***EAST LULWORTH PARISH COUNCIL***

Minutes of the Meeting of East Lulworth Parish Council held on

Tuesday 23rd January 2018 at 6:45p.m at the Terrace Room at Lulworth Castle.

**Councillors**

**Present:** Mr Paul Pinnock

 Mr James Weld

 Mrs Judith Jesty

 Mrs Jenny Manuel

 Mrs Jenny Strowbridge

 Mr Matthew Barnes

**In attendance:** County Cllr Cherry Brooks

 District Cllr Barry Quinn

 Liz Maidment (Parish Clerk)

**17/18/081** **PUBLIC PARTICIPATION PERIOD**

 No Members of the Public were present.

**17/18/082 APOLOGIES**

Apologies were received and approved for Cllr Nuttall. Due to ill health it is unlikely that she will be able to attend the next couple of meetings.

**17/18/083 DECLARATION OF INTEREST AND GRANT OF DISPENSATIONS**

 Cllr Weld declared an interest in the Festivals and the planning application and Cllr Pinnock declared an interest in the planning application.

**17/18/084 MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY** **23rd NOVEMBER 2017**

 It was agreed that the minutes of the meeting held on Tuesday 23rd November 2017

 were an accurate record of the meeting and were duly signed by the Chairman.

**17/18/085 REPORTS**

1. District
2. The Secretary of State recommended in November that Dorset should form two Unitaries. A final decision will be made on the 8th February. Purbeck District Council has reviewed their position and have taken the pragmatic view of redrawing their objection.
3. Various groups have been formed, including one for ward boundaries as the review has to take place before the 2019 elections. This will be led by councils rather than the Boundary Commission. It is envisaged that they will use the existing areas and have two Councillors per area. This will equate to 82 Councillors in total, however Price Waterhouse Coopers recommended there should only be 72. This is due to the council’s opinion that it should be fit for purpose. However, the work on the actual structure has not been done yet.
4. There will be community engagement, including at Parish Council level. The area based decision making including the structures have to be in place before 2019. The Dorset Area Committee met the week commencing the 15th January and it was decided that the unitary will be called Dorset Council and it appointed Dave Cheeseman as the Programme Director. It was agreed to adopt the County Council local cycle so that it would be in step with the other authorities. It will equate to two five year terms. Cllr Quinn confirmed that there will be redundancies, but there still needs to be a level of continuity. It is to be decided as to what buildings will be kept and it is still unknown as to what Christchurch will do.
5. The Local Plan Review questionnaires will be sent out to all households and it will consist of a special edition of About Dorset.
6. **County**
7. There will be a by-election in Bridport due to the resignation of the Liberal Democrat County Councillor Ros Kayes.
8. The County has allocated more money to spend on recruiting more social

 workers.

1. The village bypass is currently being discussed by various county departments and a decision should be made by the end of February. The cost to the Parish Council to run the feasibility study was set at a maximum of £1500. Cllr Pinnock requested that it should be undertaken during the school holidays when there is a lot more traffic.
2. The Dorset Innovation Park will be officially opened on Friday 26thJanuary.
3. The Dorset Care Record (DCR) is in the process of being set up in order for patient’s records to be linked up electronically between the NHS and social care. It has been urged that members of the public to support the new system. It was asked by Cllr Manuel if there is an opt out and County Cllr Brooks confirmed there was and explained that there are various security levels and people would only be able to access certain parts.

**17/18/086**  **CAMP BESTIVAL AND BESTIVAL**

The Licence was granted on the 22nd January but it was subject to certain conditions. The mitigation plan is to have a maximum number of 39,000 on site including staff. The number of ticket holders can increase over a five year period. There were concerns regarding Highways as there will be a cumulative effect as it will take place at the same time as Swanage Carnival. There is currently a two year limitation and any interested party can ask for a review if any of the licencing objections are breached. It was asked if noise levels were discussed and it was told that the monitoring will be carried out by the Environmental Health and an independent body.

