



**Meeting of the Parish Council  
Held at East Meon Village Hall on  
Monday 14 March 2022**

Present: Councillors Susan Davenport (Chair), Steven Ridgeon (Vice Chair), Charles Ritchie, Matt Atkinson, Sharon Sillence, David Cooke, Andrew Hales, Tom Tyrwhitt-Drake, Sarah Round.

Sam Marchant (PC), Cllr Rob Mocatta, Stuart Martin TWiG representative, John MacKinlay EM Tree Warden, 1 member of the public.

**1. Apologies for Absence**

All Cllrs present.

**2. Declarations of Personal or Prejudicial Interest Forms**

Cllr Tyrwhitt-Drake stated the planning application he declared at the last meeting was still current. Cllr Ridgeon and Cllr Hales declared membership of TWiG. Cllr Round declared she was starting a new planning job at WCC.

**3. Minutes of Last Meeting**

The Chair asked the Councillors to consider whether they felt the Minutes were a true record of the meeting held on 24 January 2022. Councillors who had attended the meeting confirmed that they were, and they were approved as read.

Proposed by Cllr Hales and seconded by Cllr Ridgeon and duly signed as a true and correct record.

**4. Update on TWiG progress and request for approval of 2 planting schemes  
Stuart Martin**

Mr Stuart Martin as a representative of TWiG reported that suitable sites in the village had been explored for hedge and tree planting. Two sites, the edge of the Village Green running along Workhouse Lane and the Recreation Ground behind the Cricket Pavilion had been chosen. Mr Martin asked for the Council's approval in principle to these two planting schemes. Mr Martin also asked Cllrs to confirm that the costs of up to £900 per site would be covered by the Parish Council. Cllr Mocatta suggested the Parish Council applied for an Environmental Scheme grant of up to £1000 towards this. All Cllrs agreed on the plans for the two sites in principle on the understanding that the Parish Council would be asked for final approval before works were carried out and that all relevant neighbours would be consulted

**5. To Review and Approve the following:-**

**a. EMPC Risk Assessment Policy**

The Risk Assessment of the Parish Council was reviewed to ensure that the requirements of the Governance and Accountability for Smaller Authorities in England were met. Three amendments were made and the document approved.

**b. Asset Register**

The Chair confirmed that she had reviewed the Asset Register. She reported that she had been corresponding with Mr Richard Brown (Secretary of the Forbes Alms Houses Trust) about the Well Head. It seemed that both the trustees and the Parish Council were insuring the Well Head. Subject to Mr Brown confirming that the Well Head belonged to the trustees (being in the garden of No5) then she recommended it be deleted from the schedule of Parish Council Assets. All Cllrs agreed with this course of action and approved the schedule as amended.

**6. Matters arising from the Parish Council meeting on 24 January 2022**

**a. Speed Reduction Sign Update (MA)**

Cllr Atkinson reported that a £500 grant from Cllr Mocatta's fund had been received and that he planned to apply for a further grant of £500 in the next funding year.

**MA**

**b. BOATS (SD)**

The Chair reported that the SDNP workshop on the 27 January had raised awareness of BOATS and the way they are being degraded. The Chair and Cllr Debbie Luff from Langrish had planned to meet with the TRF, unfortunately this had been cancelled twice but she was hopeful that the meeting would take place by the end of the month. The Chair also informed Cllrs that the government response to the Glover report was being discussed by the SDNPA later in the week.

**SD**

**c. EMNG/Environmental Update SR**

Cllr Ridgeon reported that the Toads patrol had started along Coombe Road and that on one day last month 130 toads and 5 newts had been helped across the road. He stated that the Butterfly Count was due to begin on 1 April, the trail runs from South Farm to the South Downs Way.

**SR**

**d. Lengthsman DC**

Cllr Cooke reported that the clearing of brambles along the river in Frogmore had used 9.5 hours of the Lengthsman's time leaving 4 hours available until the end of the month. The Lengthsman has been reminded of the two jobs outstanding, the clearing of yellow lines by the School and cleaning of the village signs. It was suggested the brambles in Frogmore by the Yew tree on the allotments should be regularly trimmed and that Chris Smith should make this one of his duties as

Pavilion Caretaker. The Clerk agreed to contact Chris Smith on this.

**DC**

**e. Visitor Noticeboard CR**

Cllr Ritchie reported that thanks to the Bereleigh Estate task force the noticeboard was in position. Residents' responses had been positive, and he was just waiting for one QR code from the History Group to show the local walks and history of the buildings in the village for the board to be complete.

**CR/TTD**

**f. Litter/Waste Bins (SS)**

Cllr Sillence reported she had put in a request to EHDC for larger bins in Frogmore, The Green play area and Duncombe Road.

