

The Minutes of the Meeting of Quatt Malvern Parish Council held on Thursday 31st July 2025 in Quatt Village Hall at 7.30pm.

PRESENT:

Cllr L.Chitty
Cllr R.M.Law
Cllr Mrs J.Yates

ALSO PRESENT

Mr W.S. Griffiths (Clerk)
Cllr C.Taylor, Shropshire Council
Mr G.Gibson, National Trust
Three members of the Public

25.26.049 OPEN FORUM

There were no matters raised by the members of the public.

25.26.050 APOLOGIES FOR ABSENCE

An apology for absence was received from Cllr. Ms. S.Hunter who was unwell.

Resolved that the absence be approved.

25.26.051 REGISTER OF DECLARATIONS OF INTEREST

No declarations of pecuniary or other registerable interests were received in respect of any matter to be considered at this meeting.

25.26.052 MINUTES

Resolved that the minutes of the meeting of Quatt Malvern Parish Council held on Thursday 26th June 2025 be confirmed as a correct record and signed by the Chairman.

25.26.053 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the meeting which were not already listed on the agenda.

25.26.054 POLICE REPORT

There were no matters to report.

25.26.055 SHROPSHIRE COUNCIL REPORT

Councillor Colin Taylor, the member of Shropshire Council representing the Bridgnorth South and Alveley Division, updated

the Council on matters affecting the Unitary Council.

He explained that the Highways Department was being restructured and that each area would have its own engineer assigned to it.

The Council were hoping that central government would release the authority from the obligation to repay the grant money which had been obtained for the North Western Relief Road Scheme, which was to be abandoned.

There were 7,000 people on the housing waiting list.

25.26.056 NATIONAL TRUST REPORT

Gow Gibson reported that the year was going well and that the Summer activities in Comer Woods were being well supported.

He said that all the void houses on the estate needed work before they could be let but this would be completed in the Autumn and the new tenants installed early in the new year.

25.26.057 FINANCIAL MATTERS

Resolved;

a) Income

There was no income to report.

b) Payments made under delegated powers since the Last Meeting

i) Clerk's salary and PAYE

<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>VAT</u>	<u>Purpose</u>
29.06.25	W.S.Griffiths	196.12	0	net salary
29.06.25	HMRC	48.80	0	PAYE
21.07.25	W.S.Griffiths	196.12	0	net salary
21.07.25	HMRC	48.80	0	PAYE

ii) Hire of Quatt Village Hall for Parish Council Meetings

26th June 2025 - £25.00 No VAT

iii) Website Hosting £9.99 plus VAT £2.00 = £11.99

The payslips, invoices and bank statements were examined and approved by Cllrs L.Chitty and Mrs J.Yates.

Resolved that the payments be approved.

c) Invoices

There were no new invoices to be approved.

d) Clerk's and Councillors' Expenses

i) W.S. Griffiths –

Clerks Travel Expenses - Posting of Meeting Notices 16 miles@0.45 per mile =	£7.20
Telephone / Internet allowance	£ 20.00
	= <u>£ 27.20</u>

Resolved that the payments be approved..

The invoices and claims were examined and signed by Cllrs Mrs J.Yates and L.Chitty.

e) Financial Progress

The summary of receipts and payments for 31st July 2025 was received and considered and reconciled with the Bank Statement and with the Bank Reconciliation.

Resolved that the documents be noted.

25.26.058 GOV.UK DOMAIN NAME AND EMAILS

Resolved that the action taken by the Clerk be approved and noted.

25.26.059 ONLINE PAYMENTS

Resolved that the Clerk continue to investigate the process by where a councillor could act as a second signatory to the Clerk when approving online payments.

25.26.060 GRANTS AND DONATIONS

There were no matters to consider.

25.26.061 CALL FOR INFORMATION FROM TOWN AND PARISH COUNCILS.

The draft response to the call for information was received and considered.

Resolved that the response be forwarded to Shropshire Council as drafted.

25.26.062 PLANNING MATTERS

a) New Planning Applications

There were no new applications to consider.

b) Determined Applications

There were no determined applications to report.

c) Community Led Plan

There was no further information to consider.

25.26.063 SHROPSHIRE DRAFT LOCAL PLAN – CALL FOR SITES

Resolved that the Parish Council could suggest no new sites at the present time.

25.26.064 SHROPSHIRE NATURE RECOVERY STRATEGY

Resolved that the report be noted.

25.26.065 ROADS AND FOOTPATHS

a) It was noted that the Clerk was awaiting information from Shropshire Council in respect of certain matters raised.

b) Fly Tipping at the BOAT

It was noted that rubbish was being deposited at this location.

b) Downgrading the status of the BOAT (Byway Open To All Traffic)

The Clerk reported that it may be possible to apply to the Highways Authority for a Definitive Map Modification order (DMMO) to change the status of the BOAT.

Resolved that the Clerk be given delegated authority to prepare a case for a DMMO to reclassify the BOAT as a bridleway, in consultation with members of the Council.

25.26.066 PARISH MATTERS

i) Former Allotment Land Adjoining the Church and Proposed Community Garden

Councillor Ms S.Hunter was not present at the meeting to report on progress.

ii) Communication with the Public

Resolved that the scheme be approved to proceed on the basis outlined by the Clerk.

25.26.067 REGISTER OF ELECTORS

It was noted that there were 188 electors on the register.

25.26.068 REPORTS FROM OUTSIDE BODIES

a) SALC Area Committee

Cllr Mrs J. Yates reported that there was no meeting until 3rd September 2025

b) Quatt Village Hall Committee

Councillor Ms S.Hunter was not present at the meeting and so there was no report.

c) Quatt Cricket Club

There was nothing to report from this body.

25.26.069 CORRESPONDENCE

There was no correspondence to report.

25.26.070. DATE OF NEXT MEETING

The next meeting of Quatt Malvern Parish Council would be held on Thursday 25th September 2025 at 7.30pm in Quatt Village Hall.

The meeting concluded at 8.15 pm

Signed Date