit) for April
 - BLC – toilet cleaning May - £64.00
 - CCC – streetlights 2025-26 - £2503.29
 - ICO annual fee - £47.00
 - SLCC pro rata membership for 2026-27 - £96.04

10. Significant correspondence.

- One Voice Wales training opportunities.

Any other correspondence received prior to meeting but after the date of publication of this agenda will be brought to the attention of the meeting for consideration.

11. Planning matters.

PL/10562. Proposed demolition of existing front porch with new single storey front extension to provide new living room accommodation with alteration to existing driveway - 68 Llanmiloe Estate, Llanmiloe. SA33 4UE. **Householder granted permission 20-04-26.**

Any planning received prior to meeting but after the date of publication of this agenda will be brought to the attention of the meeting for consideration.

12. Councillors' reports for information or items for next meeting.

13. Date of next meeting – 9th June 2025.

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### **Meeting dates for 2026-2027:**

|                                 |             |                                |           |
|---------------------------------|-------------|--------------------------------|-----------|
| 18 <sup>th</sup> May 2026       | Llanddowror | 8 <sup>th</sup> June 2026      | Llanmiloe |
| 14 <sup>th</sup> September 2026 | Llanddowror | 12 <sup>th</sup> October 2026  | Llanmiloe |
| 9 <sup>th</sup> November 2026   | Llanddowror | 14 <sup>th</sup> December 2026 | Llanmiloe |
| 11 <sup>th</sup> January 2027   | Llanddowror | 8 <sup>th</sup> February 2027  | Llanmiloe |
| 8 <sup>th</sup> March 2027      | Llanddowror | 12 <sup>th</sup> April 2027    | Llanmiloe |
| 10 <sup>th</sup> May 2027       | Llanddowror | 14 <sup>th</sup> June 2027     | Llanmiloe |
| 13 <sup>th</sup> September 2027 | Llanddowror | 11 <sup>th</sup> October 2027  | Llanmiloe |
| 8 <sup>th</sup> November 2027   | Llanddowror | 13 <sup>th</sup> December 2027 | Llanmiloe |

Meetings to be either in Llanmiloe Resource Centre, with hybrid access via Zoom provided as required, or in Llanddowror Meeting Room, or fully via Zoom.