

Fountains Abbey Parish Council

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Minutes of the Ordinary Meeting of the Parish Council held on Monday 15th January 2024 at 7.30pm At Studley Roger Village Hall

The Public Participation was not utilised.

(2023-24 – 101) Present were Cllr. Dr. Steve Byfield (Chairman), Cllr. Derrick Slater, Cllr. Jenny Atkinson, Cllr. Vic Lawson and Cllr. Charles Johnson.

(2023-24 – 102) Also present were David Taylor, Clerk, and 4 members of the public.

(2023-24 – 103) No **Apologies** were received.

(2023-24 – 104) No **Declarations of Interest** were received and so therefore no **Dispensations** were required.

(2023-24 – 105) It was **resolved** that the minutes of the meeting held on 13th November 2023, having been circulated for consideration beforehand were true and correct records. The Chairman was authorised to sign them accordingly.

Reports:

(2023-24 – 106) A report was received from Cllr Felicity Cunliffe-Lister. It had been circulated beforehand and can be found on the Parish Council website. The Meeting recognised that Cllr Cunliffe-Lister's report was full and it reflected her hard work and diligence. The Parish Council is grateful for her ongoing support in various ongoing matters.

(2023-24 – 107)

Justin Scully General Manager, Fountains & Brimham Rocks, The National Trust reported that the planning application in respect of the Deer Park tearooms was proceeding smoothly, albeit slowing. It is now being considered by the UK Government by DCMS (Department for Culture, Media and Sport) & UNESCO (United Nations Educational, Scientific and Cultural Organization).

He reported that £200k was due to be spent on local footpaths pertinent to the Skell valley Project.

He told the meeting of the appeal judgement in the Grantley Hall Hotel helicopter landing matter. The Clerk shall circulate the judgement to Councillors.

(2023-24 – 108) The meeting reviewed the following ongoing matters.

1. With regard to the following matters involving Area 6 Highways; a speed survey for Studley Roger, white line provision for specific areas of Studley Roger, data collection equipment for Studley Roger, improving signage B6265. Despite repeated emails to Area 6 there has been no action or even acknowledgement from that department of NYC. The Clerk shall write to the person concerned at Area 6 and seek an acknowledgement and her plans regarding the above.
2. With regard to Christmas Tree installation in Studley Roger and Aldfield. The Parish Council needs to settle the locations in terms of permission. It also has to raise funding / sponsorship.

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3. With regard to grit bin location, the location needs to be settled and permission obtained from Area 6 (see point 1 above).
4. School route and transport provision; the meeting agreed that this matter was now exhausted and that NYC would not change it's position before the next review opportunity in 18 months' time.
5. With regard to Studley Village Hall compliance and maintenance, renovation the meeting heard that the Health & Safety Executive's specific checklist for village halls has been worked through. New fire extinguishers and smoke alarms have been procured. Passages have been cleared in accordance with regulations. An electrical inspection has been carried out and arrangements for remedial works are being settled. Whilst there are areas that require attention, there is nothing that are so serious that the require closure of the village hall on safety grounds. Work continues.
6. With regard to application for membership of the Yorkshire Association of Local Councils (YLCA) the meeting heard that he application was going through and full membership should go ahead from 1st April this year. The amount will be a line item in the forthcoming budget.
7. With regard to the installation of dog waste bins in and around the Parish it was suggested that there should be bin placed at the East Gate end of Plumpton Lane. The National Trust have pledged that such bins that are placed in the immediate areas around the Fountains Estate will be emptied by Estate staff. It was also resolved that a line item should be placed in the forthcoming budget for 6 signs regarding dog waste to be placed in both Studley Roger and Aldfield.
8. With regard to the AED installation in Aldfield, the meeting heard that the Council is still trying to identify a suitable electrician to carry out the work. The Clerk is in touch with BT Payphones regarding the power supply.
9. With regard to the gateway sign painting works, it was noted that the weather has been too inclement to carry out such.
10. The meeting heard that the street light near the village hall in Studley Roger has been out since November. The Clerk shall report this to NYC.
11. The Clerk shall report the hedges that are overgrowing the pavements and the potholes in the road through Aldfield village to NYC.

Correspondence:

(2023-24 – 108) – An email from a Studley Roger resident regarding the NYC dog waste bin was discussed. The Clerk shall inform NYC of the problems experienced with this bin and ask if it can be altered and / or relocated.

Financial Matters:

(2023-24 – 109) There were discussions regarding the forthcoming budget. It was resolved that the following should be included in the forthcoming budget:-

1. YLCA membership.
2. Road grit bin
3. The Clerk shall be paid for 4 hours per week rather than 5 (at his suggestion).
4. The Precept should be no more than £6000.00

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(2023-24 – 110) The accounts for payment as listed on “**Appendix A**”, below, were approved for payment.

(2023-2024 – 111) A Bank Reconciliation to the period 15th January 2024_(including all payments up to and over £100.00) was received and unanimously approved. The Chairman signed it accordingly. This appears at “**Appendix B**”, below.

(2023-2024 – 112) A Spending v Budget report to the period 15th January 2024_was received and approved by the Council.

