

**Cuddesdon and Denton Parish Council Meeting**  
Held Tuesday, 2<sup>nd</sup> December 2025 at 7.30pm, in Village Hall, Cuddesdon

**Minutes - DRAFT**

**Councillors Present:** Chris Luke (Chair) (CL), Louisa Vincent (LV), Arthur Smith-Fitchett (ASF), Evie Bennett (EB), Stuart Flockton (SF), Dee Murray (DM)

**In attendance:** Jo Garvey (Clerk), 4 members of the Public, Cllr Tim Bearder (TB)

**25/89. Apologies:** Philip Spinks (PS)

**25/90. Declarations of Interest/Dispensations:** None.

**25/91. Public Forum:** The Council was informed that all archive documents are now stored in the Archive Room of the Village Hall, and that the Accounting Statement for 24/25 is not held on the website (Clerk to investigate).

Question was raised regarding the noticeboard, CL reported that a resident may be willing to help refurbish, **CL to follow up**

**25/92. To agree and sign the Minutes from the previous meeting:**

item 25/87 Initials corrected: AFS to ASF. Agreed and signed.

**25/93. Matters arising:** To consider any items arising from the minutes not otherwise on the agenda: None.

**25/94. District Councillor Report:** Written report received. ASF provided clarification on CIL and its potential uses.

**25/95. County Councillor Report:** Taken after item 25/97.

**25/96. Planning:** To consider any planning applications received, and those received after the Agenda was circulated: None.

**25/97. Finance:**

a) **Payments:** Agreed.

DJ Alden	Fireworks for Bonfire Night	£850
Cuddesdon Denton Newsletter	Advertisements for Bonfire Night	£48
Clerk	Salary October	£249.75
Clerk	Salary November	£336.30
Landscape Group VAT: 314 6130 41	Grounds Maintenance Invoice: 2143	£384
Shield VAT: 879212594	Bin Emptying Invoice: 9633	£14.30
Reimburse N Turner	Fireworks Night Supplies	£21.49
Locum Clerk	Locum Clerk Fees (September & October)	£80

- b) **Bank Reconciliation:** Agreed and signed.
- c) **Consider and approve the Budget and Precept 2026/2027:** No additional items at this time, **Clerk to** provide forecast spreadsheet. Move to January 2026 agenda.

**Revisit 25/95:** Cllr Bearder reported (as District Councillor for another area) that the requirement to cooperate with Oxford City has been removed (in regard to the District Unitary Council options). He also reported that the Distribution Centre at Waterstock Golf Course has been refused. He recommended that any applications for the District Councillor grant be submit, fully costed by 5<sup>th</sup> December.

As County Councillor he reported that:

The Local Government Settlement would be published on 17<sup>th</sup> December. Submission for Local Government reorganisation is going ahead, and steps continue to be taken regarding Pettiwell, Garsington and the untaxed vehicle issues.

CL requested assistance with Thames Water regarding pipework, breakages and making good of roads. Cllr Bearder will liaise with Highways Team to monitor and repair.

ASF reported his email sent to Cllr Bearder in October regarding trying to report a fallen tree and the impossibility of creating an account. Cllr Bearder promised to investigate.

**25/98. Discuss and agree further action regarding CCTV:** LV confirmed that consultation has been posted on village whatsapp, noticeboard, bus shelter, and CL confirmed that it was flagged in the newsletter Chair report) No responses received.

Council will need to revisit all relevant policies, with updates regarding who holds the data, where it is stored, data security, and who has access and for what reasons.

It was **agreed that** LV will continue to investigate Camera types, prices, etc. to report back in January.

**25/99. Move to gov.uk:** Clerk reported on the prices from Parish Online and Hugo Fox, and noted that the website build offered by Hugo Fox included all data (Parish Online was restricted). It was **agreed that** the Council should accept Hugo Fox quotation. **Clerk to** initiate acceptance and find out next steps.

**25/100. Agree to purchase a SUMUP machine:** It was **agreed that** the Council should purchase the standalone SumUP machine, cost £40 (currently on sale). **LV to** purchase and request reimbursement.

**25/101. Agree to purchase a Christmas Tree for the Village,** and other actions for Carols around the Christmas Tree event: It was **agreed that** a Christmas Tree should be purchased, cost £250. **CL to** purchase and request reimbursement.

**25/102. Grass cutting 26/27 Season:** Clerk reported that the full quote has not been supplied, move to January agenda.

#### **25/103. Parish Councillors' Reports:**

LV reported lots of flytipping, and reports made. ASF confirmed the course of action is to report directly to BIFFA, with What3Words location and description.

DM reported a question regarding speeding in the village.

ASF reported contact with PCSO regarding illegal parking in the village, and uninsured vehicles.

ASF requested and Council extends its gratitude to Mr Gleed for reporting and his time spent on the sewerage issue.

CL requested information regarding the trees on the recreation ground and potential pruning.

**25/104. To confirm the date of the next meeting:** Confirmed 6<sup>th</sup> January 2026.

Meeting Closed at 8.55pm.