Minutes of the Parish Council meeting held on Wednesday 27th November 2019

Councillors Present:

Mrs D Wiltshire (DW)(Chairman) Mr M Usherwood (MU)
Mr D Read (DR) Mrs A Bennett (AB)
Mrs K Delafield (KD) Mr B Carter (BC)

Mr P Jeffery (PJ)

Mrs M Harding (Clerk) 3 members of public

Apologies: Mr N Hallett (NH) Roland Tarr - Dorset Councillor -

2019/11-1 Welcome, housekeeping and to receive any apologies for absence, emergency exits noted, apologies were received and recorded. DW announced that Val Cardall has resigned as Councillor for Winterborne St Martin. The Clerk will inform the Dorset Council's monitoring officer. A notice to be supplied by Dorset Council will be put up on the village notice board, if 10 or more residents request an election this will be carried out at a cost of approximately £1500 to the Parish. If this request is not made then the PC can co-opt in the future if they so wished.

2019/11-2 To receive declarations of interest and grants of dispensation- none

2019/11-3 To approve the minutes of the Parish Council meeting held on 30th October 2019

Proposed MU Seconded AB Resolved

2019/11-4 Matters arising from the minutes for info only None.

2019/11-5 Democratic forum 15 minutes –

A resident spoke on the area at the junction of Blagdon Close and the overgrown vegetation. A resident asked for an update on the parish records- it was explained that this is still ongoing and it is hoped to gather enough information to put together a set up minutes prior to 2014. Cllrs are in discussions with the trustees of the Parish office to gather any further papers that may belong to the PC.

2019/11-6 To consider all correspondence received for decision, consultation and information (see list)-Items for noting:

- a. Item 6- invitation to the Planning Peer review on 15th Jan 2020- MU & DW to attend.
- b. Item 7- SWFAWG- a meeting to be arranged with the group KD, MH and DW
- c. Item 8- Query on land ownership and Blagdon Close vegetation maintenance- The PC have established that they lease certain areas of land in the village and are responsible for its maintenance, this includes the area of land either side of the junction of Blagdon Close. The PC will be updating the specification for grass contracts in the near future and will be including this area and other areas under its responsibility within the contract from April 2020.
- d. Item- 9- National Grid impact provision event- an event was held regarding the project, no one was available to attend form the PC but there are to be road closures in January to be confirmed and a fund for those villages affected by the works.
- e. Item- 11- There has been a request for an allotment in the parish, the Council do not have land available but in previous years there was land made available by a private landowner, they have been approached and are interested in resurrecting the area for allotments, although it is quite poor soil but raised beds would work. Clerk to contact the owner and Cllrs to meet and inspect the site.

2019/11-7 Finance

- i. To consider the recommendations of the budget working group and consider the precept for 2020-21.
 - a. To consider the Statement of Assurance- document agreed. Following the receipt of quotes from internal auditors. The quote from the existing auditor was £240.50 plus VAT and from the Internal auditor from Burton Bradstock who audits 3 other Parish Council's at a cost of £50- The group recommends the latter auditor at a cost of £50 per annum for a 3-year period.

Proposed MU Seconded PJ Resolved

b. To consider to update the Financial regulations- New model financial regulations considered and updated to meet the needs of WSMPC- consideration was given to budgetary controls, and this was clarified at the meeting with more realistic levels
 Proposed KD Seconded DR Resolved

c. To consider a grant awarding policy- a policy was prepared in order to facilitate the process of awarding grants in the future.

Proposed KD Seconded MU Resolved

- d. The terms of reference had been prepared, the risk register and asset register updated and the Clerks appraisal was carried out.
- e. To consider the budget and precept for 2020-21

The budget was prepared by the Budget group, the full council then considered recommendations and updated accordingly. As part of the request to increase the precept this year in order to meet their 2020-21 budget, the Council considered a programme to replace all the benches over a five year period, one each year for benches of a recycled material, not all Cllrs were keen on the recycled benches, the cost to maintain each bench per year is in the region of £40 per bench when added up cost the same as a new bench. Cllr KD offered to paint some of the benches in the meantime. The Precept was recommended to be set at £7000 an increase of £1500 per annum.

