

EGERTON PARISH COUNCIL

**The meeting of the Parish Council was held on Tuesday 2 July 2013
in the Committee Room of the Village Hall, Egerton at 8.00pm.**

Present: Alison Richey (Chairman), Richard King (Vice Chairman), Tim Oliver, Pat Parr, Peter Rawlinson, Bill Smyth, Richard Wall and Heather James (Clerk). 3 members of the public were also present.

1. **Apologies:** Ambrose Oliver, Roger Harper, Geraldine Dyer (Ward Councillor)
2. **Declarations of interest:** No
3. **The minutes of the meeting on 4 June 2013:** The minutes were approved and signed as a true record of proceedings. *Proposed: Bill Smyth; seconded: Peter Rawlinson*
4. **Matters Arising from 4 June 2013**

- a. **Playground and Skatepark:** Ed Smith has carried out some works to the play area, he is to return and fill in the gaps in the rubber matting surface. Wicksteed Playscapes are to carry out the annual inspection of the play area and skatepark on Thursday 4 July, the inspector will be accompanied by Cllr Tim Oliver and the Clerk. Bill has been carrying out weekly risk assessment checks and filling in the forms for the Clerk to keep on file. Thank you Bill.

Action: Bill Smyth, Tim Oliver, Clerk

- b. **Older Person's Housing:** ABC have been requested to slow down as they are trying to move on with this project but the Villagers need time to be consulted. The Parish Plan committee are to send out a questionnaire to determine local needs on housing. Because this is a small scale project, under 40 units it is a Pilot project and the Village needs to ascertain which type of housing is required, whether it be properties for the elderly to downsize or sheltered housing with a warden, hence the questionnaire. ABC questionnaire would only ask persons over 55 years old, the Parish Plan committee intend to ask all Villagers their thoughts. It may be that it is affordable housing for all that is needed not just for the elderly.

Action: Alison Richey, Richard King

- c. **Footpaths and stiles: Progress from Last Month's Activity:**

Pat has heard nothing yet about the badgers under the footpath behind Glebeland.

Pat has reported the rickety stile to KCC in the middle part of AW101 off Crockenhill Road. Report No. 255599.

Pat has reported the overgrown footpath from Elm Close to Stone Hill. Report No. 307077.

Activity This Month:

Heather reported a wobbly stile on AW65 on Hazeldene Farm land. Pat informed KCC under Report No. 209434.

Pat and a working party are to clear overhanging foliage along the bridal way at Hazeldene on Thursday 4 July.

Action: Pat Parr

- d. **Highways:** Following some works being carried out to the roads in various parts of the Village the Clerk is to check what works were proposed by highways and which works have been carried out. Any works outstanding the Clerk will contact highways. The Clerk is to report the dreadful state of the surface of Bedlam lane.

Action: Clerk

- e. **Emergency planning:** The Emergency planning committee have had a meeting and progress is being made.

Action: Pat Parr, Bill Smyth, Peter Rawlinson

- f. **Community Responders:(medical)** Fund raising continues, to date the total is £10,000 with £18,000 needed for the kits. Egerton friends have raised sufficient funds for a defibrillator to be bought and placed outside the Millennium

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hall. Alison has been busily going around the village noting all names/numbers of houses, road names and post codes to compile a map. Thank you Alison.

- g. Parish Forum:** Bill has contacted Rob Hopkins who is happy to put rubbish he collects on his street cleaning round into the wheelie bins at the Millennium Hall. Although a lot of bins have been delivered to the Village there were none left at the Hall. The Clerk will contact Biffa to get some delivered.
If any person in the Village has any queries or problems concerning wheelie bins or the new scheme contact the Clerk and she will inform relevant person(s).
It has been decided another dog (poo) bin is needed, the Clerk will order and arrange installation.

Action: Clerk

- h. Parish Assembly:** Following the Parish Assembly 29 May 2013 when the new format was tried, Richard King said he has had some very positive feedback.

- i. Web site:** www.egertonpc.kentparishes.gov.uk
Richard King would like to receive emails to keep informed of news items.

