

Subject: RE: Year End Close-out Quote
Date: Wednesday, 8 February 2023 at 18:39:49 Greenwich Mean Time
From: Sales
To: Elizabeth Martin
Attachments: image001.jpg, image002.png

Good evening, Elizabeth

Thank you for your email, the costs for the year end close down services are as follows:

Omega and Alpha Income and Expenditure £755 (ex VAT) Per set of accounts
Alpha Receipts and Payments £495 (Ex VAT) Per set of accounts

Kindest regards



From: Elizabeth Martin <Parish.Clerk@lynehamandbradenstoke-pc.gov.uk>
Sent: 08 February 2023 12:16
To: Sales <sales@rialtas.co.uk>
Subject: Year End Close-out Quote

Dear Sales,

I am preparing to release my agenda for a Full Council Meeting next Tuesday. I must send out by tomorrow morning.

I have submitted my year end close out preferred dates, but the email sent out to us does not include costs for this service.

Please may I have a written quote for this service that I may put to my Council for approval.

Many thanks

bw
Elizabeth



Elizabeth Martin
Clerk To Council
Lyneham & Bradenstoke Parish Council
01249 561020

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