**17/18/087 ADOPTION OF TELEPHONE KIOSKS**

 At a previous meeting it was discussed if the kiosks were listed as if they were, it would be extremely difficult to remove them. It was agreed that once there has been confirmation that they are not listed, then the Parish Council will formally adopt them. After it has been adopted BT will de-rig them so the telephone would no longer operate. Various suggestions for further uses of the kiosks were discussed including having a book exchange installed.

 **Action:** The Parish Clerk will research whether the kiosks are listed and if it isn’t the Parish Council will formally adopt them at the next meeting.

**17/18/088** **PLANNNING APPLICATION**

 6/2017/0608 – St Mary’s House, BH20 5 QQ. Replacement of existing windows with French doors.

 **Due to Cllr Pinnock being the applicant he left the room for this item.**

 It was agreed that there were no comments or objections.

 **Cllr Pinnock returned to the meeting.**

**17/18/089 HIGHWAYS AND FOOTPATH**

1. Work has been carried out on the footpath opposite Glebe House and on the road between Coombe Keynes and the Shaggs by sandblasting the surface to make it less slippery. It was asked who maintains the stiles at Coxes Quarter by Mount Pleasant. It was confirmed that it is unofficial and is not a public right of way.
2. **Update on bypass and B3070.**

This item was discussed 17/18/085/iii

**17/18/090** **UPDATE ON VILLAGE MEMORIAL**

1. It was agreed that the project needs to be called “Commemorative” instead of “Memorial” as there has been some confusion by the residents. Cllr Weld has not heard back about the quote. The drawings and information on the weight should be available this month, so planning for the base can take place. Cllr Manuel has collected £105 from Mount Pleasant and has received two separate donations of £100. There is also currently £150 in the Crowdfunding page and Cllr Barnes has raised £40. A sponsor form will be at the Estate Office. It was agreed that another article should be submitted to the Parish newsletter. A Royal British Legion Representative said that she is happy to organise a coffee morning with the amount raised going towards the project.
2. On the 11th November the Church Bells will be rung and there will be a beacon on Hambury Tout. Cllr Manuel suggested that 22 people could place candles near the Commemorative Stone to represent the 22 people who died. The ceremony will take place at 08:45 and Cllr Weld will unveil the stone. The candles will be put in glass jars and Cllr Manuel will investigate the cost of them.

**17/18/091 CORRESPONDENCE**

1. Correspondence Report - to receive and note the items on the report (attached). **Noted.**
2. IMPORTANT - Preparing your council for the General Data Processing Regulations (GDPR) due to come into force in May 2018.

The Clerk and Cllr Pinnock informed the meeting about a training course, but it was felt that it was not necessary as the Parish Council does not hold much personal information. The Clerk will check with DAPTC to see what work Parish Councils need to undertake and at a later meeting a Data Protection Officer needs to be appointed.

1. Notification of external auditor appointments for the 2017-18 financial year. The auditors for Dorset will be PKF Littlejohn LLP. **Noted.**
2. Proposed closure of A352 at Wool Level Crossing. The work is programmed for two nights between 23:30 and 06:30 on Tuesday 20th and Wednesday 21st February. **Noted.**
3. DAPTC Newsletter No. 2 including Subscription Charges for 2018/2019. **Noted.**
4. The committee decided that subscriptions will rise by 2 per cent to cover the increase of affiliation to the National Association of Local Councils (NALC). **Noted.**
5. Intimidation and declaration of interests. Email from the PDC Solicitor explaining that there has been a cross party consensus for legislation to remove the requirement for local councillors to publish their home address when standing for election. **Noted.**
6. Adopt a Kiosk: 01929400206. In order to progress the adoption, a contract needs to be completed. **Noted.**
7. England’s Counties and Battle’s Over – A Nation’s Tribute 11th November 2018. They would like to encourage local communities, to light WW1 Beacons of Light at 7pm, at a location of your/their choice at 7pm on 11th November 2018, asking those wishing to participate, to send the following details to - brunopeek@mac.com as soon as possible, or by no later than 30TH SEPTEMBER 2018. Other events include 6AM – “Sleep In Peace, Now the Battle’s Over for pipers to play Battle’s O’er’ and 7.05pm - Battle’s Over - 'Ringing Out For Peace’ church bells to be rung. **Noted.**
8. Temporary Closure of Coombe Keynes Rd, East Lulworth 15/1/18. It will be closed for a period of 5 days between 9:30 and 15:30 to carry out emergency carriageway retexturing. However, it is anticipated that the works will be completed by the 15th January. Please note the dates are a period of opportunity and the road may not be closed for the whole duration as stated above. **Noted.**
9. Temporary Traffic Regulations Notice - Shaggs, East Lulworth. It will be closed until 15:30 to complete emergency carriageway retexturing. **Noted.**
10. DAPTC Newsletter 04 includes Nomination forms for Buckingham Palace Garden Party.

