

Bourton-on-the-Water Parish Council
Minutes of the Highways Committee Meeting held at 6pm on Monday 9th January 2023
in the Windrush Room, The George Moore Community Centre

Those Present: Cllr A Roberts (Chairman), Cllrs A Davis, B Hadley, L Wilkins and B Wragge (until 18.52 hours, item 11b)

In Attendance: Sharon Henley (Clerk & minute taker), Julie Catlow (Committee Clerk)

Members of Public: 1

The Chairman welcomed new Committee Clerk, Julie Catlow who was attending as part of her induction.

1. Apologies for absence: Cllr M Macklin.
2. To note new committee member co-opted at January Council meeting following the resignation of Cllr Randall. Cllr Davis was co-opted as a permanent member as she had previously covered in a temporary capacity during Cllr Macklin's absence.
3. To elect a new Vice Chairman. Cllr Wilkins was proposed as Vice Chairman and this was APPROVED.
4. Declarations of Interest: There were none.
5. To receive and approve the minutes of the Highways Committee held on 21st November 2022: APPROVED.
6. Opportunity for members of the public to speak: A member of the public thanked the committee for welcoming him to the meeting.
7. Matters Arising:
 - (a) Proposal to move disabled spaces further towards Moore Road to allow a bus pull-in bay to be created. This had been included under Tourist Levy Proposals for funding, so would be part of the TRO created which would include the bus stop.
 - (b) Painting of yellow lines outside Willoughby Place: Raised several times with GCC Highways and a response was awaited.
 - (c) Community Speedwatch Safety Fund application: The application for a vehicle activated sign (VAS) had been approved and the legal agreement between the Parish Council and GCC Highways was approved at the Council meeting. The unit was intended to be moved every two weeks and would be used in various locations shown on the annexe to the document.
 - (d) Footpath closure in Lamberts Field: This related to the alleyway into the centre of Lamberts Field. Although the footpath was still closed the hardcore base had been laid for the path in preparation for tarmacking.
 - (e) Solar powered streetlight at Melville: Cllr Roberts was making enquiries with Bromford Housing tenants and the Bromford Neighbourhood Coach to progress the matter.
 - (f) No waiting signs: The existing signs were not in accordance with the TRO lining. A couple of signs in the Rissington Road required removal and Cllr Roberts was arranging this with GCC Highways.
 - (g) Closure of coach park: Cllr Hadley advised that there would be a booking system through the VIC for coach companies to be able to park. This would operate until 31st December 2023 when the coach park would permanently close. CDC were asked to include coach parking in the Rissington Road car park but had not been in agreement so there was no future provision for 50 seater coach parking or drop-off points after the closure of the coach park. Up to 19 seater coaches would continue to be allowed to park at Bourton Vale car park after 31st December 2023. Cllr Davis urged this information to be circulated widely.
 - (h) Speeding on Sherborne Street & up the Steps: GCC were asked to consider changing the speed limit going into the Steps and a response was awaited.
 - (i) Street lighting on Rissington Road: Following new street lighting the pedestrian walkway was under-illuminated and Cllr Roberts had raised this with GCC Highways. Cllr Davis noted that there were also problems with lighting from Station Road near the school to the Co-Op which Cllr Roberts would investigate.
 - (j) Street nameplate on Moore Road: The re-painting to take place when the weather improved. To be carried out by volunteers.

- (k) Gasworks Lane street nameplate: The Committee's comments were passed back to CDC's Property Maintenance team who would arrange a new street nameplate.
 - (l) Signage during closure of CDC's Rissington Road car park: Five additional signs were erected by CDC with permission from GCC and messages were sent out on CDC's social media and website to reflect the closure. CDC thought that directing cars to other car parks might lead to further confusion, so it was decided not to include this information.
 - (m) Robin bus service, additional stops: The organisers were looking at the feasibility of new bus stops and had noted the new locations as suggested. Cllr Davis to pass on personal feedback on issues with bookings.
8. Police: Cadets planned to carry out speed gun training in the village and would liaise with the Parish Council on dates.
 9. Footpaths: Periwinkle Bank path and Manor Fields paths were very muddy. The Clerk to ask the Cotswold Wardens if the work team could scrape the surface off Periwinkle Bank footpath to clear the mud to the hard surface underneath. Hard core may be required on top of this at a later date.
 10. Traffic & Highways: To note funding from CDC's Tourist Levy for additional CEO hours during closure of Rissington Road car park. CDC agreed to fund additional costs of £2,343.20 for additional weekend hours from mid-December to the end of March. Any instances of obstruction by vehicles should be reported to the police on 101.
 11. Correspondence:
 - (a) Letter from resident on parking in Lansdowne (Paper 1): Concerns were raised about parking outside two holiday lets which obscured the view onto the highway and pavement when cars parked across the footpath. The Clerk to ask the police to add this issue to their regular hotspot list and ask them to monitor the area. The Clerk to write to owners of the properties to advise on action taken and advise that the parking was causing problems with wheelchair and pushchairs users. The owners to be asked to advise their tenants that they should not obstruct the pavement in line with the Parish Council's Accessibility Policy.
 - (b) Email from resident re. hedges (Paper 2): A resident asked whether the hedge could be trimmed on the corner of Lansdowne and Fosse Way as it was obscuring vision for motorists turning onto the Fosseway. The Clerk to write back to advise that this matter was raised last year and GCC assessed the angles and found them satisfactory after the hedges were cut back. The Clerk to write to the properties concerned to ask that they cut the hedge at the earliest opportunity to ensure the sight lines were as clear as possible.

In addition, a large coffee cup and bush were partly obscuring the view from the Bourton Vale car park and petrol station down Station Road. Cllr Roberts reviewed on site and had spoken to the owner of the car park who kept the bushes regularly cut down. Committee members had reviewed the sight lines and it was agreed that the signs were not obstructing vision. The one-way system on the site would be enforced going forward.

The Clerk to advise members of the public to report obstruction matters to the police if they had previously been discussed by Highways Committee.

Cllr Wragge to repaint the lines on the footpath from the tennis courts to Lamberts Field.

The Co-Op road markings within the main site required renewing and Cllr Roberts to liaise directly with the manager.
 - (c) Northleach Town Council wrote asking for details of how the 20mph speed limit had been set up and the Clerk to pass on details.
 12. Items to note: Cllr Davis noted the resurfacing work to the black walnut tree on the riverbank were complete. The road surface from Station Road to Bourton Link was poor – all were urged by Cllr Roberts to report on fixmystreet.com. Cllr Davis to compile a spreadsheet of road surface issues.
 13. Date of Next Meeting – 6pm on Monday 20th February 2023.

There being no further business the meeting closed at 19.02 hours.