

## WOLVERTON PARISH COUNCIL

### Minutes of the Parish Council meeting held on 28<sup>th</sup> May 2020 at 7.30 pm via ZOOM.

1. Record of members present: Cllrs Easterbrook, Chair; Cllr Wynn-Evans; Cllr Anthony; Cllr Phillips; Cllr Murphy; K Hollinrake, Clerk. County Councillor Horner for part of meeting.
2. Minutes of the meeting on 17<sup>th</sup> March were agreed and signed by the Chair
3. Declaration of pecuniary interest – none
4. Matters arising from meeting on 17<sup>th</sup> March:
  - a. Annual Audit. Clerk advised that the new internal auditor had been informed of the changed deadlines; and that the process could not be completed until the AGAR forms were made available.
  - b. Grass verge cutting. **Cllr Anthony to find out if WCC will clear the overhanging brambles and pavement towards Norton Lindsey. If not WPC to consider commissioning a contractor.**
5. Coronavirus update. Clerk advised that important official update information is posted on the website. Councillors considered how effectively vulnerable parishioners were supported. **Clerk to contact Mr Read.**
6. Parish Plan Review. Cllr Anthony reported a disappointing return rate. Reminder actions were agreed, including notices on Watts App, Parish Magazine, website and parish notice boards.
7. WPC insurance. Clerk advised Norris and Fisher 3 year contract represented the best value for money, (circa £264). This was agreed unanimously.
8. Phone box. Initial analysis of Parish Plan responses suggests a mixed view as to the importance of maintaining this facility. Issue on hold for now, pending formation of a volunteer group to consider its future, should BT seek its removal.
9. Review of Standing Orders – ongoing, deferred to next meeting
10. Review of WPC policies and procedures – ongoing, deferred to next meeting
11. Report from County Councillor Horner – received with thanks. **Clerk to contact John Brown regarding pavements. WPC to consider establishing a sub-group to address flooding issues, depending on the outcome of the Parish Plan consultation.** No further information on the Claverdon Community Land Trust application.
12. Report from District Councillor Richards. None this time. **Clerk to contact Cllr Richards.**

**13. Planning matters****a. Village Green. Clerk to pursue proof of ownership****b. Applications and decisions**

<b>Application Number</b>	<b>Applicant</b>	<b>Application</b>	<b>WPC Comment</b>	<b>SDC</b>
20/00535/FUL	Mrs Thirlaway	Change of use from agricultural land to school playing field.	No objection to revised application	

**14. Finance****a. Income and expenditure since 1<sup>st</sup> March 2020**

<b>Month/ Payee</b>	<b>Reason</b>	<b>Amount £</b>	<b>End of month balance</b>
<b>March</b>			
Clerk	SO Wages	111.54	
1&1 Internet	DD Web provider	2.39	
			<b>£2,396.51</b>
<b>April</b>			
Clerk	SO Wages	111.54	
1&1 Internet	DD Web provider	2.39	
WALC	Training	30	
WALC	Annual subscription	123	
			<b>£2,282.58</b>
<b>May (to 21<sup>st</sup>)</b>			
Clerk	SO Wages	111.54	
1&1 Internet	DD Web provider	2.39	
WALC	Books	14.50	
Mr Sagrott	Grass cutting	170	
WPC	SDC precept	+ 1750	
			<b>£3,578.76 *</b>

\*includes £1,000 grant and £250 donation held for community space

b. The following proposed expenditure was agreed unanimously:

Payee	Reason	Amount	Total
Clerk	DD Wages	111.54	
1 &1	DD Web provider	2.39	
WALC	Councillor training	10	<b>123.93</b>

**15. Future meeting dates**

July 14<sup>th</sup> at 7.30pm (virtual)

The meeting closed at 9pm

Signed ----- Chair

Date-----

FINAL