

BRANDON TOWN COUNCIL

Minutes of the Planning Committee Meeting held on
Monday 7th March 2022 at Old School House, Market Hill, Brandon
at 7.00pm

Present: Cllr B Brabbs (Chair), Cllr S Annear, Cllr L Atkins, Cllr V Lukaniuk,
Cllr D Moore, Cllr N Vant, Mr G Cock – Town Clerk

1. APOLOGIES FOR ABSENCE

Cllr J Lloyd-Blackwell – apologies approved, Cllr P Wittam - did not attend.

2. DECLARATIONS OF INTEREST

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES of Planning Committee Meeting
of 7th February 2022.

Proposer: Cllr V Lukaniuk

Seconder: Cllr N Vant

Resolution Record No: **BTCP/171/07/Mar/22**

CARRIED: Unanimous

THE PLANNING COMMITTEE RESOLVES THAT THE MINUTES OF THE
PLANNING COMMITTEE MEETING OF MONDAY 7TH FEBRUARY 2022 BE
APPROVED.

4. PUBLIC PARTICIPATION

Two members of the public attended the meeting but did not wish to participate.

5. PLANNING MATTERS

5.1 LIST OF APPLICATIONS FROM: 7/2/22 TO: 7/3/22

DC/22/0288/CLE – Sent in error by West Suffolk Council – no response required.

**5.2 ANY APPLICATION RECEIVED AFTER THE AGENDA WAS
PRODUCED**

DC/22/0352/HH

Planning Application – 4 St Nicholas Walk, Brandon

Householder planning – front porch, addition of pitched roof to part of the building and
various alterations to the existing structure.

Signed.....

Cllr Annear described the application to those present. Cllr Brabbs stated that the application seemed straight forward and asked if there were any comments from Councillors present. No objections were raised and a vote took place.

Proposer: Cllr N Vant

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTCP/172/07/Mar/22**

CARRIED: Unanimous – **SUPPORT**

DC/22/0353/HH

Planning Application – 8 St Margaret’s Drive, Brandon

Householder planning – extension on front of existing bungalow.

Cllr Brabbs stated he could see no issues with the development as it was well within the permitted development area. Cllr Annear remarked that it was primarily an extension of a bedroom to include bathroom facilities. No further comments were made and a vote ensued.

Proposer: Cllr L Atkins

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTCP/173/07/Mar/22**

CARRIED: Unanimous – **SUPPORT**

6. CORRESPONDENCE

None.

7. ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN

Cllr Lukaniuk informed the committee that the development in Bury Road that had been objected to had been reviewed on appeal and the officers maintained their objections.

The meeting closed at 7.10pm

Signed.....

BRANDON TOWN COUNCIL

Minutes of the Full Brandon Town Council Meeting
held at the Church Institute, London Road, Brandon on Monday 14th February 2022 at 7pm

Present: Cllr S Skinner (Chair), Cllr S Annear, Cllr B Brabbs, Cllr P Etherington, Cllr J Hughes, Cllr V Lukaniuk, Cllr D Moore, Cllr D Palmer, Cllr P Ridgwell, Cllr N Vant, Cllr C Whiteman

Also Present: 2 members of the public.

1 **APOLOGIES** for absence and approval of reasons tendered.
Cllr L Atkins, Cllr J Lloyd-Blackwell, Cllr P Wittam

2 **DECLARATION OF INTEREST** and additions to Members Register of Interest – None.

3 **TO RECEIVE A REPORT FROM SQN LDR GEARY - RAF LAKENHEATH**

Sqn Ldr Geary confirmed that a number of government ministers had recently visited the base. He mentioned that residents may observe US personnel in uniform in retail outlets. He stated that Gate two would be closed from 10pm to 6am so there maybe a little more traffic transiting Brandon High Street to enter the base via gate one. In response to a point made by Cllr Palmer at the last meeting, he had checked the flight logs of aircraft using the airspace for the period mentioned and from his investigation it would appear that this may have been a Typhoon aircraft and not a base aircraft. Further to Cllr Palmer's query regarding the noise difference between an F15 and an F35 aircraft. At one thousand feet the F15 registered 116dB, against an F35 at the same altitude which registered 115dB. A general conversation ensued regarding the noise levels of aircraft and the method of measuring the noise contours. The Sqn Ldr offered to share the data he had with Cllr Palmer. Cllr Palmer then asked what measures were being taken as he was aware of a large number of houses being built close to the runway. Sqn Ldr stated that noise attenuation would be incorporated into the structures. Cllr Ridgwell enquired if there were any plans or a possibility of enlarging or providing additional car parking spaces for people viewing the planes as they were parking on and around the A1065.

4 **TO RECEIVE, CONFIRM AND SIGN MINUTES**

- Of the Brandon Town Council Meeting of Tuesday 18th January 2022.

