

Mabe Parish Council

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Agenda – 14 December 2023

To Members of Mabe Parish Council: Councillors: P Tisdale (Chair), K West (Vice-Chair), C Cole, B Galke, R Phillips, P Simmons, A Thomas, T Tindle, M Wilkinson, A Wills

Cc: C.Cllr Bastin, and CC Community Link Officer

Dear Councillors,

Notice is hereby given that you are summoned to attend the monthly meeting of Mabe Parish Council on Thursday 14 December 2023 at 7.00pm, Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing mabeparish@gmail.com in advance of the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Louise Dowe

Louise Dowe, Clerk/RFO, Mabe Parish Council

8 December 2023

AGENDA

Chair's Announcements

Agenda no:	Agenda Items
MPC23.24.230	Apologies for absence <i>To receive apologies for absence.</i>
MPC23.24.231	Members' Declarations of Interests <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i>
MPC23.24.232	To approve written requests for dispensation

MPC23.24.233	Cornwall Councillor report
MPC23.24.234	Public Speaking
MPC23.24.235	<p>Minutes of meeting of the council held on 9 November 2023</p> <p>To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.</p>
MPC23.24.236	Clerk’s update report
MPC23.24.237	Planning Applications
	a) PA23/09548 – Cliftures Cottage, Trenoweth, Mabe Burnthouse, Penryn – Certificate of lawfulness for existing use of building as self-contained holiday accommodation
	b) PA23/09768 – Antron Manor Care Home, Antron Hill, Mabe Burnthouse, Penryn – Works to trees covered by a Tree Preservation Order (TPO) – Fell 3 Beech Trees T1, T2, and T3 and 1 Turkey Oak T4.
	c) PA23/02128 – Gwendra Cottage, Halvasso, Penryn TR10 9DA – 25kW Solar PV ground array
	d) <i>Any consultations received by the parish council by 5pm, Friday 8 December.</i>
	PARISH ISSUES
MPC23.24.238	Update on use of s.106 funds <i>To receive an update on the application for s.106 funds for the Mabe Open Space project and to consider reviewing the application if needed.</i>
MPC23.24.239	<p>To consider motion from Cllr Simmons:</p> <p>For the parish council to write to the landowners identified in Cllr Simmon’s email to the clerk dated 23 November 2023, to state the following:</p> <p style="padding-left: 40px;">"The parish council have concerns about the safety risk posed by the tree on the land that you own which was referred to by you and your neighbours at the last parish council meeting on November 9th (tree photos attached). Under the Occupiers Liability Acts of 1957 and 1984 the owners of the land on which a tree is situated have a duty of care to their neighbours and any people who walk on their land.</p> <p style="padding-left: 40px;">Can you confirm that you have taken professional advice about the tree in question and others on your land in the vicinity and that they are regularly inspected and maintained in view of the above legislation”.</p>
MPC23.24.240	Plaque for Landmark Tree <i>[Cllr Wills]</i>
MPC23.24.241	Draft letters to Potters Farm and BF Adventure <i>[Cllr Galke]</i>
MPC23.24.242	Update on the footpath network cutting regimes <i>- to receive an update on value for money with the current management of the parish’s rights of way maintenance [Cllr Simmons]</i>
	ACCOUNTS AND GOVERNANCE

MPC23.24.243	To consider and approve the budget and precept for financial year 2024/25
MPC23.24.244	Banking – savings account <i>To consider the options for opening an interest earning savings account</i>
MPC23.24.245	Asset Register <i>To approve the updated Asset Register</i>
MPC23.24.246	Training <i>To consider requests for training at forthcoming training opportunities</i>
MPC23.24.247	Local Government Pay Award 2023/24 <i>To note the nationally agreed pay award for the current financial year</i>
MPC23.24.248	Schedule of payments - <i>To approve payments as set out in the payments schedule</i>
MPC23.24.249	Finance report and bank reconciliation - <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i>
MPC23.24.250	Recruitment of Clerk
MPC23.24.251	Update the bank mandate – <i>To approve to update the bank mandate to remove the current Clerk from the mandate at the end of her employment with the council, and to add the new Clerk, when appointed.</i>
MPC23.24.252	Use of Unity Bank Corporate Multipay card – <i>To approve the council’s protocol for the use of the Multipay card</i>
	COMMUNITY LINKS & CONSULTATIONS
MPC23.24.253	Cornwall Council – Claimed addition of a Restricted Byway at Antron in the Parish of Mabe – WCA 731 Preliminary Consultation – <i>to consider a parish council response to the consultation</i>
MPC23.24.254	Climate Group – regular update <i>To receive a monthly update from the Climate Group</i>
MPC23.24.255	University Update <i>To receive a monthly update from the University</i>
MPC23.24.256	Correspondence
MPC23.24.257	Agenda items for a future meeting Any matters deferred from, or raised at this meeting <ul style="list-style-type: none"> - To draw up specifications for additional ground works to be included in the footpath maintenance contract for 2024, on the basis of a quote for an hourly rate for works in addition to the budget - To consider use of CIL funds - Scheme of Delegation - Terms of Reference for Committees - Review of the Council’s Financial Risk Assessment - Review of Council Policies
	Matters for decision, information excluded from the press and public
MPC23.24.258	To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business
MPC23.24.259	Staffing arrangements for January 2023 <i>To consider the staffing arrangements to ensure business continuity until the appointment of a new Clerk/RFO</i>