

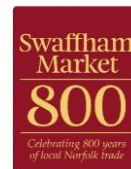


Swaffham Town Council

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PLEASE REPLY TO: Claire Smith, Deputy Town Clerk email: deputyclerk@swaffhamtowncouncil.gov.uk



Swaffham Town Council Recreation & Community Services Committee (RCSC)

You are hereby summoned to an on-line virtual meeting of the **Recreation & Community Services Committee** meeting on **Monday 1st February** at **6.30pm** using the following link: -

<https://us02web.zoom.us/j/87861813303?pwd=VHl6RnVrTnJKMFpocjdkTjB6dY1dz09>

Meeting ID: 878 6181 3303

Passcode: 195868

N.B. In case of non-members this agenda is for information only.

Claire Smith
Deputy Town Clerk

Committee members are as follows: -

Councillors - J Skinner, J Anscombe, L Beech, W Bensley, I Pilcher, S Matthews

Non Voting Advisory Representatives:- Mrs C Peak (Family Action) Cllr G Edwards (SCALGA).

Summons issued on 26th January 2021

AGENDA

1. **To receive apologies for absence.**
2. **To receive declarations of interest for items on the agenda.**

To adjourn the meeting to allow any members of the public to address the Recreation & Community Services Committee in a **PUBLIC OPEN FORUM** (Maximum of 15 minutes)

3. ****To receive and agree minutes:** 23rd November 2020.
4. **To report on outstanding actions agreed at previous meetings.**
5. **To receive and consider Recreation and Community Service Issues from non-member Councillors** (*at the Chairman's discretion, prior notification must be given*).
6. **To receive and consider urgent items at the discretion of the Chairman** (*prior notification must be given*).
7. **To receive and consider reports and/or issues relating to the following: -**
 - 7.1 Trees Survey– Cllrs are asked to note that the tree survey had taken place, the written report would be circulated when received.
 - 7.2 Rotary Tree Planting scheme – to receive and consider tree planting plan for 60 trees
 - 7.3 Orford Road – to receive an update on the project at Orford Rd.

7.4 Allotments – to receive updates and reports on allotment issues

- update on number of plots vacant and allotment report from deputy clerk
- report from Escape
- report from Scalga

8 To receive and consider amended Grave Digging Policy

9 Update on S106 open spaces policy

10 To consider litter problems in the town, environs and gateway routes.

11 To receive a report on the maintenance of the new open spaces at Swans Nest

12 To agree date for next meeting and items for a future agenda: Monday 22nd March 2021.

13 Admission to Meetings Act (Public Bodies) 1960

Confidential business following the exclusion of the public and press

14 Complaint from an allotment holder