

South Clifton Parish Council

Monday 6th July 2026, 7:30pm, The Pavilion, Coalyard Lane, South Clifton

AGENDA

1. APOLOGIES FOR ABSENCE

To report any apologies received by the Clerk for inability to attend this meeting.

2. MINUTES OF PREVIOUS MEETING

To receive and confirm as a correct record the minutes of the meeting of the Council held on 18th May 2026.

3. MATTERS ARISING

4. MEETING OPEN TO THE PUBLIC

In accordance with Standing Orders, to receive any addresses or statements by members of the public on matters on the Parish Council agenda, limited to three minutes per person.

5. DECLARATIONS OF INTERESTS

To receive any declarations of Members' interests in any item on the agenda. The Council's Code of Conduct defines where a member has a declarable interest and the effects of declarable interests on participation.

6. CORRESPONDENCE

	Date	
a)	16.04	Contact via Hugo Fox Website – NSPC – Burial fees enquiry – sent to all 28.06
b)	18.05	NSDC – Jenny Kirkwood – Newark and Sherwood Town and Parish Conference 10 th Oct – sent to all
c)	02.06	Contact via Hugo Fox Website – cowslip solutions - local grounds maintenance business - sent to all
d)	08.06	NSDC – Register of members Interests – removal of home address – sent to all
e)	19.06	NALC – AGM Wednesday 21 st Oct – sent to all
f)	22.06	National Grid – North Humber to High Marnham June update – sent to all 28.06
g)	23.06	Veolia – The Reduce Recycling Fund is now open – sent to all
h)	24.06	NSDC – Harriet Partington – Newark and Sherwood Local Plan Scoping consultation – sent to all
i)	24.06	Collingham Parish Chairs Meeting 15 th June notes – sent to all
j)	28.06	Barry Steele – Pears update – sent to all
		Ongoing updates - Assertion 10 Compliance - Mill Field - Trent Vale Trail

7. H2 EAST PIPELINE

	Date	
a)	20.05	Jayne Saunders – JPAG – Project Union East Coast Hydrogen Pipeline – sent to all

8. NORTH CLIFTON PRIMARY SCHOOL

	Date	
a)		Ofsted Report – Will be made public before the 6 th July – Clerk to circulate when allowed

9. ONE EARTH SOLAR

	Date	
		Updates

10. FINANCES

	Date	
a)	06.06	D Benton – Invoice for May – sent to Debbie - NFA
b)	01.07	D Benton – Invoice for June – sent to Debbie - NFA

11. CLERK EMPLOYMENT ARRANGEMENTS

To consider and approve:

- Registration of South Clifton Parish Council as an employer with HMRC and implementation of PAYE arrangements for the Parish Clerk.
- The Parish Clerk Contract of Employment.
- The adoption of the Council's Employment Policies (Disciplinary Procedure, Grievance Procedure and Health & Safety Policy).
- Delegation of authority to the treasurer to register the Council as an employer and implement PAYE arrangements.
- Commencement of employment under the approved contract and PAYE arrangements from the first suitable payroll date following completion of the registration process.

12. HIGHWAYS

	Date	
a)		

13. PLANNING AND PREMISES LICENCE

	Date	
a)	29.05	Planning Decision Notice 26/00210/HOUSE – Vine House - Granted Listed Building Consent – 26/00276/LBC – Vine House – Granted – sent to all

14. DATES OF NEXT MEETINGS AND FORTHCOMING EVENTS

Events –

- 11th July – Cream Teas – Holly House
- 29th August – Afternoon Tea at Sports Pavilion in aid of Breast Cancer Now
- 5th September – Produce Show – Coronation Hall
- 19th September – Refill Station at Collingham Show
- 4th October – Craft Market – Coronation Hall

15. NEXT PARISH COUNCIL MEETINGS

All meetings to be held at the Pavilion, Coalyard Lane, 7.30pm

- Monday 24th August 2026
- Monday 19th October 2026
- Monday 7th December 2026

16. OTHER MEETING DATES

- SNG –
- Collingham Parish Chairs meeting – 3rd August 2pm - Winthorpe