Planning Matters

The following Planning Notices were received:-

(2023-24 – 113) **Planning Enforcement Letter 24-00011-BRPC15**. Walnut Cottage 3 The Close Studley Roger. HG4 3AX. Non-compliance with approved TPO works. Planning Ref: 22-01445-TPO. Cllr Slater, who has been on the Parish Council for nearly 50 years, related to the meeting that the walnut tree in question has been “on borrowed time” for a number of years. Previous owners of the properties have valiantly persisted in keeping it going as it is an established part of the village vista. The Clerk shall inform the enforcement officer accordingly.

The following Planning Applications were considered:-

(2023-24 – 114) **Planning Application** ZC23-04457-FUL & ZC23-04458-LB. Demolition of existing conservatory and replacement with one & half storey rear extension, alterations to fenestration. Conversion of garage to form habitable accommodation. Installation of secondary glazing and thermal improvements. The Old Post House 25 Studley Roger HG4 3AY. K Creed. After due consideration of the matter it was **resolved** to return “Option C” – The Parish Council is concerned that off street parking should be preserved in order not to place further burden upon on-street parking in the village. Consideration should also be given to the next-door neighbours right to light.

(2023-24 – 115) **Planning Application** FUL ZC23-04555-FUL. Rationalisation of the existing Estate yard at Fountains Abbey including installation of concrete storage bays and retention of storage containers (part retrospective). Fountains Abbey Estate Yard Adjacent To Chestnut Cottage Studley Royal HG4 3BB. National Trust. After due consideration of the matter it was **resolved** to return “Option A” – The Parish Council has no objections.

NB- Planning applications. All Comments and returns from the Parish Council can be seen on the HBC planning portal. Please see the note below for the meaning of Return Options.

(2023-24 – 116) The Clerk requested that agenda items to be considered at the next meeting of the Parish Council should be sent direct via email or post to arrive no later than 1 week prior.

(2023-24 – 117) **It was confirmed** that the next regular meeting of the Parish Council would be on 11th March 2024.

A schedule of meetings appears at “**Appendix C**”, below.

(2023-24 – 118) The meeting closed at 9.05pm.

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MINUTES OF THE MEETING HELD ON 15TH JANUARY 2024

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Dr Steve Byfield, Chairman

Date:

At the Regular Meeting of the Fountains Abbey Parish Council held on **11th March 2024** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

- i. Clerk's salary & PAYE
- ii. Standing office costs

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Appendix "B"

Bank Reconciliation as at 15.01.2024 Including all payments (up to and over £100.00)

Nat West - 0000000061	£	1,878.19	
Nat West - 0000000073	£	1,645.25	
	£	3,523.44	£ 3,523.44
Less Accounts Outstanding - Sched 1	£	-	
Sub Total			£ 3,523.44

Cash Book

As at 13.11.2023

Nat West - 0000000061	£	1,873.80	
nat West - 0000000073	£	2,384.62	
Sub Total	£	4,258.42	£ 4,258.42
Add receipts - Sched 2	£	4.39	
	£	4,262.81	£ 4,262.81
Subtract payments - Sched 3	£	739.37	
Less Accounts Outstanding - Sched 1	£	-	£ 3,523.44
			£ 3,523.44

Schedule 1

Schedule 2

Interest	30.11.2023	£	2.16
Interest	29.12.2023	£	2.23
Total Sched 2		£	4.39

Schedule 3

HMRC	PAYE	29.12.2023	£	59.80
DN Taylor	Salary	29.12.2023	£	254.61
HMRC	PAYE	18.12.2023	£	24.80
Comunicorp		08.12.2023	£	185.46
HMRC	PAYE	27.11.2023	£	24.60
DN Taylor	Admin	27.11.2023	£	22.00
DN Taylor	Salary	27.11.2023	£	114.85
DN Taylor	StOfEx	27.11.2023	£	33.77
DN Taylor	StOfEx	13.11.2023	£	19.48
Total Sched 3			£	739.37

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Appendix "C" – Schedule of Forthcoming Meetings of Fountains Abbey Parish Council:

Schedule of Meetings 2023 - 2024

Meetings are held in Studley Roger Village Hall.

Monday 15 th January 2024	Ordinary Meeting.
Monday 11 th March 2024	Ordinary Meeting.
Monday April/May 2024	The Annual Meeting of the Parish Council and will be preceded by the Annual Village Meetings for Aldfield, Lindrick & Studley Roger and followed by an Ordinary Meeting.
Monday 8 th July 2024	Ordinary Meeting.
Monday 9 th September 2024	Ordinary Meeting.
Monday 11 th November 2024	Ordinary Meeting.

All meetings are held at Studley Roger Village Hall on the 2nd Monday of the month unless otherwise stated.

All meetings start at 7.30pm unless otherwise advised.

There will be a **public participation session** lasting 15 minutes prior to the start of each meeting. Details conduct at public participation sessions are available on the Parish Council Website www.fountainsabbeyparishcouncil.org.uk and at the meeting itself.

Ordinary Meetings will be held every other month. Extra **Planning Meetings** will be held where necessary.

Annual Village Meetings will be held in succession before the Annual Meeting of the Parish Council