



ALLHALLOWS PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON WEDNESDAY 10th NOVEMBER 2021**

Cross Park Pavilion, 6:30pm

PRESENT:	Cllr Chris Draper	Chairman
	Cllr Yvonne Forrest	Vice-Chair
	Cllr Sue Morrice	
	Cllr Len Lovatt	
	Cllr Karen Draper	
	Cllr Dave Wiggins	
	Cllr Trevor Bowley	
	Cllr Rachelle Freeguard	
	Mr Chris Fribbins	Parish Clerk
Apologies:	n/a	
In attendance	Three members of public	
	Medway Peninsula Ward	
	Cllrs Filmer, Pendergast,	
	Sands	

- 593 1 APOLOGIES FOR ABSENCE**
None
- 594 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**
Declarations of Interest – Cllr Wiggins declared an interest in items regarding Cross Park as a Trustee of the Cross Park Association but is the Parish Council appointed liaison. Cllr Freeguard, Trustee Cross Park Association.
Audio Recording – Cllr Morrice records the meeting.
- 595 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 13th October** Proposed as a correct record by Cllr Mrs Draper, Seconded Cllr Forrest.
ALL AGREED.
- 596 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None**
SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): Three members of public, three Medway Council Peninsula Ward Councillors.
- The Medway Ward Councillors spoke about the local plan issues and the vote of no confidence in Medway Council agreed by Hoo and High Halstow Parish Council (supported by further parish councils on the Peninsula). The Chair reported on the Allhallows PC approach to this and the intention to write a letter to Medway Council about issues affecting our parish (Stoke PC had done something similar).
- A resident submitted a petition from Kingsmead/Allhallows Park regarding their support for a vote of no confidence in Medway Council.
- It was suggested that trees could be obtained from the Woodland Trust for residents to plant on their property to commemorate the Queens Platinum Jubilee in 2022.
- Two members of the public and the three Medway ward councillors left after this item.
- 597 5 CLERK'S REPORT**
- a) Nothing further reported as covered by the agenda items.
- 598 6 GRANT REQUESTS – None**

- 599 7 **PLANNING**
- a) **MC/21/3008 9 Stoke Road, Allhallows** – Construction of a part single storey extension to side, dormer window to rear to provide additional living accommodation within roof space, together with formation of a vehicular crossover to front. I
- MC/21/2240 29 Avery Way Allhallows Rochester Medway ME3 9PX**
Neighbourhood consultation application for the construction of a single storey extension to the rear - demolition of existing conservatory The details submitted are as follows: The extension will extend beyond the rear wall of the original dwelling by 4m The maximum height of the proposed extension from the natural ground level is 2.85m The height at eaves level of the proposed extension measured from the natural ground level is 2.5m – No issues raised.
Question raised about street lighting for further approved development in Binney Road (also no footway) – there is none.
Developments underway at British Pilot, Turners Group (Kingsmead/Allhallows Park and Bourne Leisure (Haven Holiday Park).
- b) **Medway Local Plan** Publication of Draft and public consultation now delayed due to problems with documentation available and issues with Chatham dockyard allocation for housing. Now expected to go for consultation in February/March 2022.
- 600 8 **HIGHWAYS AND FOOTPATHS**
- a) **Footpath Officers Report** – None
- b) **Verbal contributions** – None
- 601 9 **LOCAL ISSUES**
- a) **Countryside Contract** – closed churchyard starting to improve following building works at church.
- b) **Street Cleaning** – potential for site next to St Davids Garages still being investigated. The Clerk had removed branches overhanging the alleyway between St Lukes and the Recreation Ground.
- c) **Active Cemetery** – Church responsibility. Parish contracts for grass and hedge cutting continue at high level, but other issues at site, including boundary fencing to properties in Stoke Road continues to cause concern.
- d) **General Issues** the Chair had identified the possible need for a WW1/2 War Memorial. The Chair is liaising with Medway Norse about the provision of a 5' clear zone around the Shellduck Woods to improve access for future maintenance. Although general maintenance is delegated to the Parish Council as part of the Countryside Contract, this is felt to be a larger amount of work and outside of that contract.
- 602 10 **CROSS PARK ISSUES**
- Cllrs Freeguard/Wiggins declared an interest in this item as a trustee of the charity.
- a) **Governance Issues – Bank issues still outstanding**
Access to Community Association account finally arranged and balance transferred to Charity account. Balance of funds owed to the Parish Council now paid.
- b) **Expansion of Facilities** – Turners are progressing work on their site. Liaison continues to safeguard Cross Park facilities while works underway (water and electricity supplied via Turner's site.
- c) **Building/Land Issues** – Toilet sink issue resolved, gutters cleared, roof checked for leaks and entrance brick work fixed. Weed killer spraying of car park to be arranged.
- d) **Football Usage** – Arrangements under discussion.
- e) **Future Activities** – Café now open at weekends unless previously booked. Signing improvements for Cross Park to be investigated/arranged when Golf Club House is vacated for site works. Bookings received for Christmas/Boxing Day.
- 603 11 **THE BRIMP ISSUES including Youth**

- a) **Youth Club Issues** – Term time attendance remains high, but situation to be monitored now nights are drawing in and the temperature drops.
- b) **Floodlighting Football Arena** – Lights are to be installed on the poles now that they have been installed. The electrician has arranged for temporary lighting until completed.
- c) **Extending Brick Store** – Difficulties with building supplies etc. has meant a delay, with work starting at the start of the new year.
- d) **Youth Club Banking Arrangements** – There was a suggestion from the Clerk that separate banking facilities be established for the Youth Club so that they do not need to use their own money when purchasing tuck/equipment (still subject to the council's Financial Regulations. Proposed Cllr Freeguard, seconded Cllr Forrest that a separate bank account/debit card facility be arranged for the Youth Club, with the Ear Marked Reserve for Youth deposited. **All Agreed.**

