



**DRAFT MINUTES OF ORDINARY MEETING OF THE PARISH COUNCIL HELD ON**

**MONDAY 1<sup>st</sup> OCTOBER 2018. STARTING AT 7.30PM.**

**171/18 To record those present and list of apologies**

**Those Present:**

Councillors: G Clements – Chairman, K Percival, B Swan, K Allen, C Johnson, K Lamb, J Worrall 11 members of the public and Clerk.

**Apologies:**

Were received from Cllr S Peall, Cllr S Carey, Mr G Harrison.

**172/18 To declare any Disclosable Pecuniary Interests (DPI), Other significant Interests (OSI's) or a Voluntary interest relating to items on the agenda.**

There were none declared.

**173/18 To note and agree the minutes of September meeting.**

The minutes were **agreed** and signed as a true record.

**174/18 To consider any matters arising from the Minutes.**

Burial Ground

Contractors were contacted and will take more care when maintaining the burial ground.

Recycle now plastics

Parishioners advised they had not received leaflets regarding the Recycle Now Plastics scheme. The leaflets will be delivered to all households.

**175/18 Public Contributions**

The council were asked if they were aware of the planning application for the erection of an agricultural building at Longland Farm, Exted Hill. The Parish Council are not informed or consulted by FDHC for proposed Agricultural developments. The Clerk is to contact Folkestone and Hythe District Council.

Members of the public raised their concerns over the impact of the views.

**176/18 Finance**

The following invoices were **agreed** and cheques to be signed:

Name	Reason	Gross (VAT)
Jon Worrall	Expenses	£20.89
Viking	Stationery	£41.77 (£6.96)
PKF Littlejohn LLP	Audit	£240.00 (£40.00)
Kent County Playing Field Association	Subscription Fee	£20.00
Clerk	Salary	£560.46
Clerk	Expenses	£68.00 (£9.43)
B. Flannagan	Planters/Well	£100.00

- b) It was **agreed** to instruct Mr L Fagg to carry out works to the Well.
- c) It was **agreed** that Elham Parish Council would pay the insurance for Play for Elham from the end March 2018.
- d) It was **agreed** to add the Clerk as a bank signatory and to transfer correspondence from the bank directly to the Clerk.
- e) It was **agreed** to register for online banking.
- d) It was **agreed** that the Council would purchase the 11<sup>th</sup> Edition of the Arnold Baker Local Council Administration at the cost of £108.79.

**177/18 County Councillors Report**

Cllr S Carey had given her apologies and would like to thank all that attended the Stream Clean which was very successful.

**District Councillor Report**

Cllr S Peall had given his apologies and had nothing to report.

**Community Warden**

The Community Warden had given his apologies and sent a report:

I have been involved with a neighbour's dispute regarding noise and bad language which is ongoing, but I have managed to call in help for the affected person.

I have had one report of dog Fouling in The Row and have been on patrol in that area at different times, but I have not managed to find the culprit as yet. There is no regular pattern which makes it more difficult, but I will continue to monitor the situation.

I have been out on patrol with Folkestone & Hythe District Council Enforcement officer Carol Davies who is starting to put up new signs to say the fine for Fouling is going up to £100 from £80.

Parking outside the school on the junction with Vicarage Lane remains a problem at times, although most parents refrain from it and take my advice, the odd one does not. I will continue to monitor the situation.

**178/18 Correspondence**

None received.

**179/18 Employment Committee**

It was agreed to increase the Clerks standard hours by 8 hours per month for the next three months.

**180/18 Update on the Allotments.**

The Clerk has prepared a new Tenancy Agreement for signing by The Elham Allotment Partnership.

**181/18 Update on the Gore**

Elham Parish Council have sent a response to the Trustees.

- a) It was **agreed** to defer the employment of a Solicitor to act on behalf of Elham Parish Council until November meeting.
- b) The ERA advised the Council of the suggestions of uses for The Gore they have received from their members. This list will be emailed to the Clerk. The Clerk is to ask all Parishioners for their ideas via the website, social media, the newsletter and the noticeboard.

**182/18 Replacement of flowering cherries**

Cllr Johnson reported that 3 or 4 of the flowering cherries planted to commemorate the Coronation appear to have died. Cllr Johnson will provide a report / costing to enable Elham Parish Council to make an application to Folkestone and Hythe District Council for replacement.

**183/18 The War Memorial**

Harmers have volunteered to clean the war Memorial free of charge in time for the 11<sup>th</sup> November.

The Chairman would like to thank Chrissie Upson for all her efforts tidying the garden area around the memorial.

**184/18 Community Assets**

The Clerk is to produce a list of assets which will be monitored again in six months time.

**185/18 Planning**

No applications received.

**Decisions made by the District Council**

No decisions received.

**186/18 Casual Vacancy**

To hear a short verbal report from each applicant – deferred until November meeting.

To consider the applicants for the casual vacancy and agree any actions – deferred until November meeting.

**187/18 Chairman's and Councillors Report**

Chairman Cllr G Clements

Thank you to Cllr Worrall for acting as Responsible Financial Officer.

Cllr K Allen

After a brief inspection of the footpaths from the Village Hall to the middle of the village, two areas of concern have been reported to Kent Highways.

Cllr C Johnston

The parking on The High Street adjacent to the War Memorial is a concern and measures need to be taken before an accident occurs. An application needs to be made for yellow lines.

Cllr J Worrall

All Councillors have now received a copy of the external auditors' report and have noted their comments.

The storm drain adjacent to Hubble Cottages has been reported to Kent Highways- Pauline Rocket. Cllr Percival reported that the drain has been inspected.

**188/18 Date for next meeting & Close**

The next meeting will be on Monday 5<sup>th</sup> November 2018, there being no further business the meeting closed at 8.40pm.