



Marsham Parish Council

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MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 12th MARCH 2018 AT 7:30PM IN MARSHAM VILLAGE HALL

PRESENT

Mr C Hensby – Chairman

Mrs V Allen

Mrs L Willcocks

Bob Parke

Mrs N Carver – Clerk to Marsham Parish

Councillor David Harrison

Mrs B Warman

Mr D Grapes

Dr J Bailey

5 Members of the Public

1. APOLOGIES FOR ABSENCE

There were no apologies received.

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

No Declarations of interest were made.

3. MINUTES

Minutes of the meeting held on the 12th February 2018 had previously been circulated and **agreed** by the council and signed by the Chairman.

4. INFORMATION ON MATTERS ARISING

None noted

5. REPORTS FROM POLICE

There were no police present at the meeting. The monthly newsletter had been previously circulated by email. Greig Sheppard will be retiring this April as our beat manager, PC Pete Magee will be taking his place.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

David Harrison gave a verbal report on the unities within districts. He also spoke with regards to the increase in Broadland and County Council.

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A member of the public spoke with regards to the planning application for Hill House Marsham, Change of use. The resident was concerned with regards to the increase noise level. A second resident also raised concerns with regards to the noise and with regards to the type of dogs that are being boarded (semi wild/severely damaged). There were concerns raised over the height of fence and the distance to the main A140.

8. TO CONSIDER PLANNING ISSUES

- a) There following plans were submitted to the council
20180233 – Hill House Norwich Road, Marsham NR10 5PQ
 Change of use to dog rehabilitation centre and erection of 20 no. kennels
The council object to the plans on the following grounds, Noise disturbance and over development of the area, highways concerns for accessing the site and disturbance to local farming. Email Steve Riley to ask for the plans to be called in.
- b) PLANNING ENFORCEMENT UPDATE
 No plans for the area.

9. FINANCE

- a) The balance of the community account as of 28th February 2018 £6395.85
 The balance of the business account as of the 28th February 2018 £2008.34
- b) The following payments were **approved**

no. 1224	Actagen Accountants Invoice 1834	Payroll services	£18.00	Approved
No. 1225	Aylsham Town Council Invoice 3569	Photocopying papers Feb 18	£3.60	Approved
No. 1226	HMRC	PAYE TAX July 17 to 5 th April 18	£71.40	Approved
No. 1227	Ellis Timber Ltd Invoice 29229	Wooden post maintenance	£38.16	Approved
No. 1228/29	Administration	February Pay and Expenses incurred 13/2/18 to 12/03/18	£211.50	Approved
No. 1230	NPTS Invoice 17568	End of Year Training	£48.00	Approved
No. 1231	S & M Invoice 33378	3 keys cut for allotments	£13.50	Approved

- c) The Council appointed Donna Bennett for the internal auditor for 2017/2018 accounts.

10. PARISH CLERK'S REPORT

a) Correspondence

Received From	Action to Be Taken
No Correspondence received	

*Email/letter attached

b) Clerks Report

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>COMMENTS</u>
Parish Land		Nothing to Report
Play Area		AGENDA ITEM
Allotments		AGENDA ITEM Two current allotment tenants have been sent new allotment agreement to sign and return to the council prior to taking on the allotment.
Compost Site		AGENDA ITEM
Thatched Shelter		Nothing to report.
Village Sign		The village sign is now ready to be placed back up in the village. A letter has been sent to HMP Bure thanking them for their help. This will be added to the next parish magazine.
The Heath		Nothing to report
Street Lighting		Col. 5 was reported to TT Jones and fixed the following day.
Litter & Dog Waste Bins		Nothing to report
Marsham Information Board		Nothing to report.
Bus Shelters		Nothing to report
War memorial		Nothing to report
Highway Rangers		Nothing to report
Parking High Street		Nothing to report
Marsham Parish Council Website		Nothing to report
Parish Partnership Scheme 218/2019		AGENDA ITEM
Grass Cutting		Nothing to report.
SAM 2 Sign		AGENDA ITEM – Data sheet attached*
White 'H' Lines		The lines are planned for the end of March weather dependant.

*additional documentation

11. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions were received by the councillors

12. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

a) No complaints had been received for the compost site for February 2018.

13. MARSHAM VILLAGE HALL

Lesley gave a verbal report to council. Lesley that no meeting has been held due to the weather, it was reported to the council that a party was held in the village hall which caused a large amount of damage. The police are aware of this incident.

14. AMENITIES MATTERS (Peewit Fields / Playground)

a) Colin gave a verbal Update.

15. ALLOTMENTS

a) Nothing to currently report.

b) Tenancy agreements have been sent out and one has been signed and returned.

c) Keys for the padlock on the gate are now ready for the new tenants.

16. PUBLIC RIGHTS OF WAY

We have had a number of residents contact the councillors with regards to Little London and the byway down to the Heath. The small area as you turn into little London has been cleared and new posts have been reinstated ready to be re-seeded with grass. This was done with help from councillors and local residents, the councillor gave thanks for the help received. The byway to the Heath has now been cleared, however the councillors are concerned over the amount of crushed glass in the new surface that has been laid and the effect it could have on dogs and other animals using the path, the clerk will contact the countryside Access Officer

17. MARSHAM SPEED WATCH AND SAM 2 UNIT

a) Nothing to report on the speed watch.

b) The SAM 2 Unit is now back in location 2. The highest speed reached in location 1 was 40MPH with an average of 20.5mph.

c) The Speed reports to be uploaded onto the Marsham Parish Website

18. PARISH PARTNERSHIP 2018/2019

The Parish Partnership have contact the Parish clerk with regards to the bid placed for 2018/2019, unfortunately the bid for the business park signs has been refused as it does not meet the relevant criteria. The bid for the flashing School Safety sign was approved.

19. PARISH SPRING CLEAN UP

The clerk will contact Broadland to arrange for bags, hi viz and litter pickers to be delivered to the Parish for a litter pick in Marsham on 28th April 2018. Start time 10am from the village hall.

20. ANY OTHER BUSINESS

To report pothole outside no.16 Wathen Way to highways. A resident has contacted the Chairman with regards to a van parked inconsiderately in the turn in to George Edwards Close from Wathen Way, the clerk will contact the local PC.

The chairman asked the councillors if they would like to do anything to commemorate the end of the 1st world war, any suggestions to be emailed to the clerk for the next meeting.

21. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

To receive an update on planning application 20180233.

22. DATE OF NEXT MEETING

To confirm the date of the next Meeting as **Monday 9th April 2018 at 7:00. p.m.** Marsham Village Hall. This will also be the Annual Parish Meeting.

There being no further business the chairman closed the meeting at 8:45pm

DRAFT