Action: Clerk

- j. Culverts:** Peter Rawlinson has had a site visit with Bob Seaton about the problems with the ditches, drains and flooding in Forstal lane and Forge Lane. It would seem a solution would be for ditch clearing to be done, some of it on private land but the resident wants to be assured that highways will carry out works on the highway first. Peter is to put a report together and set up a meeting with Highways and Bob Seaton.
The Clerk is to contact highways and also Charlie Simkins (County Councillor)

Action: Peter Rawlinson, Clerk

Correspondence - All circulated by email in advance unless marked with an *

Peter Rawlinson attended the meeting New Lower Thames crossing and is to complete the questionnaire on behalf of the Parish council by 16 July. The proposal has three different options for the new crossing. Also in 2014 the barriers will be replaced with a system like Dart tag by number plate recognition. The new crossing should be completed by 2025.

Peter is to ask his brother-in-law to carry out the risk assessment on trees within the Parish as he is a trained arboriculturist and Came & Co Insurance need an assessment every five years.

Bill has contacted Ray Giles about the tree on the Glebe, Ray has quoted £90 to take off some of the weight to make it safe. The Parish council have given the go ahead for this .

Action

Vitalise, breaks for disabled and their carers. All 27/6 **NO to donation.**

Note

Kent Police open day 7/7: All + school 6/6

New Planning procedures: All

On shore wind farms

SE Water resources consultation. **Richard King to respond**

*Pilgrims matters spring magazine

Parish Forum: Alison, Pat, Ambrose 27/6

*Oast to Coast magazine

*Clerks & councils direct magazine

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Web Items

A Vision for Swale's health: posted 6/6
 Kent Police open day 7/7/13: posted 6/6
 Atonga Zimba 22/6: posted 6/6
 Friends of St Margaret's Bethersden Music festival 27/7: posted 13/6
 Ashford Food and Drink festival 21-22/6: posted 18/6
 Wild Plant Charity Plantlife: posted 20/6
 Media release, Watch your step: posted 20/6
 Biffa recycling video: posted 20/6
 The Kent Show 12,13,14 July: posted 20/6
 Kent Police and Crime commissioner meetings: posted 26/6
 Parish Council Accounts 2011/12 and 2012/13
 Recycling centre open 6/7/13: posted 26/6
 Conservation volunteers Tree planting in Kent: posted 27/6
 Kent Police contact points: posted 2/7
 Kent Police and crime commissioner June newsletter: posted 2/7
 Universal credits bank account needed: posted 2/7

Accounts:

Approval of the accounts for the month, for cheques to be signed: Proposed : Richard Wall
Seconded: Richard King

Expenditure		Cheque No	£
Claire Finley	Microsoft outlook subs	1197	14.99
Telecottage	Donation 2012/2013	1198	600.00
KALC	Clerks conference	1199	72.00
R James Fencing	Skatepark benches	1200	276.00
Mrs H James	Clerks salary July	1201	509.43
HMRC	July	1202	127.40
Bill Smyth	Compost pots on Glebe	1203	20.00
Mrs P Harper	Flowers pots on Glebe	1204	70.50
Egerton Builders	Works to play area	1205	519.50
			2,209.82

Income:

Petty cash	Final payment		1.27
KCC BACS	Pre-school move		8,857.00
			8,858.27

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Bank Reconciliation as at 29 May 2013 (Latest statements)

Current Account latest Statement Balance as at 30 April 2013 = 23,240.39 Less unrepresented cheques as follows:

Expenditure		Cheque No	£
KALC	Annual Subscription	1171	412.01
Jane Carr	Parish Plan Meeting	1173	178.46
Egerton playing fields	donation	1178	300.00
Egerton-with Pluckley parish	donation	1179	30.00
Mrs H James	Clerk May salary	1184	509.43
HMRC	May	1185	127.40
Egerton Village Store	Parish Assembly supplies	1186	58.75
Mrs H James	Postage/batteries	1187	18.70
Heber Horticultural	mowing	1188	481.80
Egerton Primary School	Feasibility study	1189	900.00
Mrs A Richey	Newsletter printing	1190	285.00
Green Thumb	Lawn treatment	1191	70.00
CPRE	Membership renewal	1192	29.00
Telecottage	VAT reclaim	1193	226.78
Games Barn	VAT reclaim	1194	165.47
Mrs H James	June salary	1195	509.43
HMRC	June tax/NI	1196	127.40
			4,429.63

Actual balance =18,810.76 as at 29 May 2013.

