

**Bramshaw Parish Council**

**New Forest Hampshire**

Parish Clerk

07798 698199

bramshawclerk@gmail.com

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Dear Councillor,

You are hereby summoned to attend the next meeting of

**Bramshaw Parish Council**

on

**Tuesday 26 June 2018**

to be held in

**the Community Room of Bramshaw Village Hall**

at

**7:30pm**

The public and press are welcome to attend

**AGENDA**

**OPEN FORUM**

1. Apologies for Absence: Melanie Camilleri (Clerk)
2. Declarations
3. Acceptance of Chair and Voice-chair – signed forms to be collected
4. Declaration of Interests
5. Consider approval of Minutes of the Parish Council meeting held on Tuesday 22 May 2018.
6. Matters Arising from minutes
7. NFDC update: **Cllr Andrews**
8. Planning: **Led by DJ**

18/00386: Rose Cottage, Canterton Lane, Lyndhurst – single storey pitched roof side extension, new detached oak framed double carport, refurbish existing timber framed annexe building. Previous application 18/00050 withdrawn. Deadline 12 July

18/00425: Wheelwrights Cottage, Brook Green, Bramshaw – demolish and replace existing garage with office/games room over. Deadline 10 July

CONS/18/0536 (Treeworks): Garden Cottage, Fritham Court, Fritham - fell 1 x Cypress tree. Deadline 9 July

CONS/18/0504 (Treeworks): Warrens, Bramshaw – prune 1xGleditsia tree, fell 35x trees of mixed species. Deadline 17 July

1. Lengthsman scheme: **SD/KH**
2. Allocation of duties (carried over from May meeting)
3. Cluster meeting 14 June at Wellow Parish Office attended by KH
4. Footpaths: Update by **SD**
5. Traffic Calming: **Led by DJ**
6. Response from Tobias on traffic management proposals
7. Selection of gateway signs for approval
8. Telephone Box maintenance: **Led by DJ**
9. Litter Bins Nomansland: **SD**

Email 18/6 by MC

1. Shop car park: **SD**

Poor state of repair reported by member of public -how PC can support

1. Protect Hale Purlieu Movement - Visual Impact Assessment: **SD**

Preliminary response for Josh Lavis, Chair of the Movement

1. Bramshaw Telegraph: **SD**

Allocation of ownership

1. PC insurance: **SD**
2. Renewal
3. Speedwatch equipment covered for full value with no impact to premium
4. Asset Register

Speedwatch equipment and bench added

1. Subscription status of all bodies: **SD**

ICO, HALC/NALC, NFDC: subscriptions are up to date.

SLCC: subscription appears to have lapsed. MC to check and report back.

1. Internal audit: **SD**
2. Completion and submission of forms: Pages 5 and 6 require completion. Deadline for submission 2 July
3. Findings and recommendations for PC consideration
4. Parish Clerk salary: **SD**
5. Cheque for signature – salary for May + June
6. Standing Order to be set-up wef 1 August - letter to bank for signature
7. Finance and Cheques
8. Nat West – change of name and address form not actioned
9. Nat West – set-up telephone and internet banking
10. Nat West – Special Instruction to set-up MC with delegate access for telephone and internet banking
11. Grants – request from Churchyard
12. Insurance renewal invoice
13. Mel Camilleri – salary May + June
14. Do The Numbers – internal audit
15. Receipt monies from Awbridge PC for photocopying Sept 2017 – March 2018
16. Schedule of expenses/accounts
17. Correspondence
18. Items for the next agenda
19. Date of next meeting: If agreed, the date of the next Bramshaw Parish Council meeting will be held on **Tuesday 24 July 2018 at 7:30pm**