

BRANDON TOWN COUNCIL

Minutes of the Meeting of the Full Brandon Town Council

Held at 7.00pm on Monday 1 December 2008

In the Council Chamber, Old School House, Market Hill, Brandon.

Present: Cllr. R Silvester, Cllr. K Butcher, Cllr. G Hughes, Cllr. P Ridgwell, Cllr. A Simmons, Cllr. N Vant, Cllr. S Edwards, Cllr. S Le Grys, Cllr. P MacLoughlin, Cllr. D Bimson,
Cllr. Mrs S Jureko, Cllr. Mrs M Young.

Also present: Mrs C Mason (Town Clerk), Cllr. B Bishop, 1 member of the press,
5 members of the public.

The meeting commenced at 7.00 pm.

1. APOLOGIES FOR ABSENCE

Cllr. E Ashley, Cllr. L Jacobs, Squadron Leader Niels, PC Chanelle Halford.

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Precept Meeting of Monday 24 November 2008 (Public items) [LGA 1972 Sch.12].

Resolution Record No. **BTC/81/01/Dec/08**

Proposed by Cllr. G Hughes and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL PRECEPT MEETING OF MONDAY 24 NOVEMBER 2008 BE ACCEPTED AND SIGNED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Precept Meeting of Monday 1 December 2008 (Public items) [LGA 1972 Sch.12].

None.

5. PUBLIC FORUM - monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/82/01/Dec/08**

Proposed by Cllr. A Simmons and seconded by Cllr. S Edwards.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Members of the public raised issues relating to vandalism and anti social behaviour in Coulson Lane. It was agreed Brandon Town Council would write to the SNT requesting local police officers are not seconded to other areas on a Friday and Saturday evening;

the implementation of a byelaw banning the consumption of alcohol in a public place; car parking and tree maintenance at Hall Close, Brandon.

6. TO RECEIVE A REPORT FROM THE POLICE

In the absence of PC Halford a verbal report was read out by the Clerk. Crime figures for West Suffolk since April 2008 are 5.9% down on last year. Current detection rates for Forest Heath is 37.7%. During the month of November there have been a total of sixty three crimes committed in Brandon. Theft, burglary and criminal damage being foremost during this period. There have been increased foot patrols in priority areas and a review of lighting is to be carried out in Coulson Lane. In relation to the problem of urination in a public place, posters, translated in different languages, are to be circulated to all local landlords.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

No report available.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. B Bishop's report: School Organisation Review is almost complete. Suffolk County Council will be submitting their proposals to Cabinet in February 2009. There is a possibility Breckland Middle School will be kept as a Key Stage 3 school catering for 11-14 year olds. The Local Government Review is also in its final stages and recommendations will be put to the Secretary of State early next year. FOBS are to meet with Richard Spring MP regarding the lease for Brandon station. If this is successful, lottery bids could then be applied for. Remedial work is to be carried out to the ditch at the Brandon Remembrance Playing Fields. Cllr. A Simmons reported that Forest Heath District Council had hit their recycling target of 50%.

The meeting was reconvened.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972).

a) The Deed of Surrender relating to the ground floor offices at the Old School House between Brandon Town Council and Messrs Rolph, Goldsmith and Taylor trading as TWR Accountants, was duly signed and witnessed.

b) Business Debit Card

Resolution Record No. **BTC/83/01/Dec/08**

Proposed by Cllr. N Vant and seconded by Cllr. K Butcher.

CARRIED: 10 for 1 against.

THAT BRANDON TOWN COUNCIL AUTHORISES AN APPLICATION FOR A BUSINESS DEBIT CARD. THE TOWN CLERK TO BE THE NOMINATED CARD HOLDER.

10. ACCOUNTS

10.1 Approval of payments: Public Items – November 2008. Discussion permitted upon.

10.2 Confidential Items – November 2008 (Staff Salaries/Local Gov. Pensions).

Resolution Record No. **BTC/84/01/Dec/08**

Proposed by Cllr. S Edwards and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE AND TEN TWO EN-BLOC

