



MEETING AGENDA

(Published 15th December 2023)

Cantley, Limpenhoe and Southwood Parish Council

Thursday 21st December 2023 7.00pm at Cantley Village Hall

Anne Tandy

Clerk to the Council

To members of the Council,

You are hereby summoned to attend a meeting of Cantley, Limpenhoe and Southwood Parish Council on for the purpose of transacting the following business:

1. Welcome and receive apologies for absence.
2. To consider any declarations of interest or applications for dispensations for items on the agenda
3. Public Forum and County and District Councillor Reports
4. To approve the minutes of the meeting held on Thursday 16th November 2023
5. To report matters arising from the minutes not on the agenda: for information only
6. **Planning**
 - a. Paul Harvey, Safety and Health Business Partner at British Sugar Limited is attending to discuss the footpath rerouting at the factory.
 - b. To consider the following planning applications:
 - 2023/3545** – Limpenhoe Village Hall, NR13 3JB. Proposal: Replace existing wood windows to east and north elevations of main hall with UPVC double glazed sash style windows with top opening sections.
 - 2023/3626** - The Bungalow Station Road, NR13 3SQ. Proposal: Proposed annexe
 - BA/2023/0445/FUL** - Cantley Sugar Factory, Station Road, Cantley, Norfolk. Proposal: Replacement of coal-fired boiler and installation of plant items associated with Combined Heat and Power Plant to include 1x turbine, 1x steam generator, 1x compressor station and 1 package boiler inc. stack.
 - 2023/3689** - Location: Thatch Farm Barn Manor Road Cantley NR13 3JH. Proposal: Variation of condition 2 of 20210464 - amended plans
7. **Cantley Staithe Charitable Association**
 - a. To receive any updates from the Staithe Working Group meeting on 30 November 2023
 - b. To discuss communication from some of the Staithe hirers regarding the fee increase.
8. **Highways and Transport**
 - a. Update on the Parish Partnership applications
 - b. Update on matters reported to Highways

9. D-Day 80th Anniversary – 6th June 2024

Update on enquiries into how this is being marked across the villages and what the Council can to do contribute.

10. Limpenhoe Village Green

To ratify the cost of installing signage at Limpenhoe Village Green. At a cost of £145.00.

11. Winter Pressures Grant - Broadland District Council

To consider what actions may be taken.

12. Pride in Place Clean up and Bloom initiative – Broadland District Council

To agree the application for a grant of £300 to be used for improvement of the Village Staithe area.

13. Budget 2024/2025

- a. To agree the draft budget.
- b. To note the reserves balances for 2023/24.
- c. To agree the Precept request for 2024/25
- d. To agree the appointment of Tina Newby as Internal Auditor for 2022/23 accounts at a cost of £80.00.

14. Finance

- a. To receive and note accounts, budget comparison and bank reconciliation.
- b. To ratify the cost of renewing the Parish Insurance at a cost of £744.26.
- c. To approve the purchase of a mobile phone to be dedicated to the administration of the Council at a cost of £30.00.
- d. To approve the following payments:

Date	Recipient	Description	Amount
29/12/2023	Anne Tandy	Salary – for December 2023	£361.81
21/12/2023	Anne Tandy	Expenses – WAH and travel	£51.50
11/12/2023	HugoFox	Website Hosting – Direct Debit	£9.99 + VAT
01/12/2023	CIM Ltd	Village Green Signs	£35.00 +VAT
01/12/2023	Gallagher & Son	Annual Insurance	£744.26
21/12/2023	Tesco Mobile	Parish Mobile Phone	£30.00
21/12/2023	Anne Tandy	Stationery expenses – Postage stamps and dividers	£8.69
21/12/2023	FOCUS	Donation	£200.00
21/12/2023	The Tree Council	Donation	£25.00
21/12/2023	CPRE	Donation	£35.00

15. Correspondence

- NALC – Chief Executives Bulletin x3
- Gt Yarmouth BC - Net Zero Communities - fast followers project
- Broadland DC - Town & Parish Summit Notes and Presentation from 9th November 2023
- Tree Council Broadsheet 225
- Cllr Eleanor Laming – Postwick Park and Ride updates
- Norfolk County Council - Norwich Western Link Project Update

16. Items for Next Meeting's Agenda on **Thursday 18th January 2024** at 7.00pm at Cantley Village Hall.