Spend to date:

EGERTON PARISH COUNCIL: BUDGET AND PRECEPT 2013-2014

<u>Cost heading</u>	<u>Item</u>	Budget	Budget	Year To Date	Over/under spe
		2013/14	To Date		
Administration	Clerk's salary(incl NIC)	8000	2000	2547.32	-547.32
	Clerk cover	200	50		50.00
	Training	300	75	60.00	15.00
	Telephone	50	12.5		12.50
	Travel	75	18.75		18.75
Need to combine these {	petty cash - (now defunct)	100	25		25.00
two next year's budget {	Stationery/photocopying	300	75	99.88	-24.88
	Newsletter/welcome/publicity	700	175	290.25	-115.25
	Insurance	1400	350	0.00	350.00
	Equipment (storage cabinets)	300	75	0.00	75.00
	Publications	100	25		25.00
	Advertising	0	0		0.00

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Property	Rent of Parish office	300	75	0.00	75.00
	Repairs	200	50	0.00	50.00
	Parish facilities incl hall heating etc	100	25	30.00	-5.00
			0		0.00
Subscriptions/donations:			0		0.00
S.137 donations	Church clock	50	12.5	50.00	-37.50
Other donations	Wealden Wheels	1000	250	1000.00	-750.00
	KALC	350	87.5	343.34	-255.84
	Clerks& Councils direct	25	6.25	12.00	-5.75
	ACRK	40	10		10.00
	CPRE	30	7.5	29.00	-21.50
	Parish Magazine	30	7.5	30.00	-22.50
	EPFA	300	75	300.00	-225.00
	Unforseen donations	300	75	900.00	-825.00
Total Donations			0		0.00
Activities/events	Assembly/Glebe/Jubilee	150	37.5		37.50
	Parish Plan	600	150	237.21	-87.21
Land and highways:			0		0.00
Mowing	Mowing (Heber)	2500	625	748.20	-123.20
	Strimming/hedges (A Hopkins)	150	37.5		37.50
	Maintenance (Green Thumb)	0	0		0.00
	Tree surgery	1000	250		250.00
	Plants	100	25		25.00
General maintenance	Street cleaning/winter maintain	1200	300	450.50	-150.50
	Maintenance	1,500	375	2350.76	-1975.76
	Playground inspection	300	75		75.00
	WWTW access road c/f	2000	500		500.00
	Contractors/materials	800	200		200.00
			0		0.00
			0		0.00
Professional fees	Audit Commission	350	87.5		87.50
	Auditor	750	187.5	466.20	-278.70
	hon auditor	0	0		0.00
	Legal Fees (Halletts/disbursements)	0	0	0.00	0.00
	VAT (to be reclaimed)	1300	325	698.25	-373.25
	Other (Reclaimed VAT paid out to TC and GB)		0	392.25	-392.25
Contingency	Unforeseen items	3500	875		875.00
TOTAL		30,450			

• **Public Discussion**

Alison Richey closed the meeting at 9.12 pm for the public discussion, The meeting re-opened at 9.13 pm.

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- **Planning :**

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

Decided planning applications:

07/00784/AMND/AS Amended Plans Approved	Egerton	Weald North	The Old Byre, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN Change from garage door to solid wall on north elevation on planning permission 07/00784/AS for the extension to existing detached garage
12/01043/CONA/AS Permit	Egerton	Weald North	Fridd Farm, Forge Lane, Egerton, Ashford, Kent, TN27 9EJ Discharge of condition 2 and 3

- **AOB**

- Peter has been cleaning signs and clearing foliage so signs are clearly visible. Whilst clearing he found a fire hydrant sign, Alison is to check map so it can be placed in correct position. 30 mile limit signs are there sufficient within the Village, the Clerk is to check with highways.
- Bill reported that the bench on the grass on Elm Close has been vandalised, he has put up a sign that it is broken and is to carry out repairs.
- Tim reported that there have been a number of thefts of fuel from parked cars within the Village, if any one notices suspicious behaviour they are to report to the police.
- Bill reported that there have been complaints about where people are parking their cars, many are being parked on the grass and not in the car park. The Clerk is to contact the school to request parents park correctly.
- Welcome packs: Pat has delivered two packs, one to Ragged Barn and one to Court View.

The meeting closed at 9.37

Next meeting: Tuesday 6 August 2013 at 8.00pm