BRANDON TOWN COUNCIL - ACCOUNTS PUBLIC ITEMS

Date	Amount	Supplier	Net Total	VAT
Nov-08	14.00	J & D Green (Window Cleaner)	14.00	
Nov-08	282.65	Neat Ideas (OSH)	240.55	42.10
Nov-08	19.79	Neat Ideas	16.84	2.95
Nov-08	124.55	Lyreco	106.00	18.55
Nov-08	10.45	S.C.C. (Street Lighting Park View)	8.89	1.56
Nov-08	4,820.38	Chase Timber (Lode)	4,102.45	717.93
Nov-08	75.00	Ely Council (Risk Assessment Training)	75.00	
Nov-08	102.22	Finevale Service Station	87.00	15.22
Nov-08	67.96	Thetford Garden Centre	62.31	5.65
Nov-08	154.04	Canon (Photocopier)	154.04	
Nov-08	11.61	Travis Perkins	9.88	1.73
Nov-08	38.28	Fengate Fasteners	32.58	5.70
Nov-08	541.00	P.M. Robson (Grave Digger)	541.00	
Nov-08	79.90	L & M Signs	68.00	11.90
Nov-08	39.06	C Mason Mileage	39.06	
TOTAL:	6,380.89		5,557.60	823.29

11. STREET LIGHTING

Resolution Record No. **BTC/85/01/Dec/08**

Proposed by Cllr. R Silvester and seconded by Cllr. S Le Grys.

CARRIED: Unanimous.

IN RELATION TO ENERGY SAVING OPTIONS, BRANDON TOWN COUNCIL AGREES THAT NO FURTHER ACTION BE TAKEN AT THE PRESENT TIME.

12. TRADERSCAMS

Resolution Record No. **BTC/86/01/Dec/08**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL DOES NOT PURSUE THE OPTION OF PLACING A LINK TO THE WEBSITE TRADERSCAMS.

13. ALLOTMENTS

Cllr. A Simmons reported that by realigning the perimeter fence on two sides, an additional fifteen to twenty allotment plots would be created. The town keepers will carry out the required work.

14. PRECEPT FIGURE

Resolution Record No. **BTC/87/01/Dec/08**

Proposed by Cllr. G Hughes and seconded by Cllr. Mrs S Jureko.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL FORMALLY ADOPTS THE PRECEPT DEMAND FOR THE FINANCIAL YEAR 2009 TO 2010, SET AT ONE HUNDRED AND NINETY FOUR THOUSAND, EIGHT HUNDRED AND NINETY SEVEN POUNDS.

15. ADOPTION OF MEETINGS SCHEDULE TO DECEMBER 2009

Resolution Record No. **BTC/88/01/Dec/08**

Proposed by Cllr. S Edwards and seconded by Cllr. G Hughes.

THAT THIS COUNCIL APPROVES THE MEETING SCHEDULE TO DECEMBER 2009 AS AMENDED.

16. CHRISTMAS LIGHTING UP CEREMONY

The switching on ceremony will commence at 4.00pm. This will be followed by refreshments in the council offices. All other activities for the event have been confirmed.

17. APPLICATION FOR AN ADVISORY DISABLED PARKING BAY

No objections were raised.

18. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Cllr. Mrs M Young asked that ...the purchase of 15 plum trees be amended to read fruit trees. Noted. No further matters were raised.

19. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/89/01/Dec/08**

Proposed by Cllr. K Butcher and seconded by Cllr. A Simmons.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 1 December 2008

In the Council Chamber, Old School House, Market Hill, Brandon.

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

20. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Precept Meeting of Monday 24 November 2008.

Resolution Record No. **BTC/90/01/Dec/08**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL PRECEPT MEETING OF MONDAY 24 NOVEMBER 2008 BE ACCEPTED AND SIGNED AS A TRUE RECORD.

21. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Precept Meeting of Monday 24 November 2008.

None.

22. THETFORD ROAD PLAY AREA

22.1 Resolution Record No. **BTC/91/01/Dec/08**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES A QUOTATION RECEIVED FROM CHASE TIMBER PRODUCTS LIMITED TO TAKE DOWN EXISTING CHAIN LINK FENCING AND REPLACE WITH NEW, AND FILL IN GAP IN CENTRE TO MATCH..

22.2 Resolution Record No. **BTC/92/01/Dec/08**

CARRIED:

THAT BRANDON TOWN COUNCIL APPROVES A QUOTATION RECEIVED FROM CHASE TIMBER FENCING LIMITED TO SUPPLY AND ERECT A 1-1.2 METRE FIELD GATE WITH SELF CLOSING HINGES. WELD MESH NOT TO BE FITTED.

23. NEW CEMETERY

Confidential

24. OFFICE SPACE

Deferred until the next meeting.

The meeting ended at 8.55pm.