

BURTON LEONARD PARISH COUNCIL
Meeting held in St Leonard's Hall, Burton Leonard

9th April 2018 at 7.30 pm

AGENDA

1. Apologies for Absence
2. Declarations of Interest in Items on the Agenda
3. Approval of Minutes from the previous Meeting held on 5th March 2018
4. Matters Arising from the Minutes not covered by the Agenda
5. Planning

Appeals:

- i. Status: HEARING DATE SET THURSDAY 3rd MAY 2018
Application reference: 6.68.51.H.FULMAJ 17/00078/NREFPP
Appeal Reference: APP/E2734/W/17/3181652
Proposed residential development (Use Class C3) comprised of 19 open-market dwellings and 12 affordable dwellings on land to the East of Scarah Lane, Burton Leonard HG3 3RS.
- ii. Status: HEARING DATE – NOT SET | Start date 28th March 2018 | Comments due 02.05.18
Application reference: 13.10.17 | 17/04563/FUL | 13.10.17
Appeal Reference: APP/E2734/W/18/3196588
Greenside Station Lane Burton Leonard Harrogate North Yorkshire HG3 3DG. Proposal: Erection of detached dwelling, formation of access and hardstanding and repositioning of telegraph pole (Revised Scheme) (Site Area 0.045 ha).

Planning Applications:

- iii. Status: Pending Consideration
17/03094/FUL | Received: Fri 09 Feb 2018 | Validated: Fri 16 Feb 2018 |
Application for approval of details required under condition 4 (landscaping) of planning permission 17/03094/FUL - Erection of replacement dwelling and detached garage. Field House Mill Lane Burton Leonard Harrogate North Yorkshire HG3 3SY
- iv. Status: Pending Consideration
18/00676/FUL | Received: Fri 16 Feb 2018 | Validated: Fri 16 Feb 2018 |
Erection of single storey, two storey and dormer extensions, alterations to fenestration, demolition of existing extensions, formation of additional parking and felling of trees in the Burton Leonard Conservation Area (Revised Scheme). Green Gables Mill Lane Burton Leonard HG3 3SH.

Option C – The Parish Council has concerns that there could be an overbearing influence on the neighbouring properties.
- v. Status: Pending Consideration
17/01006/OUTMAJ | Received 06.03.17 | Validated 21.03.17 2017
Outline planning permission with access considered for the construction of approximately 42 residential dwellings. Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire

Councillors unanimously agreed to Option B, The Parish Council objects reference the objections submitted on 8th May 2017 documents: 8811146, 8811147, 8811149.
- vi. Status Pending Consideration
18/00848/FUL | Received 23.08.18 | Validated 21.03.2018

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AGENDA cont/.

Demolition of conservatory. Erection of two storey extension. Spring Bank Station Lane
Burton Leonard Harrogate North Yorkshire HG3 3RU.

6. Members of the Public are invited to Address the Council with Questions or Comments
7. Finance
- i. To receive the bank statement, balance £11,446.19 dated 27.03.18, to be signed by the Chairman.
 - ii. Issue of Income and Expenditure 1st April 2017 to 31st March 2018 the financial year for the Parish Council, circulated to Councillors with the Agenda.
 - iii. To note that the VAT reclaim to be made for 2017-18 of £250.98.
 - iv. Notification of Receipts
To note a donation received of £400 for the Defibrillator fund received subsequently to receipt of the bank statement.
 - v. Invoices to Approved for Payment
 - b) To approve payment of Temporary Clerk, E Boddy for March for £275. Claim sheet for Chairman to sign. Nett pay £210.00. Payment BACS to be actioned by Cllr Parry and Cllr O’Kane. Cllrs. Parry/O’Kane
 - c) To approve payment of HMRC for PAYE of £165 for Jan/Feb/March to be actioned by Cllr Parry and Cllr O’Kane. Cllrs. Parry/O’Kane
 - d) To approve payment of Payment of the Parish Clerk – sickness absence payment and final pay from October 2017 to February 2018 cheque number 100127 value £868.10 issued 7th March 2018.
 - e) To approve payment of Payment to the Temporary Clerk for flowers sent to the Parish Clerk value £34.98 Payment BACS to be actioned by Cllr Parry and Cllr O’Kane. Cllrs. Parry/O’Kane
 - f) To approve payment of £58.00 cheque number 100128 to St Leonards Hall hire for the period November 2017 to March 2018.
 - g) To approve payment of Yorkshire Water Invoice 9012676901180312 £17.74 for period up to 05.03.18. Payment BACS to be actioned by Cllr Parry and Cllr O’Kane. Cllrs. Parry/O’Kane
 - h) To approve payment of YLCA Membership £287.00. Payment BACS to be actioned by Cllr Parry and Cllr O’Kane. Cllrs. Parry/O’Kane
 - vi. Review of Budget for 2018-19 All
 - vii. Review of Precept Payment for 2018-19 All
 - viii. To approve the Risk Assessment Strategy circulated with the Agenda to Councillors. All
 - ix. To approve the Register of BLPC Assets – Annual Inspection (Insurance and Audit). All
 - x. To review the BLPC Register of Assets 2017–18 circulated with the Agenda to Councillors. All
 - xi. Review and approve of the Councils Financial Regulations circulated with the Agenda to Councillors ready for adoption at the Annual Meeting 9th May 2018. All
 - xii. Note the 2018 Guide for Governance and Accountability for Smaller Authorities in England 2018, circulated 26.03.18. All
8. Correspondence
- i. List of general correspondence received and circulated prior to the meeting attached.
 - ii. Notice of Election dated 19.03.18 for district and parish wards to be displayed from 23.03.18 on the parish notice board from Harrogate Borough Council. Clerk
 - iii. Letter to Farm and Land Services Ltd requesting cutting of low green. Clerk
9. Councillors Reports

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AGENDA cont/.

- i. Litter Pick 17th March 2018 Cllr. Bappoo
 - ii. Defibrillator update – fund raising/grant application/permission from PCC to site at St Leonards Hall. Cllrs.Townson/O’Kane
Cllr.Townson
 - iii. School Access Road and Village Green Path Cllr. Bappoo/Parry
 - iv. Dolly Walk – unsafe wall Cllr. Bappoo
 - v. General Data Protection Regulation.
 - a) Appointment of Data Protection Controller. All
 - b) Registration with ICO. All
 - c) Project Management of BLPC requirements. All
 - d) Training for GDPR. All
 - vi. Dog poo bags not being binned correctly and siting of the dog poo bin on the green near Scarah Lane Cllr. Bappoo
 - vii. Request from Dementia Forward to use the low village green for their ‘Great Get Together’ Cllr.Townson
10. Any Other Business
- i. Harrogate District Local Plan Publication Draft. Clerk
 - ii. Elections May 2018. All
 - iii. Completion of Survey for Vehicle Activated Signs All
 - iv. Grass Cutting for the Green for other village events. Clerk
 - v. Parish Council Community Group Bulb/Wild Flower Scheme. Clerk/Cllr Bappoo
 - vi. Storage of Parish Council path gritter. Clerk
 - vii. Comments received from a village resident regarding lack of notification and guidance of details to object to planning application 17/01006/OUTMAJ. Clerk
 - viii. Change of time and venue for the Annual Meeting of the Parish on 9th May, to the Village Hall, start time 7.45pm. All
 - ix. Parking of York Pullman bus – school collection. Clerk
 - x. Items for the Parish Magazine. All
11. Dates of Next Meeting
- i. **Wednesday 9th May 7.45pm, The Village Hall note change of time and venue.**
 - ii. Monday 4th June 7.30pm St Leonards Hall
12. Confidential Items