

# Leebotwood & Longnor Parish Council Meeting

Monday 3<sup>rd</sup> November 2025

Starting at 7.30pm

At Longnor Village Hall

## AGENDA

1. Chairmans Welcome
2. Present and Apologies
3. Council to Agree the minutes from the September 2025 meeting
4. Shropshire Councillor to report.
5. Public Session
6. Council to set up a Personnel Committee.
7. Council to agree Terms of Reference for Personnel Committee
8. Councillor A Holt to report on meetings with Highways England to discuss Traffic calming measures including  
Vehicle Activated Signs for Leebotwood and Longnor
9. Highways -Members to report any Highways Matters
10. Planning Applications;  
Previous applications.
  - Reference:25/02342/FUL  
Address: 29 Walkmills, Church Stretton, Shropshire. SY6 6NJ  
Proposal: New single storey extension, alterations to windows and doors(including replacement of existing windows) , removal of existing outbuildings and existing conservatory and various minor alterations. *Permission Granted 4 September 2025*
  - Reference: 25/02724/VAR (validated: 24/07/2025)  
Address: 9 Vineyard Cottages, Longnor, Shrewsbury, Shropshire, SY5 7PX  
Proposal: Variation of Condition 2 (approved plans) pursuant of 25/00440/FUL to allow for a change to roof design .*Permission Granted 16 September 2025*
  - Reference: 25/02870/TPO  
Address: Shrubbery Farm, Longnor, Shrewsbury. SY5 7PP  
Proposal: Work to 2 no Sycamores (T1&T2)protected by Shropshire County Council (Longnor) Tree Preservation Order 1965 (SA/3)  
*Permission granted 19 September 20205*

New Applications. At the time of writing there were no new applications.

Applications received after Agenda was prepared.

11. Clerks Report- Verbal to cover items not covered on the agenda
12. Report on status of the Defibrillator at Leebotwood Village Hall.
13. Financial Report
  - a. Council to agree to pay the invoices as presented by the clerk
  - b. Council to accept Bank Reconciliation as presented by the clerk

- c. Council to consider application for a grant from Longnor Village Hall for £6000 towards the replacement of the halls windows.
  - d. Council to receive financial papers to prepare for budget setting.
- 14. Parish Matters -Members to report any Parish matters.
  - 15. Council to discuss the role of the locum clerk who has been in post for 6 months
  - 16. Council to agree the process for advertising for a Permanent Qualified Clerk.
  - 17. Date and time of next meeting Monday 12<sup>th</sup> January 2026

Dated 27<sup>th</sup> October 2025

*LC Pardoe*

Clerk & Responsible Finance Officer