

WOLVERTON PARISH COUNCIL

Minutes of the Parish Council meeting held on 14th July 2020 at 7.30 pm via ZOOM.

1. Record of members present: Cllrs Easterbrook, Chair; Cllr Wynn-Evans; Cllr Anthony; Cllr Phillips; Cllr Murphy; K Hollinrake, Clerk. County Councillor Horner and District Councillor Richards for part of meeting.
2. Minutes of the meeting on 28th May were agreed and signed by the Chair
3. Declaration of pecuniary interest – none
4. Matters arising from meeting on 28th May:
 - a. Annual Audit. No new info. Clerk to keep internal auditor informed and start collating the required information.
 - b. Grass verge cutting. The meeting appreciated the improvement to the pavement / verge from the village part way to the crossroads. **Cllr Anthony to find out if WCC will complete the work, up to Norton Lindsey. If not WPC to consider commissioning a contractor.**
5. Coronavirus update. Councillors reviewed the support arrangements, concluding that the whatsapp had proved a useful communication tool, to be continued. **Cllr Easterbrook to remind parishioners of its purpose.**
6. Annual Parish Plan and AGM – deferred to next meeting.
7. Parish Plan Review. Cllr Anthony reported 63 returns, a return rate of less than 75%, despite 'chasing up' of outstanding questionnaires. However, Councillors noted the difficult circumstances; and that some more returns may be expected. Cllr Phillips presented the headline findings. **Cllrs Anthony, Phillips and Murphy to complete the analysis and circulate a draft report for discussion by 1st August; and to finalise the report in time for the Council to resolve to adopt the revised Plan at the September meeting.** The intention is present the new Parish Plan at the next AGM/Annual Parish meeting, likely to be held in the autumn. **Cllr Murphy to co-ordinate the subsequent Action Plan.**
8. Review of Standing Orders. **Councillors agreed unanimously to accept the revised Standing Orders.**
9. Review of Policies and Procedures. **Councillors agreed unanimously to accept the revised Financial Regulations; Cllr Easterbrook to remove former Councillors names from any banking procedures; and to assist Cllr Murphy to access the bank account. Clerk to present a schedule of updated procedures to the next meeting.**

10. Report from County Councillor Horner - received with thanks. Councillors noted the rise in Covid-related 'scams'; and possible devolution options being considered for local government organisation.

11. Report from District Councillor Richards - received with thanks. Councillors noted the backlog with planning applications but that weekly meetings were being convened to address this.

13. Planning matters

- a. Field adjoining Bonnyton. Clerk updated the meeting
- b. Village Green. **Clerk pursuing proof of ownership. Councillors agreed unanimously to a provisional cost of £20 to register ownership thereof.**
- c. Applications and decisions - none

14. Finance

- a. Income and expenditure since 21st May 2020

Month/ Payee	Reason	Amount £	End of month balance
May 21 st			
Norris & Fisher	WPC Insurance	264.98	
			3318.78
June			
1&1 Internet	DD Web provider	2.39	
Clerk	SO Wages	111.54	
Mr Sagrott	Grass cutting	170	
			3029.85
July (to 8 th)			
None so far			£3029.85*

*includes £1,000 grant and £250 donation held for community space

b. The following proposed expenditure was agreed unanimously:

Payee	Reason	Amount	Total
Clerk	DD Wages	111.54	
1 &1	DD Web provider	2.39	
Land registry	Possible cost of registering ownership of the Green - <i>to be confirmed</i>	20	£133.93

15. Future meeting dates

22nd September at 7.30pm (virtual)

The meeting closed at 9pm

Signed ----- Chair

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