

Minutes of the Parish Council Meeting held on Monday 4th March 2019 in the Village Hall

Present:

Matthew Judson	(MJ)	Councillor - Vice Chairman
Graham Dixon-Brown	(GDB)	Councillor
Jose Eaton	(JE)	Councillor
Joe Deane	(JD)	Councillor
Gill Sellars	(GS)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 8 Members of the public

MIN REF	ITEM
19/030	APOLOGIES FOR ABSENCE
	Charles Mathew (CM) Chairman Steve Good (SG) WODC District Councillor Hilary Fenton (HF) WODC District Councillor (no apologies received)
19/031	DECLARATIONS OF INTEREST
	<ul style="list-style-type: none"> • GDB lives on the B4449 • GS lives on B4449 and Village Hall Trustee
19/032	APPROVAL OF MINUTES OF 4th FEBRUARY 2019
	<p>The Minutes were approved.</p> <p>Matters arising:</p> <p>19/009 – Village Hall Car Park TG confirmed that work would start on 18th March – it is anticipated that the work will take 2 days, the car park will be closed for duration. TG confirmed that notification has been sent to Hanson, who has offered durable flint and asphalt. TG to notify Village Hall Committee, GS to notify the resident who access their property via the carpark and Hitesh at the shop.</p> <p>19/021 – Village Hall Maintenance Funds TG confirmed receipt on the invoices – it was also confirmed that as the agreement had not been adhered to and the invoices not paid by the PC, it is not possible to claim back the VAT resulting in a loss of nearly £1,000.</p> <p>19/018 - Airfield Development Street Naming The PC had been asked to reconsider 'Liberator' as a name – the PC reaffirmed their decision to use the names Whitley, Halifax, Wellington, Tomahawk and Liberator. TG to confirm to WODC.</p> <p>19/022 – Buffer Zone MJ reported that the tree has been inspected – it was confirmed that many of the smaller trees had not survived – TG to contact Wychwood to seek replacements.</p> <p>19/025 – Litter Pick As monthly picks are currently taking place it had been to restrict the 'Spring Clean'</p>

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	<p>litter pick to Saturday 9th March, 10:00-12:00.</p> <p>The Litter pick has been registered with LitterAction and their Risk Assessment form will be used.</p> <p>Posters will be displayed on the village notice boards and online (Emma Hare's email list, the FB group and forwarded to TG for the PC website.</p> <p>Some flags for people to mark potentially hazardous waste (e.g. sharps, broken glass, animal faeces - the risk assessment will consider how these will be dealt with based on type of hazard) would be made or purchased. It was questioned whether the PC would be willing to cover the costs of bin bags and flags to mark hazardous waste? I anticipate costs less than £30 and would provide receipts. JD proposed that the PC accept the request, JE seconded, all were in favour. It was resolved that the PC would cover the cost.</p> <p>GS to provide a Risk Assessment, TG to check insurance cover.</p> <p>19/026 – Playground Maintenance MJ confirmed that the replacements seats had arrived- they would be installed in the coming weeks.</p> <p>Guardroom at the Airfield. TG reported that a meeting with Hayfield Homes would be arranged in the very near future to progress the arrangements for the Guardroom and the possibility of tarmacking the 'layby' by the cemetery and their proposals for the footpaths through the new estate to the village and to devil's quoits.</p>
19/033	REPORTS FROM DISTRICT/COUNTY COUNCILLORS
	<p>DISTRICT: No District Councillors present.</p>
	<p>COUNTY: No County Councillor present.</p>
19/034	PLANNING
	<p>APPLICATIONS: No applications to report.</p> <p>BUTTS PIECE OPEN SPACE: Correspondence had been received asking whether the PC would like to take on the Open Space on the Butts Piece development. MJ proposed that the PC decline the offer – GB seconded, all were in favour. It was resolved that the PC decline.</p>
19/035	QUESTIONS FROM MEMBERS OF THE PUBLIC
	<ol style="list-style-type: none"> 1. It was resolved to close the meeting to take questions (see appendix). 2. It was resolved to reconvene the meeting.

