



Minutes of the Ordinary meeting of Bramshaw Parish Council held in the main hall of Bramshaw Village Hall on **Tuesday 24<sup>th</sup> March 2026 at 19:30.**

### MINUTES

**Present:** Cllr Medley, Chair  
Cllr Thomas, Vice chair  
Cllr Coutts  
Cllr Bennison  
Cllr Loveless

**In attendance:** Diana O'Grady, Clerk and RFO

143/26 Apologies for absence

- Cllr Harrison

144/26 Public Participation period

- None present

145/26 Declaration of Interests and dispensation requests

- None declared

146/26 To confirm the Minutes of the Ordinary Meeting held on 24<sup>th</sup> February 2026

- The minutes were approved by all who were present and signed and dated by the Chair.

147/26 Parish Representative reports

- Cllr Coutts will be meeting with a potential Lengthsman on Thurs 26<sup>th</sup> March

148/26 District / County Councillor Reports

- None received.

#### Items ongoing

149/26 Village flooding

- The drain outside the Bentley garage has been repaired. This has made it clear that there are other issues further along the pipeline. Hampshire Highways engineers are aware of this.

150/26 Hedges around the village

- No problem areas to report

151/26 New email addresses

- Work is progressing on this.

#### New Items

152/26 Approve Financial Regulations 2026-2027

- Approved by the Council.

153/26 Approve Asset register 2026-2027

- Approved by the Council

154/26 Approve Financial Risk Assessment 2026-2027

- Approved by the Council

155/26 Review quotes for signage around the village.

Signed Chair .....

Date .....

- Deferred to the next meeting.
- 156/26 Clerk introduction to CiLCA training cost shared with Minstead Parish Council.
- Approved by Council
- 157/26 Donation request from Bramshaw Parochial Church Council towards churchyard maintenance.
- Approved by Council
- 158/26 Traffic calming.
- Clerk reported the faded white lines at the pinch points on the B3079 on the Hampshire Highways reporting system 12<sup>th</sup> March 2026.
  - Draft email to Cllr Bowerman with the Chair 17<sup>th</sup> March 2026
  - Clerk emailed Swan Gan-Marsh to request to borrow an SID 3<sup>rd</sup> March 2026
  - Decide on members of the Traffic Calming committee
    - Cllr Medley suggested Mr Andrew Watts to Chair a committee. There should be PC representative on the Council. Cllr Thomas volunteered.
    - Any applications and funding will go through the Parish Council and any equipment will be owned by the PC

**Documents circulated**

- Financial regulations 2025-2026
- Asset Register 2025-2026
- Financial Risk Assessment 2025-2026

159/26 **Planning**

**New Applications**

None

**Trees**

**26/00200CONS** Squirrels, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB

- Prune 1 x Apple tree (T1 on the plan)
- Prune Conifer hedges (T2 on the plan)
- Prune 1 x Beech tree (T3 on the plan)
- All routine maintenance

**26/00265CONS** Old Forest, FURZLEY LANE, BRAMSHAW, LYNDHURST, SO43 7JJ

- Fell 2 x Walnut trees

**26/00268CONS** Fountain Court, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB

- Fell mixed tree species as detailed in the application

**Comments:** The PC asks that the tree officers have a full and independent report made on the nine trees specified in the application before undertaking any felling. A more conservative form of management would be preferred on the trees.

160/26 **Finance**

**Documents circulated**

- S137 request from Bramshaw Parochial Church Council for £300
- Invoice HALC Introduction to CiLCA
- Invoice Minstead Parish Council £26.75 exc VAT
- Invoice HALC for CiLCA tutoring, half to be repaid to Minstead PC
- Invoice Minstead Parish Council £200.00 exc VAT

**Payments for Approval**

- Bramshaw Parochial Church Council for £300
  - Minstead Parish Council £26.75 exc VAT
  - Minstead Parish Council £200 exc VAT
- All above payments approved by Council

Signed Chair .....

Date .....

BRAMSHAW PARISH COUNCIL				
CASH FLOW REPORT		Period: Feb 2026 to Mar 26		
<b>PAYMENTS</b>				
Date Paid	Method	Payee	Details	TOTAL
27-Feb-26	SO	Diana O'Grady	February Salary	417.68
27-Feb-26	SO	Diana O'Grady	February Expenses	36.00
19-Feb-26	DD	Hugo Fox	BPC Website	20.99
09-Mar-26	Online	Citizens Advice New Forest	S137 Grant	150.00
09-Mar-26	online	Bramshaw Village Hall	Invoice No. 2022_BVH_1172	35.00
<b>TOTAL</b>				<b>659.67</b>
<b>RECEIPTS</b>				
Date	Method	Payer	Details	TOTAL
<b>TOTAL</b>				<b>0.00</b>
<b>FOR APPROVAL</b>				
Inv Date	Method	Payee	Details	TOTAL
<b>TOTAL</b>				<b>0.00</b>
<b>UPCOMING</b>				
Date	Method	Payee	Details	TOTAL
27-Mar-26	SO	Diana O'Grady	March Salary	417.68
27-Mar-26	SO	Diana O'Grady	March Expenses	36.00
27-Mar-26	online	Minstead Parish Council	Re HALC invoice for intro to CiLCA x VAT	26.75
27-Mar-26	online	Minstead Parish Council	Re HALC invoice for CiLCA training x VAT	200.00
<b>TOTAL</b>				<b>680.43</b>
<b>BANK</b>	<b>BALANCE</b>			
	17th March 2026		15,047.57	
	<b>FORECAST</b>		14,367.14	

Bank Reconciliation as of 17<sup>th</sup> March 2026

BRAMSHAW PARISH COUNCIL			
BANK RECONCILIATION 2025-26			
<b>Opening Balance Current Account at 04/04/2025</b>	<b>£11,683.46</b>	<b>Opening Balance Business Reserve at 04/04/2025</b>	<b>£0.63</b>
Receipts	12,170.65	Receipts	0.00
Payments	9,486.97	Payments	0.00
Uncleared Payments 2024/25	0.00		
Uncleared Payments 2025/26	680.43		
<b>Balance Current Account</b>	<b>£15,047.57</b>	<b>Closing Balance Business Reserve</b>	<b>£0.63</b>
		<b>Total Funds</b>	<b>£15,048.20</b>
<b>Nat West Balance</b>	<b>£15,047.57</b>	<b>Nat West Balance</b>	<b>£0.63</b>
Discrepancy	£0.00	Discrepancy	£0.00

I confirm that above figures agree with the balance shown on the NatWest bank account on 17th March 2026 as checked on the NatWest statement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Signed Chair ..... Date .....

- 161/26 AOB for discussion only
- 162/26 Future Meeting

The next ordinary meeting of Bramshaw Parish Council will be held on **28<sup>th</sup> April 2026** at 19:30, in the Community Room of Bramshaw Village Hall.

Meeting closed 21:00

Signed Chair .....

Date .....