This was agreed by all

Proposed AB Seconded MU Resolved

ii. To consider the finance report of payments and receipts for Nov:

Payee	Detail	Amount
Payments for approval in Nov		
M Harding (Nov)	Salary	405.73
HMRC (Nov)	PAYE	93.40
M Usherwood	Post fix	5.26
RBL	Wreaths	44.00
M J Fry	Vegetation clear from river bank	358.80
Jon Buddle	Grass contact	90.00
Receipts		
None		

All payments were made in line with internal controls
Bank balances as at 30th November 2019 £14576.09
Proposed KD Seconded PJ

Resolved

2019/11-8 Planning Consultations-

- a. To give consideration to Planning matters- none in circulation
- **b.** To consider any other planning/enforcement or ongoing issues- No further update on the planting scheme at the biodigester- Clerk to follow up.

2019/11-9 Highways, Countryside & ROW:

- i. To update on progress with the issues of parking and litter outside the MacDonald's site (MU/KD) There has still not been an update on the proposed works or costs, Clerk to contact Dorset Highways direct.
- ii. To discuss the date of the silt clearance-

KD had attended the Flood Warden's drop-in session in Blandford on the day of the meeting and gave a report on the help, information and support when flooding can occur from the EA.

The EA were due to attend the village the next day as there had been flood warnings given for the South Winterbourne and it was believed that properties could be at risk.

The PC and Flood group now need to consider how to progress, how to contact those that could be affected, how to close roads if required. KD offered to commence the Flood plan for the village and a meeting will be organised with the SWFAWG. It was agreed that more sand bags would be ordered.

iii. To consider any other highways issues- none.

2019/11-10 To receive reports from:

- **a.** The footpath Liaison Officers- the style has been repaired again at the Turkey sheds. The footpaths due to the weather are very wet, the bridleway from the pub to the A35 is yet to be repaired, Clerk to follow up.
- **b.** Waste watch representatives- The group have put a message on the village Facebook page asking for projects to fund. There has been a payment of £219 for this year's papers.
- **c. Village Hall representatives-** Some structural works to be done and funding to be applied for.
- d. Winterbourne Community Fund (was the Blanchard Trust)- none
- **e. PCSO matters** The PCSO will inform the PC when she is available to attend the village as she now has a much larger area to cover.
- f. Speed Indicator Device report- November Total number of speed readings taken = 115,074

Average Recorded Speed = 33mph

61 mph (3/11/2019 12:35 AM)

>30mph = 35,176

60 mph (4/11/2019 5:55 AM)

>40mph = 2,227

60 mph (7/11/2019 5:15 PM)

>50mph = 52

59 mph (8/11/2019 9:30 AM)

>60mph = 4

-00111p11 - 4

59 mph (16/11/2019 8:35 PM)

Top recorded speeds: *n.b.*

Number of speed readings does not equal number of vehicles.

Slower moving vehicles record more speed measurements than slower moving vehicles.

A vehicle travelling at 30mph will record 3 or 4 measurements, vs a vehicle moving at 50mph would only record a single measurement.

- g. DAPTC-MU had attended the AGM, he felt he didn't need to attend again
- **h. Flood Warden-** none.

2019/11-11 To receive a report on amenity matters- BC commented on the feedback he had received regarding the BT phone box, unfortunately he had not been able to attend the last PC meeting when this was discussed. The PC had voted not to keep the box or adopt it and that this item had been on th PC agenda on 2 previous occasions.

2019/11-12 Items for the Parish Council meeting on 29th January 2020

No December meeting, Flood meeting update.

2019/11-13 Democratic forum 15 minutes

Residents commented again on the Blagdon Close works. It was reiterated that the PC will be looking into this and adding any future works required to the next grass specification due to be updated April 2020

Meeting closed 9.04pm

2019/11-14 Public Bodies (Admission to Meetings) Act 1960

To resolve "That in view of the fact that publicity would be prejudicial to the public interest by reason of the confidential nature of the following matters the public and press be excluded from this meeting during their discussion".

Proposed AB Seconded MU Resolved

A. The Council discussed and agreed the new lease for the Garage

Proposed MU Seconded DR Resolved

- **B.** The PC will consider the rent for the garage and parking space at the budget meeting for approval at the Nov meeting.
- **C.** Other matters were discussed on the garage and will be considered

Proposed MU Seconded AB Resolved

Meeting closed at 10.10pm

Cllr Debbie Wiltshire (*Chairman*) Date: 29th January 2020