

THURGOLAND PARISH COUNCIL

Parish Clerk: Avril Sturdy, 10 Rookery Way, Thurgoland S35 7BX Phone: 07724 755236

Update of actions from May 2020

1. **Post Box** – the post box in the centre of Thurgoland was to be removed and Royal Mail has agreed to move the box to opposite the Medical Centre on Roper Lane.
2. **Fallen Tree** – a large fallen tree at Cheesebottom, close to the river and the Boundary Walk has been reported to BMBC Rights of Way team.
3. **Stile** – A stile in Ayton Wood has been reported to BMBC
4. **Scarecrow Trail** – The Village Welfare are promoting a “Scarecrow Trail”. As the Village Fun Day has been cancelled, residents are being encouraged to make a “Hero” scarecrow in their front gardens for a competition to be held on 4th/5th July. **Proposed** : notification to be put in Noticeboards.
5. **Thurgoland Allotments** – all vacant allotment plots have now been taken
6. **Annual Accounts and Audit work**

The annual audit has been completed with the Internal Auditor to auditing the accounts “remotely”.

Please let me know if you have any questions or comments on the draft Accounts – thank you

Copies of the following documents are presented to Councillors and will be signed by the Chairman and Clerk in due course, and a resolution to confirm actions put before the full Parish Council at the next Parish Council meeting:

CERTIFICATE OF EXEMPTION (Appendix A)

Proposed : It was **resolved** that Thurgoland Parish Council is exempt from external audit for the year 2019/20 as its annual turn-over does not exceed £25,000. The Certificate of Exemption to be duly signed by the Chairman and the Clerk. The resolution to be confirmed at the next full Parish Council meeting.

Section 1 - ANNUAL GOVERNANCE STATEMENT FOR 2019/20 (Appendix B)

Proposed : It was **resolved** that Thurgoland Parish Council approve Section 1 Annual Governance Statement 2019/20 for Thurgoland Parish Council on page 5 of the Annual Governance and Accountability Return 2019/20 and would be duly signed by the Chairman and the Clerk. The resolution to be confirmed at the next full Parish Council meeting.

Section 2 - ANNUAL ACCOUNTING STATEMENTS FOR 2019/20 (Appendix C)

Proposed : It was **resolved** that Thurgoland Parish Council approve Section 2 - Accounting Statements 2019/20 for Thurgoland Parish Council on page 6 of the Annual Governance and Accountability Return 2019/2020 and would be duly signed by the Chairman and the Clerk. The resolution to be confirmed at the next full Parish Council meeting.

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ANNUAL INTERNAL AUDIT REPORT FOR 2019/20 (Appendix D)

Proposed : It was **resolved** that Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return 2019/20 be noted. The resolution to be confirmed at the next full Parish Council meeting.

NOTICE OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS (Appendix E)

To receive information regarding matters having financial implications for the Council including publication of 2019/20 Accounts Notice of the period for the Exercise of Public Rights 15th June to 24th July 2020.

INCOME AND EXPENDITURE ACCOUNT (ANALYSIS OF VARIANCES) (Appendix F) and BANK RECONCILIATION (Appendix G)

To receive the following documents : Income and Expenditure Account - Analysis of Variances (Appendix F) and Bank Reconciliation to 31 March 2020 (Appendix G).

Proposed: It was **resolved** that Thurgoland Parish Council would note the Income and Expenditure Account - Analysis of Variances (Appendix F) and would approve Bank Reconciliation to 31 March 2020 (Appendix G) which would be duly signed by the Chairman and the Clerk.

PUBLICATION OF ACCOUNTS AND AUDIT DOCUMENTS

Proposed : It was **resolved** that, in accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities, Thurgoland Parish Council will publish the following documents on a public website. The resolution to be confirmed at the next full Parish Council meeting.

- Certificate of Exemption (Appendix A)
- Annual Internal Audit Report 2019/20 (Appendix D)
- Section 1 – Annual Governance Statement 2019/20 (Appendix B)
- Section 2 – Accounting Statements 2019/20 (Appendix C)
- Analysis of variances Income and Expenditure (Appendix F)
- Bank Reconciliation to 31 March 2020 (Appendix G)
- Notice of the period for the exercise of public rights and other information required by Regulation 15 (2), Accounts and Audit Regulations 2015 (Appendix E)

7. PAYMENT OF CHEQUES

Payment of the following cheques will be made:

EXPENDITURE

Payee of Cheque	Description (inc vat)	Amount
A. Sturdy	Clerk Salary April 2020	as agreed
A. Sturdy	Expenses	£ 27.32
A. Sturdy	Clerk Salary May 2020	as agreed
Business Stream	Water Bill – Thurgoland Allotments	£9.24

Please let me know if you have any questions regarding the above payments – thank you