

SHOREHAM

Parish Clerk:
Sarah Moon

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COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL on 1st June 2016, from 7:48pm
at Shoreham Village Hall (following the Planning Committee Meeting at 7:30pm)

Present: Cllrs R Blamey; J Histed; R Inniss; N McDonell and L Spence

Also Present: District Cllr J Edwards-Winsor, Alison Collins and 9 members of the public

Clerk (absent): Sarah Moon / Deputy Clerk for this evening (taking Minutes): Cllr Philip McGarvey

1. Apologies for absence received from Cllrs S Parkes & P Dodd. (KCC Cllr Roger Gough expected by 9pm).
2. No disclosures of interest from members in respect of items of business included on the agenda for the meeting were received or declared.
3. The minutes of the Council meeting held on Wednesday 11th May 2016 (copy previously distributed) were received and signed by the Chairman.
4. Resolved to co-opt Alison Collins as a member onto the Parish Council, who duly signed her Declaration of Acceptance (in the presence of the Chairman), and took her place at the table.

Note: There is still an unfilled vacancy in East Hill / Romney Street.

5. District/County Councillor Reports: nothing not already coming up on the Agenda.
6. Chairman's Report
 - Shoreham Cross: SPC now owns the freehold of this and surrounding land. It may require complete re-chalking, and quotes will be requested. When the farmland sale is completed, we will need to know the new owner so that we can confirm right of access to the Cross.
 - Parish Office: we need to have vacated Old Livery Store by end-July 2016. Solicitors are involved; lease expires 2nd August 2016. Historical Society and Shoreham Society need to be informed to move their items out. Clerk is now working from home. Tenders will be sought to convert 2 redundant toilets to a Parish Office – obviously not by end-July so interim storage will be a problem and may require a professional storage solution. Following a query from Cllr McDonnell, the Chairman confirmed that there is no access through the flat roof to the extended roof space above, but if an access trapdoor could be fitted then the space might become usable for storage. Toilets conversion will require “disabled door” access to the new Parish Office. The door opens outwards, so there was some discussion about having a window in it (the professionals' advice will be sought and this and final plans will need to be ratified by Council).
7. Report from the Clerk.
 - (a) Documents from the Land Registry relating to the transfer of the Cross from Sevenoaks District Council have now been signed & sealed by Sevenoaks District Council and Shoreham Parish Council, which means that Shoreham Parish Council now officially own this important landmark.
 - (b) The Parish Council's insurance has been renewed as of 1 June 2016. The policy has been taken out through Came and Company and is underwritten by Hiscox Insurance. (A very small increase.)
 - (c) Almost all rents from allotment plot holders have been received. Plot holders have been written to acknowledging receipt of payment and copy of signed tenancy agreement. Amenities Committee will raise the (enforcement of) procedures for non-payers.
 - (d) Clerk will be attending the KALC Clerk's Conference on Tuesday 14th June, and Badgers Mount PC will cover one third of this cost (per BMPC Chairman tonight).

Meeting was suspended temporarily for the public present to comment first on item 8, before Councillors debated.

8. Traffic & Parking

Proposals sent to SPC by Kent Highways following the points raised at the meeting in January with a request to reach a decision on how to respond to these proposals, but this needs to be deferred to the Working Party for various reasons below. (Comments from both discussions tonight combined below.)

- 1) Church Street / High Street junction: agreeable but would prefer longer lines round the corners, eg all the way to the car park in Filston Lane.

Agreed there should also be a zigzag line outside the school (as previously requested).

Request for passing place(s) – outside Village Hall - has been overlooked, and must be re-instated.

Bowers Road / Filston Lane corners: again the lines could be longer.

- 2) The George PH bend: suggest adding a line from outside 2 (or 3) to 5 Church Cottages (Church Street), and a line across the entrance to the property behind (next to church lych-gate).

Extensions of the proposed lines was discussed, but without conclusion (one for the WP).

There is an unanswered question of policing by SDC (and proposal not (yet) discussed by JTB).

- 3) Repainting of faded / wrong colour lines at Crown Road / High Street junction corners is agreed.

