



Contact us via -

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*Serving three Gloucestershire villages
 near Cheltenham of: Shipton Oliffe,
 Shipton Solers & Hampen*

Minutes of Parish Council Meeting

Tuesday 5th March 2024 in the Reading Room at 7.00 pm.

Councillors present: Cllr David Hellens (Chair), Cllr Ann Hanagarth, Cllr Jasmina Tyler, Cllr Andy Gibbs

In attendance: 4 members of the public.

240503/1	Chairman's Opening Remarks and welcome. Cllr Hellens welcomed everyone to the meeting and reviewed the Key Facts of the meeting.
240503/2	Apologies for Absence: To receive and consider apologies for absence. Cllr Harry Chalklin has send apologies and these were accepted by the Councillors
240503/3	Reports from local Councillors – none present
240503/4	Declarations of Interests: To receive disclosures of personal, pecuniary, and prejudicial interests from Councillors on matters to be considered at the meeting. – All Declarations of Interests are up to date.
240503/5	Minutes of Previous Meeting: To resolve to approve the draft minutes of the previous General Meeting held on 21 st January 2024 and to allocate Councillor responsibilities. – The minutes were approved and signed by the Chair.
240503/6	Gloucestershire Highways – Wall update: To discuss and inform of any update regarding the wall repair and to report on any other Highways issues. Cllr Jasmina Tyler is the lead for this project and she updated the Council about the work which has been taking place behind the scenes regarding Title of Deeds for land ownership. Now there is a query about boundary issues and Cllr Tyler advised that she has made contact with Gloucestershire Highways and is awaiting a response. The latest report for this can be found on the website at www.shipton-village.uk under the heading of Village Projects where updates will be published when available. C/F to next meeting
240503/7	Planning Applications: To receive, discuss and resolve comments on current planning applications. Cllr Ann Hanagarth is taking the lead on Planning on behalf of the Parish Council and details of current planning applications were discussed (see https://publicaccess.cotswold.gov.uk/online-applications/simpleSearchResults.do?action=firstPage) and comments agreed. It was resolved that Cllr Hanagarth will submit comments for the Parish Council on these applications and follow up on possible development with the Enforcement team at Cotswold District Council.
240503/8	Finance: <ul style="list-style-type: none"> To receive a report on the current financial status for Shipton Parish Council and to approve recent and impending expenditure. A report for the current finances is available on the website: https://www.shipton-village.uk/community/shipton-village-20361/finance-reports/ It was noted that expenditure left for the current financial year will include Clerk's

	<p>salary and website expenditure. The Parish Council expenditure will be on budget for this year.</p> <ul style="list-style-type: none"> To resolve to approve appropriate grass cutting tender – One tender has been received for the grass cutting of the village green for the coming year and it was resolved to approve this tender. Clerk to arrange.
240503/9	<p>Policy Updates</p> <p>To resolve to agree all updated policies. Policies have been circulated, reviewed and presented for approval at the meeting. All policies are available to view on the website https://www.shipton-village.uk/community/shipton-village-20361/policies/. It was resolved to approve the following policies: Finance, Planning, Standing Orders, Key Facts and Co-Option policies. The communication policy is to follow.</p>
240503/10	<p>Website / Communications</p> <p>To discuss and promote the village website. Cllr Andy Gibbs is leading this topic. It was noted that the new website is live and all the information has now been taken from the old website which will be decommissioned soon. Cllr Gibbs has been in liaison with Susan Livesey regarding the old website. To run in companion with the website , the Parish Councillors have a WhatsApp group to aid communication and also a Facebook Page which is open to all villagers. https://www.facebook.com/groups/1108432940505869 Shipton Village. Also an A6 flyer is in the process of being made to advertise these communication methods and this will be distributed to the village.</p>
240503/11	<p>Date of next meeting: Sunday 12th May 2024 - Annual Meeting at 6.30pm followed by General meeting at 7.00pm - The Annual Meeting will be general to the village to discuss village matters and the General Meeting will be to assign responsibilities to Parish Councillors.</p> <p>Meeting concluded 19.43</p>
240503/12	<p>Public Forum –</p> <p>Thanks were given by the Parish Council to Paul Morrish for very generously paying for the new batteries for the village speed sign.</p> <p>Gerry Hanagarth offered to research starting a new NidhbourHood Watch scheme for the village.</p>

SHIPTON PARISH COUNCIL

ACTION GRID

Task	Responsibility	Due Date	notes
Liaise with Withington for speed sign	Paul Morrish	ongoing	
Wall update	Cllr Tyler	May 2024	Awaiting response from GCC
Planning Applications comments	Cllr Hanagarth	Ongoing	As needed
Grass Cutting Tender	Clerk	March 2024	Instruct new tender
Communication Policy	Cllr Gibbs	May 2024	

SHIPTON PARISH COUNCIL

Finance

March 2024

Financial year 2023-2024

£

Precept income	17600
Spending so far (Apr23 - Mar24)	17233.20
Expected remaining costs for year (to end of March 24)	400
Bank Balance 10th October 2023	33569.44