Proposer: Cllr S Skinner

Seconder: Cllr N Vant

Resolution Record No: **BTC/154/14/Feb/22**

CARRIED: By majority vote: 10 for, 1 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE MINUTES OF THE FULL COUNCIL MEETING OF TUESDAY 18TH JANUARY 2022 BE APPROVED.

Signed.....

5 MATTERS ARISING for information exchange only of the Full Council Meeting of 18th January 2022.

Cllr Lukaniuk raised the fact that half the lime trees being pollarded looked awful. This was supported by two or three other Councillors. He also asked when the HugoFox website would be up and running. The Chairman reported it was looking good and would be available to Councillors very soon. The Clerk would be asked to let Councillors know how to get into the website this week. Cllr Ridgwell raised the matter of Boundary Close Street lighting as it was still not resolved and asked that Brandon Town Council write to the housing association.

6 URGENT BUSINESS any items the Chairman considers a matter of urgent business – None.

7 TO RECEIVE WRITTEN REPORT from the Town Clerk.

Report was received.

8 PUBLIC FORUM monthly event limited to 3 minutes duration maximum per resident, this will include reports from County, District and Town Councillors also Community Group Representatives.

Proposer: Cllr S Skinner

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/155/14/Feb/22**

CARRIED: Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM.

Cllr Lukaniuk reported a 2.99% increase in Council Tax, which increased Band D from £1397 to £1438 pre annum. He also reported that Network Rail are to place a corrugated roof over the existing station roof. Cllr Lukaniuk further reported that someone was due to come out on 15th February to look at the lights in Boundary Close.

Cllr Annear reported on arrangements for the Queen's Platinum Jubilee celebrations. A meeting was held with several other Brandon groups to discuss future plans in order to co-ordinate the various ideas to avoid clashing of events. Bunting, flags and new flag poles holders were planned for the High Street and Market Hill. There will also be shields on Market Hill which will be decorated by local school children. The Jubilee Beacons will be lit throughout the UK on Thursday 2nd June and Brandon plans to join in. Brandon Town Council has no events planned for Friday 3rd June as other Brandon groups are organising activities. The Town Council will be preparing Market Hill for Saturday and Sunday 4th and 5th June. They are currently planning events on Market Hill with the theme "Brandon Beach". The Council also plan to purchase seven trees, one for each decade of the Queen's reign, to be planted later in the year, possibly November with the location still to be decided. Cllr Moore raised the question of speed cameras, asking why Weeting had the support of the police but Brandon didn't. After discussion it was suggested, the Clerk be asked to look into the possibility of having something in Brandon.

Cllr Ridgwell raised concern as to the safety of the bridge over the river, due to the volume of HGV's passing through Brandon. He was told the bridge was inspected and it was a perfectly sound structure.

THE CHAIRMAN RECONVENED THE MEETING.

Signed.....

9 CORRESPONDENCE

- Letter from resident - Repairs to Chalk Road. Cllr Lukaniuk informed the meeting that this was nothing to do with Brandon Town Council and in the past had been financed from Councillors locality budgets.
- Letter from resident - Ongoing issues with the traffic lights on Bury Road (near doctors.) The Clerk would be asked to forward letters to the appropriate person of Suffolk Highways.

10 ACCOUNTS To approve the payments for January 2022.

Proposer: Cllr S Skinner

Seconder: Cllr V Lukaniuk

Resolution Record No: **BTC/156/14/Feb/22**

CARRIED: Unanimous

BRANDON TOWN COUNCIL APPROVES THE PAYMENTS FOR JANUARY 2022.

