

## DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE COMMUNITY CENTRE COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 11<sup>th</sup> MAY 2026.

PRESENT: CLLRS M PORTER (Chair), Mrs M NEWMAN, N NEWMAN, Mrs A THROSSELL, J COX, Mrs L COX,  
Mrs SALLY CRAIG (Business Administrator)

21. **OPENING OF MEETING**

The meeting opened at 7.30pm.

22. **APOLOGIES FOR ABSENCE**

Apologies were **RECEIVED** from Cllr R White. The previously notified reasons for absence were recorded in the Absence Book Ref: 610 and **ACCEPTED** and **APPROVED**.

23. **DECLARATION OF MEMBERS' INTERESTS**

There were no declarations of Members' interests.

24. **ELECTION OF VICE-CHAIR**

Cllr N Newman nominated Cllr Mrs M Newman, seconded by Cllr Mrs L Cox. Cllr Mrs M Newman was duly elected Vice Chair of the Community Centre Committee for 2026/27.

25. **FINANCE**

(a) **Financial Analysis – Month 1**

Cllr Newman raised a number of queries prior to the meeting and these were presented at the meeting.

**READ and NOTED**

26. **BARS**

(a) **Kilnbarn Takings**

**READ and NOTED**

(b) **Stocktake**

**READ** and it was **NOTED** that there was a surplus of £101.17 and the stock taker had raised no concerns.

Cllr Mrs M Newman asked for clarification on the error allowances on the stocktake.

(c) **Current Situation**

The Business Administrator **REPORTED**:

- That the Kilnbarn had been redecorated.
- Hobgoblin IPA is no longer available from the brewery and had been replaced with Brooklyn IPA.
- A new till system and card payments was being investigated to hopefully reduce the current card payment charges.

## 27. **COMMUNITY CENTRE**

### (a) **Martyn's Law**

It was **REPORTED** that the additional CCTV cameras are now installed.

It was **REPORTED** the Government had now issued supplementary documents to the Terrorism Act 2025. Any actions necessary will be reported at the next meeting.

### (b) **Community Centre Website & Social Media**

It was **REPORTED** that the Community Centre domain for the website had been secured - [dittoncommuntycentre.com](http://dittoncommuntycentre.com)

Work has begun on the website and it was **REPORTED** that a photographer has been booked for 28<sup>th</sup> May to take photographs of the centre with different setups for marketing purposes.

### (c) **Current Situation**

The Business Administrator **REPORTED**:

- Air Conditioning in the Don Carman Hall is booked in for 26<sup>th</sup> May and should be completed in 3 days.
- A number of preventative maintenance jobs had been carried out around the centre.
- A Cleaning/Building Inspection had been carried out with nothing major to report. Cllr N Newman suggested that a councillor attends the next inspection and volunteered to do this during the summer holidays.

## 28. **MUSIC FESTIVAL**

It was **REPORTED** that there would be 8 acts performing this year, with one of the acts moving to the Oaken Hall to continue into the evening.

## 29. **CLOSURE**

The meeting closed at 7.45pm.

Chairman  
1<sup>st</sup> June 2026