604 12 CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES

- a) **ALLHALLOWS PACT** – Cllr Morrice – No meetings.
- b) **KALC (Medway)** – Cllr Morrice/Forrest – Meeting soon.
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – 17/11 meeting held on Teams. Further discussions about Local Plan and HIF bid. Minutes will be circulated.
- d) **Village Hall** – Cllr Lovatt – Flooring appears to be fixed, but some minor damage has been caused by the drying out equipment that will be repaired by the insurers. Loss of business and cost of electricity for drying out equipment also to be claimed.
- e) **Cross Park** – Cllr Wiggins – Reported previously.
- f) **Village Fete** – Cllr Forrest – No meeting. Regular draws continue. Meeting held; next fete will be 9/7/22.
- g) **Friends of All Saint's Church** – Cllr Forrest – No meeting but some issues with works being conducted under their Heritage Lottery Grant.

605 13 REPORTS FROM OTHER MEMBER RESPONSIBILITIES

- a) **Allotments** Cllr Forrest – One of the allotment organisers is moving away and the other has resigned. Cllr Forrest will be managing them for the time being. Two plots are now free.
- b) **Recreation Ground and Playpark** Cllr Forrest – Safety surfacing in toddler's area completed to budget and some minor fixes (repairs/missed equipment) carried out at no further cost. Playground inspection training complete for Clerk, Mick Smith, and Colin Davis (John Price unable to attend). There has been graffiti on equipment, John Price is investigating removal.
- c) **Bourne Leisure Liaison** Cllr C Draper – There have been issues with works being carried out on Sundays and fencing being erected on the Avery Way property/Haven boundary. Although there is no agreed access to the rear of the Avery Way premises a two metre access has been established. There is investigation into Solar and Wind electrical generation on the site, primarily for their needs now the park is undergoing a major expansion of caravan plots and leisure facilities (based on pre-2014 plans – which were amendments to earlier plans). They are looking at providing some low level lighting on the Brimp Road.
- d) **Allhallows Primary School Liaison** Chair – Meeting coming up.
- e) **Turners Group** – Work on the expansion has started.

606 14 FINANCIAL

a) **Finance Monitoring Reports (to 31 October 2021)** Financial reports were circulated, all agreed to note.

b) **Income**

Receipts October/November Noted

Cross Park Association £1,547.93 Refund of amounts paid on their behalf (including the £415.82 Refund from British Gas.

Youth Club Tuck/Subs October £340.33

Youth Club Tuck/Subs November to date £180.00

c) **To make payments for November** Proposed – Cllr Morrice, seconded – Cllr Forrest that the payments as listed be paid. – ALL AGREED

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	211101		
John Price Salary/less PAYE	211102		
Mick Smith Salary/less PAYE JP Cover	211103		
HMRC PAYE	211103b	457.45	
NEST Employee/Employer Pension	211104	63.59	
EDF Energy Brimp Electricity DD	211105	94.00	6.24
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	211106	2,289.98	381.66
4G Internet Cross Park Broadband	211107	54.00	9.00
TJF Property Services Active Cemetery Grass	211108	160.00	
TJF Property Services Cemetery Hedge Cut	211109	280.00	
TJF Property Services Active Cemetery Grass	211110	160.00	
Colyn Property Services Village Hall Grass	211111	60.00	
Colyn Property Services Village Hall Grass	211112	60.00	
Colyn Property Services Noticeboard repair	211112	30.00	90.00
M&M Developers LLP Playground Safety Surf	211114	8,712.00	1,452.00
Polygon VH Insurance Claim Excess	211115	100.00	
BTD Electrical Brimp Fire Detection	211116	296.00	
Printerinks Toners for Parish Printer	211117	169.45	28.24
BTD Electrical Brimp Lighting	211118	655.00	
Rachelle Freeguard Youth Club Tuck/Equip	211120	24.21	
Karen Draper Youth Club Tuck Equip	211121	83.41	

Paid previously, to note

d) **2022/23 Budget Preparation** – any budget ideas to be provided to the Clerk for initial assessment. An informal meeting of councillors will be held 24/11 6:30pm to look at initial draft figures.

607 15 **STAFFING ISSUES**

The exclusion of press and public to discuss personal staff issues was moved by the Chair and seconded by Cllr Forrest – **ALL AGREED**

Marion Eades has resigned as Relief Caretaker due to health issues and workload this year covering sickness. Arrangements for future cover to be discussed.

608 15b **CHRISTMAS ARRANGEMENTS**

Solar lighting for the Christmas trees was being investigated. A switching on ceremony is planned for Sunday 28th November at 5pm (music, Mince Pies, Mulled Wine, Fruit Juice to be provided by the entrance to Haven. To be funded from Chair's allowance.

15c **FIBRE TO THE PREMISES** – There is a facility to support the upgrade of current village broadband from Fibre TO THE CABINET (copper to the premises) which provides a large increase in Internet connection speed. This will be rolled out over time, but locations can petition/support for this to be brought forward. The Chair has information.

609 16 **DATE AND TIME OF NEXT MEETING**

The next meeting will be Wednesday 8th December 2021 at 6:30pm at the Cross Park Pavilion.

610 17 FUTURE AGENDA ITEMS –

At 21:40 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council