Invoice Date	Invoice No	Supplier	Expense Type	Nett	VAT	Gross	Payment
10/01/2022	2022/003	Church Institute	Hire of Hall for Council Meet.	£45.00	£0.00	£45.00	BACS
10/01/2022	208077	Tutorcare Ltd	First Aid Course x 2	£278.00	£55.60	£333.60	BACS
12/01/2022		Brandon Rem. Play.	Grant - Second Half	£14,513.73	£0.00	£14,513.73	BACS
16/12/2021	SI-852	Door Services Plus Ltd	Repair to Roller Shutter - Yard	£148.85	£29.77	£178.62	BACS
31/01/2022	SL1849577	Safelincs Ltd	Smoke Alarm Testers	£32.93	£6.59	£39.52	BACS
28/01/2022		K Poile	Repair to Front Door	£57.00	£0.00	£57.00	BACS
08/11/2021	1211205029	Trade UK	Christmas - Paint & Decs.	£51.67	£10.33	£62.00	Direct Debit
18/11/2021	1214349838	Trade UK	Christmas - Paint & Panelling	£93.76	£18.74	£112.50	Direct Debit
13/12/2021	953917499	British Gas	Gas OSH	£114.41	£5.72	£120.13	Direct Debit
16/12/2021	331518	Corona Corporate Sols.	Toner for Photocopier	£13.50	£2.70	£16.20	Direct Debit
20/12/2021	M025 GW	BT	Phone OSH	£29.23	£5.85	£35.08	Direct Debit
20/12/2021	M049 U5	BT	Phone OSH	£36.27	£7.25	£43.52	Direct Debit
29/12/2021		Creative Pension Trust	Pensions - December	£473.45	£0.00	£473.45	Direct Debit
01/01/2022	9931029	Wave - Anglian Water	Water Cemetery Yard	£46.83	£0.00	£46.83	Direct Debit
05/01/2022	6C32-0003	E.ON	Electric OSH	£157.17	£7.86	£165.03	Direct Debit
05/01/2022	A292-0004	E.ON	Electric Pillar 8 Market Hill	£83.14	£4.16	£87.30	Direct Debit
07/01/2022	5A54-0004	E.ON	Electric Pillar 9 Market Hill	£35.87	£1.79	£37.66	Direct Debit
07/01/2022	3E73-0005	E.ON	Electric New Yard	£152.59	£7.63	£160.22	Direct Debit
05/01/2022	116307	Cranberry Comms.	Microsoft 365 Subscription	£108.80	£21.76	£130.56	Direct Debit
18/01/2022	1328757	Everflow Water	Water OSH	£15.35	£0.00	£15.35	Direct Debit
28/01/2022	1143729	West Suffolk Council	Trade Waste	£69.58	£0.00	£69.58	Direct Debit
18/11/2021	104438	Thetford Garden Centre	Christmas - Garlands	£26.63	£5.33	£31.96	BACS
01/01/2022		Federation of Burials	Membership	£160.00	£25.20	£185.20	BACS
17/01/2022	1190095	J & D Green	Window Cleaning OSH	£20.00	£0.00	£20.00	BACS
25/01/2022	4946	Brandon Heating Sers.	Repair leak OSH	£45.00	£0.00	£45.00	BACS
26/01/2022	91174	Sky High Access Ltd	MEWP Hire - Christmas Lights	£290.00	£58.00	£348.00	BACS
27/01/2022	1000191069	Christmas Tree World	Christmas Tree Spares	£354.10	£70.82	£424.92	BACS
31/01/2022	SINV01834703	Ian Smith Group Ltd	A4 Paper & Staples	£25.54	£5.11	£30.65	BACS
14/01/2022		Mr G Cock	Reim. Digital Ocn, Zoom, Post	£95.72	£0.20	£95.92	BACS
31/01/2022	20220000111	Finevale Service Station	Fuel	£42.50	£8.50	£51.00	BACS
05/02/2021		HMRC	NICS	£1,393.36	£0.00	£1,393.36	BACS

Signed.....

11 TO RECEIVE INCOME AND EXPENDITURE STATEMENT AGAINST BUDGET FOR DECEMBER 2021

The Income and Expenditure Statement against Budget for December 2021 was received.

12 TO NOTE MINUTES OF PLANNING COMMITTEE MEETING of 7th February 2022.

The minutes from the last Planning Meeting were noted and received.

13 RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACT.

Proposer: Cllr V Lukaniuk

Seconder: Cllr D Moore

Resolution Record No: **BTC/157/14/Feb/22**

CARRIED: Unanimous

Signed.....

BRANDON TOWN COUNCIL

Confidential Minutes
of the Full Brandon Town Council Meeting
held at the Church Institute, London Road, Brandon on Monday 14th February 2022 at 7pm

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAYBE DISPLAYED
AS A MATTER OF PUBLIC RECORD

14 TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

- Of the Brandon Town Council Meeting of Tuesday 18th January 2022.

Proposer: Cllr S Skinner

Seconder: Cllr B Brabbs

Resolution Record No: **BTC/158/14/Feb/22**

CARRIED: By majority vote: 10 for, 1 unable to vote.

BRANDON TOWN COUNCIL RESOLVES THAT THE CONFIDENTIAL MINUTES OF THE FULL COUNCIL MEETING OF TUESDAY 18TH JANUARY 2022 BE APPROVED.

15 RESOLUTION from Cllr S Annear No. 405

Brandon Town Council resolves to approve the change of method of payment for staff. This does not affect overtime payments. Changes to be effective from 1st April 2022.

Cllr Lukaniuk queried if the staff had been consulted and approved the changes. Cllr Etherington confirmed that the staff had been consulted and were happy with the proposed arrangements and commented that this was a normal method of payment within Local Authorities. A vote then ensued.

Proposer: Cllr S Annear

Seconder: Cllr S Skinner

Resolution Record No: **BTC/159/14/Feb/22**

CARRIED: Unanimous

BRANDON TOWN COUNCIL RESOLVES TO APPROVE THE CHANGE OF METHOD OF PAYMENT FOR STAFF. THIS DOES NOT AFFECT OVERTIME PAYMENTS. CHANGES TO BE EFFECTIVE FROM 1ST APRIL 2022.

16 MATTERS ARISING – None.

The meeting closed at 7.57pm

Signed.....

