

HARTLIP PARISH COUNCIL

MINUTES of the meeting held remotely via Zoom on Wednesday 10 March 2021 from 8.00pm until 9.40pm.

Present: Chairman: Cllr Graham Addicott OBE

Cllr Paul White
Cllr Peter Boundy
Cllr John Davies
Cllr Klaire Lander
Cllr Paul Williams
Cllr John Wright

Parish Clerk: Tracy Still

Also Present: Cllr Alan Horton, Cllr Richard Palmer and Cllr Mike Whiting.
One member of the public attended.

21/30 Apologies for Absence

None.

21/31 Declarations of Interest

The Chairman reminded Councillors of their duty to declare any interests.
None were declared.

21/32 Confirmation of the Minutes

The minutes of the monthly Parish Council meeting of 10 February 2021 were proposed by Cllr Paul White and seconded by Cllr Paul Williams.
All Councillors in attendance at the February meeting were in agreement that the minutes were a true and accurate record.
Due to the meeting being held remotely the Clerk will provide the Chairman with a hard copy of the minutes for signing as required under the Local Government Act 1972 (sch.12).

21/33 Matters arising from the Minutes

Item 21/21

The Chair had received a proposal from KCC Highways for speed restrictions on Lower Hartlip Road, Munns Lane and Hollow Lane and had circulated to all Councillors for comment.

Item 21/23 ii

The Chair had secured funding from the Western Area Committee for the supply and installation of a Matlock kissing gate in the central fence of The Parkland.

Both Borough Councillors had supported the project.

Item 21/26

HPC had accepted Landscape Services (Commercial Services) Grounds Maintenance quotation for 2021.

Item 21/29

Cllr Palmer had contacted SBC for further clarification regarding the statement made by Mid Kent Planning but none had been received. However, it had been noted that the statement asking people 'to consider sending or requesting information by other means, two of those being to contact their local Councillor or the local Parish Council office to ask if they are able to email Mid Kent Planning on their behalf' had been removed from their emails.

21/34 Public Questions

A member of the public attended the meeting to discuss the Parish Highways Improvement Plan as detailed in Item 21/35.

The member of the public left the meeting at 8.34pm

21/35 Parish Highways Improvement Plan

HPC confirmed its approval of the KCC proposal put forward for a 20mph limit on The Street and a 40mph limit on the Lower Hartlip Road, Munns Lane and Hollow Lane with no traffic calming measures on any of those roads.

The Chair was authorised by the Parish Council to sign the application for the TRO and arrange payment of the fee involved.

Residents had been contacted via social media and a flyer entitled 'Speed Limit Consultation for Hartlip' had been delivered to all households in the village. The flyer had been produced by a resident following an update statement published by HPC on its website and in the March 2021 edition of the Forum. The flyer bore no attribution.

The flyer encouraged residents to reject the proposals of KCC Highways and encouraged them to request a 20mph speed limit throughout the whole village which cannot be achieved.

A flyer will be distributed by HPC to all Hartlip residents to bring clarity to the situation and to ensure that residents are made aware that the flyer 'Speed Limit Consultation for Hartlip' was not from HPC and that the views expressed on social media and in the flyer were not those of HPC.

As stated to residents before, HPC would, after implementation of this scheme, review and reset its Highways Plan in order to establish what may or may not be possible elsewhere in the village. Over time the new 40mph speed limit roads would be monitored and reviewed if further change seemed to be achievable.

The member of public in attendance highlighted the presence of the Children's Play Area in the Recreation Ground.

Cllr Whiting confirmed that signage would be raised with KCC.

Action: Chair

Cllr Whiting left the meeting at 8.40pm

21/36 Local Plan Consultation

The closing date for comments on the Local Plan Consultation has been extended to 30 April 2021.

Councillors were reminded to submit their comments by 14 April 2021 if they had not already done so.

21/37 Police and Neighbourhood Watch Matters

HPC NHW Coordinator reported a theft of chickens from Place Lane. CCTV footage had been obtained.

There continued to be scams regarding the Covid-19 vaccine and HMRC. Residents are reminded to remain vigilant.

21/38 HPC Amenities: Councillor Reports

- i. Recreation Ground
Nothing to report.

- ii. The Parkland
HPC approved and accepted the grant funding from the Western Area Committee for the supply and installation of a Matlock Kissing Gate in the central fence of The Parkland.
The Chair will complete the necessary forms for return to the Western Area Committee and will place an order for the purchase of the kissing gate.

Action: Chair

- iii. The Allotments.
HPC had received no further communication regarding negotiations for the purchase of the allotments.
The Chair will continue to pursue the matter.

Action: Chair

A response had been received from Goatham & Son regarding the H&S issue with the poplar trees in the orchard. Power Networks had stated that due to the number of homes that would be affected by the shutdown of the electricity and with people working from home, shutdown would not be possible during lockdown.

