

Organisation name: Aythorpe Roding Parish Council

Registration reference: ZA486096

Dear Debra Jane Barrell

GDPR/Data Protection Act 2018

Data protection fee - we will collect your direct debit on or before 10/01/2026

Organisations that process personal **data** are subject to the General **Data Protection** Regulation (GDPR) and the **Data Protection** Act 2018. Under the **Data Protection** (Charges and Information) Regulations 2018 (as amended) (the Regulations) they must also pay an annual **data protection** fee, unless they are exempt.

Your payment and registration as a **data** controller under the Regulations will expire on 10/01/2026. You must now either:

- take the tier assessment to confirm the fee you need to pay (see ico.org.uk/fee-self-assessment), or
- cancel your registration if your circumstances have changed, telling us why you no longer need to be registered.

Changes to the fee

The **data protection** fee has recently increased for all organisations. Read more about the change to the fee here: ico.org.uk/fee-change.

Based on your last assessment you are now required to pay **£52.00**.

As you have a direct debit in place, we'll renew your registration automatically. **You will receive an annual £5 reduction each time you pay by direct debit.** We intend to collect your **data protection** fee on or around 10/01/2026.

Further information

You must let us know if any of the details we hold about you change. If you want to tell us about a change to your details please go to ico.org.uk/update. The online change service is very quick and easy to use. You will need your registration reference and security number.

If you need any more information about the fee please see ico.org.uk/fee-guide.

If you want to discuss your payment or your obligation to pay, call us on 0303 123 1113, or email dataprotectionfee@ico.org.uk. You'll need the **registration reference** from the top of this email and the **security number** we sent you when you first applied.

For information about what we do with personal **data** see our privacy notice at ico.org.uk/privacy-notice.

Yours sincerely

Michael Fitzgerald
Director of Digital, IT and Business Services
Information Commissioner's Office