



# Cantley, Limpenhoe and Southwood Parish Council

Jubilee Farm, Fleggburgh Road, Rollesby, Norfolk, NR29 5HH

Email: cantleyparishcouncil@gmail.com Tel: 01493 749918

Clerk to the Council: Mrs Catherine Moore BSC FILCM

Under the Council's protocol on the use of media equipment at meetings held in public, this meeting may be filmed, recorded or photographed. Anyone who wishes to do so must inform the Chairman and ensure that it is done in a manner clearly visible to anyone present. The wishes of any individual not to be recorded or filmed must be appropriately respected. A copy of the Council's Filming at Meetings Guidance is available on request.

## To members of the Public,

You are hereby invited to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council at **Cantley Village Hall, Thursday 18<sup>th</sup> May 2017, 7pm** for the purpose of transacting the following business:

- 1) **Election of Chairman**
- 2) **Election of Vice Chairman**
- 3) **Public Forum**
- 4) **To consider apologies for absence**
- 5) **Declaration of interest for items on the agenda and applications for dispensations**
  - a) Cantley Staithe Dispensations
- 6) **To confirm the minutes of the meeting held on Thursday 20<sup>th</sup> April 2017**
- 7) **Co-option to vacant councillor seat**
- 8) **Urgent items to be raised through the Chair**
- 9) **Update on matters arising from minutes**
  - a) Report of the Limpenhoe Village Green Working Group

*CE Moore*

Parish Clerk, 12<sup>th</sup> May 2017

## 10) **Highways and Transport**

### 11) **Finance**

To consider payment of the following:

a) Catherine Moore	Salary –April & May 2017	£337.10
b) HMRC	PAYE – April & May 2017	£84.40
c) Catherine Moore	Expenses	£18.00
d) Mrs A Barnes	Internal Audit	£40.00
e) Zurich Municipal	Insurance	£206.08
f) Norse Eastern Ltd	Crown lift weeping willow	£66.00
g) Norfolk County Council	Land Swap Legal Fees (PC)	£600.00
h) Norfolk County Council	Vehicle Activated Sign (funded by BS)	£6149.20
i) Limpenhoe PCC	Grass Cutting Grant	£400.00
j) Cantley PCC	Grass Cutting Grant	£400.00
k) Cantley Village Hall	Grass Cutting Grant	£685.00
l) Limpenhoe Village Hall	Grass Cutting Grant	£245.00
m) ENTUA	Subscription	£5.00
n) Norse Eastern Ltd	Pond Maintenance	£110.16
o) Limpenhoe Village Hall	Hall Hire	£60.00
p) Poringland Parish Council	Annual Report Printing	£12.60

- q) Receive Internal Audit Report
- r) Approve Annual Governance Statement
- s) Approval Annual Accounts

**12) Correspondence**

- a) Proposed electronic consultations on planning applications.

**13) Planning**

- a) 20170628 Oakhurst, Oaks Farm Lane, Southwood: Part two storey & first floor side extensions; single storey rear extension.

**14) Ongoing Matters**

- a) Amendments to Standing Orders and Financial Regulations
- b) Review Model Publication Scheme

**15) New Matters**

- a) Local Council Award Scheme Application Update
- b) Newsletter Editor
- c) Items for the next Newsletter

**16) Items for Next Month's Agenda**

**17) To confirm date of next meetings: Thursday 15<sup>th</sup> June 2017 7pm, Cantley Village Hall**