HPC agreed to delay any further action until after the end of lockdown.

21/39 Other HPC Responsibilities: Councillor Reports

- i. KALC
The Chairman was unable to attend the KALC meeting held on 9 March 2021.

Cllr Palmer had attended and reported that the Local Plan Consultation had been well received so far.

Kent Police reported that burglary rates had decreased.

ii. Hartlip Village Hall

HVHMC Representative reported that the Main Hall re-roof had started on 01.03.21. Work was completed but the scaffolding is still up. Car Park had been closed off for H&S reasons.

The unauthorised parking problem has increased in seriousness and must be addressed urgently.

Cllr Wright felt that the time had come for installation of a barrier.

HVHMC Chair is monitoring the Roadmap out of Lockdown and preparing procedures for re-opening when permitted and safe so to do.

iii. Highways

Cllr Davies had reported a number of pot holes to KCC Highways.

Cllr Williams reported a pot hole at the junction of Warren Lane and Place Lane.

Action: Cllr Davies

Salt bins had been checked. Bins in Grainey Fields, Hollow Lane and Munns Lane were empty due to the recent bad weather. Cllr Davies had reported this to KCC Highways.

It was agreed that a salt bin would be beneficial at the junction of Place Lane and Dane Lane.

Action: Cllr Davies

iv. Footpaths

A complaint had been received regarding limited access to footpath ZR60 due to the ploughing of the adjacent field. Cllr Boundy reported that ZR60 currently has a temporary closure order attached but once it is reopened the matter will be assessed and addressed.

Action: Cllr Boundy

21/40 County and Borough Councillor's Reports

Cllr Richard Palmer reported that several trees in Spade Lane, Hartlip had been damaged during the transportation of a mobile accommodation unit.

The Covid-19 Vaccination Programme is proving to be extremely successful in the local area.

21/41 Clerk and Finance Report

The Chairman had received the draft documents prior to the meeting for checking and correction as per normal practice.

The Bank Reconciliation and Finance Report were presented to the Parish Council.

These were signed and dated by the Chairman.

Cheques had been prepared for signature prior to the meeting. These were signed by the Chairman.

Hartlip Village Hall	Meeting Room Hire 13.04.21	£ 30.00
P White	HVH Defibrillator battery & pads	£ 86.40
T Still	Clerk Salary & Expenses February 2021	£ 222.64
G Addicott	Printer Ink	<u>£ 121.97</u>
Total:		£ 461.01

21/42 Planning Matters

Applications received since the February meeting.

Application Ref: 21/500788/TCA

Conservation Area notification to remove one oak tree and several leylandi at Patrimonia, The Street, Hartlip.

(No objections subject to views of Tree Officer).

Application Ref: 21/500886

Demolition of rear conservatory and erection of single storey rear extension. Erection of first floor side extension, internal and external alterations and insertion of front and rear roof lights at 2 The Barn, Old House Lane, Hartlip.

(No objections)

Application Ref: 21/500778

Erection of a single storey rear extension and detached garage to the rear (part retrospective revised scheme to 20/500039 at 10 Hartlip Hill, Hartlip).

(No objection subject to any comments by neighbours).

Application Ref: 21/500965/AGRIC

Prior notification for the erection of a new steel framed general purpose barn and hardstanding for its prior approval to: siting, design and external appearance on land east of Old House Lane, Hartlip.

Application Ref: 21/501040/TCA

Conservation Area notification to prune back stems and branches of one bay tree to leave distance of 0.25m from the adjacent building.

(No objections subject to comments by Tree Officer)

Enforcement

HPC Chair continues to follow up on outstanding enforcement matters.

The Chairman thanked Cllr Palmer for his support.

Action: Chair

A tree had been felled at a property within the Conservation Area of the village. The matter had been reported to the enforcement section of Swale Borough Council.

21/43 Correspondence

None

21/44 Information Items

Hartlip Community Hub Report from Barbara Addicott

Project: Installation of fence and replacement hedge on southern boundary of allotments

Report:

- The project was carried out by local tradesmen on Monday 08th March and Wednesday 10th March 2021.
- Upon receipt, the invoice will be authorised and processed
- Hub Account will be updated accordingly and sent to HPC Clerk for circulation to councillors with Finance Documents in due course as is usual
- The Fund Impact Data Form will be completed and evidence provided to Kent Community Foundation by Barbara Addicott

Action: Barbara Addicott

Cllr Wright reported that the hedges had been cut in the Recreation Ground and The Parkland.

The meeting closed at 9.40pm.

The next Parish Council Meeting is to be held virtually on Wednesday 14 April 2021 at 8.00pm.

Signed

Date