



Rusper Parish Council
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COUNCILLORS OF RUSPER PARISH COUNCIL ARE HEREBY SUMMONED TO ATTEND THE MEETING OF RUSPER PARISH COUNCIL, TO BE HELD ON TUESDAY, 29th September 2026, **7.00 PM** IN RUSPER VILLAGE HALL.

Lisa Wilcock, Clerk to the Council, 22nd September 2026. ([Agenda documents](#))

AGENDA

1. Apologies for Absence

To note and consider apologies for absence.

2. Declarations of Interest

To receive declarations of Disclosable Pecuniary Interests and other interests in respect of items on the agenda.

3. Climate Crisis

To consider environmental implications relevant to Council business and receive any updates.

4. [Minutes of the Previous Meeting](#)

To approve the minutes of the Parish Council meeting held on 28 July 2026 as a true and accurate record.

5. Open Forum

An opportunity for Councillors of the public to address the Council in accordance with Standing Orders. Meeting closed to the public following this item.

6. Reports from Other Authorities

- a) County Councillor's Report
- b) District Councillor's Report

7. Financial Matters

- a) Financial Reports – July and August 2026. To consider and approve the [Bank Reconciliation](#), [Budget Report](#) and Unity Trust Bank Statements.
- b) Schedule of Payments - to approve the Schedule of Payments. (to follow)
- c) **Budget Review** - to consider the budget position going forward and review Council spending on unexpected projects, as carried forward from the previous meeting. (to follow)
- d) EMRs – to agree the reserves as the General Fund is too low. (to follow)
- e) To **accept** the Interim Audit Report and agree actions from the report.
- f) To **agree** the purchase of a Poppy Wreath.
- g) To **agree** the inclusion of Cyber Insurance and Business Interruption Insurance and Millfields playground and open space – quote attached for Cyber and Business Interruption. (to follow)
- h) Financial, Physical Asset and Staffing Risks – To **review** and **agree** the identified financial, physical asset and staffing risks.
- i) To **sign** the Hinckley and Rugby Building Society new account form.
- j) To **appoint** two Councillors to review and revise the Grass Cutting Tender Documents.

8. Horsham District Local Plan – update on Local Plan hearings.

9. Land West of Ifield – update on the planning consultation.

10. **Capel Neighbourhood Development Plan – Regulation 14 Consultation**

To receive notification from Capel Parish Council that the Capel Neighbourhood Development Plan has been reviewed and is now subject to **Regulation 14 public consultation**, running until **30 October 2026**.

To consider whether the Parish Council wishes to submit any comments or representations on the draft Neighbourhood Development Plan.

11. **Speedwatch – Training and Volunteer Recruitment**

To discuss the update on the Speedwatch group arrangements.

12. **Gatwick Matters**

a) Gatwick Representative's Report - to receive and note the Gatwick report.

b) To **consider** correspondence from CAGNE (Campaign Against Gatwick Noise and Emissions) regarding its campaign for the introduction of an independent Ombudsman to oversee the Civil Aviation Authority's decision-making process on airspace change proposals, and to consider whether the Parish Council wishes to support the campaign by adding its name to the joint letter to the Prime Minister and/or writing to the local Member of Parliament to request their support for appropriate provisions within the Civil Aviation (Consumer Protection and Regulatory Reform) Bill.

13. **Roads, Footpaths and Open Spaces Committee**

To consider recommendations made by the Roads Footpaths and Open Spaces Committee 15th September 2026. Recommendations to Full Council.

a) **OS41 – Playground - Cllr Geoff Hussey training:** Council to approve/agree that he undertakes the relevant training required for his role as playground representative.

b) **OS43(a) – Sports Ground** - thanks for donation of the storage container.

c) **OS43(d) – Pavilion Ceiling and Maintenance:** The Committee noted that the pavilion ceiling repairs, following water leaks, had been authorised and undertaken as emergency works in accordance with the Parish Council's Financial Regulations. The Committee also discussed other maintenance requirements at the pavilion and wider recreation ground. **Council to consider the works undertaken and any further maintenance requirements at the pavilion and wider recreation ground.**

14. **Street Lighting – HID Lamps**

To **receive** an update regarding the forthcoming obsolescence of **70W and above HID lamps** due to Restriction of Hazardous Substances (RoHS) regulations from **February 2027**. To note that four lamps within the Parish Council's inventory have been identified as affected, and to **consider the replacement of these lamps and any associated expenditure**, taking account of current lead times and the recommended order deadline of **1 December 2026**.

15. **Playground**

To **receive** a playground safety check report.

16. **Reports from Representatives**

To receive updates from Councillors representing the Parish Council on external bodies, committees and working groups.

17. **Matters Arising**

To review any issues, actions or discussions from previous meetings and identify items requiring further attention. Councillors may propose matters to be added to the agenda of the next meeting.

18. **Date of Next Meeting**

To confirm the date of the next Parish Council meeting.

Exclusion of Press and Public

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council may exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest, and may pass a resolution, without notice, to do so.

Confidential Session Agenda Items

19. Land Acquisition

- a) To receive an update on the valuation of the proposed acquisition and **to agree to accept the valuation.**
- b) To **agree the appointment of legal representation** in connection with the proposed acquisition.
- c) To **agree the appointment of the valuer to negotiate the purchase price** on behalf of the Parish Council.
- d) To agree the next steps in progressing the proposed acquisition, including **an application to the Public Works Loan Board (PWLb)** and **undertaking the required public consultation.**

20. **Clerk's Salary Review** – To **note** the NALC-recommended statutory pay increase and the Clerk's achievement of the FILCA qualification.

Circulation: All Parish Councillors and members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.