

# Donhead St Andrew Parish Council

## Minutes of Full Meeting

Friday 13<sup>th</sup> September 2019 at 7:30pm

Donhead St Mary Village Hall

13.09.01	<b>Apologies received and those present:</b> Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), J. Barton, Ms P. Maxwell-Arnot, Miss B Miller, S. Pyke, M. York. Also in attendance: W.Cnllr T. Deane & Mrs J. Luck (Clerk). Apologies received and accepted: C. Burrows	
13.09.02	<b>Declarations and Dispensations</b> a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests - None. b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests - None.	
13.09.03	<b>Public Participation and Presentations</b> - None.	
13.09.04	<b>Approval of minutes:</b> Full meeting - 12 <sup>th</sup> July 2019; <b>Proposed SL/Seconded BM/Unanimous.</b> Interim meeting - 2 <sup>nd</sup> August 2019; <b>Proposed SL/Seconded PMA/Unanimous.</b>	
<b>PLANNING MATTERS</b>		
13.09.05	<b>Planning application - Shaftesbury Neighbourhood Plan Regulation 14 Consultation</b> PCnllrs requested that the Clerk respond on behalf of DsA PC raising concerns regarding the water drainage systems (the lagoons) and the importance of the AONB Dark Skies policy.	Clrk
13.09.06	<b>Applications determined</b> - The listings previously circulated was noted.	
13.09.07	<b>Enforcement request</b> - Oakfield Tennis Court border planting - PCnllr MC had spoken to the owner who advised that a lot of work had been carried out in an attempt to improve drainage. The owner is observing the site over the winter and intending to plant in the spring assuming the measures have been effective.	
<b>FINANCE</b>		
13.09.08	<b>Approval of payments information</b> Retrospective payments - Appendix 1 detailing payments between 01/05/2019 - 30/08/2019 was noted and approved; <b>Proposed MY/Seconded SL/Unanimous.</b>	
13.09.09	<b>Approval of Bank Reconciliation</b> The bank reconciliation for July and August 2019 was noted and approved; <b>Proposed SL/Seconded MY/Unanimous.</b>	
13.09.10	PCnllrs noted and approved DsA PC's actual spend against budget; <b>Proposed SL/Seconded MY/Unanimous.</b>	
<b>CEMETERY</b>		
13.09.11	<b>War memorial maintenance</b> - none currently required.	
13.09.12	<b>Cemetery grounds:</b> a. Mowing & strimming ongoing - PCnllr BM to obtain further information about the best time of year to plant meadow flowers before a decision is made on whether to plant along the whole top stretch of bank of the cemetery. b. General grounds Maintenance - ongoing.	BM

	<p>c. cremation plots - PCnllr MC thanked PCnllr SP on behalf of DsA PC for giving his time freely to mark out the cremation area.</p> <p>d. Pcnllrs noted comparison figures circulated by the Clerk and resolved not to increase cemetery fees; <b>Proposed SL/Seconded SP/Unanimous</b>. PCnllrs wanted confirmation that the cemetery rules had been updated when they reviewed them previously. The Clerk will check with the assistant clerk.</p>	Clrk
<b>HIGHWAYS/Rights of Way</b>		
13.09.13	<b>Footpaths</b> - P.Cnllr PMA noted that some stiles were in a state of disrepair, such as the stile on your left as you approach Wardour woods and a stile on DSTA4.	
13.09.14	<b>Pedestrian Gate Funds</b> - The owner of the stile adjacent to Leat House on DSTA6 has given permission for a pedestrian gate to be installed. PCnllr MC will ask this same owner whether we could also replace the stile with a gate at TISB50. PCnllr MC will also ask for owner permission at DSTA5 close to Thorn House. PCnllr MC will discuss pedestrian gate options with the owner of the stile at DSTA4 from Mill Lane before permission is decided upon.	MC
13.09.15	<b>Parish Steward Reports</b> - suggestions for work to P.Cnllr CB.	
13.09.16	<p><b>Other Matters</b> -</p> <p>i. PCnllrs discussed whether they would like to hold a separate residents meeting in 2020, including an attraction (such as a Wildlife of history talk) to encourage more residents to attend. PCnllrs resolved to leave this at present until it was decided whether DsA church would be a suitable meeting venue for the PC; <b>Proposed SP/Seconded JB/Unanimous</b>.</p> <p>ii. PCnllrs discussed options of how to spend the £10,000 donation. The donor had suggested replacing the rotten wooden bench on the grass triangle, removing the Stone bench, removal of Ivy on the trees next to benches, Defibrillators, footbridge repair and road repair. The Clerk stated that the footbridge was going to be repaired by Wiltshire Council and that Wiltshire Council were also aware of the roads that needed repairing. The Clerk suggested it could be an opportunity for the village to have a commemorative metal bench, however PCnllrs felt a wooden bench would be more comfortable. PCnllrs thought it would be costly and inappropriate to remove the existing (previously gifted) marble bench. Defibrillators were written off by PCnllrs as these had been discussed on several occasions previously. The PCnllrs resolved to spend the donation on the following items in priority order:  <b>Replacing the wooden bench with a new wooden bench on the grass triangle, removing the Ivy from the Walnut trees on the triangle (Clerk to organise), replacing or repairing any Fingerposts (PCnllr MC to identify)</b>, Replacing stiles with pedestrian gates where appropriate and owner's permission had been granted and providing courses (such as first aid) or talks for residents;  <b>Proposed MY/Seconded SL/Unanimous</b>.</p> <p>iii. PCnllrs approved the Parish Emergency Assistance Scheme, draft Flood Action Plan and draft Sandbag Policy; <b>Proposed MY/Seconded SP/Unanimous</b>.</p> <p>iv. All action points from previous minutes dated 12/07/2019 had been addressed.</p>	Clrk MC
<b>Reports</b>		
13.09.17	<p>W. Cnllr Tony Deane spoke on several matters, the main points being;</p> <p>i. He recommended DsA use Area Board money for items such as fingerposts and Pedestrian gates.</p>	

