

# Great Coxwell Parish Council

Members of Great Coxwell Parish Council are summoned to attend the Annual Meeting of  
Great Coxwell Parish Council to be held on  
Monday 19<sup>th</sup> May 2025 at 6.30pm  
in the Reading Room, Great Coxwell, SN7 7NG

Members of the Press and Public are welcomed to attend.

## AGENDA

1. **To receive and approve apologies for absence.**
2. **Election of Chairman.**
3. **Election of Vice-chairman.**
4. **Declarations of Interests.**
5. **To approve and sign the minutes of the Great Coxwell Parish Council Meeting held on Monday 31<sup>st</sup> March 2025.**
6. **Public Forum** (representation on Agenda items or requests for future agenda items).
7. **County Councillor's Report.**
8. **District Councillor's Report.**
9. **Clerk's Report.**
  - a. Receive and note Clerk's Report
  - b. Receive and note correspondence received by the Clerk.
  - c. Items received since the publication of this agenda.
10. **Councillor Vacancy.**
11. **Planning.**
  - a. To consider any new applications received.
    - i. **P25/V0880/FUL, for development work at the following location: Faringdon Business Park, Chowle Farm, Great Coxwell.** Provision of Biomass Boiler to heat building and dry logs in association with the production of charcoal (Retrospective). **CONSULTATION PERIOD.**
  - b. To consider any new applications received since the publication of this agenda.
  - c. Existing applications – update.

- i. **P25/V0241/O, The Ranch (Annabelle's Nursery), Coswell Road, Great Coxwell, SN7 7LU.** Erection of 5 nursery classrooms. **UNDER CONSIDERATION.**
- ii. **P25/V0084/FUL, Faringdon Grange Holiday Park, Coxwell Road, Great Coxwell, SN7 7LU.** Retention of the wall and fencing around the pond with ancillary drain-works. **UNDER CONSIDERATION.**
- iii. **P22/V0996/RM – MW.0151.23, Wicklesham Quarry. APPEAL.**

## **12. Financial.**

- a. Note Finance Report, Statement of Accounts and Budget Analysis.
- b. Approve payments made since 1<sup>st</sup> April 2025 and validate invoices.
  - i. Shown in the Finance Report.
  - ii. Received since publication of this agenda.
- c. ONPA Membership. Discussion.
- d. Internal Audit / AGAR 2024-2045
  - i. Receive and note the Internal Auditors Report 2024-2025.
  - ii. Consider and sign the Annual Governance Statement 2024-2025.
  - iii. Consider and sign the Annual Accounting Statement 2024-2025.
  - iv. Consider and agree the dates for the Notice of Electors Rights.
- e. Consider use of S137 allowance to fund VE Day Celebrations at the Reading Room.

## **13. Governance/Policies.**

- a. 'Assets, Facilities, Activities and Responsibilities'. Review.
- b. 'Statement of Internal Control'. Review.
- c. 'Financial Risk Management Record'. Review.
- d. 'Park Risk Assessment'. Review.
- e. 'Areas of Responsibility'. Review.
- f. Website/External Email addresses. Update.

## **14. Reading Room**

- a. Maintenance – general.
  - i. Toilet lights. Arrange.
  - ii. Any other items. To be advised
- b. Maintenance – extraordinary.
  - i. Toilet floor repair/toilet refurbishment. Discussion.
  - ii. Repairs to front wall. Update

## **15. Village Maintenance.**

- a. Refurbishment of the telephone box. Update.
- b. Puddleduck Lane. Update on condition of road surface.
- c. Verges and Footpaths.
  - i. Approve contractor's quote.
- d. Fix My Street 'Super User'. Update.

**16. Park / Playground.**

- a. Inspections Report.
  - i. Issues requiring attention.
- b. Path to Muga. Update.
- c. Park Lease. Update.

**17. General.**

- a. Dog mess signs. Update.
- b. Bus stop sign. Update.
- c. Bus stop shelter. Update.
- d. Neighbourhood Plan. Update.

**18. Items to be considered for the next agenda.**

**19. Date of next meeting.**