Cllr Pinnock asked if Graham Hemsley would like to be nominated for Volunteer of the Year but he declined. It was suggested that he should be nominated to attend the Garden Party and Cllr Pinnock will ask him before the form is filled.

**17/18/92** **CONSULTATIONS OR NEW ITEMS FOR DISCUSSION**

* + - * 1. Bournemouth, Dorset and Poole Pre-Submission Draft Mineral Sites Plan & Draft Waste Plan. Further guidance is available on the website www.dorsetforyou.com/mwdf.The Consultation will start on 1 December 2017 and end at 5pm on 31 January 2018. Please note that, as this is a statutory consultation stage.

The Parish Council will not submit any comments

* + - * 1. Invitation to launch event for Purbeck Local Plan Review consultation. It will be held on Tuesday 30 January, from 6pm to 9pm, in the Council Chamber at Westport House.

There were no volunteers.

**17/18/093 FINANCE**

1. Payment Schedule.

It was agreed that the following payment schedule was paid.

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| ***Payee*** |  ***Cheque number*** | ***Amount/£*** |  | ***For*** |

 Miss E E Maidment (Dec/Jan salary) 000440 £195.20

 Re-imburse E Maidment for purchase of defibrillator pads (£44.34) and domain name (£29.98).

 000441 £74.32

1. Consideration to donate money to the Citizen’s Advice.

It was proposed by Cllr Manuel and seconded by Cllr Weld that £50 would be donated.

1. Third Quarter Bank Reconciliation

The cashbook and bank reconciliation were circulated with the papers for this meeting. The Receipts and Payments cashbook balance of £9641.22 agreed with the reconciled bank balance at 29th December. These were **noted**.

1. Third Quarter Budget Report

The third quarter budget report was duly noted.

1. Precept and Budget 2018/19

It was agreed that the CIL payment of £1410.51 would cover the majority of the costs for the traffic survey which is part of the bypass project. It was proposed by Cllr Manuel and seconded by Cllr Barnes that the precept would stay at £2867.

 **17/18/094 ITEMS FOR INFORMATION OR INCLUSION ON THE NEXT AGENDA**

1. The website domain has now been registered and launched. A page has been added with local links and it was suggested to add the JustGiving page details. The marketing department have been contacted to ask for a copy of their events.
2. The village afternoon teas will take place on 20th May at Roy’s, 8th July with the suggestion of hosting it at the front of Cowleaze Cottages and the last being on 9th September with the venue to be confirmed.
3. Lorries have parked on the Green by Lindens and have damaged the grass. Cllr Weld will ask the contractors to repair it.
4. People working at Wintersweet have dropped lots of coffee cups in the ditch. Cllr Pinnock will telephone the owners.

 **17/18/095 DATE OF THE NEXT PARISH COUNCIL MEETING**

The next Parish Council meeting will be held on Tuesday 27th March 2018 at 6.45pm and the Annual Parish Meeting will be on Tuesday 15th May.

 With no further business to discuss the Chairman closed the meeting at 20.28.

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 Date: 23rd January 2018