- The Mill Lane / High Street junction and bend had not been included. The Working Party will review, though previous public participation had been against this.
- Speed limits re-discussed, but we understand that previous surveys negated the need for 20mph. Cllr Gough did report that the week-long data logging had shown that traffic was already moving quite slowly.
- White gateway fencing mentioned again but had previously been discounted at a previous SPC/Public meeting as they are only installed on an A-road or similar.
- Enacting these schemes may improve the situations, but will not guarantee safety.
- Residents outside whose houses any lines would be painted need to be informed.
- The need for public consultation will not be overlooked.
- Cllr Roger Gough (KCC) was going to fund these schemes from his grant monies, which could get them implemented out of a public "want" regardless, rather than because of Kent Highways recommendations.
- Work needs doing during this financial year, because next year Roger will not be able to rollover unspent funding.
- Roger G agrees that what Geoff (KHS) has sent us is not completely in keeping with what was requested – including the overlooked passing place(s) requested by the Two Brewers in the High Street – but changes in personnel have made continuity difficult.
- High friction surfaces could also result from the previous week-long data logging.
- Reiteration that a public consultation will gather the majority views, but common sense has to prevail and be applied by JTB (Joint Transportation Board) and this in turn is often swayed by the Local Member.

Although this all needs to be referred back through the Working Party now, their findings/recommendations need to come back to the July 2016 Council meeting of SPC - notwithstanding its being in Well Hill in July. KCC Cllr Gough will liaise with SPC Cllr Lesley Spence (who will include in discussions SDC Cllr John Edwards-Winser; and Parish Cllrs Roy Blamey & Alison Collins).

9. Works to Trees
Discussion of how to progress tree works on the Recreation Ground is deferred to Amenities Committee (15 June) for further discussion on just how much work is essential. Prestige Treecare have offered a further 10% discount – Clerk to ask them for how long this remains valid.
10. Communication
Review of Shoreham Parish Council's communication(s) with residents: we are doing our best to improve things, but public turnout tonight is low again – only 9.

Cllr Roger Gough arrived at 8:55pm, so item 8 (Traffic & Parking) was re-visited (comments are included above.)

At 9:20pm, meeting was suspended to allow for public participation.

Success of Communications was challenged, but there is no easy / comprehensive solution. Maybe a leaflet drop (as well) on key subjects?

Working Party needs to consider Communications, and to first establish the PC position on 8 (T&P) before any leaflet or door-knocking etc, therefore the WP needs to meet soon, to complete this by July.

At 9:30pm, meeting was resumed.

11. Correspondence/Information
 - (a) A letter has been received from the Parish Council's solicitors, Walker & Walker confirming that the transfer of the Shoreham Cross has been completed.
 - (b) Issue 2 of the Allotment and Leisure Gardener has been received.
 - (c) The May 2016 edition of 'The Clerk' magazine has been received.
12. Committee Reports
There were no committee reports to receive and adopt.
13. Financial Matters:
Next Council meeting (6 July) needs to include Agenda item about membership of the Finance Committee.
 - (a) Accounts/Payments. Payments as per schedule authorised, plus one (£150 on (c) below).
Note: Specially Resolved that Cllr Inniss and Cllr Spence could tonight both sign countersign cheques in favour of themselves (one each).
 - (b) An emergency cheque for the sum of £2,000 was authorised by the Chairman in order to pay rent due on the Old Livery Store in respect of the three month lease extension. Approved.
 - (c) Road Signs
To approve the payment of £150 to Keith Skinner in respect of the new road signs made for Mill Lane and Darenth Way, and cheque signed (in addition to the schedule).
 - (d) To approve payment for the materials (board and paint) to be used in the painting of the mural on the shelter in the Recreation Ground. Resolved to spend up to £150.
14. Dates of next meetings (all starting at 7:30pm)
 - a) Planning and Amenities & Services Meeting: Wednesday 15th June, Shoreham Village Hall
 - b) Planning and Council Meeting: Wednesday 6th July, Well Hill Mission Church
 - c) Planning Meeting: Wednesday 20th July 2016, Shoreham Village Hall (if required)

Cllr Philip McGarvey, deputising for Sarah Moon, Clerk to Shoreham Parish Council

The meeting concluded at 9:37pm