



NETTLESTONE AND SEAVIEW PARISH COUNCIL

(These Minutes are unconfirmed and are not an official record until signed).

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING (Draft)
held at St Peter's Hall, Seaview on Monday 21st May, 2018 at 7.00pm

PRESENT: Cllrs Barraclough (Chairman), Elliott, Colledge, Thomas-Foxley,
Ward, Gauntlett, Hardie, Gibbs and Rivlin

The Chairman welcomed Members, Residents (39) and the Press.

Prior to the commencement of the meeting, the Chairman asked the public if there were any questions or comments not related to agenda items.

A resident asked what the situation was with Harcourt Sands as there is still a planning application showing for Harcourt Sands on Puckpool Hill. The Clerk will make some enquiries.

It was also commented that a bulldozer had arrived on the beach and it would appear that the work on the wall breach on Duver Road was imminent.

It was also asked if the local member had enquired about the acquisition by the PC of Sophie Watson Gardens. He replied that he had not but would follow it up.

18/65

Election of Chairman:

The Chairman stood down and invited nominations for the post of Chairman for the coming year. Cllr Thomas-Foxley proposed Cllr Barraclough be elected as Chairman. This was seconded by Cllr Elliott. Cllr Colledge proposed Cllr Elliott be elected as Chairman but this was not seconded. The members voted unanimously that Cllr Barraclough be elected Chairman.

18/66

Chairman's initial Address / Comments:

The Chairman stated that she was glad to see that people were taking an interest in issues of local concern and she was excited about the coming year as Chairman of the Parish Council.

18/67

Election of Vice-Chairman:

Cllr Barraclough proposed that Cllr Elliott be elected as Vice-Chairman. This was seconded by Cllr Colledge and agreed unanimously by the members.

18/68

Apologies for Absence:

Cllr Tuson was away.

18/69

Declarations of Personal and Prejudicial Interest:

Cllr Thomas Foxley declared a personal interest in Agenda Item, 18/72/03 Planning, (i) Land between Nettlestone Hill and Seaview Lane, Seaview and 18/82/01: Premises Licence for Priory Bay Hotel, Priory Drive

Cllrs Hardie, Colledge, Barraclough and Rivlin declared a personal interest in Agenda Item, 18/82/01: Premises Licence for Priory Bay Hotel, Priory Drive

18/70

It was proposed by Cllr Thomas-Foxley that the minutes of the last meeting, held on Monday April 16th 2018 be approved by the members with the no amendments. This was seconded by Cllr Hardie and agreed unanimously by the members

18/71

Clerk's Report:

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- 18/55 – The Clerk met with Peter Marsden and Reg Barry at the Site of the steps adjacent to the Northbank Hotel. The IW Council agrees in principle to the rebuilding of the steps but they must be in keeping with what was originally there and that the following conditions are adhered to.
 - a) An IW Council approved contractor is used to carry out the work (quotes being obtained from Imphouse and Attrills) and the PC will be allowed to decide which to go with
 - b) Following the completion of their construction, the steps fall back into the ownership of the local authority. This will absolve the PC of any maintenance or insurance issues.
- The Clerk read a statement update on the Public conveniences at Seagrove Bay.

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- 18/59 – Cllr Barraclough will report to the June Meeting
- 18/60 – The Clerk and Cllr Tuson will meet at the Eddington Road play area and report back to the June Meeting
- 18/61 – New Wallgate units have been ordered and are scheduled for installation on the 5th June 2018.

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- 18/64 – The Clerk has looked at the stand at Nettlestone Hill and concluded that it would be a shame to remove it so is considering options as to its future use
- The Clerk and Chairman have looked at a plan on the replacement of the bins at Seagrove Bay and the Clerk is to arrange a meeting with Island Roads.

18/72

Planning:

18/72/01: Delegated decisions, as per list circulated were noted.

18/72/02: The minutes of the Planning sub-committee held on 1st May 2018 were agreed and noted by the members. Attached to these minutes as Appendix A.

18/72/03: The following applications were then considered

(Closing date for comments 8th June 2018)

- i) P/00496/18: Land between Nettlestone Hill and Seaview Lane, Seaview, PO34

Proposal: Demolition of workshops; outline for proposed affordable, open market and sheltered care accommodation (with ancillaries); formation of vehicular access; parking; open spaces and associated infrastructure

Resolved:

The members agreed that this application should be supported for the following reasons. This development will deliver affordable housing and a care facility which are both highlighted within the Parish Plan 2017. The Parish Council has supported, in principle, the ongoing stages of this development over the past five years and the view is that there is no reason to warrant the abandonment of such support. The developers have acknowledged comments from both the Parish Council and local residents during a number of public consultation events which have led to alterations to the scheme, where required

- ii) P/00547/18: 33, Rowan Tree Drive, Seaview, PO34 5JP

Proposal: Proposed single storey extension on front elevation: replacement raised roof to form living accommodation at 1st floor level to include dormer window on front elevation & Juliet balcony on side elevation; decking

Resolved:

The members agreed that this application should be supported

(Closing date for comments 1st June 2018)

iii) P/00469/18: 11 Rowan Tree Drive, Seaview, PO34 5JW

Proposal: Single storey side extension

Resolved:

The members agreed that this application should be supported

iv) P/00476/18: Land adjacent Park View, Bullen Road, Ryde, PO33

Proposal: Detached bungalow; formation of vehicular access

Resolved:

The members agreed that this application should be supported

v) P/00511/18: 15 Caws Avenue, Seaview, PO34 5JS

Proposal: Proposed porch

Resolved:

The members agreed that this application should be supported

18/73

Reports:

18/73/01: I.W.: Ward Cllr Barry reported that the Seaview Post Office was now up and running and seems to be working well

18/73/02: N&SCP: Cllr Thomas-Foxley reported a very successful May Fayre. The next event will be Party on the Prom on Saturday July 21st at 6.30pm

18/73/03: Seagrove Pavilion Trust: Cllr Elliott had nothing to report

18/73/04: Others: There were no other meetings to report

18/74

To appoint members to committees and working groups:

18/74/01 Planning Sub-Committee:

Resolved: Chairman: Cllr Thomas-Foxley; Cllrs Gibbs, Gauntlett and Tuson

18/74/02 Sandlands Allotments Sub-Committee:

Resolved: Cllrs Rivlin and Hardie

18/74/03 Finance Working Party

Resolved: Cllrs Gibbs, Tuson and Ward

18/75

To appoint representatives to other organisations:

18/75/01 N&SCP

Resolved: Cllrs Thomas-Foxley and Barraclough

18/75/02 Seagrove Pavilion Trust:

Resolved: Cllr Elliott

18/75/03 Friends of Hersey Nature Reserve:

Resolved: Cllr Rivlin

18/76

To review the following policies and procedures:

18/76/01 Standing Orders

Resolved: Agreed with no amendments

18/76/02 Financial Regulations

Resolved: Agreed with no amendments

18/76/03 Code of Conduct

Resolved: Agreed with no amendments

18/76/04 Risk Assessment

Resolved: Agreed with no amendments

18/76/05 Asset Register

Resolved: Agreed with no amendments

18/76/06 Grant Awarding Policy

Resolved: Agreed with no amendments

18/76/07 Publication Scheme

Resolved: Agreed with no amendments

18/76/08 Recording of Meetings

Resolved: Agreed with no amendments

18/77

To approve and confirm the Appointment of the Internal Auditor:

Resolved: The members agreed Mr Mike Parsley as the internal auditor for 2018/2019

18/78

GDPR (General Data Protection Regulations):

The Clerk outlined the implications of the new GDPR legislation on the Parish Council. These regulations come into force on 25th May 2018. It will be necessary to write to all allotment holders and those with Dinghy Park Permits to inform them that their details will be held on a data base for administration purposes only and will not be shared with anyone else. The members agreed to the financial implications (mainly postage and stationery) of these measures. There will also be a need to create a sub-committee to act as the "data controller". The Clerk will carry out a data protection impact assessment and write a policy to cover this. This will include privacy statements for all areas. It has also been confirmed that Town and Parish Councillors will not be required to have data protection officers.

18/79

Gully Road:

Cllr Gibbs asked for this issue to be put on the agenda as there is an ongoing problem with traffic/parking. It was reported that people are not complying with the parking regulations and causing problems for other vehicles including emergency vehicles. He would like the yellow lines extended all the way to the bottom and the enforcement of vehicles using Gully Road. It was agreed that the Clerk will write to Island Roads and attach photo's highlighting the issues and asking what can be done.

18/80

HALC:

After withdrawing from IWALC, the PC has not been a member of a local association and therefore had no access the NALC. The Clerk asked the members to consider becoming Development Partners with HALC. It was asked that the Clerk investigate further a return with costings. This will be £486.00 per year.

Resolved:

The members agreed unanimously to join HALC as a development partner for the period of a year and review it at the earliest opportunity.

18/81

Litter / Fly Tipping:

Cllr Gauntlett asked for this item to be put on the agenda for discussion due to an increase in fly tipping, especially around mobile recycling sites. There was a general discussion on how improvements can be made in this area and some ideas were put forward. The Clerk also gave the members an update on the IW Council waste management briefing. The Clerk will follow up on some of the points raised.

18/82

IW Council Consultations:

18/82/01: Premises Licence for Priory Bay Hotel, Priory Drive

The Clerk circulated the information from the IW Council with regard to the above. Following discussion, it was agreed that this should not be a premises licence application but a Temporary Event Notice.

Resolved:

The members agreed to support this application by 7 votes for and 2 against

18/83

Correspondence:

18/83/01: The following items were circulated:

IWC – Treework – Red Cross Cottage, Salterns Road, Seaview

IWC – Treework – Salterns Old Cottage, Salterns Road, Seaview

18/83/02: The following items were reported:
IWC – Short Breaks Fun and Information Day
Island Roads – Request for new road name (Pondwell Holiday Camp)

18/84

Finances:

18/84/01: The following receipts were noted:-

The clerk circulated a report of the schedule of receipts up to 21-05-2018. Attached to these minutes as Appendix B

18/84/02: The following payments were approved:-

The clerk circulated a report of the schedule of receipts up to 21-05-2018. Attached to these minutes as Appendix B

18/84/03: Grant Applications:-

There were no Grant Applications to consider

18/84/04: To receive and approve the report of the Internal Auditor:

The Clerk circulated the full and final report of the internal auditor of the financial year ending 31.03.2018. There were no questions and the report was noted. Attached to these minutes as Appendix B

18/84/05: To receive details of the Clerk's revised pay scale and annual increment:

The Clerk circulated the notification from the SLCC of the 2018/2019 pay scale increment and updated pay scales pertaining to the Clerk. There were no questions and the report was noted.

18/85

Information and Report:

There were no further comments made

18/86

Clerk's Hours:

The Clerk and the public were removed from the meeting and the item was minuted by the Chairman.

Resolved:

The members agreed unanimously that the Clerk could work flexibly to a maximum of 33 hours a week, when and where required.

There being no further business, the meeting was declared closed at 8.46pm.

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Chairman
18th June 2018