**SS**

**g. The Queens Platinum Jubilee Tree to go on the Recreation Ground Update (SD)**

The Chair reported she had discussed a suitable tree with John MacKinlay. The Chair asked Cllrs whether they were happy for her to ask Mr MacKinlay to go ahead to source the tree to be planted in the Autumn, all agreed. She confirmed that the Head of East Meon School, Amy O'Toole had also agreed to launch a competition at the school with the winning pupil planting the commemorative tree in the Autumn. There will be a commemorative stone plaque. Cllr Round plans to add these details to the Jubilee grant to be applied for by 31 March.

**SD/Sarah**

**h. CIL Monies Projects and £2,500 CIL Available to Spend Now (SD)**

The Chair asked Cllrs if they were happy to defer the discussion of ideas for CIL money projects to the next PC meeting in May, all agreed.

**i. Potential Grants (SarahR)**

Cllr Round reported that the application to the IOW fund for the Pavilion had been turned down. She had been in contact with Kirsty Cope at EHDC regarding an Enterprise Sports grant for the resurfacing of the tennis court and refurbishments to the Sports Pavilion. Cllr Moccatta suggested she look at the Community Fund. Cllr Round to follow up by contacting Lucy Whittle again.

**SarahR**

**j. Football Pavilion (CR)**

Cllr Ritchie reported that following Storm Eunice the Sports Pavilion had lost its clock tower and that he was in the process of getting quotes to repair it. Cllr Tyrwhitt-Drake offered to look to see what could be done. Cllr Ritchie also reported he was waiting for the floodlights to be fitted after receiving two quotes and he has repaired one Pavilion noticeboard, with three more to be done.

**CR**

**k. 20 is Plenty Campaign and Clanfield Motion (SD)**

The Chair reminded Cllrs that a new motion proposed by Clanfield PC had been circulated. This counter motion proposed selective areas for 20MPH limits within

villages rather than a blanket 20 zone. The Chair asked for Cllrs views on this. All Cllrs agreed that the original motion agreed upon in the previous meeting was more appropriate for East Meon.

**SD**

**1. Repair to eroded post by the River in the High Street (MA)**

Cllr Atkinson reported the damage had been logged but not had an update. Cllr Atkinson agreed to contact HCC again.

**MA**

**7. Parish Matters**

**a. Glover Landscape Review (SD)**

The Chair referred to the email circulated before the meeting, she reminded Cllrs that all public bodies including local Councils had been asked to submit a response to the consultation paper. All Cllrs agreed that the Chair and Cllr Ridgeon should submit a response on behalf of the Parish.

**SD/SR**

**b. Home Start Butser Little Steps Group (SD)**

The Chair reminded Cllrs that at the September meeting it was agreed to make a donation of £200 toward the Home Start East Meon Little Steps Play Group. Unfortunately, this had not been well attended and subsequently had closed. The Chair informed Cllrs she had received an email from the organisation asking whether the Parish Council would like their donation returned. All Cllrs agreed that the Home Start Butser Group should keep the donation to fund its general purposes.

**SD**

**c. Annual Parish Assembly (SD)**

The Chair informed Cllrs that Cllr Tyrwhitt-Drake had volunteered to oversee refreshments for the APA. She asked that Cllrs should arrive 6:15 to help set up. Cllr Cooke made his apologies as he will not be able to attend. It was suggested there should be TWiG illustrations of the hedge plans on show.

**d. Review of General Policy on Signage in the Village and Request for an “Unsuitable for Heavy Vehicles” Sign on Temple Lane (MA)**

The Chair reported that a resident had raised a concern regarding large lorries in Temple Lane and had asked whether a sign could be placed at the school end to advise large vehicles not to enter. Cllrs discussed the request along with the policy adopted by the PC regarding signage in the village. It was agreed that no sign could be put up as legally large vehicles could go along Temple Lane.

**SD/MA**

**e. All Sports Court Resurfacing**

The Chair reported that three companies had been approached to quote for the repainting of the Tennis Court, two of the companies had recommended the resurfacing of the court should be carried out at the cost in the region of £14,000. Cllrs agreed to consider the resurfacing to be funded with a grant and CIL monies.

**f. Ukrainian Refugee Housing (SD)**

The Chair reminded Cllrs of her email regarding flying the Ukrainian Flag stating that only two had said they wanted the flag to be flown on Washers' Triangle. Following further discussion Cllrs agreed to recommend any future collections or charitable initiatives to help Ukrainians should be coordinated via the relevant Petersfield group (PACT).

