

Great Coxwell Parish Council

Members of Great Coxwell Parish Council are summoned to attend the Annual Meeting of Great Coxwell Parish Council to be held on Monday 19th May 2025 at 6.30pm in the Reading Room, Great Coxwell, SN7 7NG

Members of the Press and Public are welcomed to attend.

AGENDA

- 1. To receive and approve apologies for absence.**
- 2. Election of Chairman.**
- 3. Election of Vice-chairman.**
- 4. Declarations of Interests.**
- 5. To approve and sign the minutes of the Great Coxwell Parish Council Meeting held on Monday 31st March 2025.**
- 6. Public Forum** (representation on Agenda items or requests for future agenda items).
- 7. County Councillor's Report.**
- 8. District Councillor's Report.**
- 9. Clerk's Report.**
 - a. Receive and note Clerk's Report
 - b. Receive and note correspondence received by the Clerk.
 - c. Items received since the publication of this agenda.
- 10. Councillor Vacancy.**
- 11. Planning.**
 - a. To consider any new applications received.
 - i. **P25/V0880/FUL, for development work at the following location: Faringdon Business Park, Chowle Farm, Great Coxwell.** Provision of Biomass Boiler to heat building and dry logs in association with the production of charcoal (Retrospective). **CONSULTATION PERIOD.**
 - b. To consider any new applications received since the publication of this agenda.
 - c. Existing applications – update.

- i. **P25/V0241/O, The Ranch (Annabelle's Nursery), Coswell Road, Great Coxwell, SN7 7LU.** Erection of 5 nursery classrooms. **UNDER CONSIDERATION.**
- ii. **P25/V0084/FUL, Faringdon Grange Holiday Park, Coxwell Road, Great Coxwell, SN7 7LU.** Retention of the wall and fencing around the pond with ancillary drain-works. **UNDER CONSIDERATION.**
- iii. **P22/V0996/RM – MW.0151.23, Wicklesham Quarry. APPEAL.**

12. Financial.

- a. Note Finance Report, Statement of Accounts and Budget Analysis.
- b. Approve payments made since 1st April 2025 and validate invoices.
 - i. Shown in the Finance Report.
 - ii. Received since publication of this agenda.
- c. ONPA Membership. Discussion.
- d. Internal Audit / AGAR 2024-2045
 - i. Receive and note the Internal Auditors Report 2024-2025.
 - ii. Consider and sign the Annual Governance Statement 2024-2025.
 - iii. Consider and sign the Annual Accounting Statement 2024-2025.
 - iv. Consider and agree the dates for the Notice of Electors Rights.
- e. Consider use of S137 allowance to fund VE Day Celebrations at the Reading Room.

13. Governance/Policies.

- a. 'Assets, Facilities, Activities and Responsibilities'. Review.
- b. 'Statement of Internal Control'. Review.
- c. 'Financial Risk Management Record'. Review.
- d. 'Park Risk Assessment'. Review.
- e. 'Areas of Responsibility'. Review.
- f. Website/External Email addresses. Update.

14. Reading Room

- a. Maintenance – general.
 - i. Toilet lights. Arrange.
 - ii. Any other items. To be advised
- b. Maintenance – extraordinary.
 - i. Toilet floor repair/toilet refurbishment. Discussion.
 - ii. Repairs to front wall. Update

15. Village Maintenance.

- a. Refurbishment of the telephone box. Update.
- b. Puddleduck Lane. Update on condition of road surface.
- c. Verges and Footpaths.
 - i. Approve contractor's quote.
- d. Fix My Street 'Super User'. Update.

16. Park / Playground.

- a. Inspections Report.
 - i. Issues requiring attention.
- b. Path to Muga. Update.
- c. Park Lease. Update.

17. General.

- a. Dog mess signs. Update.
- b. Bus stop sign. Update.
- c. Bus stop shelter. Update.
- d. Neighbourhood Plan. Update.

18. Items to be considered for the next agenda.

19. Date of next meeting.