	<ul style="list-style-type: none"> <li>ii. The SouthWestern in Tisbury is registered as a community asset and he wanted to make us aware that shares could be purchased in the Tisbury Community Benefit Scheme to fund this potential community venture.</li> <li>iii. He talked about Green Pledges and how they could be personal and relatively small scale but if everyone did something it could make a large positive impact on our environment. For example he knew a family that had made a pledge not to purchase any new clothes for a year.</li> <li>iv. The sculpture Tim Harrison is currently exhibiting at Messums, Tisbury and one of his sculptures was being donated to the Nadder Centre where there would be an opening ceremony.</li> </ul>	
13.09.18	<p><b>Other reports:</b></p> <ul style="list-style-type: none"> <li>i. Chairman - <p>The PC will Trial DSA church as a potential future meeting venue in January (assuming the church has Wifi).</p> <p>In response to a resident complaint concerning obstruction of the road and speed of contractor's vehicles leaving Donhead House, the project manager and architect of the build work have held a site meeting and put measures in place to try and alleviate these issues.</p> <p>Further to a resident complaint about speed through the village, residents are reminded to report any incidents to the Police, as this may assist in future measures being implemented to address this problem. <b>Pcnllrs asked WCC TD to find out if it would be reasonable for DsA PC to again, look into the possibility of getting a speed limit put in place.</b></p> <p>In response to a resident complaint, the clerk had written to all the hedge owners along Milkwell to remind them to keep hedges well maintained to aid highway safety.</p> </li> <li>ii. Clerk - VAT Training had been undertaken by new Clerk. Planning within an AONB training was attended by the clerk and two PCnllrs. <b>The clerk will circulate a document from the Planning training that gave guidance and detailed material considerations for planning applications.</b> No complaints or queries had arisen from the completion of the Annual Governance and Accountability Return (AGAR). Posters had been put up on village notice boards and a post had been circulated on the "Nextdoor Community" app to assist in recruiting a new P.Cnllr to replace ex-P.Cnllr FS.</li> </ul>	<p>TD</p> <p>Clrk</p>
13.09.19	<b>Correspondence</b> - Letter received from the Valuation Office Agency regarding the cemetery, confirming it had been registered.	
13.09.20	<b>Public participation</b> - for comments relating to the evening's agenda items and discussion - None.	
13.09.21	<b>Other Matters raised by PCnllrs</b> - <b>PCnllr SP advised that the Bridleway between Milkwell and Overway had become very overgrown. The Clerk will investigate.</b> PCnllr JB advised that sadly his large Horse Chestnut tree that overhung DSTA4 had canker. He was having part of it cut down in an effort to save the tree.	Clrk
13.09.22	<p><b>Date and time of next meeting:</b></p> <p>Full Council Meeting - 08/11/2019 at 7:30pm; Donhead St Mary's Village Hall</p> <p>Interim planning meetings as required.</p>	