DITTON PARISH COUNCIL

MINUTES OF A MEETING OF THE PERSONNEL COMMITTEE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON **MONDAY 26TH OCTOBER 2026**

PRESENT: CLLRS. MRS M NEWMAN (CHAIR), MRS A THROSSELL (VICE-CHAIR), N NEWMAN, J COX & M PORTER
MRS N GREENAWAY [Clerk of the Council]

234. **OPENING OF MEETING**

The Chair opened the meeting at 4.16pm.

235. **APOLOGIES**

There were no apologies for absence.

236. **DECLARATIONS OF INTEREST**

There were no declarations of interests.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

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237. **FINANCE**

(a) Salary Budgets – 2027/28

Details of staff salaries and recommended progressions on the NJC Salary Scales from 1st April 2027 were discussed. The Clerk advised she had budgeted for some possible increases subject to the committee's agreement. Further details are recorded in the Confidential Memorandum Book Ref. CM 460.

(b) Personnel Draft Estimates – 2027/28

Draft Estimates for 2027/28 were **CIRCULATED.** The expected increases to the National Minimum Wage, the increase in employer's National Insurance Contributions, a further cost of living increase for next year plus Scale Point increases for some staff were all included. It was **NOTED** the Clerk will check the level of pension contribution rate for next year is correct.

RESOLVED to **RECOMMEND** to accept the draft estimates in principal subject to the amendments discussed and these be referred for scrutiny at the Finance and Administration Committee Precept meeting as part of the full budget.

238. **STAFF MATTERS**

(a) Current Staff Situations by Department

(i) Admin Staff

No issues. A very good team place that worked well together and each was excelling within their role. Further discussion is recorded in CM461.

(ii) Grounds Staff

There had been some staff absences and the reasons were noted. Further discussion is recorded in CM461.

(iii) Caretaking Staff

There had been some staff absence and the reasons were noted. Further discussion is recorded in CM461.

(iv) Bar Staff

No issues currently and staffing issues adequate.

239. **CLOSURE**

The meeting closed at 5.17pm.

Chairman
2nd November 2026