MIN REF	ITEM
19/036	B4449 / CYCLEPATH
	<p>Updates were provided as follows:</p> <p>Eric Stevens, Interim Senior Transport Planner, OCC 'My colleague Odele Parsons has asked that I provide you with an update on matters relating to B4449/Cycle Path as both myself and Jacob Curtis are now working on this.</p> <p>We've heard back from the Public Rights of Way team regarding what needs to be considered when changing the status of a footway and the necessary standards to abide by for implementation. We are awaiting further details that we can assemble into actionable steps to move forward;</p> <p>We're waiting to hear back about the potential flood risk for the areas in question; The concern for Emergency Access needs further assessment for us to better consider the safety for non-motorised users.</p> <p>We plan to have additional information regarding the enforcement of "No Right Turn" signage and the enforcement of HGV Routing Agreements in the next couple of weeks.'</p> <p>TG to chase for progress updates.</p> <p>David Wallom, Chair, Cycle sub-committee Submitted a written progress report: 'Within the council the progress on both the cycle path and I believe the B4449 activities have now been passed from Odele and Susan to Eric Stevens (Interim Senior transport Planner) and Jacob Curtis from the same team have now taken over. I am pushing them to arrange a meeting. Once I have heard back from them (I prompted them on the 23rd Feb and again this morning to push this forward the meeting will be used to receive input directly from the working group.</p> <p>Now that the weather has turned for the better I will be contacting the working group to arrange a walk through both the optimal cycle path route to capture photographs etc of exactly what we would be talking about in terms of surface transformations required and overall distance'</p> <p>GS reported that work had started on clearing the culverts and edges of the B4449.</p> <p>Hardwick to Stanton roundabout road (B4449) will be closed from 18th. March to 30th. March to enable OCC to correct the large dip near the entrance to the fisheries.</p> <p>The 20mph limit was discussed, as there is currently no clear scope – it was confirmed that if the limit was imposed it would be throughout Stanton Harcourt and Sutton</p> <p>Speed control is to be discussed at the April meeting.</p>
19/037	GRASS CUTTING
	<p>It was decided that an article would be published in Village Voice asking for reports of any areas which are currently not be cut to be provided to TG.</p>

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19/038	CEMETERY
	<p>Thanks were expressed to JE for all her hard work and efforts on organising the burials and cemeteries.</p> <p>The rates were discussed, JE proposed an increase of approximately 5% – MJ seconded, all were in favour. It was resolved that the PC would increase the rates.</p>
19/039	COUNCILLOR RESPONSIBILITIES
JD	Village Voice: The on-line version has been changed to an A4 format but the hardcopy will continue to be printed as A3 to keep the cost down. Thanked GS for her help with Village Voice. JE Thanked JD for improving preview layout so dramatically
GS	The Village Hall Committee were currently working on a schedule of maintenance.
GDB	Nothing to report.
MJ	Play Grounds: Wood preservative would be applied in the near future.
JE	Cemetery: Concern was raised regarding parking at the cemetery during the development at the airfield – it was suggested that this be mentioned during the meeting with Hayfield Homes.
19/040	FINANCIAL MATTERS
	<ul style="list-style-type: none"> Cheques were circulated for signature.
19/041	CORRESPONDENCE
	<p>West Oxfordshire Citizens Advice had written to the PC to thank them for the £100 donation made in memory of Nigel Parker.</p> <p>WODC Meetings:</p> <p>Meeting with Towns and Parishes: 7th March, 7 – 9pm at the Corn Exchange, Witney – GS to attend and report back to PC at the next meeting.</p> <p>Garden Village Community Forum Invitation to the Oxford Brookes University 2nd Year Bachelor of Urban Design, Planning and Development Garden Village Masterplan Exhibition and Discussions: 21st March, 10 – 12pm at the Music Room, 36 Newland St, Eynsham.</p>
19/042	OTHER BUSINESS (for information only)
	No other business.
	NEXT MEETING
	The next Ordinary Meeting – Monday 1 st April 2019.

Signed

Date

APPENDIX A TO MINUTES: PUBLIC SESSION NOTES

No questions to report.