**g. County/District Councillor Report – Rob Mocatta**

Cllr Mocatta reported HCC councillors had approved an HCC budget of £738m for 2022/23 on 17th February. The County Council's band D council tax for the year beginning 1 April 2022 will be £1,390.86, an increase of 2.99%, of which 1% is specifically for adults' social care. The full banding range is:

Band A £927.24

Band B £1,081.78

Band C £1,236.32

Band D £1,390.86

Band E £1,699.94

Band F £2,009.02

Band G £2,318.10

Band H £2,781.72

The full budget report can be found on the following:

[https://democracy.hants.gov.uk/documents/s90983/Item%2010%20Part%20I%20Budget%20Report .pdf](https://democracy.hants.gov.uk/documents/s90983/Item%2010%20Part%20I%20Budget%20Report.pdf)

With regards to grants, HCC councillors have a grant budget of £8,000. For the 2021/22 year this was allocated to 10 local projects. These are the details of the grants awarded. The 2022/23 grant fund opens in May this year, and all applications will be welcome.

The Clanfield Parish Council Wildflower Meadow Project - Phase 1 £600.00

Hampshire Monday Group Training, tools and PPE £750.00

Home-Start Butser Home-Start Marquee £1,000.00

Petersfield Musical Festival Petersfield Musical Festival 2022 £500.00 East

Petersfield Community Group Pulens Lane-Reduce speeding project £1,000.00

Langrish Parish Council To increase the playground equipment £650.00

Clanfield Parish Council Clanfield Memorial Hall Noticeboard £600.00

Buriton Parish Council Buriton Thermal Imaging Project £1,500.00

The King's Arms Youth Project £1,000.00

Earthworks Trust Refurbishment of Community/teaching space £400.00 £8,000.00

The storms following the impact of the storm Eunice, it is worth noting that HCC focusses its engineering team on the most pressing issues in such circumstances, and the council's staff have been very busy clearing felled trees etc. It is also worth noting that HCC will deal with other enquiries as soon as practical.

Reporting Highway Problems Links to report road issues are here:

Potholes:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/potholes>

Tree/hedge problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/treehedge>

Flooding/drainage issues:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/flooding>

Pavement problems:

<https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/paving>

Problems with rights of way:

<https://www.hants.gov.uk/landplanningandenvironment/rightsofway/reportaproblem>

It was suggested that these links should be published on the Parish Council website, the Parish Clerk to action.

#### **h. Planning**

##### **Report by Chairman of the Planning Committee**

Cllr Ridgeon reported that there had been a decline in planning applications in the past two months. Just two, to which the Planning Committee had registered no objection. He also reminded Cllrs that he was awaiting a meeting with the developers of the Neighbourhood Plan site south of Coombe Road once they have a timetable available.

#### **i. Open Forum**

A member of the public raised concerns about the increased volume of traffic along Coombe Road, with most of these vehicles producing excess noise and endangering pedestrians. He said he would like to see a 20mph zone imposed within the village. The Chair confirmed that the Parish Council supported the 20 is Plenty in Hampshire campaign.

#### **j. Finance**

##### **a. Presentation of actual v budget for the current year 2021/22**

The RFO presented her report of actual cost against the budget for the current year, she reported most areas were within expectations and that there was the CIL money of £2500 yet to spend along with the £500 Cllr Grant money for the Speed Sign received. She explained there had been an unexpected cost to repair the electrical box in the Sports Pavilion which had been included in the Pavilion Maintenance section of the budget. All Frogmore Car Park Fees had now been received and in January and February there were two games played by Harvest Football Club - less than expected.

The Bank Balance on the 28<sup>th</sup> of February was £29,253.65.

##### **b. Approval of payment of invoices (1<sup>st</sup> January – 28<sup>th</sup> February)**

The RFO reported on all payments between the dates of 1 January to 28 February 2022. Councillors unanimously approved all payments. Proposed by Cllr Sillence and seconded by Cllr Cooke.

**k. Any other business including correspondence of note**

Cllr Hales reported he had been approached by a resident regarding the Football Club signage and had suggested one set of signs could just be in position on match days. Cllr Hales and Cllr Ritchie agreed to meet to discuss this on site.

Cllr Tyrwhitt-Drake reported that the grass cutting by Petersfield Town Council would be starting this week.

The Chair informed Cllrs that she had been at the QPJ meeting the previous week and could report that the committee had all arrangements in hand.

The Chair also discussed an email she had received from PCSO Amy Toogood about setting up youth clubs in rural villages. She confirmed she had placed an advertisement in the Meon Matters to see if anyone in the village was interested in starting something for the young.

There being no further business the meeting was closed at 20:45

Signed:

Date: