



Hamble-le- Rice Parish Council

Memorial Hall, High Street, Hamble-le-Rice, Southampton SO31 4JE
02380453422 clerk@hamblepc.org.uk 02380453422

**A meeting of the Parish Council will be held on Monday 10th July 2017
7.00pm at Roy Underdown Pavilion, Baron Road, Hamble-le-Rice**

Annual Sports Representatives Meeting 6.30pm

AGENDA

1. Apologies for absence
2. Declaration of interest and approved dispensations
3. To approve minutes of the Full Council Meeting 26 June 2017
4. Public Session

Community and Partnership

5. Grant request for carols in the Square 2017 – Application attached
6. Review of HYPE – Andrew Simpson to attend
7. Consultation update – Report circulated
8. Local Area Plan priorities – Plan attached
9. Passenger Transport forum – Feedback Report
10. Magazine review – Report attached
11. Hamble Estuary Partnership – Report attached

Planning

	Proposed pier extension. Marina Developments Limited. Hamble Point Marina, School Lane,
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	Hamble, SO31 4NB
17/80531	Two storey rear and single storey front extensions to both dwellings. Rear outbuilding to 11 Verdon Avenue 9-11 Verdon Avenue, Hamble-le-Rice, SO31 4HW
17/80616	Single storey side and rear extension including a new garage 42 VERDON AVENUE, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4HX

12.

Parish Council Assets

- 13. Mount Pleasant – agreeing a way forward
- 14. Asset Management Committee – Foreshore User Group terms of reference

Finance and governance

- 15. Appointment of legal advisor
- 16. Payments – approve the list of payments
- 17. Quarterly budget review
- 18. Bank and Petty cash reconciliation
- 19. Clerks Report and Forward Plan (paper attached)

Exempt Business - To propose and pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press for the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

Amanda Jobling
Clerk to the Parish Council

Date 5th July 2017

HAMBLE-LE-RICE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY, 26th JUNE AT THE ROY UNDERDOWN PAVILION COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM

PRESENT

Cllr S Cohen – Chairman
Cllr S Schofield – Vice Chairman
Cllr P Beach
Cllr M Cross
Cllr T Hughes
Cllr I James
Cllr D Rolfe
Cllr I Underdown
Cllr G Woodall

In Attendance

Mrs A Jobling – Clerk to the Council
Mrs J Symes – Assistant Clerk to the Council
Mr Richard Clarke – Head Groundsman
Mrs J Panakis – Minutes Secretary
10 Members of the Public

To Receive Apologies for Absence

251/62/17 Apologies for absence were received from Cllr Hand, Cllr Palmer and Cllr Phillips.

Declaration of Interest

252/62/17 Cllr Cohen declared a dispensation relating to membership of the Royal Southern Yacht Club. Cllr Cross declared an interest in planning. Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park and the River Hamble. Cllr James declared a dispensation relating to membership of the Royal Southern Yacht Club. Cllr Rolfe declared an interest, as a license holder in the village, in the discussion concerning the proposal to vary the terms of the Beach Hut Café lease to allow them to serve alcohol (Agenda Item 8).

To accept the Minutes of the Council Meeting held on 12th June 2017

253/62/17 Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the Minutes of the Council Meeting held on 12th June, be accepted as a true record. The Minutes were then signed by the Chairman.

Chairman's Signature: Date:

Public Session

254/62/17 Cllr Schofield proposed, Cllr Underdown seconded and all agreed and IT WAS RESOLVED that the public session would be extended at the meeting to 30 minutes to allow all members of the public to speak.

Seven members of the public spoke to Item 8 on the agenda, concerning the application for the Beach Hut Café to vary the terms of their lease in order to be licensed to sell alcohol. The issues cited included:

- The lease was only 7 years old, being granted in 2010 for 99 years and represented a major alteration.
- Sale of alcohol will make the foreshore busy and thus noisier for neighbours later into the evening.
- The village is already well served by licensed premises
- Health and safety aspects: litter and glasses left at the foreshore, and drinkers swimming off the beach there.
- Possibility of creating conflict along the slipway between drinkers and dinghy owners who are seeking to launch their dinghies. Families also use the area with children crabbing and paddling, and this is the only public area where they can do so.
- Concern that business will be taken from local licensed premises by the Café offering alcohol.

Cllr Beach responded that most of his customers were families and retired people and he was mindful that, if permitted to sell alcohol, this should not alienate his customer base. Eastleigh Borough Council is the licensing authority and they place checks and balances on establishments that sell alcohol, in addition the Parish Council is the Beach Hut Café's land lord, and they can place stipulations as to how business is carried out.

Cllr Cohen thanked the public for their comments and closed the public session.

7.36 pm Cllrs Beach and Rolfe left the meeting

Parish Council Assets

30/12/17 Beach Hut Café – Request to vary the terms of the Lease. The Council members discussed the situation having regard to the public statements and the report. Cllr Schofield proposed, Cllr Woodall seconded, the majority agreed, and IT WAS RESOLVED that the Council would, in principal, agreed to varying the terms of the lease of the Beach Hut Café to allow alcohol to be sold. Cllr Underdown abstained

Cllr Cross proposed, Cllr Woodall seconded, the majority agreed and IT WAS RESOLVED that the lease be varied to allow alcohol to be sold between the hours of 11.30 am and 6 pm only. Cllr Underdown abstained and Cllr Cohen objected. **CLERK**

8.05 pm Cllrs Beach and Rolfe returned to the meeting. Nine members of the public left the meeting.

Chairman's Signature: Date:

Community and Partnership

255/62/17 Hamble River Valley Forum AGM. Cllr Underdown reported that he had attended the Annual General Meeting recently. The Annual Report of the Forum had been adopted and officers re-elected: Cllr Underdown was elected Chairman. There were various presentations at the event on: the latest Hamble River Raid, the history of Hamble River Rowing Club, plus updates on foot paths along the Hamble Valley. The English Coast path section is delayed due to issues along the Beaulieu section.

256/62/17 Local Area Committee Team Briefing. Cllr Schofield attended a recent briefing. There was a final update on the 2016/17 spend on projects. An amount of £500 for the Hamble Food Festival had not been claimed. The Parish is due to have 13 litter bins replaced. A list of projects put forward to utilise development money had been supplied. Cllr Schofield pointed out that, by comparison with the other 2 Parishes in their LAC area, Hamble Parish Council had not identified many projects for which to ask for contributions from the LAC for. Also circulated was a draft action plan with emphasis on traffic congestion. Cllr Schofield suggested that Councillors rotate attendance in future and that a representative from the Parish Council should be present at all of these meetings.

257/62/17 Community Consultation – Verbal Update. Cllr Woodall informed the Council that 130 on line responses to the survey had been received so far and half of the printed questionnaires had been distributed. Comments are being seen on social media. He identified ‘gaps’ in circulation which included the Senior School, local yacht clubs and local business. Various Councillors volunteered to help distribute information to these places.

Planning and Development Control

258/62/17 F/17/80476 2 Emmons Close, Hamble-Le-Rice, Southampton SO31 4QF. Two storey side extension, single storey rear extension, conversion of roof space to provide habitable accommodation and alterations to fenestration.

This planning application is a re-submission, the original having been refused: it was not apparent from the re-submitted plans what changes had been made as a result of the initial refusal.

Cllr Schofield proposed, Cllr Cohen seconded, Cllr Cross abstained, the majority agreed, and IT WAS RESOLVED that the Parish Council requested that this planning application be referred to the LAC and also re-iterated the comments made regarding the original application. **CLERK**

8.33 pm Last member of the public left the meeting.

Parish Council Assets

259/62/17 Barclays Bank Land Transfer and Project Update.

Chairman's Signature: Date:

Cllr Schofield proposed, Cllr Beach seconded, the majority agreed, and IT WAS RESOLVED that the Council would reject a time limit on the overage clause proposed by the Borough Council and negotiate retaining ownership of the gate. Cllr Cross abstained. Cllr James had left the room during the vote. It was agreed that a definitive plan would be produced.

CLERK

260/62/17 Environmental Strategy. Councillors commended Mrs Symes and Mr Clarke for their reports and suggested that the reports could eventually become a strategy for the Council.

Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that £1,500 be earmarked in the present budget to commission a wildlife and habitat survey. **CLERK**

Cllr Cohen proposed, Cllr Hughes seconded, all agreed, and IT WAS RESOLVED that ways to improve wildlife areas in the Parish area would be pursued in accordance with Mr Clarke's report and that a budget of £500 would be earmarked this financial year to develop the Community Orchard. **CLERK**

261/62/17 Asset Management Committee – Recommendations. The Minutes of the Asset Management Committee of the Parish Council held on 19th June had been circulated. Cllr Cross highlighted Item 4 in the Minutes: the Terms of Reference for the Asset Management Committee. The issue of a quorum for this group was yet to be added to the TOR: the Clerk was asked to rectify this. Item 5 in the minutes: the Forward Plan and Working Groups/Task and Finish Groups membership was highlighted. Cllrs Cohen and Beach requested membership of the 'Signage in the Village' group (corporate identity). The Minutes were noted. **CLERK**

262/62/17 Clerk's Report and Forward Plan. The content was noted.

Exempt Business

263/62/17 Cllr Cohen proposed, Cllr Underdown seconded and all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matters to be discussed were as follows:

Hamble Lifeboat Terms

The Meeting Closed at 9.27 pm

Chairman's Signature:

Date:

10th July 2017

Hamble Parish Council – Hamble Village Magazine

DECISION: TO DECIDE WHICH OPTION THE COUNCIL WANTS TO PURSUE TO ENABLE THE CONTINUED PRODUCTION OF THE MAGAZINE

INTRODUCTION

1. It was agreed in February to produce a trial number of colour magazines to review the fees and a work to increase advertising revenue to cover the increased cost. It was also agreed that options for the future production of the magazine would also be looked from both the editing of the publication to the production (design and printing) and also delivery. The aim to secure the most costs effective solution and to minimise the time invested in the publication by the Clerk
2. Since then the council has been approached by the editor of Localeyes to discuss ways of managing the content across both publications to minimise duplication. In addition the company responsible for deliveries have given notice of the intention to cease delivering the magazine for HPC.

CONTENT

3. It was agreed that after 3 colour editions the Council would review the success of the trial. The first colour edition was produced in April with work now starting on the August/September edition. Although there has not been a lot of formal feedback about the new design there has been positive feedback from residents and advertisers a like.
4. On the down side the changes have meant a longer print run and a tighter deadline. One long standing contributor has found the changes to the deadline impossible to meet and as a result has not been happy. Options have been looked at to help with this some of the proposals will help address the issue.
5. In addition our distributor who has worked with the council for a number of years has recently confirmed that they no longer wish to continue. Our thanks and best wishes to David Stephens and his team should be recorded.

OPTIONS

6. It was agreed at the last meeting to explore opportunities to reduce the amount of time spent by the office in producing each magazine. The work falls broadly into the following key processes:
-) Managing and attracting Contributors
 -) Generating advertising income
 -) Editorial and layout
 -) Print
 -) Distribution
7. It is important going forward that the Council continues to exercise editorial control including the balance between adverts and articles, has selected an option that ensures the future of the magazine going forward and if necessary could take the magazine back in house if needed.
8. Proposals have been sought from the following 3 companies: Southampton Printing (current provider), LocalEyes and Scene Media.
9. Their proposals are set out in the appendices in full.
10. The prices are very competitive with a summary below. The proposals are not entirely comparable which makes direct comparison difficult.

Per magazine	Southampton Printing	LocalEyes	Scene Media
Cost per 2500 magazines	1189.00	1100.00	
Layout	200	250+vat	300+vat
Cost neutral option		Ad revenue + 100	
Full redesign		300	
Distribution		300+vat	
Management of HVM		25% of HVM income+vat	

11. Equally it is possible to pick a selection of services from the different companies to provide the bespoke service we want.
12. Set against this we have now reviewed our fees and increased them. New contracts for the year have just been set up and income per month is estimated at *****

13. Based on this it is proposed that the following be considered:

-) Continue to use Southampton Printing for production.
-) Appoint Localeyes to undertake the editorial role and distribution function.
This would include a monthly editorial meeting with HPC to prioritise content.
It is hoped that an arrangement can be agreed to allow the late submission of content from groups that have been unable to meet the recently changed deadline.
-) Managing advertisers and income remains with HPC – do we need to fix an upper limit on the number of pages dedicated to advertising?
-) Magazine is rebranded to reflect the work of the Branding Group – the provider of this is to be agreed at a later time.
-) Budget is revised to reflect these changes

Summary

Since the closure we have had a lot of contacts from young people members and have been meeting to support a range of various issues. It has been a difficult start to the new way of working following the closure of the HYPE building as the core group that we used to work with have largely dispersed. We are in the process of building something a bit different, there have been teething problems, we have stopped using the Café in Netley due to low take up but we are adapting and slowly we are winning over the trust of young people and a new group is forming. We have a healthy membership following us on our Instagram account and this is our medium for communicating and advertising where we are.

Statistics

	April	May	June
Netley	31 23 Male 8 Female	20 15 Male 5 Female	50 38 Male 12 Female
Bursledon	25 10 Male 15 Female	21 12 Male 9 Female	23 21 Male 2 Female
Hamble	22 18 Male 4 Female	25 15 Male 10 Female	62 45 Male 17 Female
NGS	17 14 Male 3 Female	17 14 Male 3 Female	39 31 Male 8 Female

	%age groups
11-13	25%
14-16	49%
17-19	26%

Adding value to young lives



Delivery

The team are re-building what they perceive to be damaged relationships following the closure of the youth club building. They now have a small group of younger individuals that seek them out when they are in the Pilands Wood community centre and the Roy Underwood Pavillion at Hamble. This is encouraging as they are looking to engage in a positive programme rather than hanging around. Burseldon seems to be the most comfortable that we see and engage for the duration being said this group is mostly made up of former members.

Netley is less trusting and there are suspicious young individuals mostly from them station Road recreation ground area, as they don't get what the focus of the service is but Steve and the team will persevere and hopefully they will. We are hoping that the new groups we're engaging with in and around Victoria country Park Will establish roots and become the Netley core group we work with.

Hamble is fast growing into the main attendees of our young people and we are having positive responses from particularly the younger sessions as well as being sought out by senior members for support. The Hamble group is predominantly a very young age between 11 and 12 and they don't really understand what a youth club is as they have never experienced one. However local confidence to come in is growing and they're starting to understand. There is a lot of physical activity during these sessions and a plea from the group for nets for the basketball hoops.

Our NGS group had shown some initial fluctuating numbers but this has increased of late and we are well established in the YMCA library on Weston Lane. We have adapted the building to have a cinema, music room and games station and of course all the creative activities that they are accustomed to.

We have interest in the trip next week to Fairthorne Manor on the 12th July figures between 8 and 12 at the moment. Most of the take up has been from Burseldon and some interest from Hamble but there have been no takers from Netley. We have a minibus booked and have collected consent and medical forms.

Our sessions when we are venue based are around Games and Conversations with refreshments and what is known as "the getting to know you stage". As with in all youth work the professional working friendships has to be built in to trust in order for the young people to have confidence in our abilities to support them.

We have delivered sessions around skincare UV radiation hydration, antisocial behaviour, perception of generations, bullying, bike safety, slime, water fun, bereavement and support, Young parenting, stress and mental health, drugs in effects social physical and

Adding value to young lives



emotional.

Fairthorne Manor Programme

12th July Kayaking

9th August Aqua Slide and Jumpy pillow

13th September-SUP

11th October – Jacobs Ladder

15th November – Climbing/ Abs

13th December- Archery

17th January – ITS / teambuilding activities

14th February Crates Challenge

14th March Fire lighting/Den building

Adding value to young lives

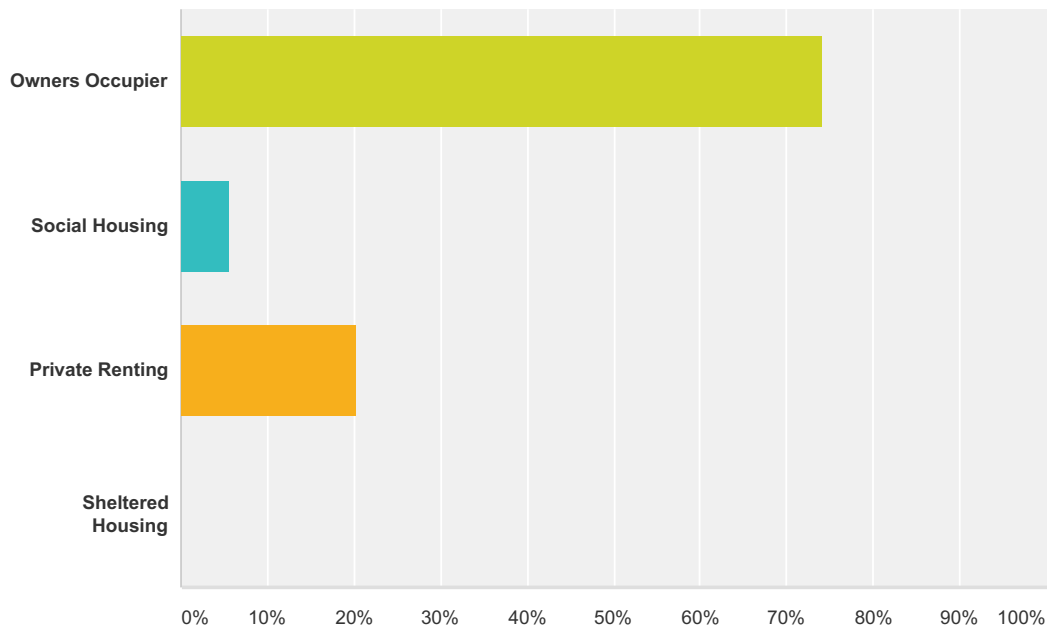
Q1 Personal Information

Answered: 159 Skipped: 6

Answer Choices	Responses	
Name	100.00%	159
Company	0.00%	0
Address	99.37%	158
Address 2	77.99%	124
City/Town	92.45%	147
State/Province	0.00%	0
ZIP/Postal Code	98.74%	157
Country	0.00%	0
Email Address	96.86%	154
Phone Number	0.00%	0

Q2 Tenure

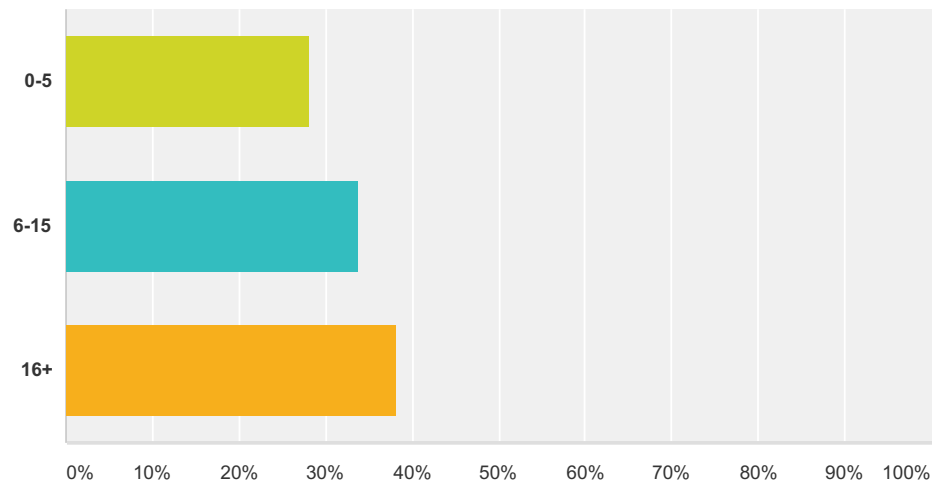
Answered: 158 Skipped: 7



Answer Choices	Responses	
Owners Occupier	74.05%	117
Social Housing	5.70%	9
Private Renting	20.25%	32
Sheltered Housing	0.00%	0
Total		158

Q3 Length of Residency (Years)

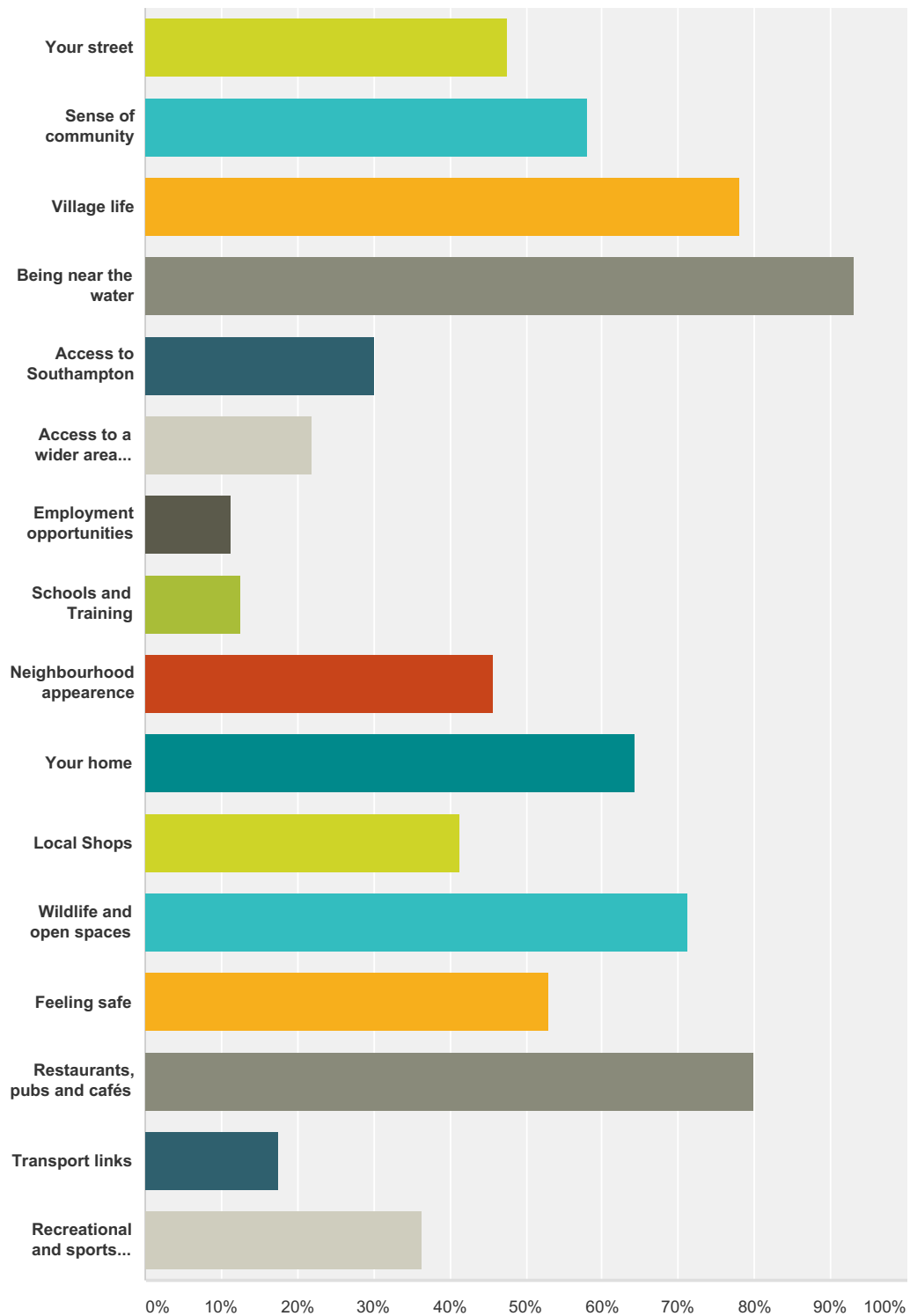
Answered: 160 Skipped: 5



Answer Choices	Responses	
0-5	28.13%	45
6-15	33.75%	54
16+	38.13%	61
Total		160

Q4 1. What do you like about where you live? (Tick as many answers as appropriate)

Answered: 160 Skipped: 5



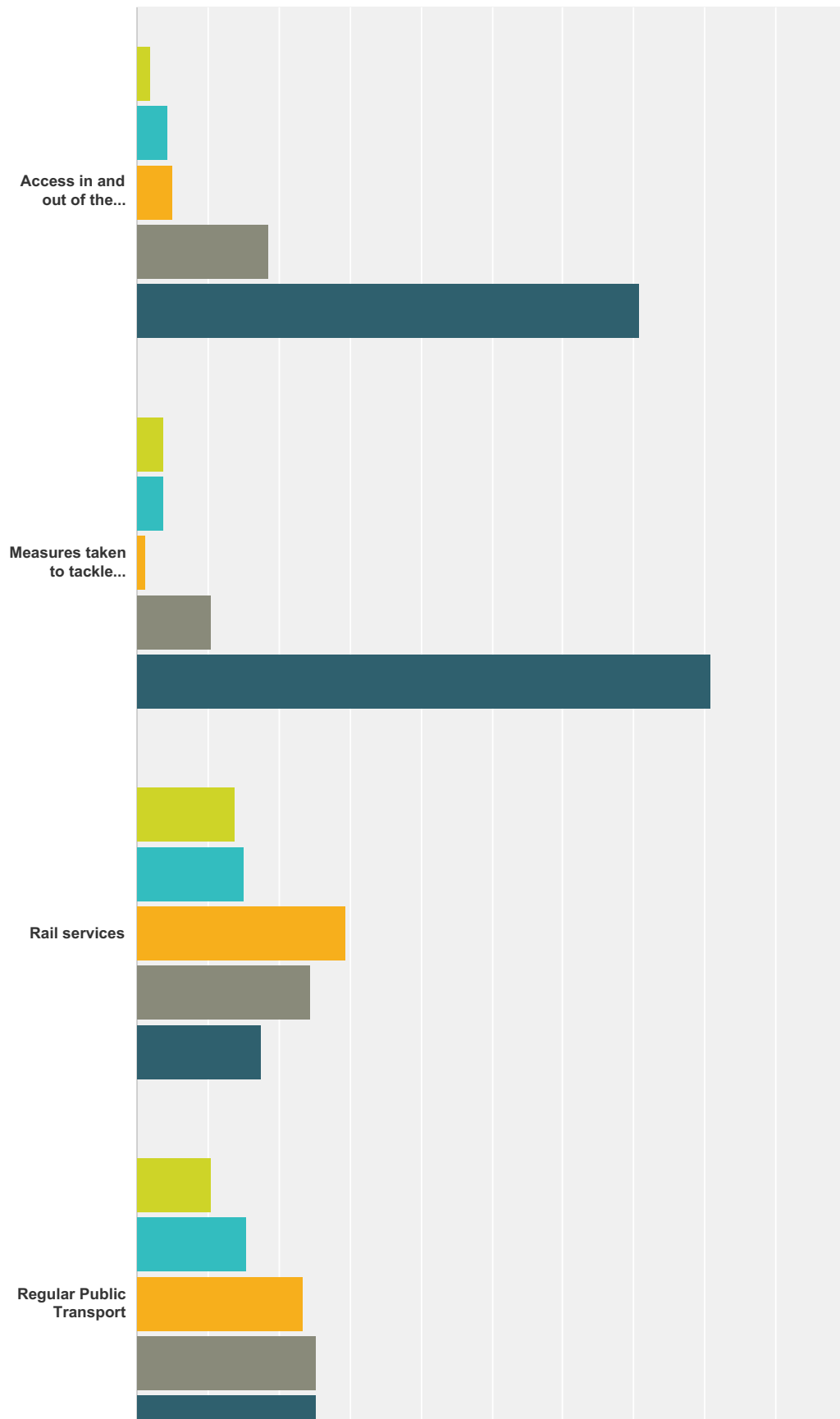
Answer Choices	Responses
Your street	47.50% 76
Sense of community	58.13% 93
Village life	78.13% 125

WeRHamble Community Consultation Survey

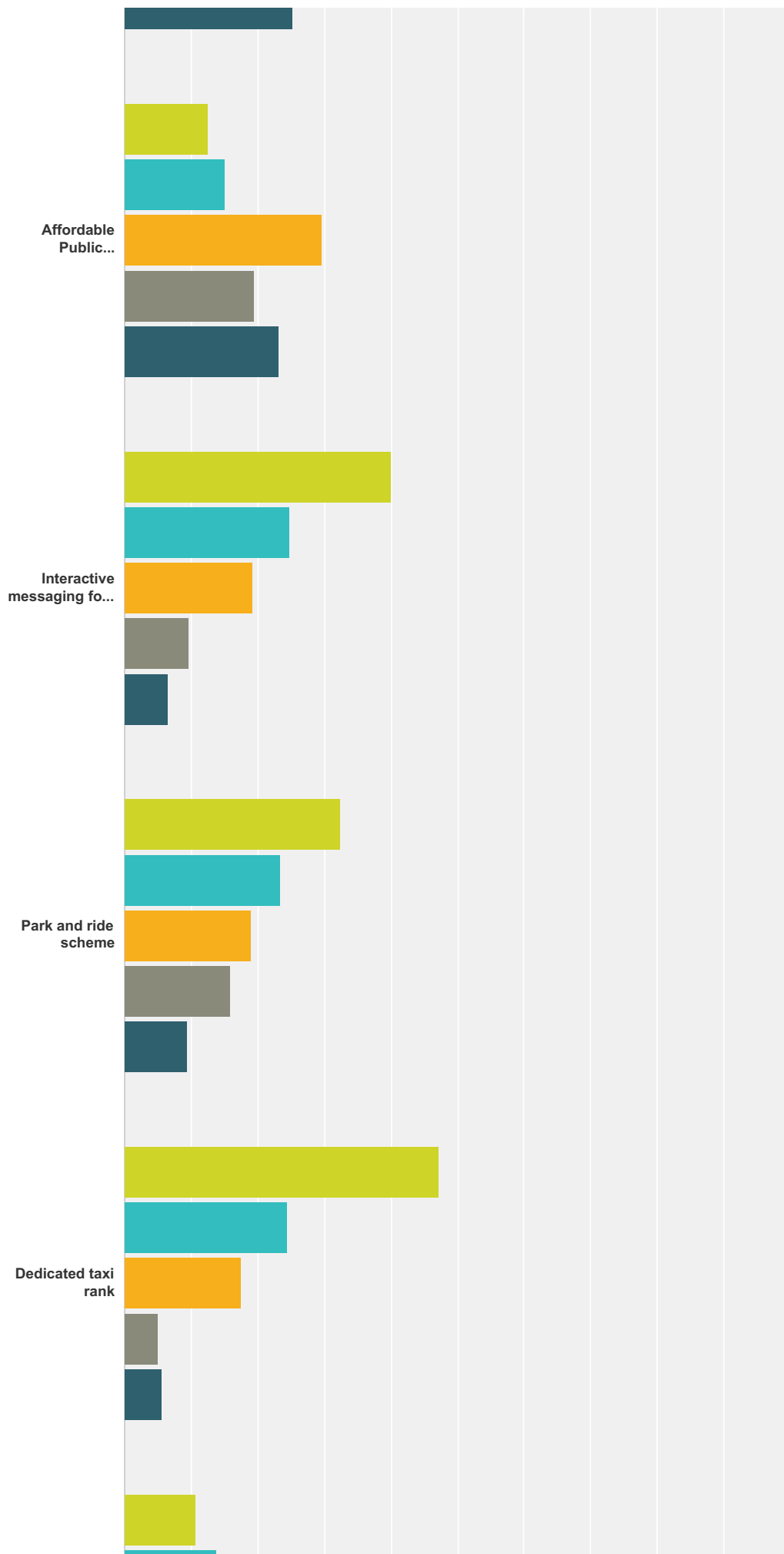
Being near the water	93.13%	149
Access to Southampton	30.00%	48
Access to a wider area (including London)	21.88%	35
Employment opportunities	11.25%	18
Schools and Training	12.50%	20
Neighbourhood appearance	45.63%	73
Your home	64.38%	103
Local Shops	41.25%	66
Wildlife and open spaces	71.25%	114
Feeling safe	53.13%	85
Restaurants, pubs and cafés	80.00%	128
Transport links	17.50%	28
Recreational and sports facilities	36.25%	58
Total Respondents: 160		

Q5 2. Transport and Access (for each of the following, tick how important the issue is to you with 1 being the least important and 5 being the most important)

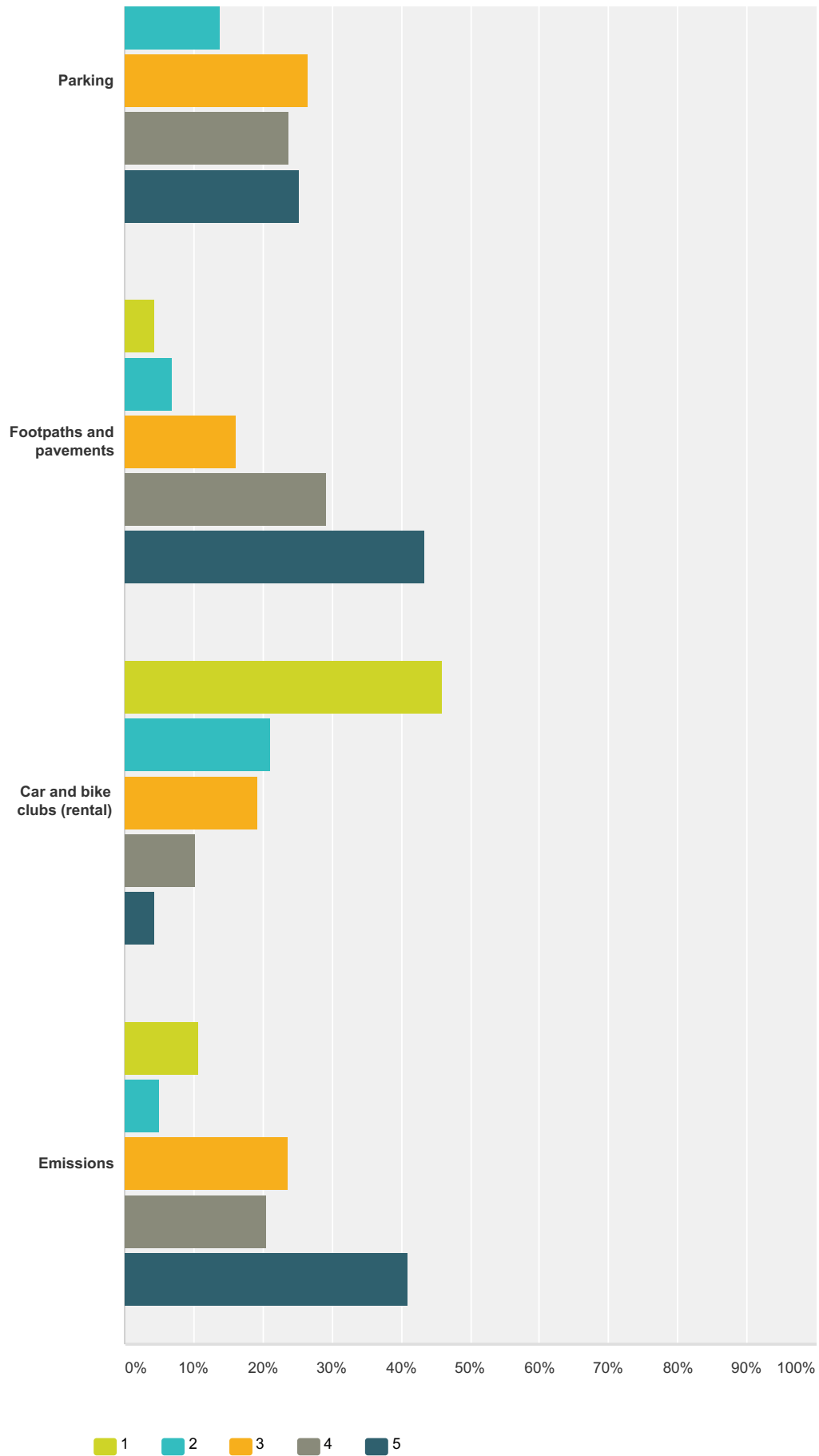
Answered: 162 Skipped: 3



WeRHamble Community Consultation Survey



WeRHamble Community Consultation Survey



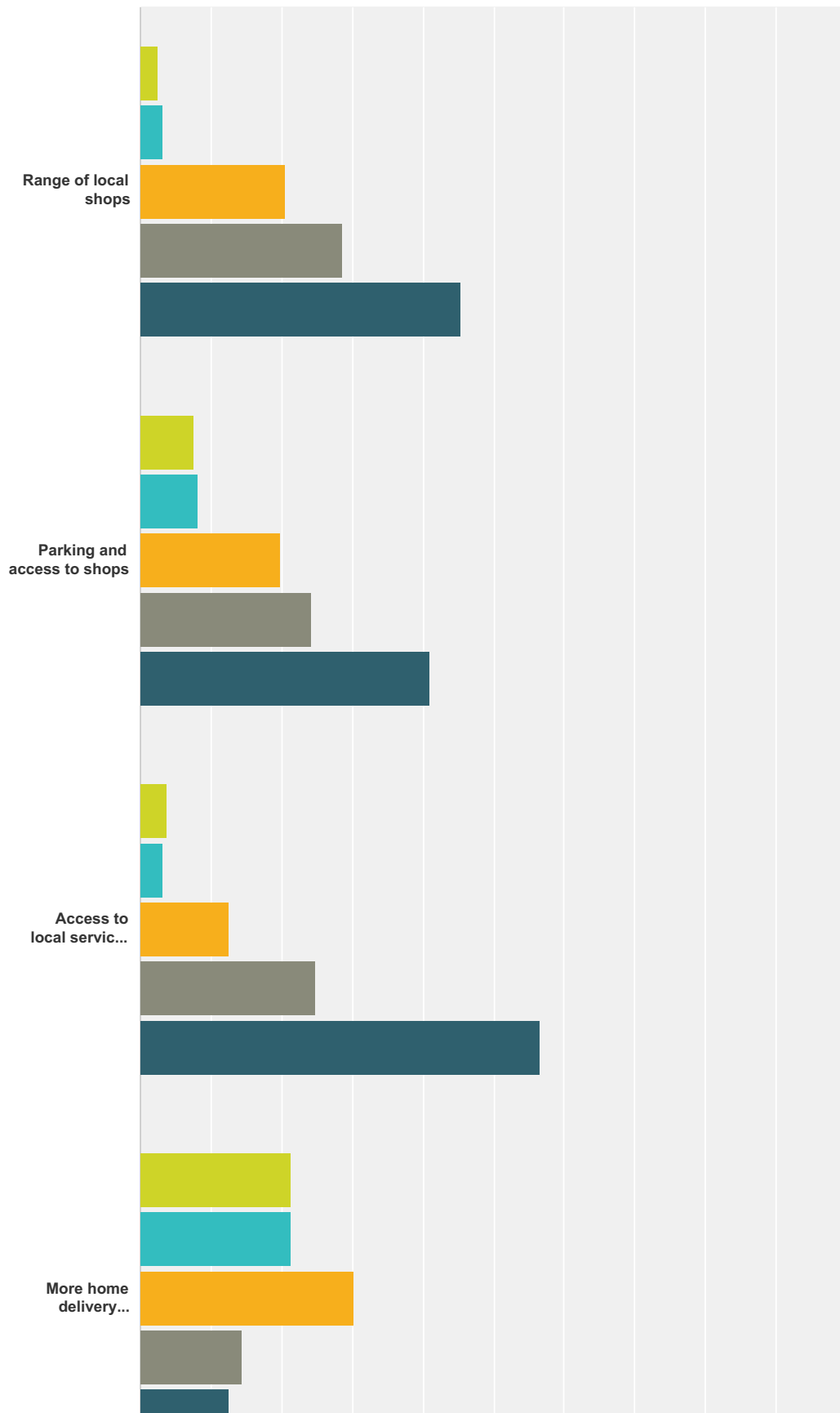
	1	2	3	4	5	Total Respondents
Access in and out of the village	1.86% 3	4.35% 7	4.97% 8	18.63% 30	70.81% 114	161

WeRHamble Community Consultation Survey

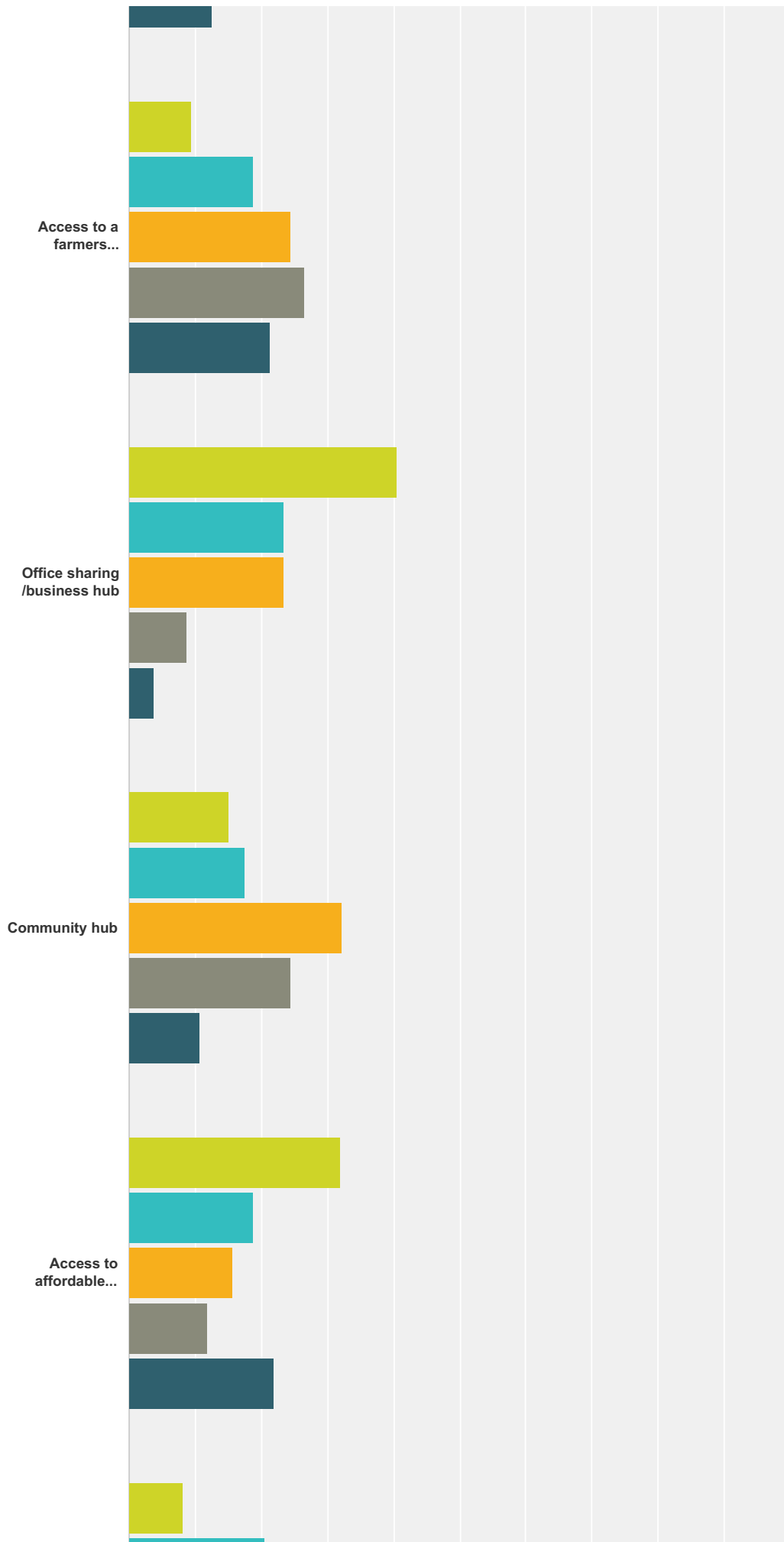
Measures taken to tackle congestion	3.70% 6	3.70% 6	1.23% 2	10.49% 17	80.86% 131	162
Rail services	13.75% 22	15.00% 24	29.38% 47	24.38% 39	17.50% 28	160
Regular Public Transport	10.49% 17	15.43% 25	23.46% 38	25.31% 41	25.31% 41	162
Affordable Public Transport	12.58% 20	15.09% 24	29.56% 47	19.50% 31	23.27% 37	159
Interactive messaging for busses	40.13% 63	24.84% 39	19.11% 30	9.55% 15	6.37% 10	157
Park and ride scheme	32.28% 51	23.42% 37	18.99% 30	15.82% 25	9.49% 15	158
Dedicated taxi rank	47.17% 75	24.53% 39	17.61% 28	5.03% 8	5.66% 9	159
Parking	10.69% 17	13.84% 22	26.42% 42	23.90% 38	25.16% 40	159
Footpaths and pavements	4.35% 7	6.83% 11	16.15% 26	29.19% 47	43.48% 70	161
Car and bike clubs (rental)	45.86% 72	21.02% 33	19.11% 30	10.19% 16	4.46% 7	157
Emissions	10.56% 17	4.97% 8	23.60% 38	20.50% 33	40.99% 66	161

Q6 3. Shops and Services (for each of the following, tick how important the issue is to you with 1 being the least important and 5 being the most important)

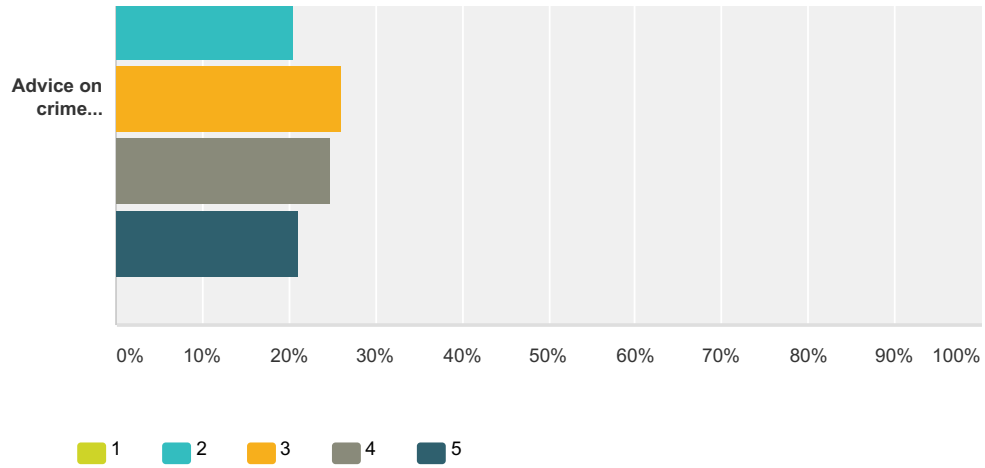
Answered: 162 Skipped: 3



WeRHamble Community Consultation Survey



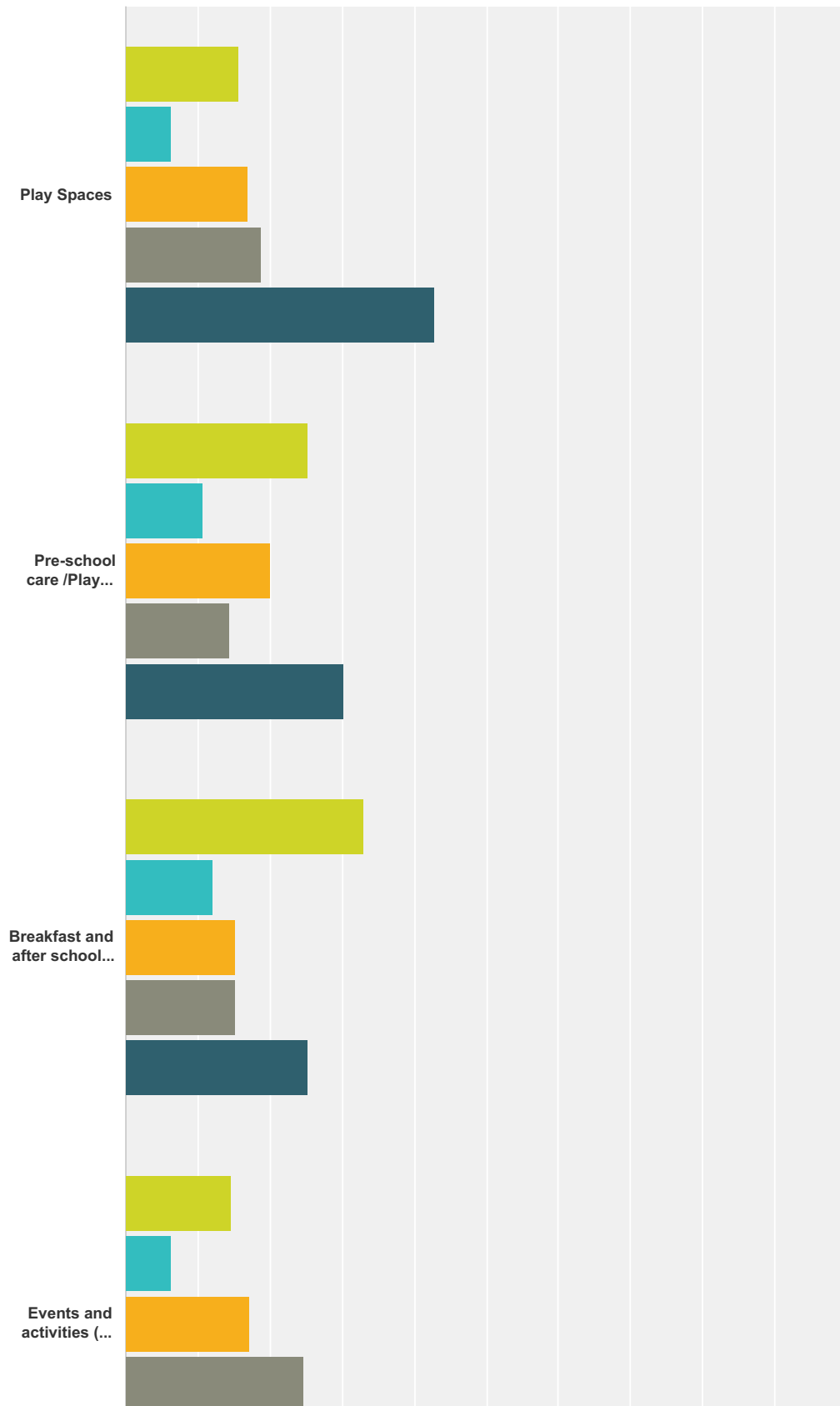
WeRHamble Community Consultation Survey



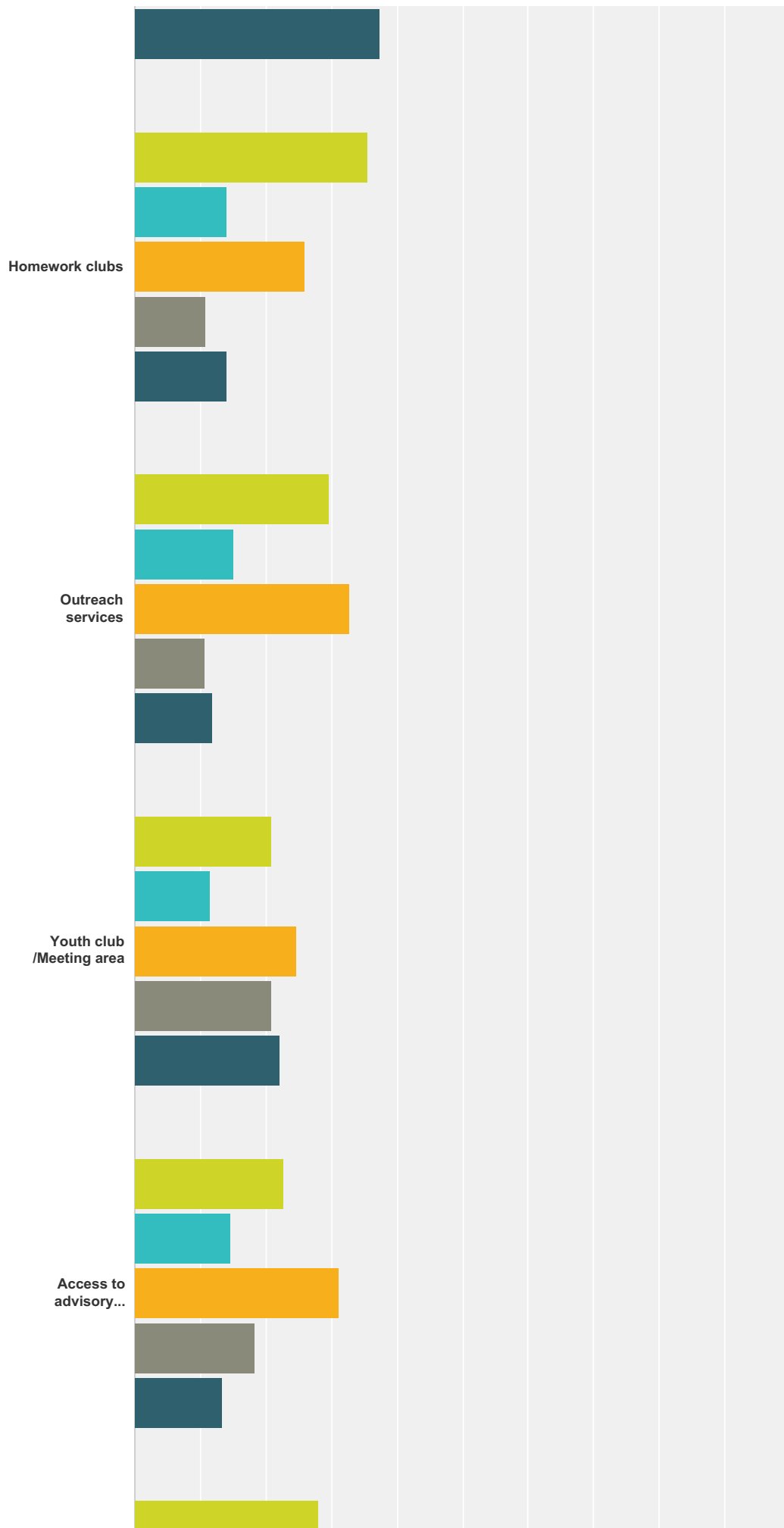
	1	2	3	4	5	Total Respondents
Range of local shops	2.48% 4	3.11% 5	20.50% 33	28.57% 46	45.34% 73	161
Parking and access to shops	7.45% 12	8.07% 13	19.88% 32	24.22% 39	40.99% 66	161
Access to local services - local council, doctors, benefits and money advice etc	3.73% 6	3.11% 5	12.42% 20	24.84% 40	56.52% 91	161
More home delivery services	21.38% 34	21.38% 34	30.19% 48	14.47% 23	12.58% 20	159
Access to a farmers /regular market	9.43% 15	18.87% 30	24.53% 39	26.42% 42	21.38% 34	159
Office sharing /business hub	40.51% 64	23.42% 37	23.42% 37	8.86% 14	3.80% 6	158
Community hub	15.09% 24	17.61% 28	32.08% 51	24.53% 39	10.69% 17	159
Access to affordable housing	31.87% 51	18.75% 30	15.63% 25	11.88% 19	21.88% 35	160
Advice on crime prevention	8.07% 13	20.50% 33	26.09% 42	24.84% 40	21.12% 34	161

Q7 4. Facilities for children and young people (for each of the following, tick how important the issue is to you with 1 being the least important and 5 being the most important)

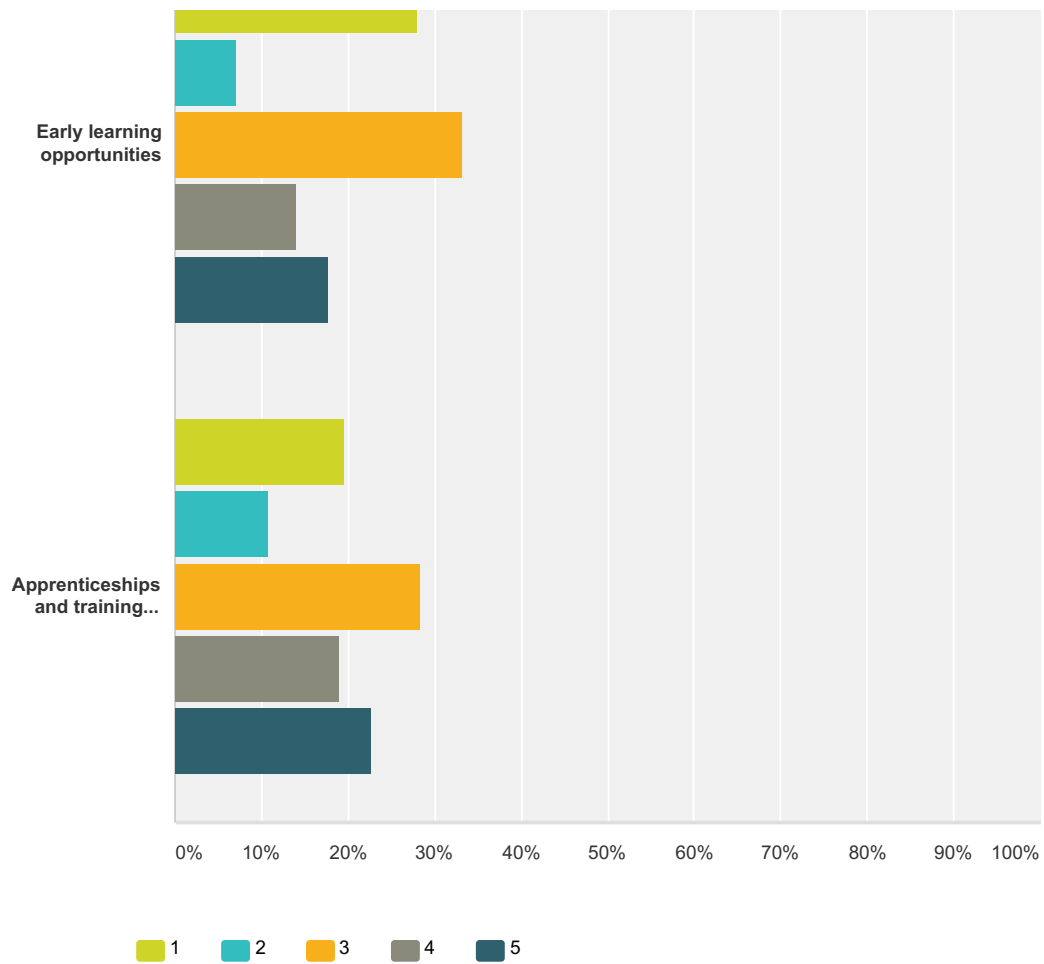
Answered: 159 Skipped: 6



WeRHamble Community Consultation Survey



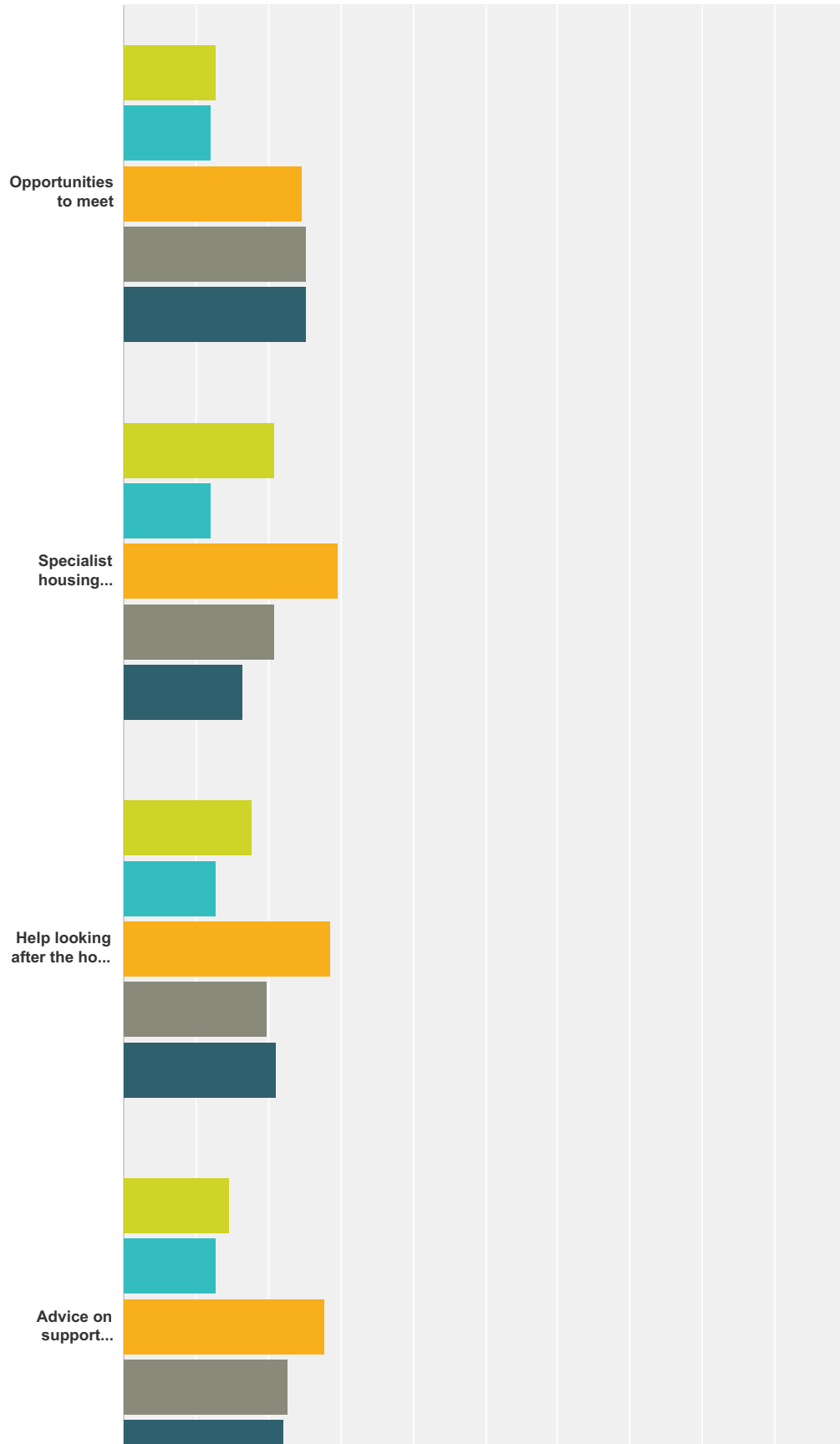
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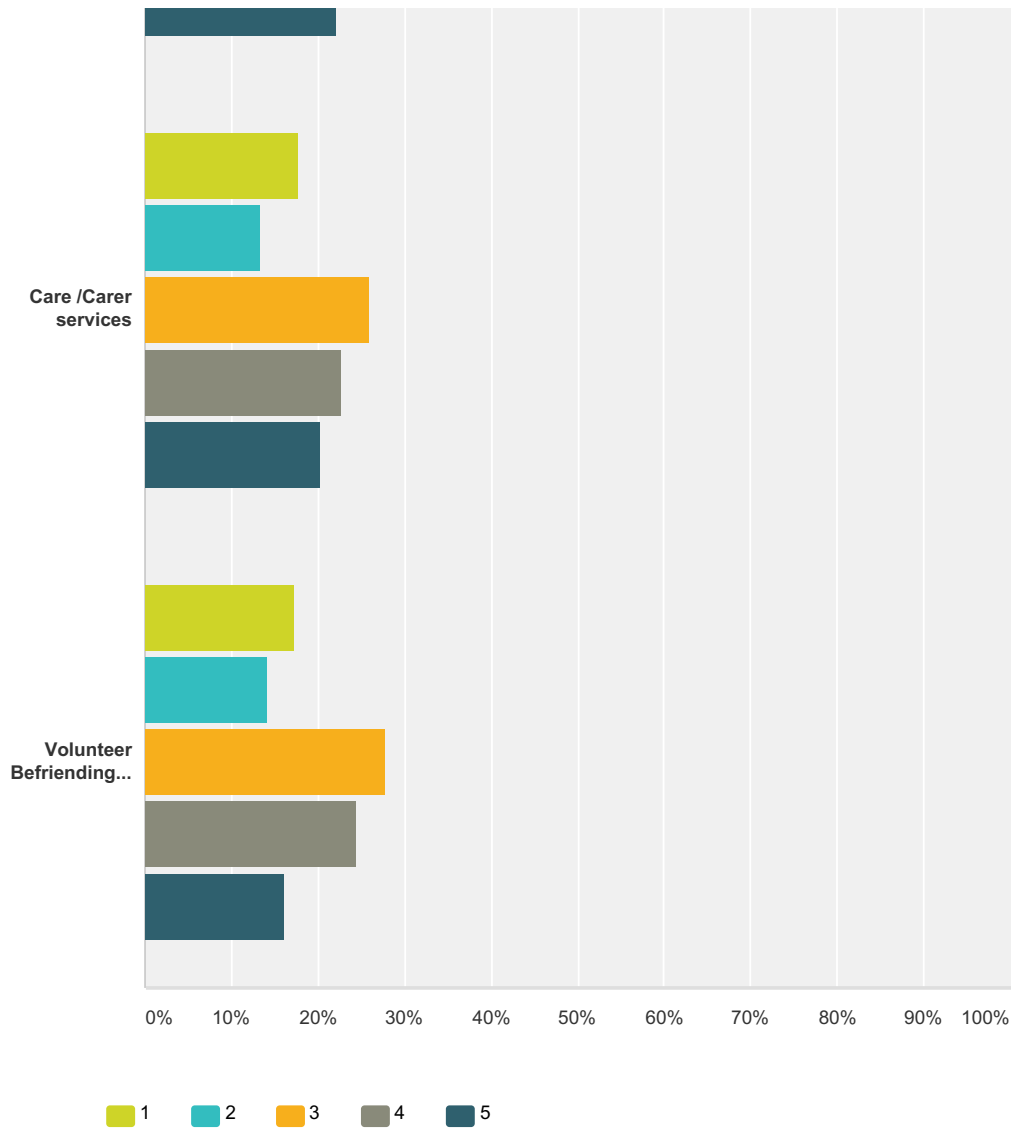
	1	2	3	4	5	Total Respondents
Play Spaces	15.72% 25	6.29% 10	16.98% 27	18.87% 30	42.77% 68	159
Pre-school care /Play groups	25.16% 40	10.69% 17	20.13% 32	14.47% 23	30.19% 48	159
Breakfast and after school clubs	32.91% 52	12.03% 19	15.19% 24	15.19% 24	25.32% 40	158
Events and activities (All ages)	14.56% 23	6.33% 10	17.09% 27	24.68% 39	37.34% 59	158
Homework clubs	35.44% 56	13.92% 22	25.95% 41	10.76% 17	13.92% 22	158
Outreach services	29.56% 47	15.09% 24	32.70% 52	10.69% 17	11.95% 19	159
Youth club /Meeting area	20.89% 33	11.39% 18	24.68% 39	20.89% 33	22.15% 35	158
Access to advisory services (Sexual health, homelessness, careers etc)	22.78% 36	14.56% 23	31.01% 49	18.35% 29	13.29% 21	158
Early learning opportunities	28.03% 44	7.01% 11	33.12% 52	14.01% 22	17.83% 28	157
Apprenticeships and training opportunities	19.62% 31	10.76% 17	28.48% 45	18.99% 30	22.78% 36	158

Q8 5. Facilities for older people (for each of the following, tick how important the issue is to you with 1 being the least important and 5 being the most important)

Answered: 159 Skipped: 6



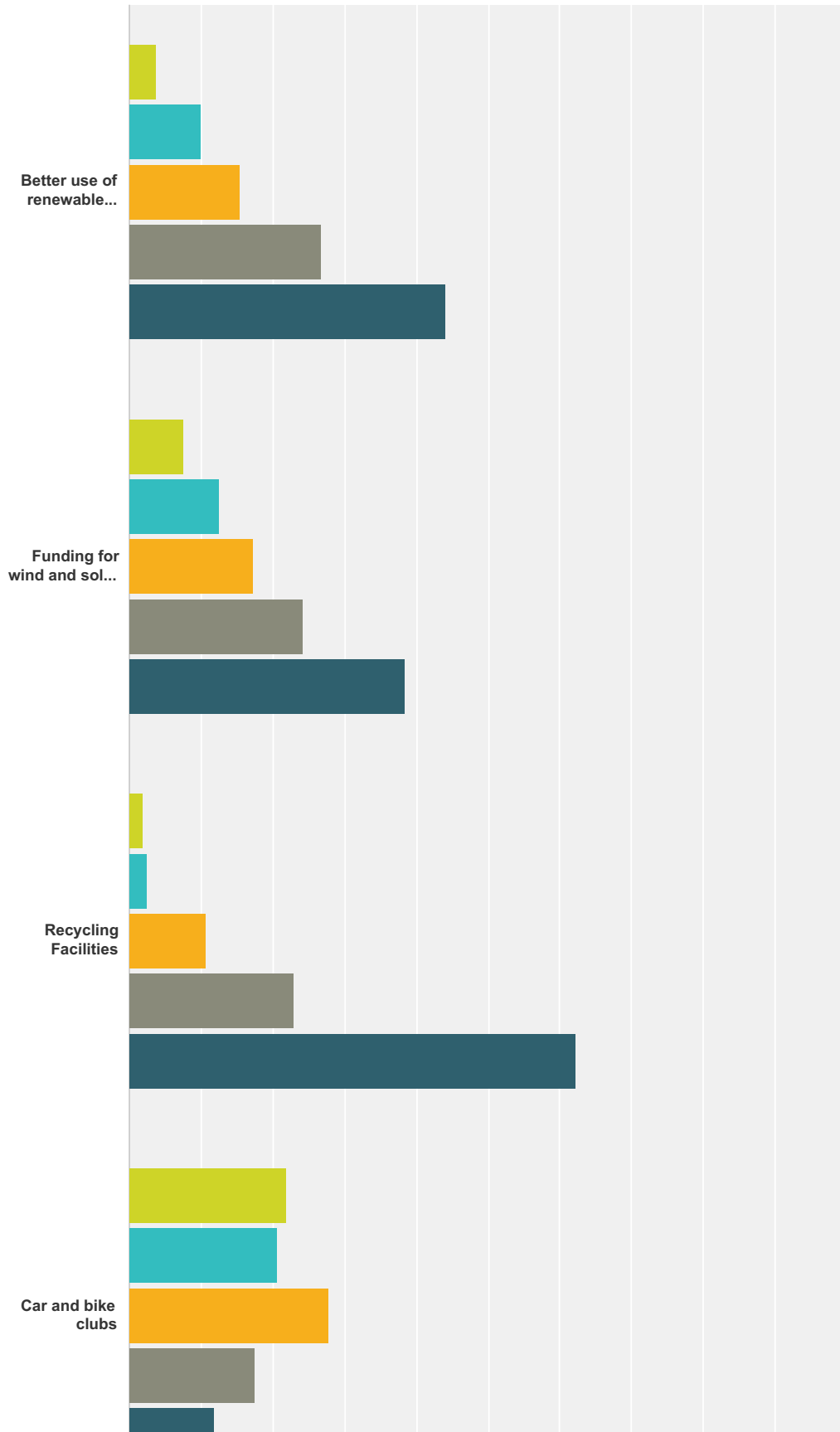
WeRHamble Community Consultation Survey



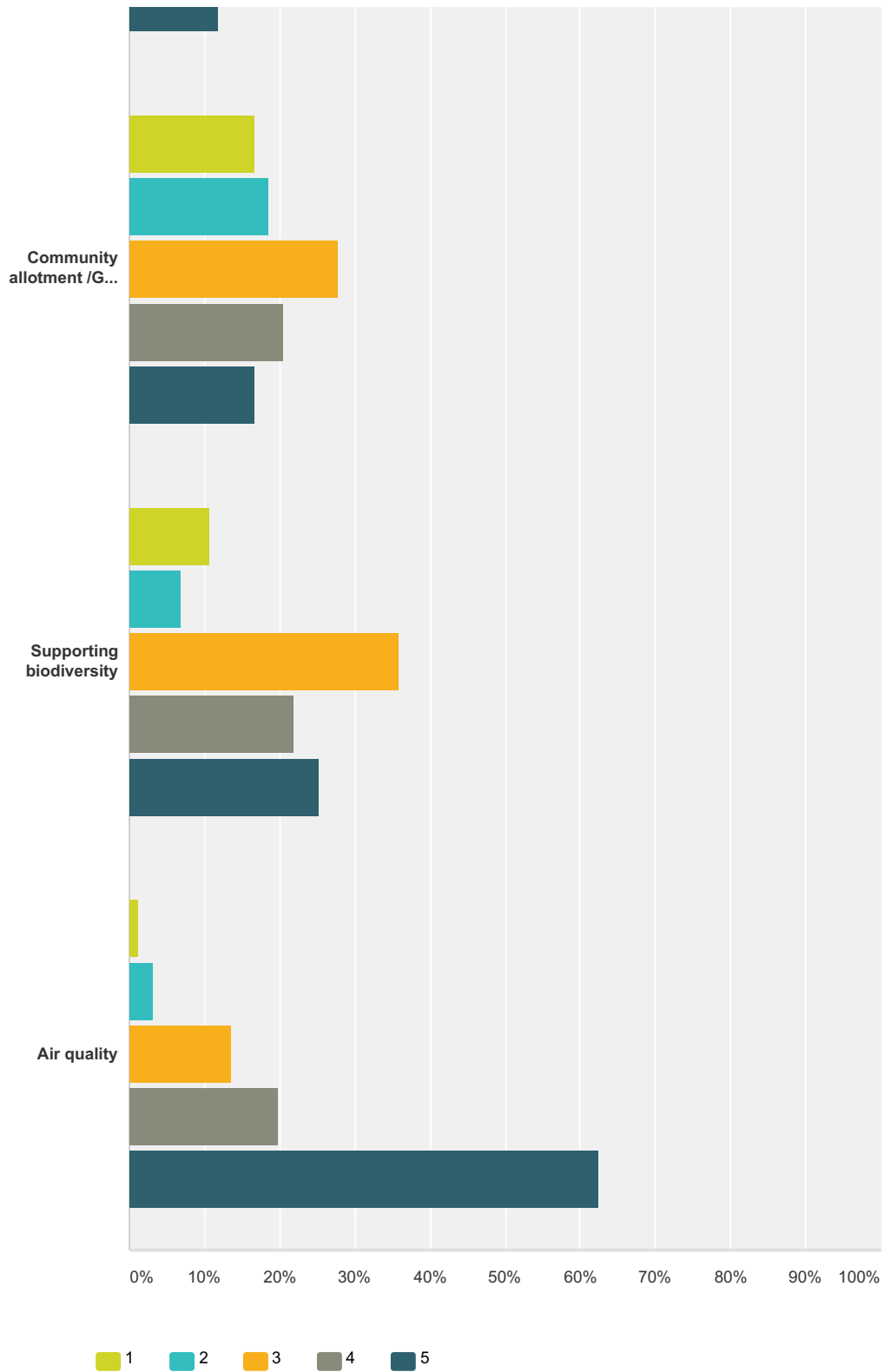
	1	2	3	4	5	Total Respondents
Opportunities to meet	12.66% 20	12.03% 19	24.68% 39	25.32% 40	25.32% 40	158
Specialist housing (adaptations, sheltered, extra care or residential)	20.89% 33	12.03% 19	29.75% 47	20.89% 33	16.46% 26	158
Help looking after the home (cleaning, handyman scheme, gardening, shopping)	17.83% 28	12.74% 20	28.66% 45	19.75% 31	21.02% 33	157
Advice on support services for older people (drop in surgeries)	14.56% 23	12.66% 20	27.85% 44	22.78% 36	22.15% 35	158
Care /Carer services	17.72% 28	13.29% 21	25.95% 41	22.78% 36	20.25% 32	158
Volunteer Befriending (Age UK)	17.42% 27	14.19% 22	27.74% 43	24.52% 38	16.13% 25	155

Q9 6. Environment and Sustainability (for each of the following, tick how important the issue is to you with 1 being the least important and 5 being the most important)

Answered: 162 Skipped: 3



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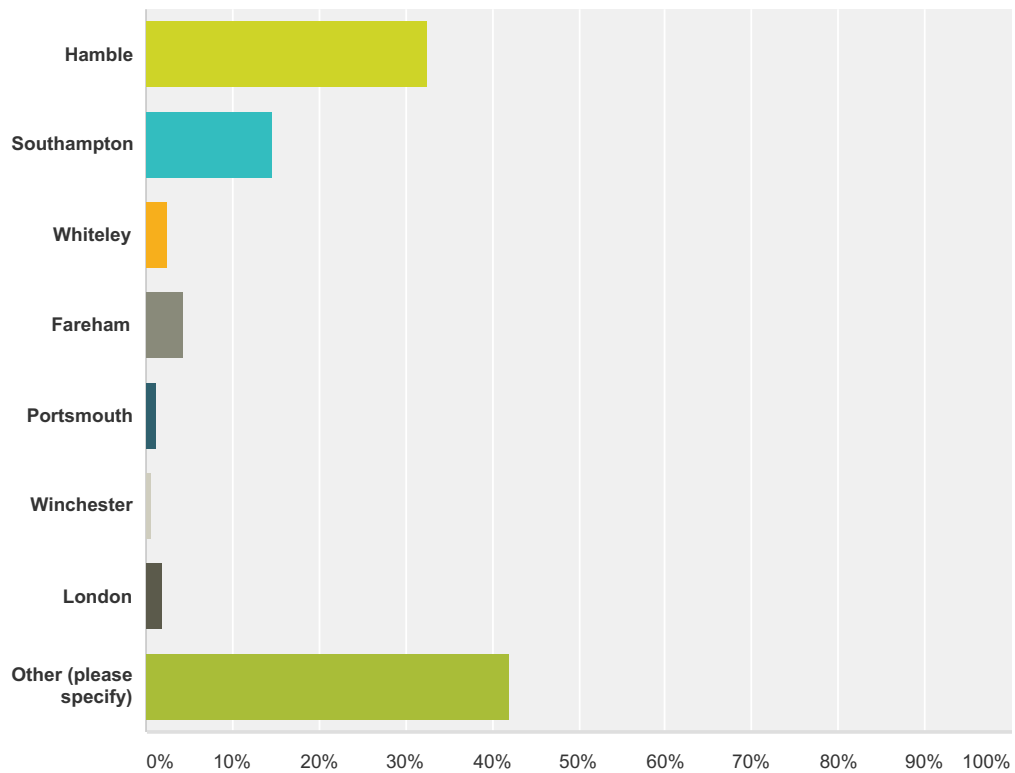
	1	2	3	4	5	Total Respondents
Better use of renewable energy	3.73% 6	9.94% 16	15.53% 25	26.71% 43	44.10% 71	161
Funding for wind and solar energy	7.45% 12	12.42% 20	17.39% 28	24.22% 39	38.51% 62	161
Recycling Facilities	1.86% 3	2.48% 4	10.56% 17	22.98% 37	62.11% 100	161
Car and bike clubs	22.01% 35	20.75% 33	27.67% 44	17.61% 28	11.95% 19	159

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Community allotment /Grow your own	16.67% 27	18.52% 30	27.78% 45	20.37% 33	16.67% 27	162
Supporting biodiversity	10.69% 17	6.92% 11	35.85% 57	22.01% 35	25.16% 40	159
Air quality	1.23% 2	3.09% 5	13.58% 22	19.75% 32	62.35% 101	162

Q10 7. Employment - Where do you work?

Answered: 157 Skipped: 8



Answer Choices	Responses
Hamble	32.48% 51
Southampton	14.65% 23
Whiteley	2.55% 4
Fareham	4.46% 7
Portsmouth	1.27% 2
Winchester	0.64% 1
London	1.91% 3
Other (please specify)	42.04% 66
Total	157

#	Other (please specify)	Date
1	Retired from full time work	6/29/2017 10:50 PM
2	Bournemouth	6/29/2017 1:20 PM
3	Retired	6/29/2017 10:09 AM
4	Basingstoke	6/28/2017 4:50 PM
5	retired in 2016	6/28/2017 3:15 PM
6	Isle of Wight	6/28/2017 1:43 PM
7	mobile around Hampshire	6/28/2017 9:37 AM
8	Retired	6/28/2017 8:27 AM
9	Retired	6/27/2017 5:11 PM

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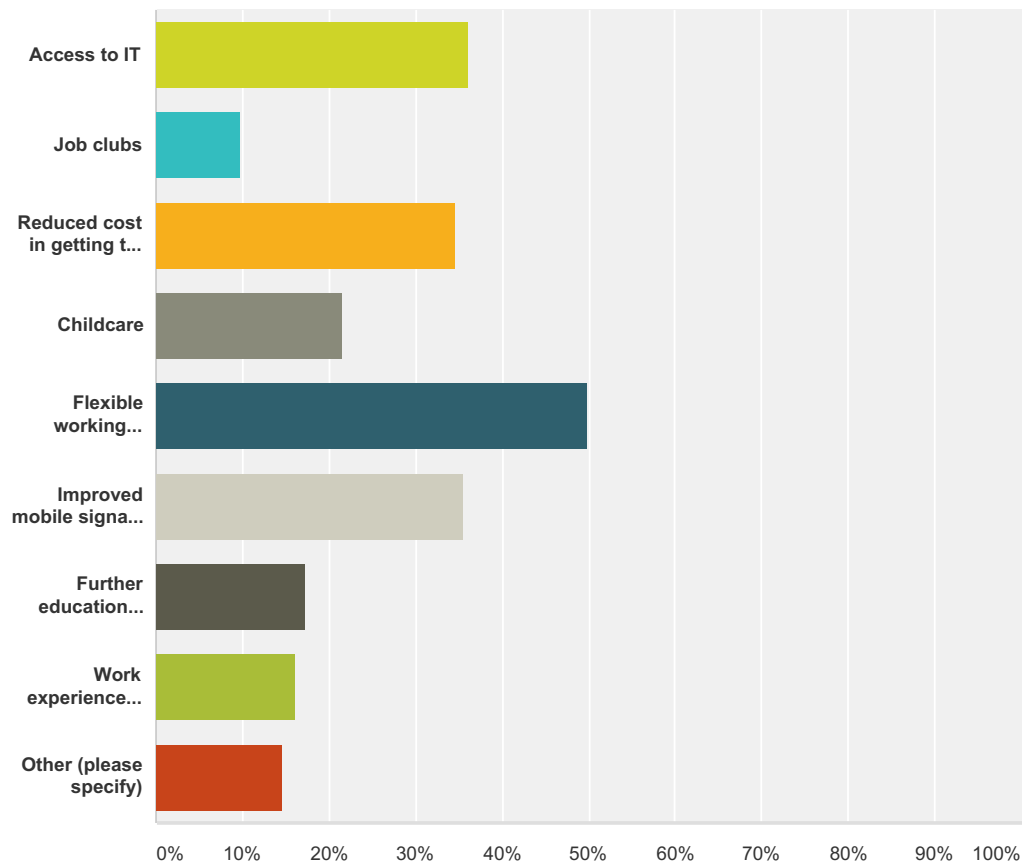
10	retired	6/27/2017 2:32 PM
11	retired	6/27/2017 11:34 AM
12	retired	6/27/2017 11:11 AM
13	retired	6/27/2017 8:08 AM
14	Hedge End	6/26/2017 10:23 PM
15	Retired	6/26/2017 8:22 PM
16	Retired	6/26/2017 12:49 PM
17	Bournemouth	6/25/2017 9:21 PM
18	registered disabled	6/25/2017 6:45 PM
19	Bursledon	6/25/2017 12:24 PM
20	Visit client sites all over Hampshire, London & work from home	6/25/2017 11:48 AM
21	N/A	6/25/2017 10:54 AM
22	Cambridgeshire (remote working)	6/24/2017 10:23 PM
23	I work thought Hampshire, I have an office in Chandlers Ford but rarely use it.	6/24/2017 7:45 PM
24	Curdrige	6/24/2017 4:49 PM
25	Retired	6/24/2017 2:30 PM
26	Housewife	6/24/2017 2:04 PM
27	Sabbatical	6/24/2017 1:30 PM
28	Romsey	6/24/2017 12:05 PM
29	Various cities on S Coast	6/24/2017 12:00 PM
30	retired	6/24/2017 8:31 AM
31	Swanwick	6/23/2017 3:32 PM
32	I do Consultancy work across the UK	6/22/2017 11:42 PM
33	Registered disabled	6/22/2017 11:38 PM
34	I am retired	6/22/2017 2:34 PM
35	I work from my phone	6/22/2017 1:51 PM
36	Chandlers Ford	6/22/2017 10:46 AM
37	Warsash	6/21/2017 5:16 PM
38	Wickham	6/21/2017 4:52 PM
39	Hamble, Soton AND London	6/21/2017 10:05 AM
40	Otterbourne	6/21/2017 8:22 AM
41	Reading	6/20/2017 11:25 PM
42	Retired	6/20/2017 11:19 PM
43	I work from home and go out to sites around Hampshire & Berkshire	6/20/2017 11:02 PM
44	bursledon	6/20/2017 9:43 PM
45	Andover	6/20/2017 9:30 PM
46	Hampshire	6/20/2017 9:29 PM
47	Chandlers Ford	6/20/2017 7:15 PM
48	I travel Globally	6/20/2017 5:30 PM
49	From home , U.K. Mainland Europe, USA, Asia	6/20/2017 4:36 PM
50	Don't work	6/20/2017 4:00 PM
51	Bursledon	6/20/2017 1:25 PM
52	Retired	6/20/2017 1:20 PM
53	Retired	6/20/2017 1:19 PM

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54	Hamble, London, Winchester, Portsmouth	6/20/2017 12:46 PM
55	Home and London office	6/20/2017 12:24 PM
56	Bursledon	6/20/2017 11:33 AM
57	I work from home and travel to my employers various offices	6/20/2017 11:24 AM
58	On the road - across the South Coast.	6/19/2017 5:28 PM
59	Retired	6/17/2017 2:51 PM
60	Chandlers ford	6/17/2017 8:00 AM
61	Havant	6/17/2017 6:24 AM
62	Mostly Southampton, some shifts in Hamble	6/16/2017 11:41 PM
63	Dibden	6/16/2017 10:21 PM
64	Fair Oak	6/16/2017 5:09 PM
65	retired	6/16/2017 4:42 PM
66	Hamble, Winchester plus other locations for clients	6/16/2017 4:06 PM

Q11 8. If you were looking for work, what would help you find it? (tick as many answers as appropriate)

Answered: 144 Skipped: 21



Answer Choices	Responses
Access to IT	36.11% 52
Job clubs	9.72% 14
Reduced cost in getting to work	34.72% 50
Childcare	21.53% 31
Flexible working patterns	50.00% 72
Improved mobile signal and broadband speeds	35.42% 51
Further education /Qualifications	17.36% 25
Work experience opportunities	15.97% 23
Other (please specify)	14.58% 21
Total Respondents: 144	

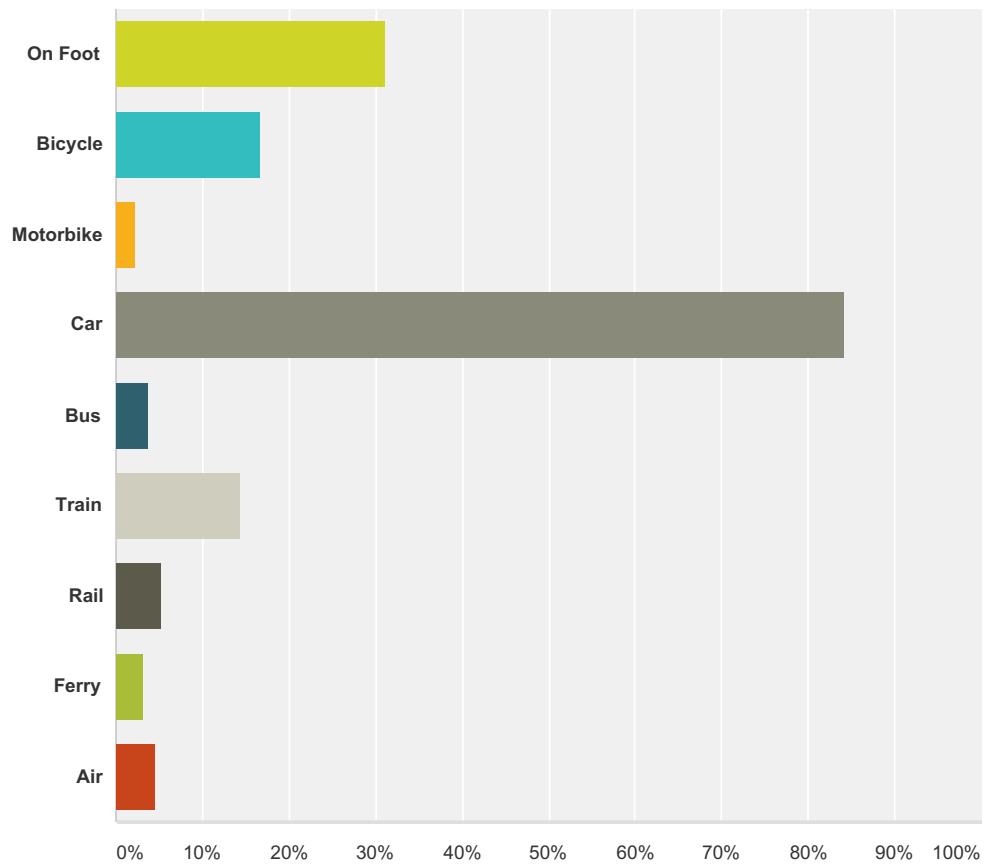
#	Other (please specify)	Date
1	not applicable	6/28/2017 3:15 PM
2	Not looking	6/28/2017 8:27 AM
3	retired	6/27/2017 11:34 AM
4	retired	6/27/2017 11:11 AM

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5	not looking for work	6/27/2017 8:08 AM
6	Local employment for specialist skills	6/25/2017 1:48 PM
7	N/A	6/25/2017 10:54 AM
8	The industry I work in being in existence locally	6/24/2017 10:23 PM
9	Better rail links	6/24/2017 1:30 PM
10	You are talking about employment not work	6/22/2017 11:42 PM
11	none of above - probably word of mouth	6/21/2017 3:57 PM
12	better public transport to airport parkway! (BTW, I take trains from both Hamble and Airport Parkway depending on whether I am working in London or Soton, but this is not an option)	6/21/2017 10:05 AM
13	increased fibre broadband - most houses in the village are too far from the exchange for good basic broadband speeds and the current fibre connections are full therefore the exchange needs to be upgraded	6/20/2017 11:02 PM
14	n/a	6/20/2017 7:15 PM
15	Mercury marshes	6/20/2017 1:02 PM
16	Better traffic solutions to get down Hambl Lane quicker	6/18/2017 2:32 PM
17	Do not work	6/17/2017 2:51 PM
18	Less congestion hamble lane to rescue commute time	6/17/2017 8:51 AM
19	L	6/16/2017 8:53 PM
20	I	6/16/2017 4:59 PM
21	Easier access too, and better quality public transport	6/16/2017 4:06 PM

Q12 9. How do you get to work? (Tick all boxes that are relevant)

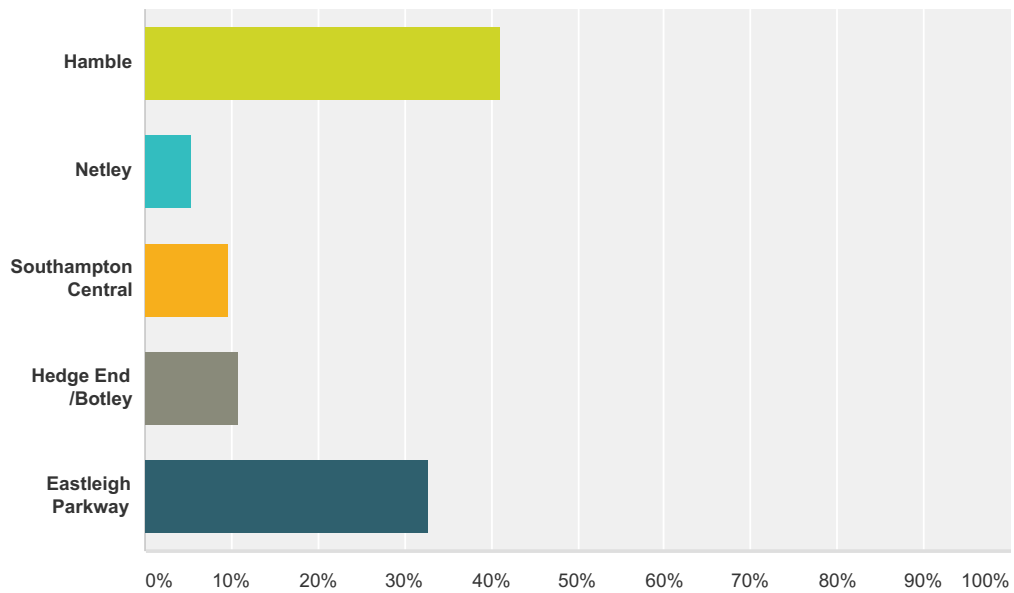
Answered: 132 Skipped: 33



Answer Choices	Responses	
On Foot	31.06%	41
Bicycle	16.67%	22
Motorbike	2.27%	3
Car	84.09%	111
Bus	3.79%	5
Train	14.39%	19
Rail	5.30%	7
Ferry	3.03%	4
Air	4.55%	6
Total Respondents: 132		

Q13 10. If you take a train, where do you leave from?

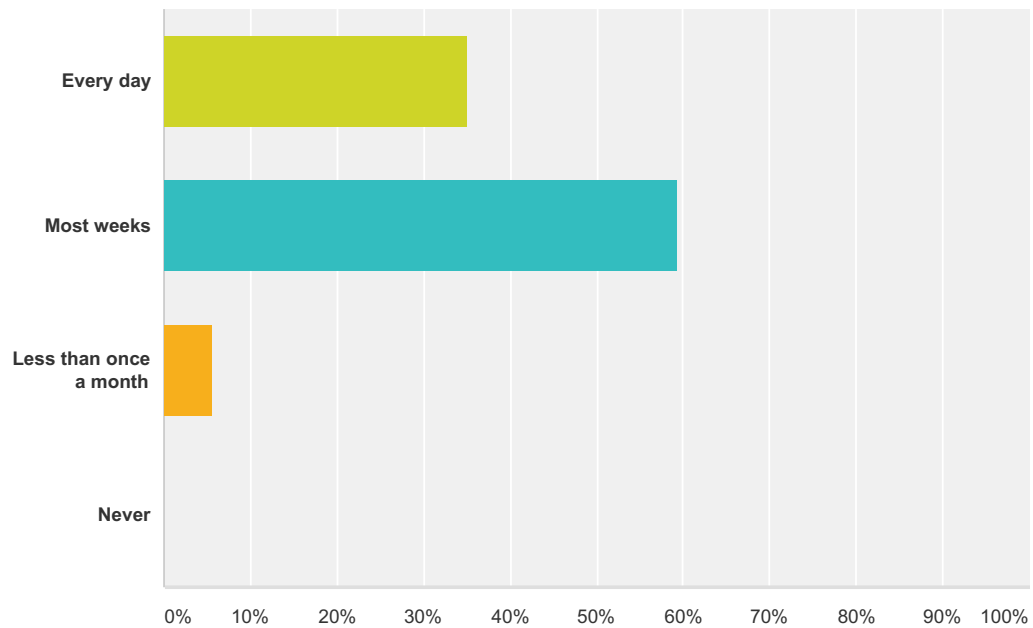
Answered: 73 Skipped: 92



Answer Choices	Responses	
Hamble	41.10%	30
Netley	5.48%	4
Southampton Central	9.59%	7
Hedge End /Botley	10.96%	8
Eastleigh Parkway	32.88%	24
Total		73

Q14 11. How often do you visit the water front?

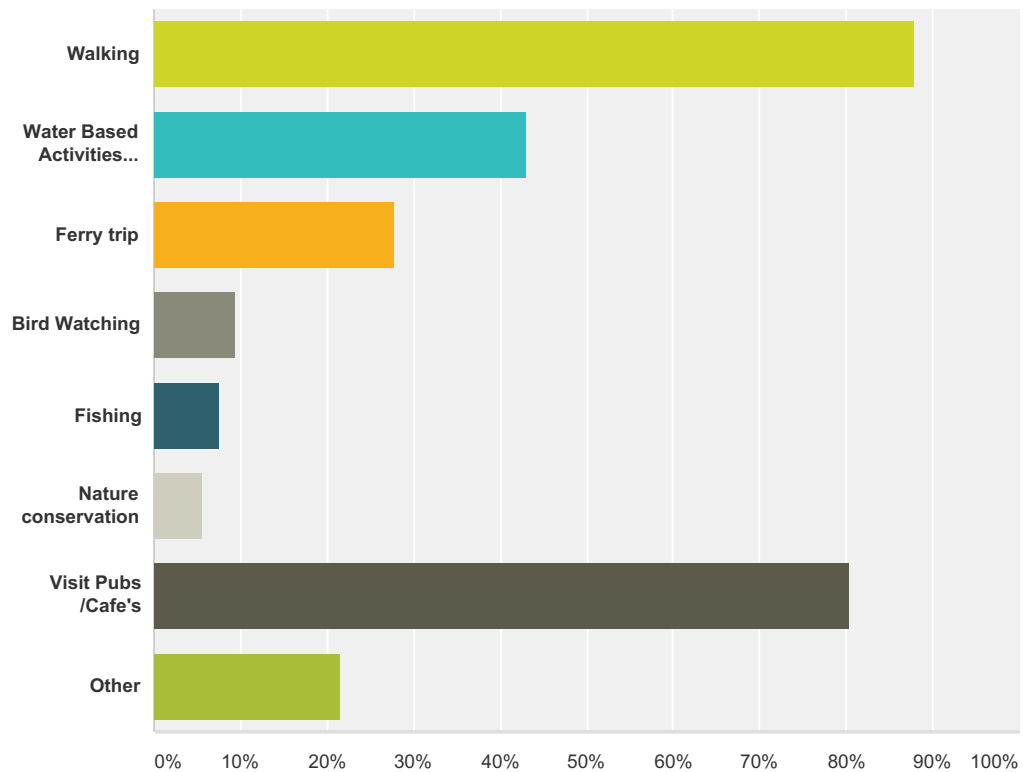
Answered: 157 Skipped: 8



Answer Choices	Responses	
Every day	35.03%	55
Most weeks	59.24%	93
Less than once a month	5.73%	9
Never	0.00%	0
Total		157

Q15 12. What do you do when you visit the water front? (Tick all that are relevant)

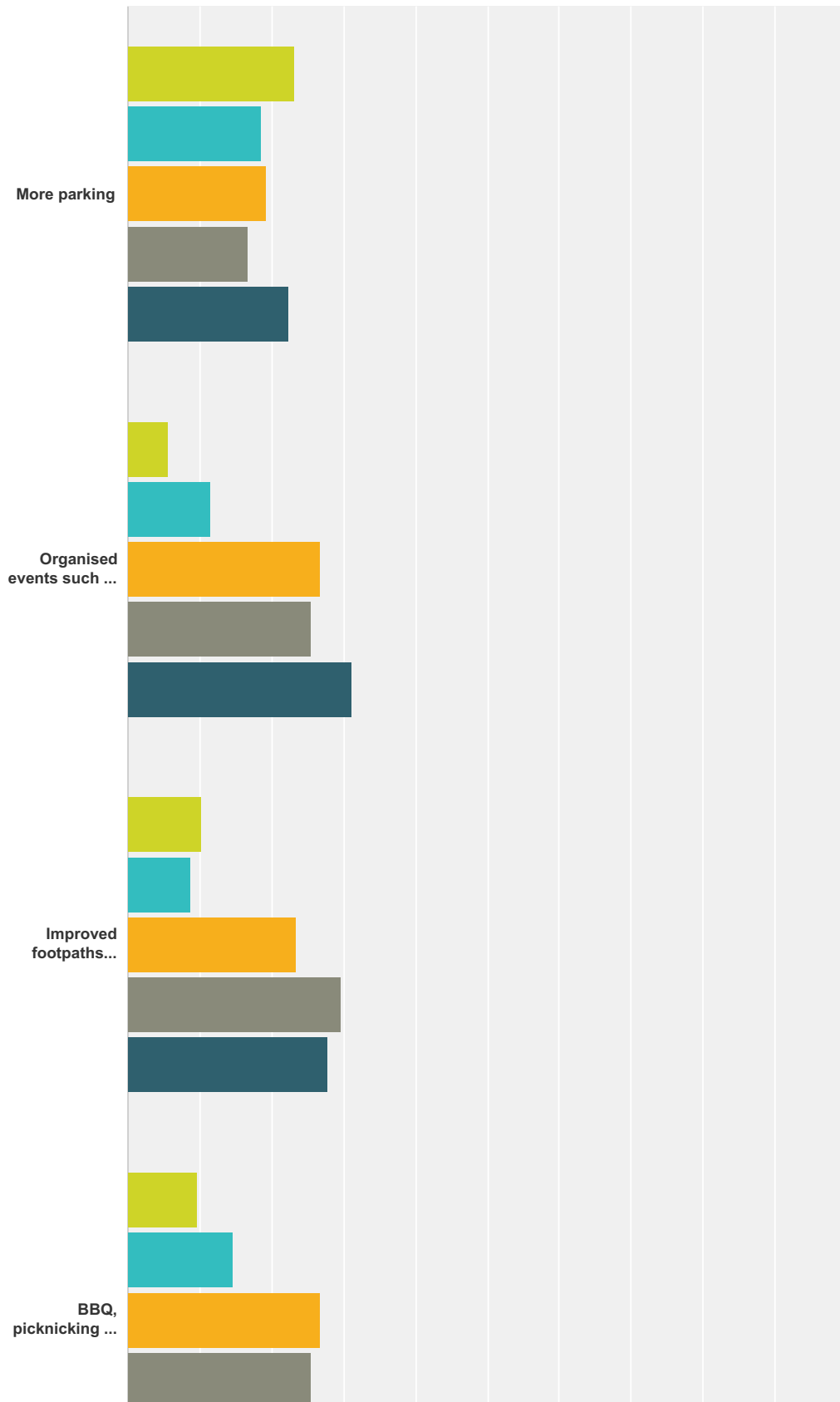
Answered: 158 Skipped: 7



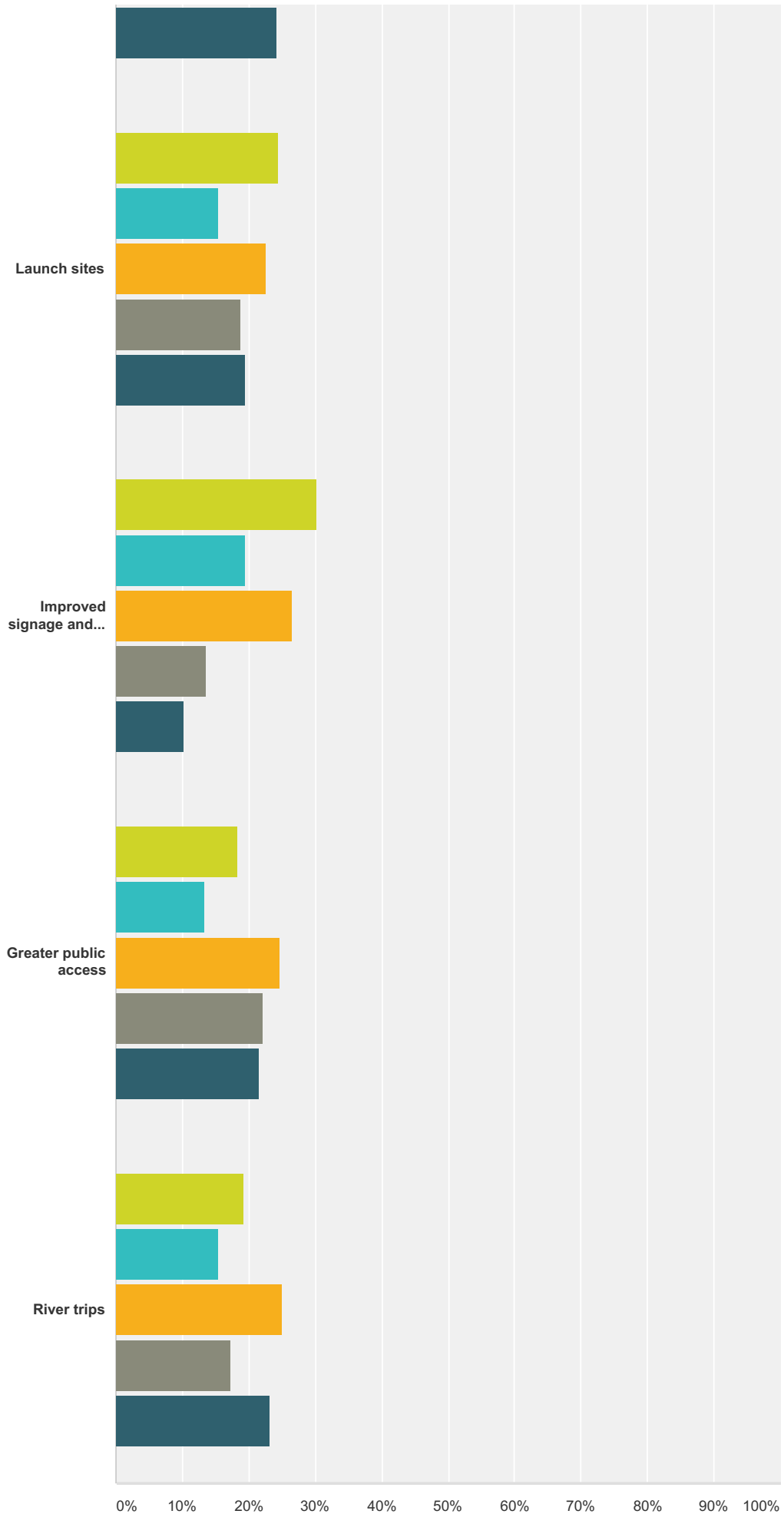
Answer Choices	Responses	
Walking	87.97%	139
Water Based Activities (including sailing, wind /kite surfing, boating etc)	43.04%	68
Ferry trip	27.85%	44
Bird Watching	9.49%	15
Fishing	7.59%	12
Nature conservation	5.70%	9
Visit Pubs /Cafe's	80.38%	127
Other	21.52%	34
Total Respondents: 158		

Q16 13. What improvements would you like to see made to the water front? (Score each of the following in order of importance with 1 the least important and 5 the most important)

Answered: 159 Skipped: 6



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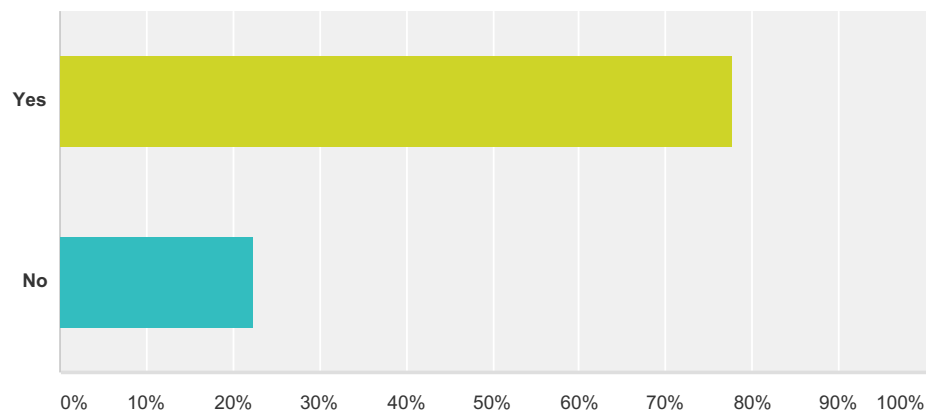
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1
 2
 3
 4
 5

	1	2	3	4	5	Total Respondents
More parking	23.08% 36	18.59% 29	19.23% 30	16.67% 26	22.44% 35	156
Organised events such as farmers markets	5.73% 9	11.46% 18	26.75% 42	25.48% 40	31.21% 49	157
Improved footpaths /pavements	10.13% 16	8.86% 14	23.42% 37	29.75% 47	27.85% 44	158
BBQ, picknicking and seating areas	9.55% 15	14.65% 23	26.75% 42	25.48% 40	24.20% 38	157
Launch sites	24.52% 38	15.48% 24	22.58% 35	18.71% 29	19.35% 30	155
Improved signage and interpretation	30.32% 47	19.35% 30	26.45% 41	13.55% 21	10.32% 16	155
Greater public access	18.35% 29	13.29% 21	24.68% 39	22.15% 35	21.52% 34	158
River trips	19.23% 30	15.38% 24	25.00% 39	17.31% 27	23.08% 36	156

Q17 14. Should we promote tourism in Hamble?

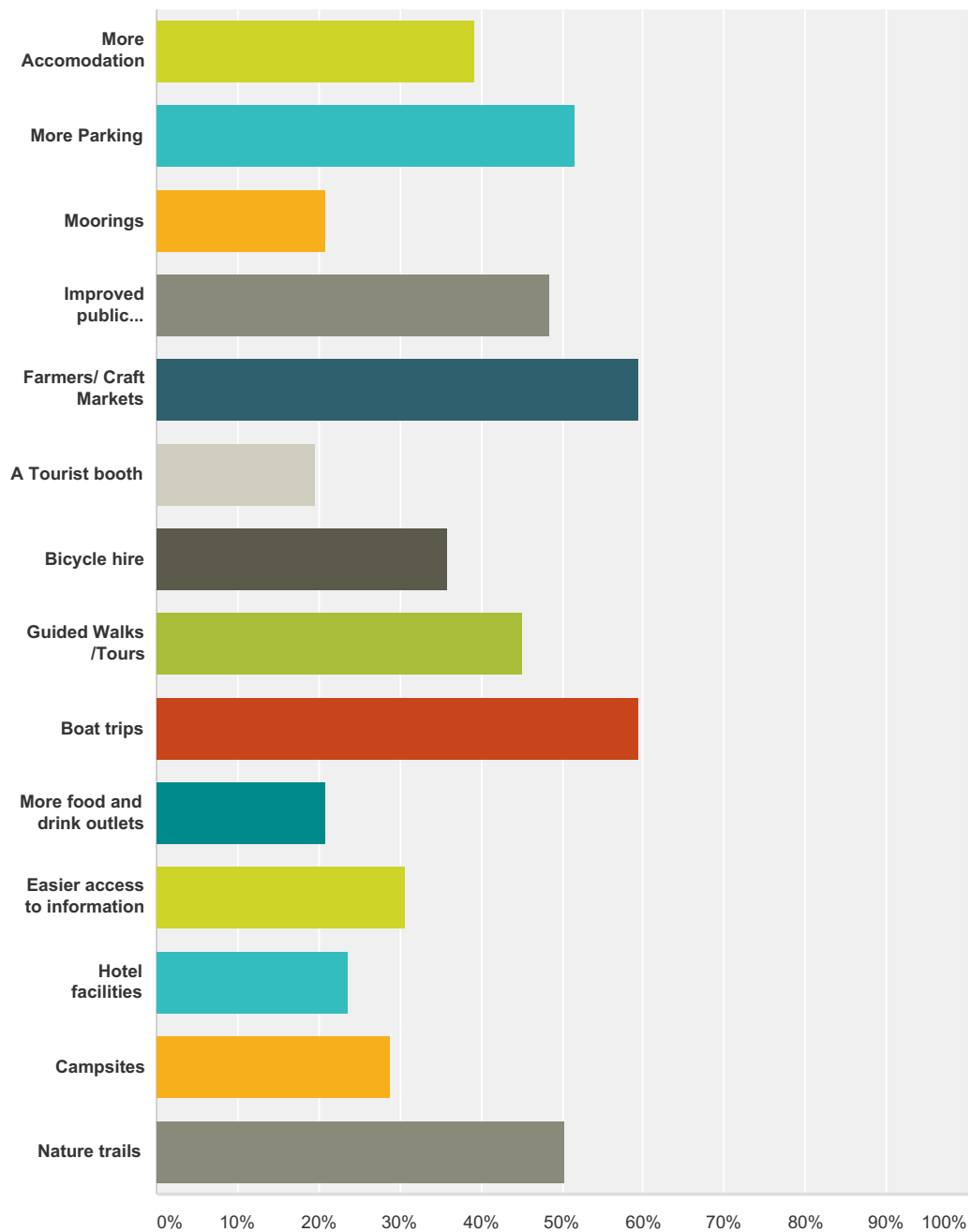
Answered: 157 Skipped: 8



Answer Choices	Responses	
Yes	77.71%	122
No	22.29%	35
Total		157

Q18 15. What facilities are needed to attract visitors? (Tick as many answers as appropriate)

Answered: 153 Skipped: 12



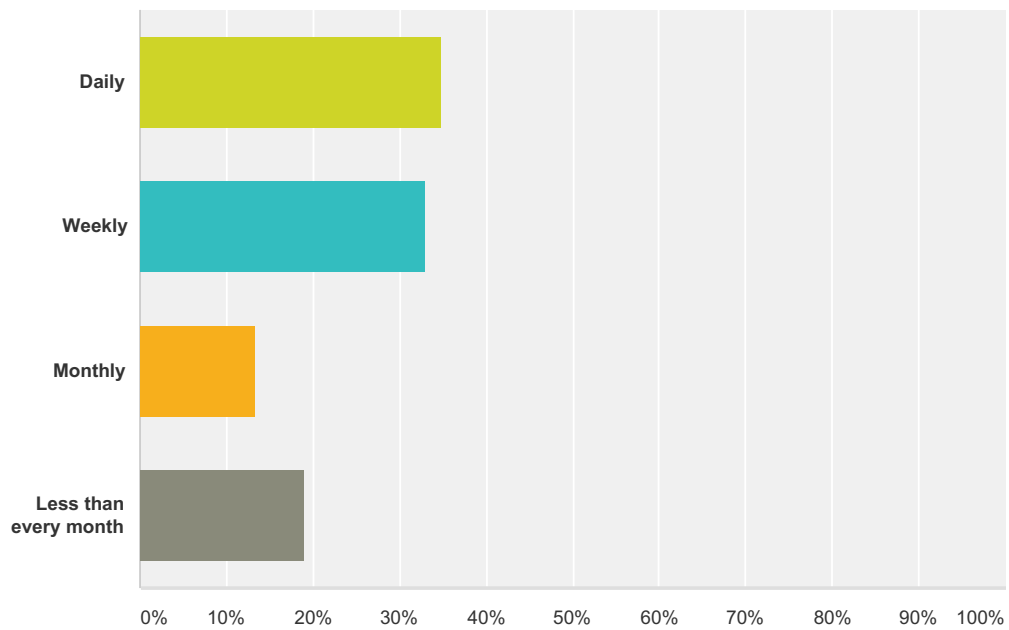
Answer Choices	Responses
More Accomodation	39.22% 60
More Parking	51.63% 79
Moorings	20.92% 32
Improved public transport	48.37% 74
Farmers/ Craft Markets	59.48% 91
A Tourist booth	19.61% 30

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Bicycle hire	35.95%	55
Guided Walks /Tours	45.10%	69
Boat trips	59.48%	91
More food and drink outlets	20.92%	32
Easier access to information	30.72%	47
Hotel facilities	23.53%	36
Campsites	28.76%	44
Nature trails	50.33%	77
Total Respondents: 153		

Q19 16. How often do you use the recreational, sports facilities or open spaces provided in the village?

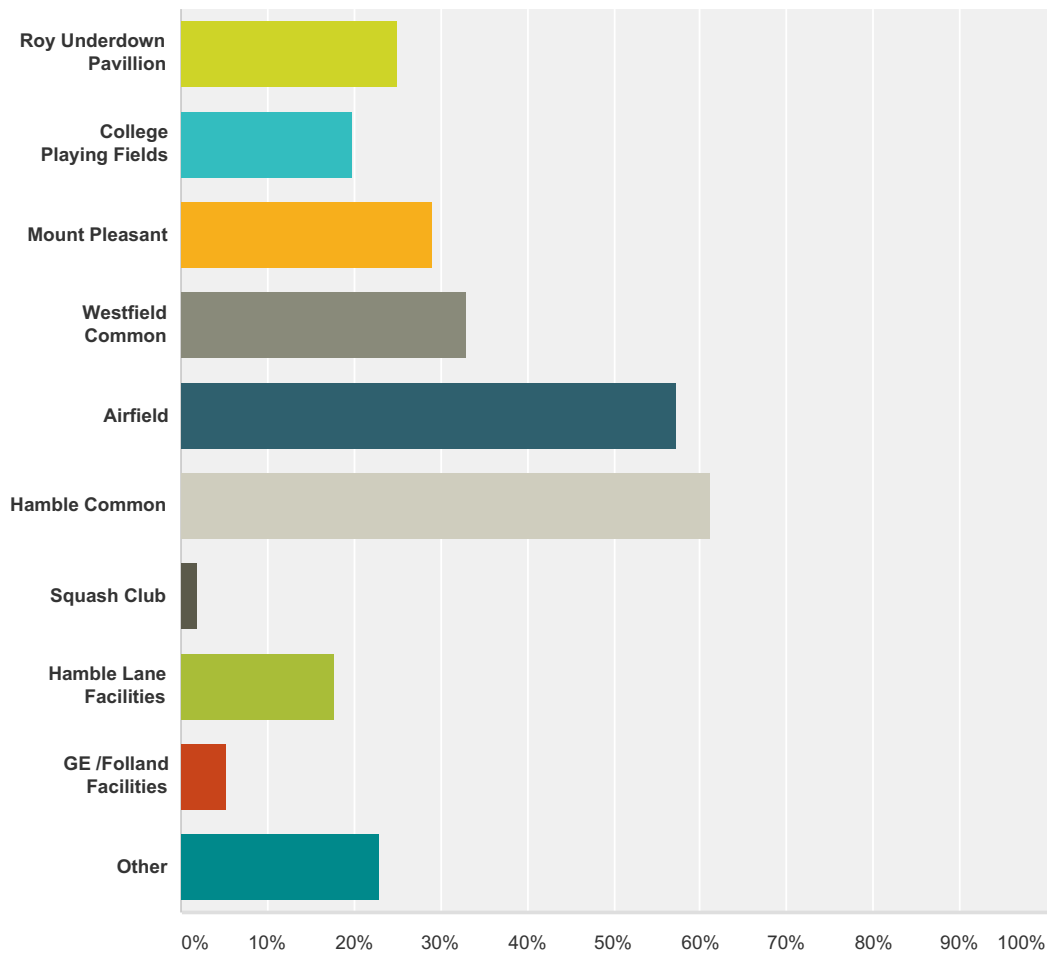
Answered: 158 Skipped: 7



Answer Choices	Responses	
Daily	34.81%	55
Weekly	32.91%	52
Monthly	13.29%	21
Less than every month	18.99%	30
Total		158

Q20 17. Which facility or open space do you use? (Tick as many answers as appropriate)

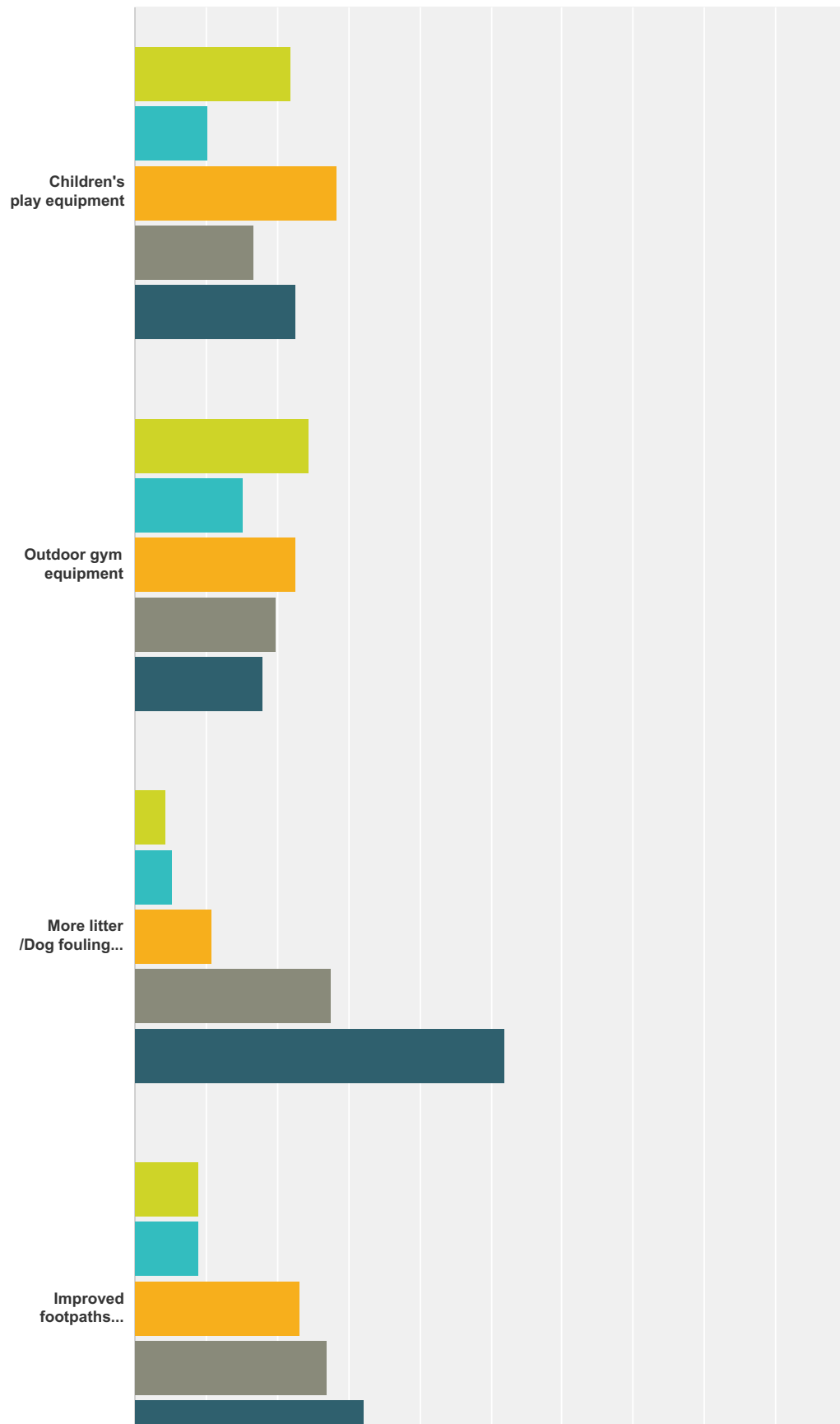
Answered: 152 Skipped: 13



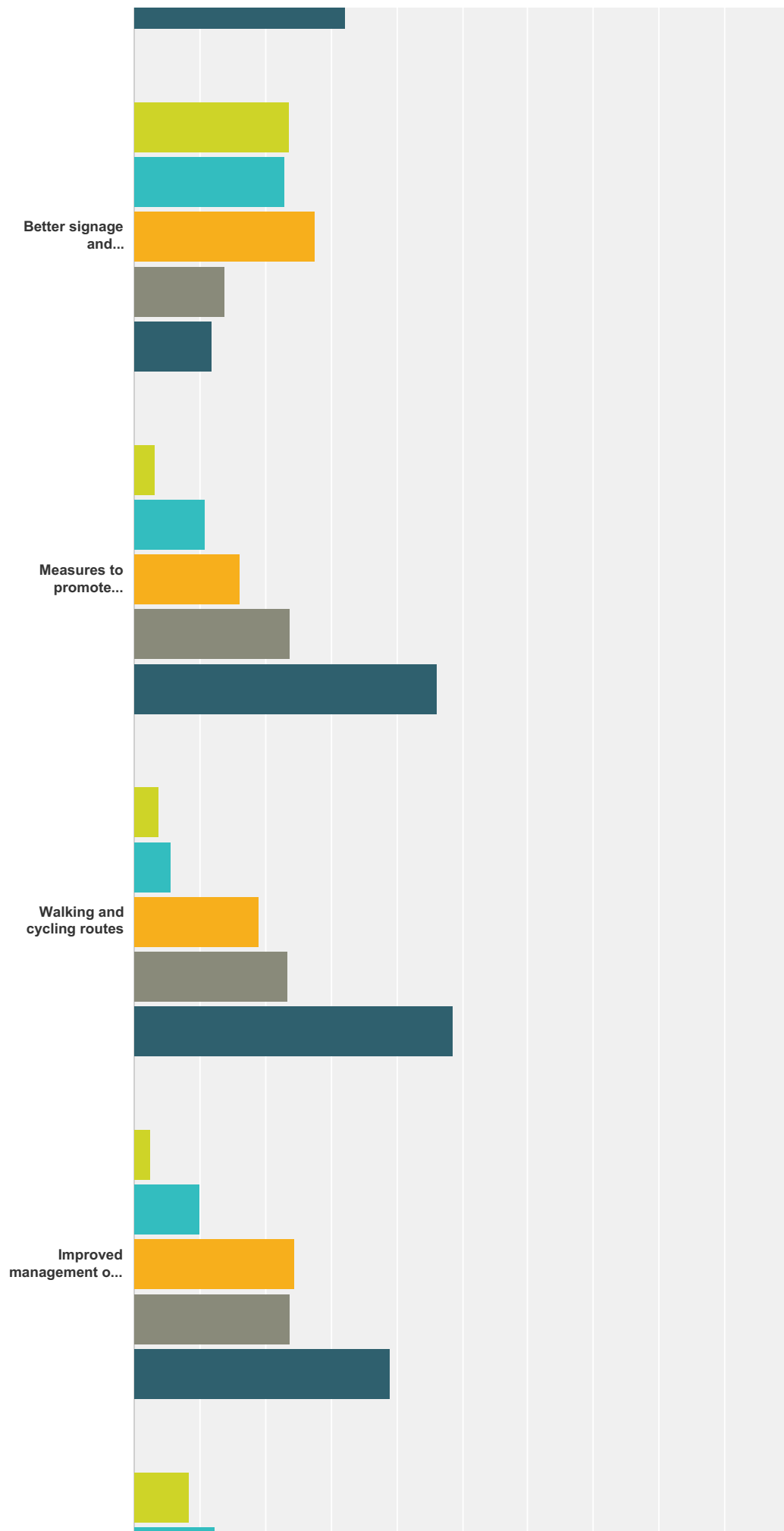
Answer Choices	Responses	
Roy Underdown Pavillion	25.00%	38
College Playing Fields	19.74%	30
Mount Pleasant	28.95%	44
Westfield Common	32.89%	50
Airfield	57.24%	87
Hamble Common	61.18%	93
Squash Club	1.97%	3
Hamble Lane Facilities	17.76%	27
GE /Folland Facilities	5.26%	8
Other	23.03%	35
Total Respondents: 152		

Q21 18. What would you like to see more of? (Score each of the following in order of importance with 1 the least important and 5 the most important)

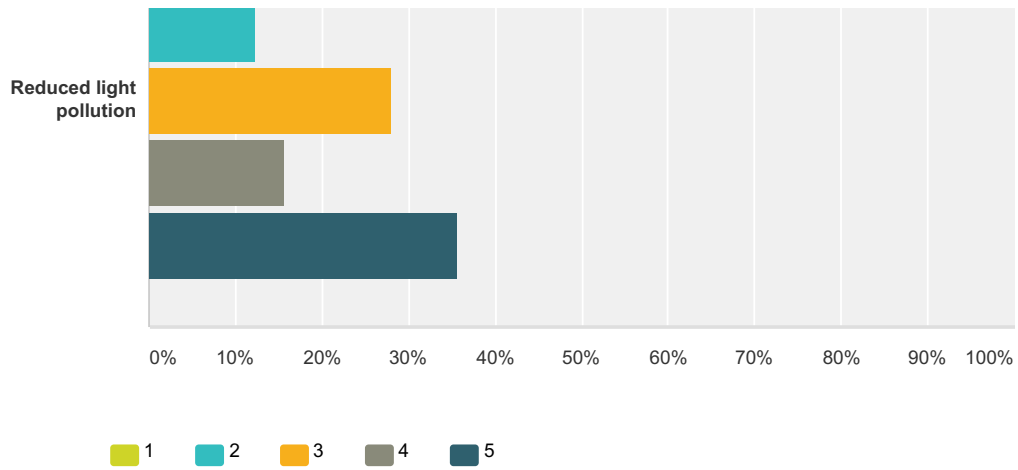
Answered: 159 Skipped: 6



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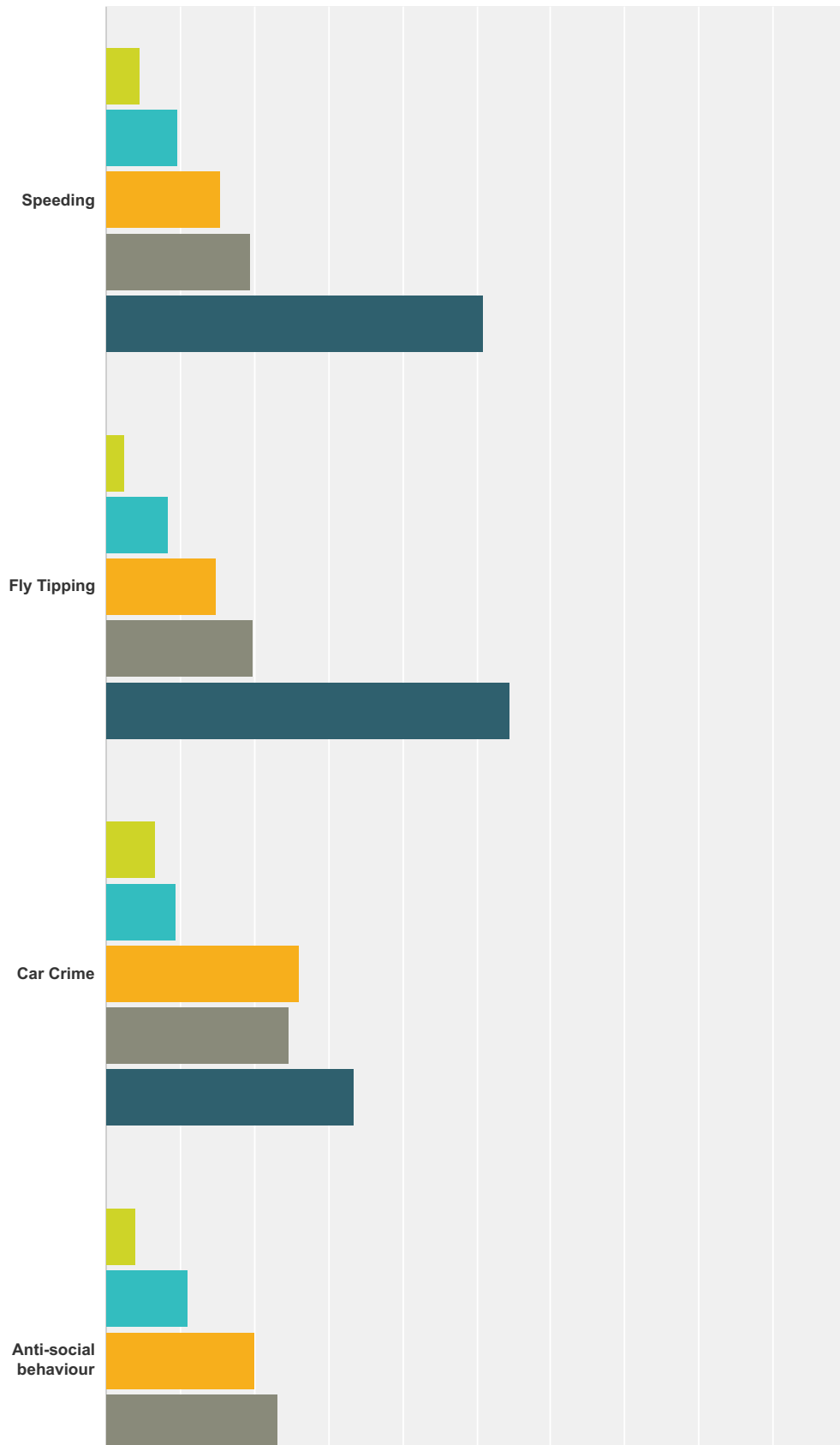
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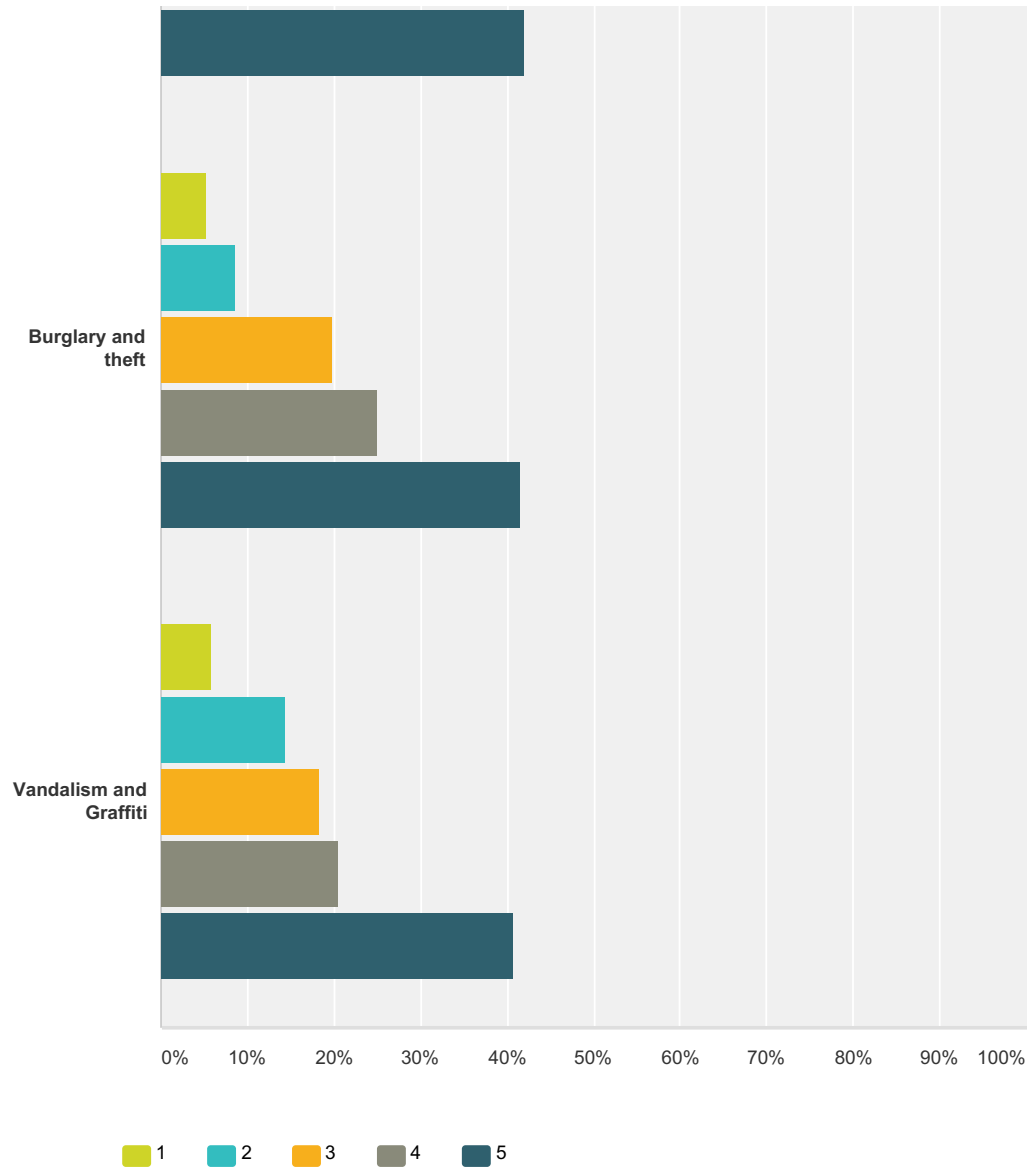
	1	2	3	4	5	Total Respondents
Children's play equipment	21.94% 34	10.32% 16	28.39% 44	16.77% 26	22.58% 35	155
Outdoor gym equipment	24.50% 37	15.23% 23	22.52% 34	19.87% 30	17.88% 27	151
More litter /Dog fouling bins	4.49% 7	5.13% 8	10.90% 17	27.56% 43	51.92% 81	156
Improved footpaths /Lighting	8.97% 14	8.97% 14	23.08% 36	26.92% 42	32.05% 50	156
Better signage and interpretation boards	23.68% 36	23.03% 35	27.63% 42	13.82% 21	11.84% 18	152
Measures to promote wildlife and plant diversity	3.21% 5	10.90% 17	16.03% 25	23.72% 37	46.15% 72	156
Walking and cycling routes	3.80% 6	5.70% 9	18.99% 30	23.42% 37	48.73% 77	158
Improved management of open spaces	2.52% 4	10.06% 16	24.53% 39	23.90% 38	38.99% 62	159
Reduced light pollution	8.44% 13	12.34% 19	27.92% 43	15.58% 24	35.71% 55	154

Q22 19. Which of the following are you concerned about in Hamble? (Score each of the following in order of importance with 1 the least important and 5 the most important)

Answered: 157 Skipped: 8



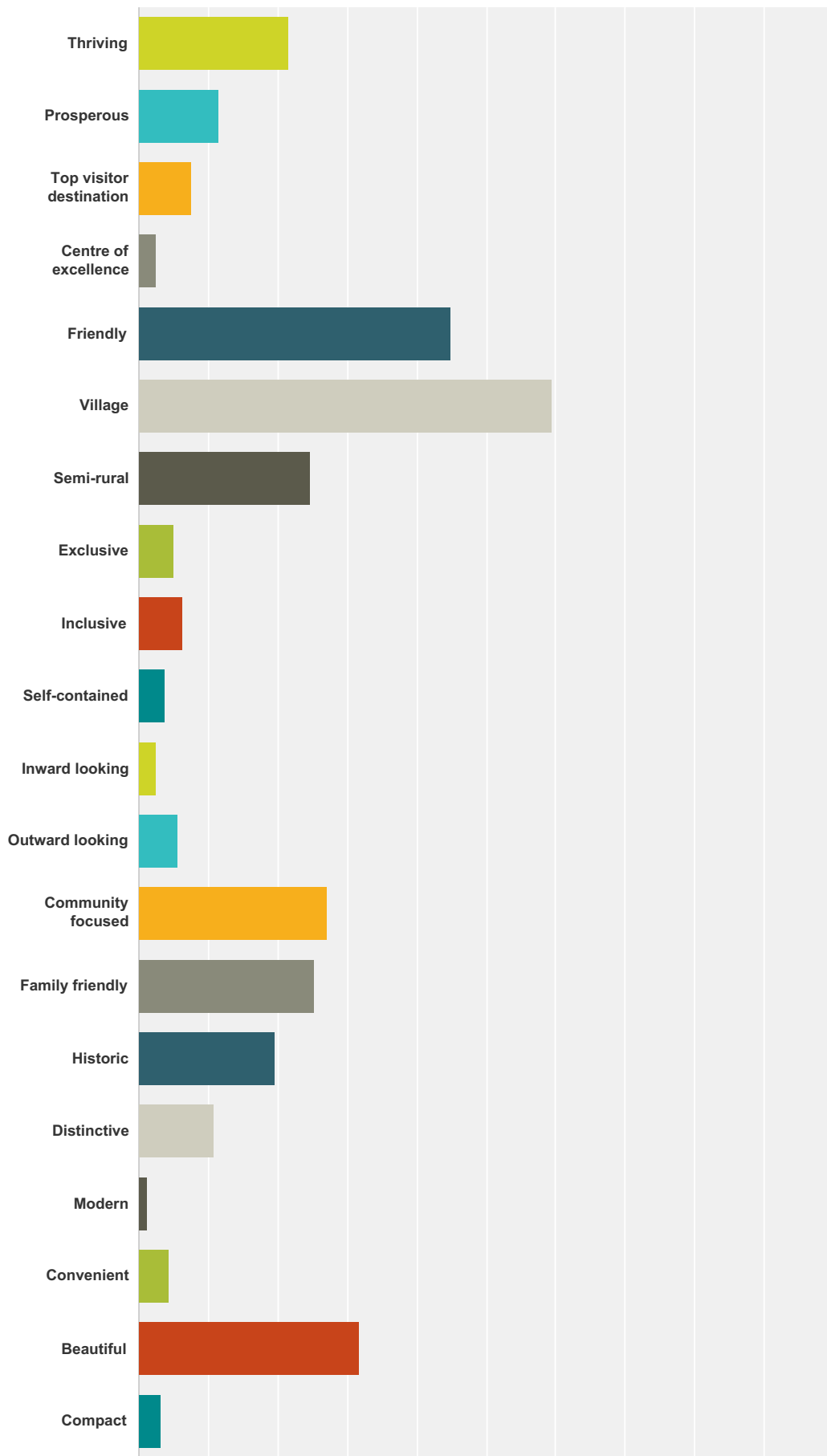
WeRHamble Community Consultation Survey



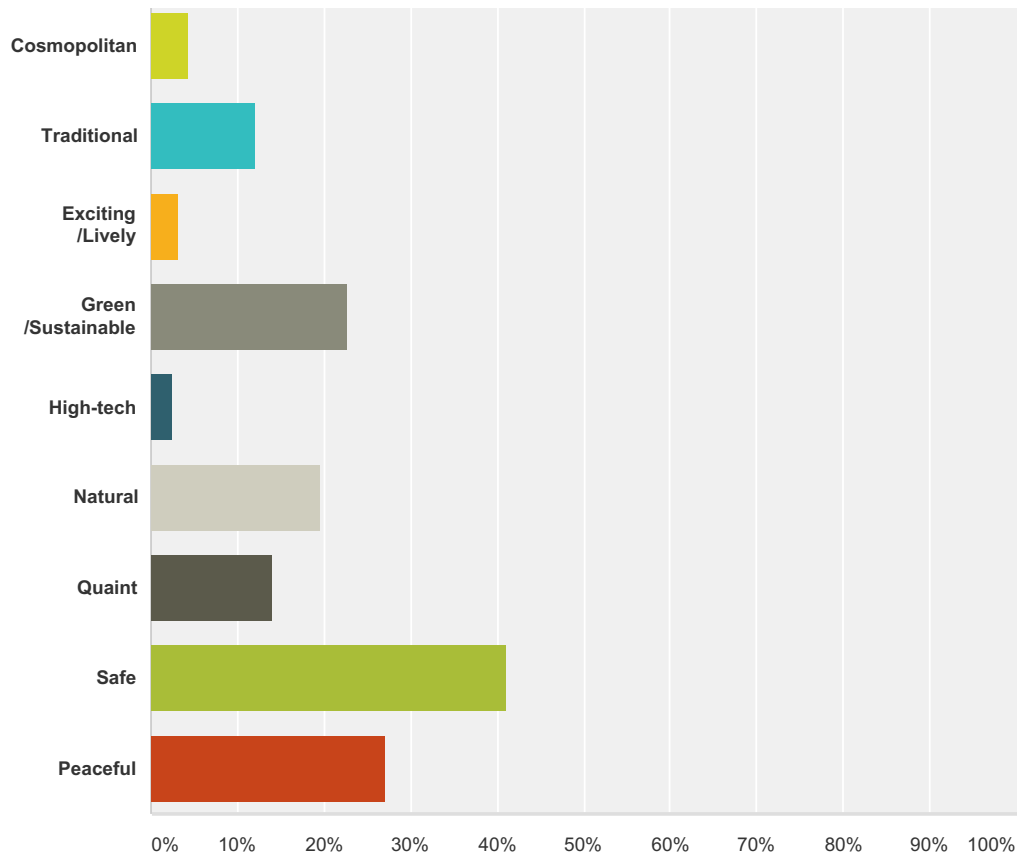
	1	2	3	4	5	Total Respondents
Speeding	4.52% 7	9.68% 15	15.48% 24	19.35% 30	50.97% 79	155
Fly Tipping	2.56% 4	8.33% 13	14.74% 23	19.87% 31	54.49% 85	156
Car Crime	6.67% 10	9.33% 14	26.00% 39	24.67% 37	33.33% 50	150
Anti-social behaviour	3.87% 6	10.97% 17	20.00% 31	23.23% 36	41.94% 65	155
Burglary and theft	5.26% 8	8.55% 13	19.74% 30	25.00% 38	41.45% 63	152
Vandalism and Graffiti	5.92% 9	14.47% 22	18.42% 28	20.39% 31	40.79% 62	152

Q23 20. What three words /phrases do you most want to describe Hamble in 2030.

Answered: 158 Skipped: 7



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Answer Choices	Responses
Thriving	21.52% 34
Prosperous	11.39% 18
Top visitor destination	7.59% 12
Centre of excellence	2.53% 4
Friendly	44.94% 71
Village	59.49% 94
Semi-rural	24.68% 39
Exclusive	5.06% 8
Inclusive	6.33% 10
Self-contained	3.80% 6
Inward looking	2.53% 4
Outward looking	5.70% 9
Community focused	27.22% 43
Family friendly	25.32% 40
Historic	19.62% 31
Distinctive	10.76% 17
Modern	1.27% 2
Convenient	4.43% 7
Beautiful	31.65% 50

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Compact	3.16%	5
Cosmopolitan	4.43%	7
Traditional	12.03%	19
Exciting /Lively	3.16%	5
Green /Sustainable	22.78%	36
High-tech	2.53%	4
Natural	19.62%	31
Quaint	13.92%	22
Safe	41.14%	65
Peaceful	27.22%	43
Total Respondents: 158		

Q24 21. We have tried to focus on issues that we know people often talk to us about. We realise that we might not have captured issues that everyone wants to focus on. If there are other issues or concerns, please list them here:

Answered: 85 Skipped: 80

#	Responses	Date
1	Over development of areas along Hamble Lane, adding to the congestion and pollution of the area. None of the politicians seem to be able to stop these new developments, even though the traffic on Hamble Lane is already almost gridlocked at rush hour times and even though we all object to the planning applications.	6/29/2017 10:59 PM
2	I would like there to be somewhere down along the village foreshore where kids can fish and swim again just as I and my peers were able to. Too many restrictions on kids and teenagers.(I am 63)	6/29/2017 8:22 PM
3	develop sailing activities, keep the foreshore as a lovely place to enjoy (keep the beach clean and avoid people drinking -beach hut cafe),	6/29/2017 6:42 PM
4	I work in hamble and London and the state of the congestion is making me want to leave the village. My partner was born here and has lived here all his life, but the increasing cost of housing and the state of the congestion which will only get worse with the new developments is driving us out.	6/29/2017 3:36 PM
5	Point 15. Less hair Dressers and more diverse shops that people visiting Hamble can actually enjoy Shouldn't the Beach Hut be running a water ferry service? A proper tap in the dinghy park to wash boats after use... Tap and hose pipe In response to point 20. None of the above, I think the congestion on Hamble lane will ruin the village	6/29/2017 11:48 AM
6	Hamble is a rare combination of friendly village and hub for water-based activities and various supporting businesses in a beautiful environment. Maintaining that balance is the challenge we face. Looking to attract tourists is, in my view, likely to disturb the equilibrium to the detriment of the village we all love. The increase in housing development on the outskirts of Hamble will bring the need for new schools, youth clubs, play areas on the fringes of the village, so it may be more important to preserve the character of the centre of the village.	6/29/2017 10:16 AM
7	I would really like to see a path built from the path at the top of the airfield along Satchell Lane to the Halyards where the footpath starts.	6/28/2017 8:48 PM
8	Having lived in Hamble for nearly 50 years, I strongly believe that no further development should be allowed to take place in our village. It has long ago reached capacity in terms of population, infrastructure, traffic etc. etc. Being at the end of a peninsular, it's vital that it is preserved in its current state and that no more housing (resulting in further traffic and pressure on the infrastructure) is allowed. This includes the old airfield	6/28/2017 3:22 PM
9	1.the traffic in and out of the village which is making hamble a less attractive option for people moving into the area	6/28/2017 1:47 PM
10	Planning applications for housing with infrastructure/roads etc. that cannot cope. Air quality, more care of SSI at Mercury Marshes to stop erosion and promote more wildfowl etc. perhaps with bird hides as an example see Seaton Marshes in Devon as an example. This helps with education etc. for schoolchildren and people of all ages. Would also help to bring in more visitors to a different part of the village.	6/28/2017 1:47 PM
11	There are a lot of people like me who are self employed and live in Hamble. Hamble Business Group meets occasionally for social gatherings. We have so much talent and skills in the area, it would be great if there was a space for them to advertise the work they do. If you had a tourist hub, point a corner of it could be a rack and board for people to share the business details.	6/28/2017 9:00 AM
12	Better upkeep of foot path. Appreciate we might not own the land, but I consider it is the Parish's responsibility to ensure they safe to use.	6/28/2017 8:33 AM
13	The constant threat of building more with no possibility for more roads. The pollution will kill us all in the end. The airfield should belong to the community and be used only for recreation. No more housing please	6/27/2017 6:59 PM
14	Neglected cutting back of roadside foliage in Satchell Lane. This hides the warning chevrons on dangerous bends particularly Windsock corner! Overhead dead tree branches in Satchell Lane close to Riverside Caravan park which are falling on to residents car roofs when driving by. Insufficient infrastructure to support new building in the area. Traffic lights required to get out of Satchell lane on to Hamble Lane. Cars queueing as far back as Wessex Manor at rush hour and when the Leisure Centre at Hamble School turns out.	6/27/2017 5:25 PM
15	The lack of repair to the pavement and waterside sea wall is very sad. The parish council should chase Hampshire County Council regularly. Areas of expensive footpath have been excavated by utility companies and not properly reinstated. The county council is responsible, once again they should be chased. The cobbled area should be traffic free otherwise it will never survive the heavy traffic.	6/27/2017 2:40 PM

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16	Hamble people are inward thinking and need to look out to their neighbours. Having only lived in this village for 5 years only 2 other families in our Way take interest in their neighbours. Very sad.	6/27/2017 11:39 AM
17	After living abroad in several countries I find Hamble people not very welcoming. They do not know how and live and exist in their own world.	6/27/2017 11:19 AM
18	Sort that lifeboat station out	6/27/2017 8:09 AM
19	Motor cyclists riding on footpaths and beach. Noise from functions in Q. Victoria Park. Litter thrown into garden by footpath users.(cleared three boxes full last month). Dogs off leads on road adj. Westfield Common. Out of control, fouling. Parking illegally alongside slipway. Noise from factory.	6/26/2017 12:58 PM
20	Lack of police presence around village, leading to anti social behaviour, crime, vandalism.	6/26/2017 10:47 AM
21	price of parking, puts you off staying longer. Speed of traffic and amount of traffic especially lorries. Rate of housing development, Hamble lane can hardly cope with current traffic levels. New housing developments are ludicrous, adding to problems.	6/25/2017 9:26 PM
22	Dog fouling,people should be more attentive to what their dogs are doing! Also throwing their poo bags into/onto trees and bushes.	6/25/2017 6:50 PM
23	Access in & out of Hamble Lane is a joke during rush hour. The MP, council and government need to improve Hamble Lane and its congestion. The state of the coach road and cliffe avenue's road are bad. These roads aren't suitable to handle the traffics and vehicles used by GE. The council should be doing everything in heir power to protect the sports facilities at Follands/GE.	6/25/2017 3:30 PM
24	A walking trail would be good for visitors particularly to get to and from Hamble point, I often see people confused as it is not clear. Also some points of interest along the walks, such as in Yarmouth as yiou walk up the river, not just sign boards, but small cement insects, fish or birds typical of the area together with information.	6/25/2017 11:53 AM
25	Housing development and in filling of open spaces. Planning permission for inappropriate / unsympathetic development. Cycle lanes. Hamble has the ability to provide a lot more cycle lanes and separate cyclists from traffic. This would encourage a lot more people to cycle around the village if they felt safe to do so.	6/25/2017 8:16 AM
26	I personally feel hamble is tired and worn. Especially along the shore and by the coronation parade where there is always a lack of parking spaces. It would be nice to see more space for allotments perhaps with dedicated spaces to be manage by the two schools (one for the primary and one for secondary) to be run as after school activities, which in turn could then be turned in to an entrepreneurial opportunity in the sense that the children could be encouraged to create a brand and sell their products at a village market. I also would be interested if there is relationships with the main business within the village and if there are or any plans for discussions with them on how we can all tackle the traffic on Hamble Lane. Also how many bus stops does Hamble Lane need? Off the top of my head I believe there to be 6/7 on one side of the road between the secondary school and the square. Would it not help the traffic follow if buses stopped less often and when they did need to could it be in pull ins rather than in the flow of traffic.	6/24/2017 8:06 PM
27	Car parking at Corination Parade	6/24/2017 5:54 PM
28	Road congestion. No more houses.	6/24/2017 5:00 PM
29	Threat of more building in village	6/24/2017 12:22 PM
30	Traffic congestion is the biggest blight on this village. Unstoppable building is a major concern.	6/24/2017 12:01 PM
31	Obviously the traffic congestion on Hamble Lane is the biggest concern and associated airpollution!!!! Also that Hamble village should remain a village not a small town. We do not need any more cars and houses! Thanks.	6/24/2017 10:59 AM
32	traffic in hamble lane	6/24/2017 8:34 AM
33	Concerns that Hamble has too much development in and around the surrounding area. Too much strain on infrastructure and services. I have to wait over a week to get a doctors appointment!???	6/23/2017 7:10 PM
34	Too much building going on without thought about roads, schools and doctors facilities. Hamble Lane is a nightmare at times because of the traffic, one road in and out of the village is ridiculous for the amount of cars that use it.	6/23/2017 3:37 PM
35	We need a permanent Village Policeman. There is a surprisingly large amount of anti-social behaviour, drunken aggression, and petty crime in Hamble, especially when the Boomerang turns out at weekends in the early hours.	6/22/2017 11:45 PM
36	Better disability access. I use a wheelchair and I have huge issues when walking my assistance dog. The pavements are often in poor repair, people don't bother picking up after their dogs and people park their cars on the pavement (Beaulieu Road is especially bad for this.) Drop curbs are often not much lower than the normal ones. It would also be nice if there were paths around the park/s as when they are wet I cannot use them and have to drive/wheel to Victoria Park. I know I sound negative, but I do love living here!	6/22/2017 11:45 PM
37	Hamble lane congestion	6/22/2017 5:51 PM
38	The church supports activities that are a focal part of village life, even for those who do not go to church. Don't overlook it.	6/22/2017 2:37 PM

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39	I would like to see the provision of a natural burial ground, more and more people would prefer an alternative to a traditional cemetery. More could be done to enhance and protect wildlife and habitats offering a safe haven from the high density development along Hamble Lane from Bursledon. I would strongly support any action to reduce the likelihood of development taking place on the airfield.	6/22/2017 2:15 PM
40	It is important that the village keeps the green spaces around it and stays a village. The traffic in and out of the village at rush hour is terrible.	6/22/2017 10:52 AM
41	No more houseing developments	6/22/2017 7:21 AM
42	Neighbourhood watch	6/21/2017 11:12 PM
43	The amount of housing going up in and around Hamble and the traffic problems that will bring because Hamble lane is bad enough already.	6/21/2017 7:46 PM
44	Traffic has to be the No 1 priority. Most of the log jam is caused by the 1 driver per car of all the businesses based in Hamble & all leaving in shifts. This needs to be sorted by making them pay for parking or a Park & Ride scheme not based in Hamble Lane.	6/21/2017 4:01 PM
45	When going through this list, I know there are stakeholders in all these areas - the No More Development group, the various governors and committees of the three schools, the church, the groups for the elderly, the various sailing clubs, the business groups, the youth clubs and guides/scouts, the volunteer groups, and I wonder if there is enough of an opportunity for them all to come together to represent their views and interests? Individually they are all doing a lot of good work and perhaps there is a role for the Parish Council to facilitate the sharing of this further. I'd also like to see a car park further out - perhaps on the disused ground opposite Hamble Storage - where visitors could park and then walk into the village along the old rail track. You did mention it - but a taxi rank/improved way of getting to Airport Parkway would be amazing. And finally - at the Eastleigh planning consultation they suggested that any development of the airfield would be associated with 'leisure facilities' for residents. We have a ton of 'leisure facilities' - but we want somewhere to go for a walk or a run or just feel like we don't accidentally live in the suburbs when we meant to live somewhere more rural. The airfield is perfect as it is. many thanks	6/21/2017 10:13 AM
46	My concerns are the amount of new housing impacts on the village with traffic congestion and strain on local services	6/21/2017 9:39 AM
47	This questionnaire is something of a Utopia view request - all Cream & Jam, but ignores the real issues, notably ... No mention here at all of over development in and around Hamble, especially along Hamble Lane and the nonsense that is Tesco's roundabout, M27 Jn 8 / 7, Portsmouth Road junction, and just how the local infrastructure will cope with the new housing that is slowly but surely penetrating just about everywhere. You ask what we would like to have in 2030, STRANGULATION is not an option to choose, but seems very likely.	6/20/2017 11:31 PM
48	The need for more dinghy spaces on the foreshore at more affordable prices. I lived in Hamble when it was a flourishing dinghy sailing foreshore. Sadly this has declined we need more spaces that people can afford plus more parking for those wishing to use the River.	6/20/2017 11:24 PM
49	I'd like to see increased planned maintenance to trees - certainly those on the roadside are not in sound condition and require quite severe limbing/lopping/topping to reduce the risk of limbs falling on footpaths and roads.	6/20/2017 11:04 PM
50	Recognising the needs of workers coming into Hamble and local businesses who need to attract workers to the village. Protecting the amenities of the residents whilst supporting local businesses and attracting appropriate and responsible tourism.	6/20/2017 9:50 PM
51	Concerns on housing developments over developing the village and traffic into the village which is creating lots of ill feelings on social media	6/20/2017 9:33 PM
52	Public toilets--these are vital. Library	6/20/2017 8:09 PM
53	Traffic and ease of access No more housing developments	6/20/2017 6:39 PM
54	Too much building without infrastructure improvement. Would like all drinking establishments to close by 11:30 pm. Stop serving alcohol to people who are drunk. Police patrols at kick out time. Facilities for youngsters to stop them roaming the streets. Lock the college playing fields at night, FENCE all the way around, stop it being and after dark gathering point.	6/20/2017 5:37 PM
55	Provision of improved Local health services and Fast emergency services	6/20/2017 4:40 PM
56	I find it very difficult to get around & if you have something on at the foreshore care park I then cannot get to it as I can't walk far	6/20/2017 4:09 PM
57	Too much building on green areas of Hamble and next to Hamble Lafe. Traffic levels on Hamble Lane virtually impassable	6/20/2017 2:24 PM
58	Many people miss Hamble Week, will this ever return. More houses will impact on schools, road congestion and doctor's surgery, ie getting an appointment.	6/20/2017 1:24 PM

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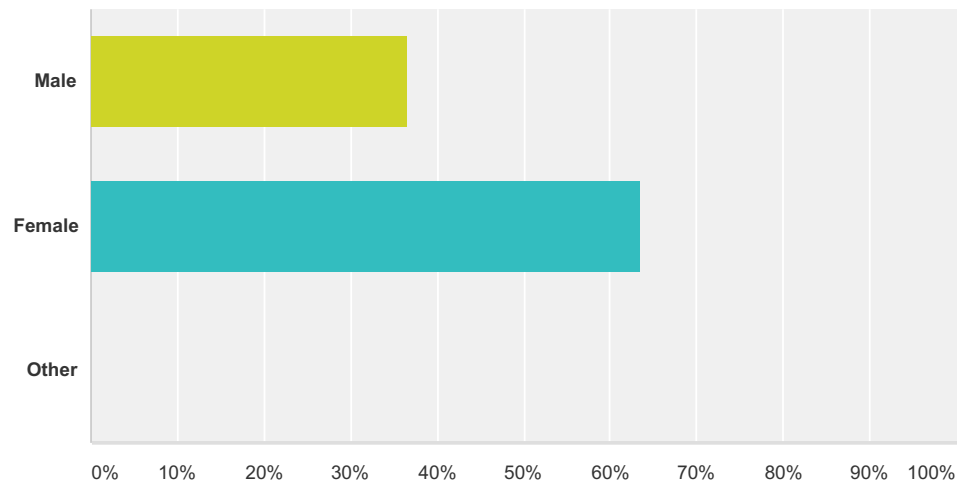
59	<p>Congestion and pollution caused by GE, & CooperVision employees. Lack of road speed limit signage. Speeding (cameras needed or calming measures), distracted drivers on phones, road noise and noise pollution from shift workers. lack of traffic calming. Late night noise and speeding from tanker deliveries and noise and light pollution from both oil terminals. Rotting rubbish in bins on the forshore & bins open to sight outside the Bugle and food rubbish and papers blowing down streets from open bins, or lack of bins. Careless vandalism of trees and bins. Stupid planning decisions, e.g. cycle path outside coronation parade. Lack of parking at slipway, no trailer storage, slipway gravel and no access to pontoon next to slipway to tie up to. Main pontoon to be limited to smaller boats and no tenders to be left on the inside of the slipway. Cobble stones replaced by tarmac. Weeds in the public carparks, lack of tree maintenance, ugly signage and cigarette butts on the road next to the main bus stop. Double decker buses should be banned from Hamble and traffic survey to find out utilization of buses too many empty when get to Hamble - Xelabus drivers dangerous..on stereos and arms hanging out of the window..speeding too, past school.. Too many bus stops blocking forward view of the road, obstruction of traffic and some stops too close to each other....eg outside memorial hall - blocks view of the road ahead and causes an obstruction to northbound traffic. Inappropriate advertising signage outside memorial hall. No one can use the gun emplacement layby with higher vehicles, signage not specific that access now blocked. Bus stop opposite Verdon avenue should be removed site for vandalism and a/s behavior at night. Cycle path under-utilisation causing obstruction to vehicles: unable to safely overtake. Bonfires need to be banned in Hamble, tip is close by and clear day nuisance / fire hazards caused by stupid people not attending.</p>	6/20/2017 1:21 PM
60	<p>Dear Parish Council, Thanks for the survey. It would be nice to see more tree planting in the area, particularly ugly areas like Coronation Parade and the crescent on Sydney Avenue. I am concerned about discussion reference reducing the size of the dinghy park in favour of more parking. People like to come to visit to see the river and boats etc and this would be self defeating. There is currently a shortage of dinghy park spaces and access to sailing dinghies because of it. It would be great to offer a hose pipe to the dinghy park, even if under a key system. Lets see more dinghy spaces particularly offered to children. Obviously it would be great to see less development, on the last remain green spaces. Please can the Parish Council join us in further engaging with Hampshire County Council with reference to their denial of the traffic issue on Hamble Lane. Thanks for listening.</p>	6/20/2017 12:41 PM
61	<p>Why are the PC/EBC/highways authority hell bent on concreting over Hamble and making it impossible for existing business and residents to actually get in and out of the village !!! This place has turned into a nightmare fungroud for developers greed and severe mismanagement by the people who are entrusted to serve the community.</p>	6/20/2017 12:29 PM
62	<p>Less building works on our green land space. Don't over develop</p>	6/20/2017 11:55 AM
63	<p>-Poorly planned housing developments -A small amount of parking at Hamble train station -A wider choice of shops whether such as gifts (existing very high end), a butcher or fishmongers or bakery</p>	6/20/2017 11:28 AM
64	<p>I have grave concerns regarding the increasing use of hand held devices by drivers. Hamble has 2 large schools bordering Hamble Lane with many 100s of children encouraged to walk to school. Hamble needs to address this issue before a tragic incident occurs. I recommend researching effect methods in addressing this issue. I would also like to see distinctive signage directed towards drivers and if this is not effective, more direct action. Hamble has the opportunity to set a precedent to other villages to show that it will not tolerate this illegal and dangerous procedure.</p>	6/19/2017 6:49 PM
65	<p>There is not enough infrastructure to build any more houses in hamble/on hamble lane. It will become far too busy. The roads need to be made bigger/more freely running.</p>	6/19/2017 5:30 PM
66	<p>Traffic on hamble lane and new building development that are making this even worse People parking on double yellow lines in dangerous areas near coronation parade</p>	6/18/2017 2:34 PM
67	<p>Stop any more development. Improve footpaths and create new footpaths across airfield. Tidy litter around station and near school. Increase trains to 2 per hour.</p>	6/18/2017 7:44 AM
68	<p>Very concerned about the continuing building/planning approval being passed for dwellings along Hamble lane and surrounding area without proper consideration for infrastructure- HAMBLE LANE CANNOT COPE WITH ANY MORE TRAFFIC. the school and doctor surgery DONT HAVE ANYMORE CAPACITY EITHER. It's dreadful this has been allowed to happen</p>	6/17/2017 3:28 PM
69	<p>None.</p>	6/17/2017 2:53 PM
70	<p>I'm concerned about the amount of traffic on hamble lane. People are considering selling houses and moving because of it. I don't understand how more development along the lane has been allowed by Eastleigh council. Can the Parish council not do their own traffic surgery (it doesn't cost much) and submit their own data?</p>	6/17/2017 8:54 AM
71	<p>Traffic issues on Hamble lane - heavily congested all times. Persistent threat of further developments that worsen the situation.</p>	6/17/2017 8:53 AM
72	<p>For those in the centre of the village, while the pubs etc bring in people to the village, on Friday and Saturday nights the noise and trail of destruction left by them in getting worse year on year.</p>	6/17/2017 8:02 AM
73	<p>The car park could do with being better maintained by EBC, especially with residents paying. Railings painting, weeds dealing with etc. Would be good to see electric car charge points there as well.</p>	6/17/2017 7:39 AM
74	<p>You should consider impact of traffic on tourism. We run an air bnb property in the village & our guests have started flagging congestion & and out of the village as a problem in their reviews. Regular, fast transport to Southampton (not a 45 minute bus via netley!) might help, as might some form of park & ride for industry shift changes.</p>	6/17/2017 7:22 AM

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75	Growing number of new developments on Hamble Lane - congestion and push on local facilities Doctors, schools etc	6/17/2017 6:27 AM
76	Littering- most people leave the co-op in the square and walk down the high street. The first bin is at the King& Queen pub. Many people drop their litter. There are 3 bins in the square I strongly feel they just need to be moved to where people are walking after they have potential litter in their hands.	6/17/2017 1:12 AM
77	* my main concern is that the village is being over developed and that open spaces, be they technically brownfield or green spaces are being paved over * linked into this is the fact that more houses will require more public facilities such as GPs, dentists, school places and preschool places for which we don't have the space, and I guess the money for * building business sites as an alternative to housing is no better with more environmental pollution, congestion, noise and light pollution and a population of people who leave at the end of their working day and don't see the village as their own, or spend any money in existing local businesses * even small things like "improved" pavements and increased signage all go towards the increasing urbanisation of the village. Southampton is near enough to visit for a taste of city life. Hamble should remain a village. * Hamble Village Playschool (which my own children left several years ago) deserves its own purpose built facilities, including green outdoor space rather than being a "packaway" in the Memorial Hall with a car park for the young children to play in. * more should be done by Hamble Primary School to form lasting relationships with other organisations in the village, including the council, businesses, the yacht clubs and the church. As the "village school" it feels entirely disconnected from the village.	6/17/2017 12:00 AM
78	Speeding along satchel lane its really dangerous	6/16/2017 9:28 PM
79	Traffic on Hamble Lane making it impossible to get out of the village in a reasonable time at certain times of the day	6/16/2017 9:04 PM
80	Congestion is one of the biggest problems that the village faces	6/16/2017 7:31 PM
81	Road access seems to be an ever growing problem, maybe better public transport/park and ride for people coming in to Hamble for work (e.g. Cooper Vision, GE and Ensign way businesses) would help aliviate the problem.	6/16/2017 6:51 PM
82	The anti social behaviour at the basketball courts at the Roy underdown pavilion is an issue for me. My house backs onto it and when it is being used (which is most of the time) all we hear is shouting screaming and swearing. In the evenings there is drinking and large groups gather making it quite intimidating for other users. The flood lighting extends this period way after darkness and two of them shine directly into my house making it uncomfortable to sit in my conservatory. During these extend periods there are no toilets open and I quite often find younger people using the railway track as a toilet. I did raise concerns when the application went in but I was told dont worry there won't be and lighting so it won't be too bad. When I objected to the flood lighting I was totally ignored. It has never been supervised and needs much better policing and supervision to prevent crime and anti social behaviour. Other than the land grabbing by devolpers and the seemingly desperate need to build on every green bit of Hamble to maximise profits, this is my only concern and Hamble is a lovely place to live but any more development and I believe it will be ruined.	6/16/2017 6:39 PM
83	The traffic at Bursledon is the most prohibitive part of making Hamble better	6/16/2017 5:00 PM
84	The inadequate access and exit to the village by road	6/16/2017 4:47 PM
85	Hi There, Apologies, I work in town planning and urban design, so I've probably got more views on this than most, so please don't be offended if this seems a bit forward in places, I'm just passionate about the topic and the process (and yes I'm willing to give us my time to get involved, please do get in touch). I assume that this work is being done to prepare a NDP (god knows we need it with the mess EBC are making of the Local Plan), you might want to say this on the front page, its not explicitly stated and it might encourage people to participate if they know its actually going to help create planning policy. Question content - There is nothing wrong with any of the questions you're asking, I was very happy to answer all of them. But it wasn't clear to me whether you were collecting data on the existing situation or testing ideas for the future. There is a lot of this that reads like leading questions to me. Now admittedly I'm cynical and used to reading these for work. But there are some very specific topics covered (improvements to the waterfront for instance) and somethings conspicuous by their absence (like asking people how they move around the village itself, not just get out of it).I hope therefore that this will be the first of several of these types of questionnaires that drills down more into people's habits, in order to pin point what the village really needs, and what will have the most impact, not just justify a series of projects that a particular group have already decided are important. This will be particularly important if we are to make best use (for the long term sustainability of the village) of any monies we might get from CIL etc moving forward. There are a few extra topics I'd love you to consider collecting data on; Movement routes and habits within the village itself - particularly how we collect data from big employers to really get a proper picture of their employees travel habits so we really know how that impacts residents, and also the regular movements residents make and their impacts (how children get to school and how residents access leisure facilities would be interesting places to start). Which streets and spaces are working, and which aren't. I'd be really interested to see what people's thoughts were on 20mph limits on residential streets. How many cars households have and where they park them - I think this would help us look for interventions which improve streets and spaces and also help guide what is deemed acceptable in new housing design. Best of luck with the NDP, I would genuinely be happy to get involved (assuming you'd want me after that bit of a rant) my areas of particular professional interest are sustainable transport, urban design and waterfront/marine development if that would be helpful, I'm also fairly handy at document/graphic production. I've got some contacts at EBC and HCC Highways if these would be useful. Good Luck and thanks for taking this on - exciting stuff! Jody	6/16/2017 4:28 PM

Q25 Your Gender

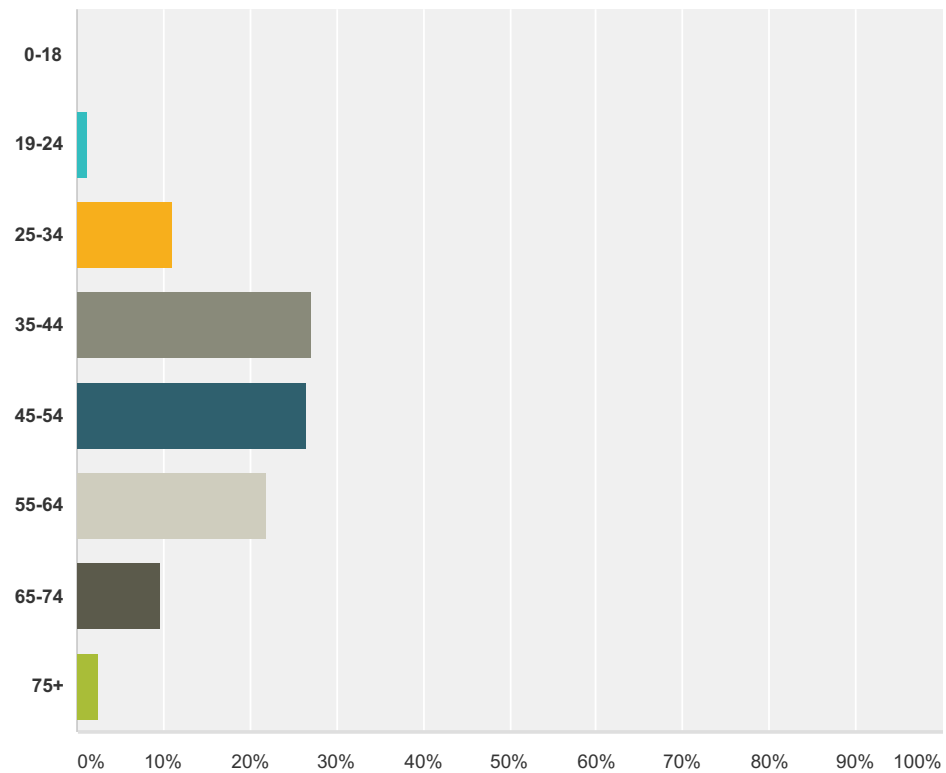
Answered: 156 Skipped: 9



Answer Choices	Responses	
Male	36.54%	57
Female	63.46%	99
Other	0.00%	0
Total		156

Q26 Your age

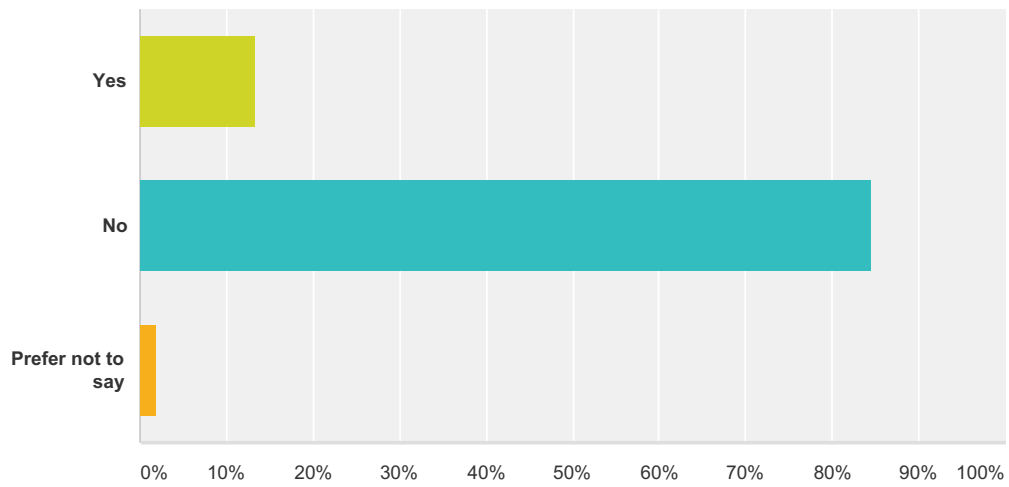
Answered: 155 Skipped: 10



Answer Choices	Responses
0-18	0.00% 0
19-24	1.29% 2
25-34	10.97% 17
35-44	27.10% 42
45-54	26.45% 41
55-64	21.94% 34
65-74	9.68% 15
75+	2.58% 4
Total	155

Q27 Disability - Do you have a disability, long term illness or health condition?

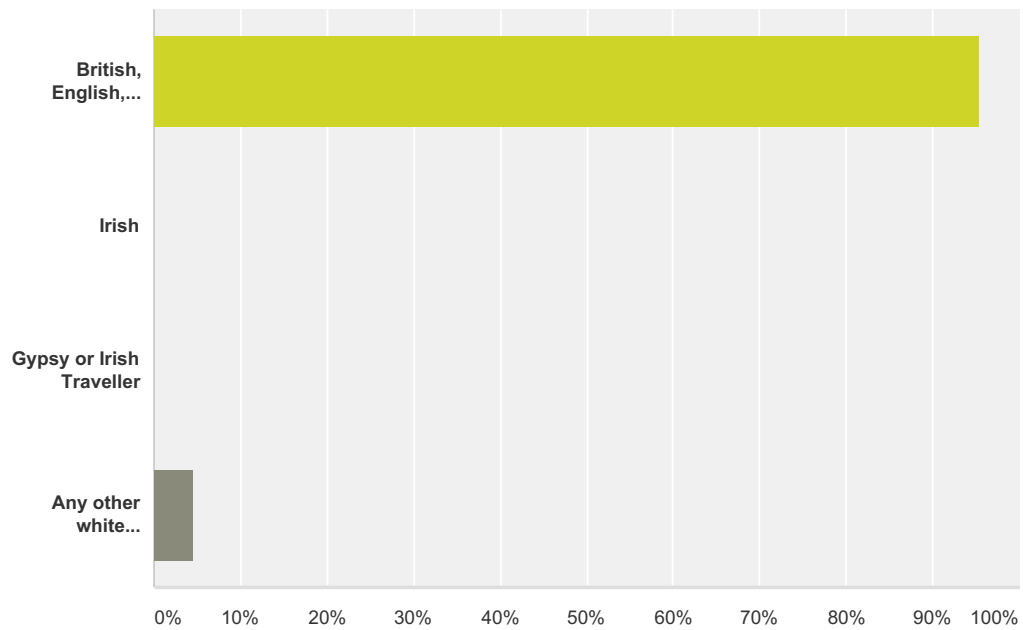
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Answer Choices	Responses	
Yes	13.46%	21
No	84.62%	132
Prefer not to say	1.92%	3
Total		156

Q28 A Race /Ethnicity - White

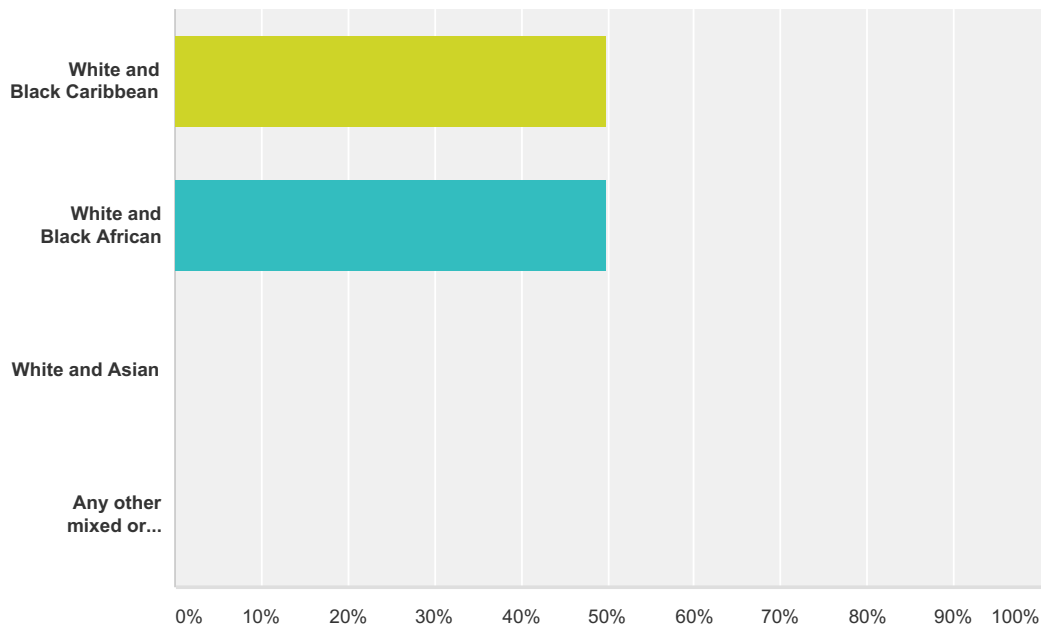
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Answer Choices	Responses	
British, English, Northern Irish or Welsh	95.36%	144
Irish	0.00%	0
Gypsy or Irish Traveller	0.00%	0
Any other white background	4.64%	7
Total		151

Q29 B Race /Ethnicity - Mixed or Multiple Ethnic Groups

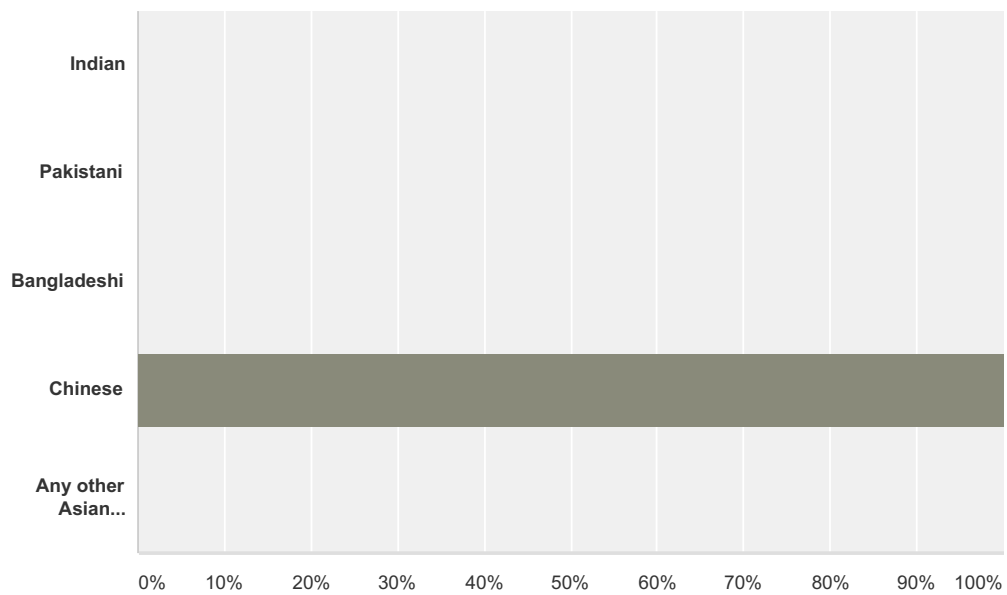
Answered: 2 Skipped: 163



Answer Choices	Responses	
White and Black Caribbean	50.00%	1
White and Black African	50.00%	1
White and Asian	0.00%	0
Any other mixed or multiple ethnic background	0.00%	0
Total		2

Q30 C Race /Ethnicity - Asian or Asian British

Answered: 1 Skipped: 164



Answer Choices	Responses
Indian	0.00% 0
Pakistani	0.00% 0
Bangladeshi	0.00% 0
Chinese	100.00% 1
Any other Asian background	0.00% 0
Total	1

Q31 D Race /Ethnicity - Black, African, Caribbean or Black British

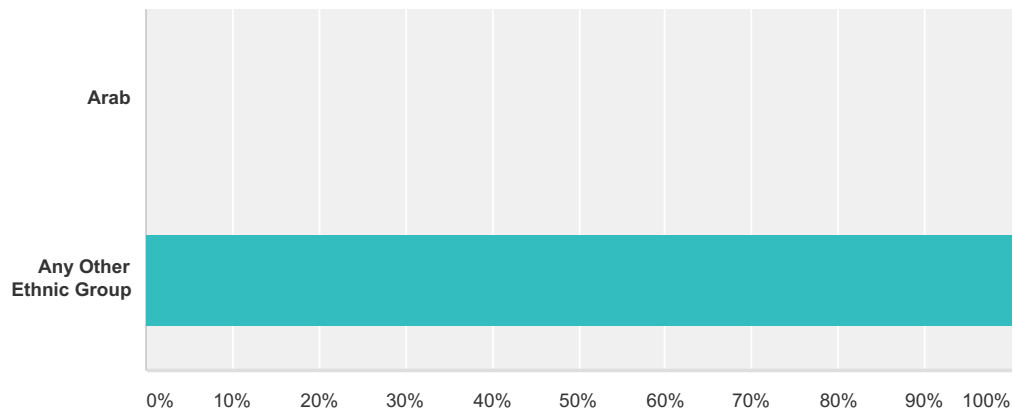
Answered: 0 Skipped: 165

⚠ No matching responses.

Answer Choices	Responses	
Caribbean	0.00%	0
African	0.00%	0
Any other Black, Black British, African or Caribbean background	0.00%	0
Total		0

Q32 E Race /Ethnicity - Other Ethnic Groups

Answered: 1 Skipped: 164



Answer Choices	Responses	
Arab	0.00%	0
Any Other Ethnic Group	100.00%	1
Total		1

Eastleigh Borough Council, Bursledon, Hamble-Le-Rice & Hound Local Area Committee Open Space, Public Art and Community Infrastructure Projects List

Appendix 1

(covering Bursledon and Old Netley, Netley Abbey and Hamble-le-Rice and Butlocks Heath Wards. All projects can be completed within 12m of funding being made available, unless stated otherwise e.g. "<24m".)

BURSLEDON (Parish area)

Pri ori ty	Project	Lead agency	Type	Estimate	Notes	Submitte d by
H	Extension to Pilands Wood Community Centre	PWCA	CI	£75k	For toilets, storage, showers and changing facilities. To promote a wider range of activities including more physical activity. <24m	PWCA
H	Pilands Wood Community Centre entrance lobby	PWCA	CI	£35k	To comprise 8x4m lobby area for café, display area and small meeting space	PWCA
H	Pilands Wood LongOak Preschool	PWCA / Preschool	CI	£200k	1 A toilet block with 3 or 4 child size toilets separate to main centre toilets 2. A single story extension across the small patio area, for office space and quiet room. To include a new entrance separate to the main Centre entrance. 3. A covered outside area, useable in wet and windy weather	LongOak preschool
H	Improved play and exercise equipment at Pilands open space (District Park)	BPC	CI/OS	£20k	Need to tackle obesity in general population. Teenage play equipment and adult exercise equipment. <24m. Four items of play equipment at £4k. Surfacing £4k.	MM
H	Children / toddler play area improvements at Pilands Wood	BPC	CI/OS	£50k	Children's play equipment requested at Pilands open space during consultation. <24m. Surfacing £10k. Equipment £8k, £5k, £5k, £4k, £3k. Bins £1k. Seating £5k. Fencing £9k.	MM
H	Improvements to Skateramp at Pilands open space	BPC	CI/OS	£65k	Only skateramp in Parish. Parish Council own. Project completed anticipating DCs from local developments.	MM
H	Community Centre / Library / GP surgery / Parish Office	EBC	CI/OS	£3.5m	New Community Centre / self-service library / GP surgery in Lowford. Project includes open space area, footpath (c£17k) and landscaping (c£52k), plus associated lighting, drainage. Costs of the non-GP element c£1.9m. Project completed anticipating DCs from local developments.	LAC

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Eastleigh Borough Council, Bursledon, Hamble-Le-Rice & Hound Local Area Committee
Open Space, Public Art and Community Infrastructure Projects List

Appendix 1

(covering Bursledon and Old Netley, Netley Abbey and Hamble-le-Rice and Butlocks Heath Wards. All projects can be completed within 12m of funding being made available, unless stated otherwise e.g. "<24m".)

Pri ori ty	Project	Lead agency	Type	Estimate	Notes	Submitte d by
L	Seating around the Parish	EBC	CI/OS	Up to £2k each Total £20k	Vandalproof seating to encourage new residents to take exercise. Locations include 1 Oakhill triangle at junction with Portsmouth Road 2 Junction of Long Lane and School Road 4 Kingsfield at top of steep hill from Portsmouth 5 Open space at Pilands Wood 6 Pilands Wood Woodland Park 7 Junction Long Lane / A27 Maintenance costs to be agreed 8 Dodwell Pond 9 Hamble Lane Boundary Road 10 Lands End Hard	DB / ESPOPF BPP
H	A27 nr former Crows Nest Public House	EBC	TR/CI /OS	£1k	Dragons teeth to protect open space at Long Lane/A27, Bus shelter, pedestrian crossing	SH
H	Open space at Reeves Way/Portsmouth Rd junction	EBC	TR/CI /OS	£1k	Dragons teeth to protect open space at Reeves Way/Portsmouth Rd junction	SH
M	Bursledon Windmill and Woods	HCC	CI/OS	£104k	Increased toilet facilities £30k, Volunteer room £30k archive facilities £2k, baking/cooking facilities £1k. Interpretation and other infrastructure on site including Windmill Woods £5k. Alterations to access to allow greater access and parking £20k. Fencing £5k, hedging £3k, trees £3k, surfacing £5k. Historic setting and special character. <24m	DB / BPP
H	Greyladyes Art Foundation (GAF) roof and insulation	GAF	CI	£100k	Improvements needed to the roof, insulation etc. The only arts/crafts exhibition space in the parish area. <24m Project completed anticipating £50k DCs from local developments.	Trevor Clarke
H	GAF	GAF	CI		Further improvements are required to make the building accessible to more people, more of the time (damp issues prevent longer opening seasons and times). Extra access and fire exit facilities are needed to manage increased user numbers Total £97,500	Trevor Clarke
		GAF	CI	£15,000	Disabled Lift	TC
		GAF	CI	£50,000	Damp proof course and drainage to main floor	TC

Eastleigh Borough Council, Bursledon, Hamble-Le-Rice & Hound Local Area Committee
Open Space, Public Art and Community Infrastructure Projects List

Appendix 1

(covering Bursledon and Old Netley, Netley Abbey and Hamble-le-Rice and Butlocks Heath Wards. All projects can be completed within 12m of funding being made available, unless stated otherwise e.g. "<24m".)

Pri ori ty	Project	Lead agency	Type	Estimate	Notes	Submitte d by
		GAF	CI	£10,000	Damp proof and insulate walls	TC
		GAF	CI	£2,500	Reverse door openings	TC
		GAF	CI	£15,000	Enclose entrance porch	TC
		GAF	CI	£5,000	Other minor works	TC
M	Peewit Hill woods	BPC	OS	£2000	Clearance of vegetation	DB
M	Station woods	BPC	CI/OS	£7k	Hedge planting £2k. Fencing £5k	DB / BPP
H	Vicinity of Bursledon Station	EBC	CI	£10k £200k	Increases in population will generate need for new and improved facilities and lighting £5k in the vicinity of stations. Bins £1k, signage £1k. Resurfacing (subject to feasibility) and new infrastructure including drainage and flooding prevention works	DB
M	Pilands Wood Woodland Park	Group	OS	£4k	Interpretation boards £800, bins £500, benches £1000, and new footbridge £1500. All works could be completed in 6 months..	
H	Infrastructure required at any housing sites identified in the forthcoming Local Plan	EBC	CI/OS /PA		A range of projects will be required including new and improved signage, bins, seats, dragons teeth, play equipment, exercise equipment, public art.	
L	Manor Farm Country Park	HCC	OS/CI	£50k	Infrastructure on site, improved access on Dodwell Lane (walkers, cyclists, horseriders). Cycle storage, visitor facilities. <24m	
H	Bursledon Green	EBC	OS/CI	£1k £50k	Protection of open space areas from increases in parking e.g. dragons teeth. Play and exercise equipment children 0-11. <24m Surfacing £10k. Fencing £10k. Equipment 6 x £5k. Adult exercise equipment	BPP
M	Strawberry Trail and other walking routes	EBC	CI/OS /ST	£20k	Improvements from Blundell Lane – signage posts 20x£1k	BPP
H	Bursledon Village Hall	BVH	CI	£5k	, decking and fencing at rear preschool area £5k	Jim C-W
H	Public Art at Windhover	EBC	PA	£50k	To maintain a sense of identity to the community. Possible artworks based on heritage of the area. <24m To include community consultation / development.	
H	Public Art A27 railway bridge	EBC	PA	£10k	Bursledon parish crest on railway bridge columns upgrading	

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Pri ori ty	Project	Lead agency	Type	Estimate	Notes	Submitte d by
L	St Leonards cemetery	BPC	OS/CI	£5k	Upgrading of wooden gates	BPP
H	Litter and dog bins	EBC	OS/CI	£8k	New or improved bins £1k each in several locations including) at the bridge from Pilands to Hungerford) Hungerford) Old Bursledon side of Bridge Road) on School Road at the bottom of 'the cut' (replacement)) at the end of Lowford Hill, by the pedestrian crossing (replacement)) Old Bursledon Triangle (heritage bin)) Lands End Hard) Mallards Road	DB / BPP / PWCA
H	Long Lane recreation and sports field (District Park) and Footpath 10	BPC	OS / CI	£40k £100k £15k	Need for drainage improvements, soakaways, landscaping £35k, footpath resurfacing £5k. Play area surface £15k and equipment replacement (15 years old) 10x£5k. Fencing £10k. New teen play equipment 5 x £5k. <24m Tennis courts improvements	MM
H	Woodlands Way play area	BPC	CI	£40k	Replace equipment 6 x £5k, bin £1k, resurfacing £5k	
H	Lowford Hill / Portsmouth Road i.e. Bursledon local centre	EBC	CI	£100k	Footway resurfacing£20k, pavement/layby redesign£20k, relocation of bus stops and crossing£30k, planters2x£2k, tree planting £3k, bins£5k, benches£10k, speed reduction measures and signage £5k. <24m bollards £1k	DB / BPP
M	Footpath improvements including signage	EBC	CI	£50k	To provide increased capacity and to encourage new residents to access all parts of Bursledon on foot. c£5k on each route	
H	Long Lane	EBC	CI	£100k	Signage £5k and other measures e.g. kerb realignment, buildouts or layby alterations £90k railings £5k to better manage vehicle traffic and parking relating to schools and Village Hall. <24m	BPP, schools
H	Bursledon Mausoleum	BPC	OS	£15k	Fencing £8k , signage£3k, bins£2k, benches£2k	
M	Great Down Park	BPC	OS	£50k	Woodland Assault Course. <24m 10 x £4k, surfacing £10k	

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Pri ori ty	Project	Lead agency	Type	Estimate	Notes	Submitte d by
H	Air Quality	EBC	OS/CI	£200k	Measures to prevent, measure and mitigate pollution including signage, monitoring equipment, minor engineering works, travel planning (schools, workplaces)	DB / BPP HoundPP
H	Public transport				Provision of, or a contribution towards the cost of providing, sustainable transport measures, to include new provision of, or improvements to existing, footway and cycleway infrastructure and public transport infrastructure and services.	DAirey
H	Community development	EBC	CI	£90k	3 years at £30k per year. Project to provide community safety projects, life-long learning projects, cultural activities, extended schools initiatives.	DB
H	Youthwork initiatives	EBC	CI	£150k	Youth work project for new communities 3 years at £50k per year	DB
M	Hamble River Rowing Club		CI	£1k	Storage facilities and racking for oars, boats, rudders etc. Facilitates access to the river	Jim C-W
H?	Lionheart Way	BPC	OS	£100k	Improvement to walking and cycle routes in keeping with the ecological value of the park. Flood and drainage works.	BPC
L	Signage of and around the parish	BPC	CI	£10k	Possible changes or new signage to indicate the entries/exits of the parish and local areas (Lowford, Pilands Wood, Old Bursledon). Subject to the identification by BPC and LAC as a priority.	BPP
H	Long Lane pavilion	BPC	CI / OS	£300k	Improvements for sports teams and other users. May include change of use subject to planning (in Conservation Area)	

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HAMBLE LE RICE (Parish area)

Pri ori ty	Project	Lead agenc y	Type	Estimate	Notes	Submit ted by
H	New library	EBC/ HCC	CI	£500K+	Possible location Memorial Hall – extension at rear. Self service model proposed at Bursledon could be repeated here. <48m	HPP
M	Exercise equipment for adults / older people - 'outdoor gym'	HPC	OS/CI	Up to 50k	Location tbc – possibly Mt Pleasant Recreation Ground. 6 x £5k, surfacing £5k, fencing £8k	
H	Bartletts Field play area	HSS	CI	£35k	Improvements to play facilities. <24m. 4 x £5k fencing £10k, surfacing £4k	
M	Seating at Ensign Way	EBC	PA/CI	£15k	Seating could be decorative reflecting maritime and aeronautical heritage	
M	Copse Lane surgery open space	HPC	OS	£1k	Identified as 'poor quality' in Public Open Space/ PPG17 study. Awaiting details of need. Clearance of brambles and overgrowth.	
L	Avro court wetpour surface around multiplay unit	HPC	OS/CI	£5k	Identified in Play areas audit (Priority B). HPC audit to be undertaken.	
H	Improvements to Village Green	HPC	OS/CI	£5k	Improvements e.g. picnic benches. Owned by HamblePC.	
H	Westfield Common	HPC	OS	£20k £2000 £1k each	Car park improvements – height barriers £5k and resurfacing £15k Re routing footpath in area subject to erosion (possible inclusion in Solent Way) Picnic benches (to reduce space for antisocial camping)	
H (L)	Hamble Common improvements	EBC	OS	£500, £5k £2000 £2500 £2000 £1000 £50k	Point car park bins (H) height barrier and fencing Fencing (L) 150m of Knee rail around Hamble Copse opposite surgery (L) Clearance of invasive Rhododendron from Hamble copse (L) Improved interpretation of the Archaeological features of the common New footway along School Lane from existing to small car park	
M	Satchell Lane	EBC	OS	£100k	Extension of existing footpath required from Satchell Lane at the Halyards along to Mercury Marina and Riverside Caravan Park. This short stretch of road has no footpath. Used heavily by pedestrians April-October. Increased need associated with Hotel proposal in Local Plan. <48m	
L	College Playing fields (District Park)	HPC	OS	£50k	Play equipment. 6x£6k. fencing £10k, surfacing £4k	
L	Mt Pleasant recreation ground	HPC	OS	£50k	Play equipment 3x£6k 4x£4k. fencing £10k, surfacing £5k	

09/11/201708/05/201731/01/201710/06/2016

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Appendix 1

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Pri ori ty	Project	Lead agenc y	Type	Estimate	Notes	Submit ted by
	(District Park)					
M	Mercury Marshes	HPC	OS	£2000	Protection of open space from car and boat parking	
H	Vicinity of Hamble station	EBC	CI	£13k	Increases in population will generate need for new and improved facilities in the vicinity of stations (signage£3k, surfacing£10k)	
H	Hamble Square car park	EBC/H PC	CI	£50k	Upgrades of infrastructure: lighting £5k, signage £5k, ticket machines £30k, seating £5k, bollards £5k	
H	Hamble Foreshore and Dinghy Park	HPC	CI	£75k	Provision of parking bays west of the access road (e.g. hardstanding £10k, bollards £5k) and provision of more dinghy spaces by reducing hedge/shrub bed between grass open area and existing dinghy park (hardstanding £15k, planting £5k, railings£5k).	
M H	The Hamble School	HCC	CI	£50k £150k	Infrastructure relating to increases in youth and community use of the site. Youth work project for new communities 3 years at £50k per year	
H	Coach Road estate open spaces	EBC	OS	£200k	Protection of open spaces and verges from increases in car parking i.e. jnctn Coach Rd/Westfield Common, Grantham Avenue, Norbury Gdns	
H	Hamble Lifeboat (HL) station and new public toilets	HPC / HL	CI	£250k	Lifeboat serves users of the whole river Hamble and Solent. <24m Construction now underway. Funding agreed anticipating DCs from local developments. Fitting out of station £25k.	
H	Hamble Point car park	EBC	CI	£50k plus	Due to coastal erosion the car park needs repair and long term protection. Protection will benefit the Marina, public highway and Hamble Common. An attractive amenity location of benefit to all three parishes. Repair works to small section £2500. Feasibility works for long term measures £1500. Small repair costed at £43k. <24m	
H	Car park at Hamble Station south of the station	EBC/H CC	CI/ST	£200k	Parking could be provided on land south of the Station to improve access to rail travel, with improved access from north and south for pedestrians and cyclists and to improve bus connectivity. Policy HA1 in former EBC draft Local Plan. <48m	
	Coronation parade local centre improvements			£150k	A range of street furniture and other measures to create an improved pedestrian zone to mitigate impact of increased population. e.g. resurfacing/paving £20k bins£5k, bollards£5k, planters£5k, trees£5k,barriers£5k, seating £5k, cycle parking £5k, traffic improvements	

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Pri ori ty	Project	Lead agenc y	Type	Estimate	Notes	Submit ted by
					e.g. changes to parking, kerbing £30k <36m	
	Public transport	EBC / Bus operat ors	ST / CI		Provision of, or a contribution towards the cost of providing, sustainable transport measures, to include new provision of, or improvements to existing, footway and cycleway infrastructure and public transport infrastructure and services.	
H	Community development	EBC	CI	£90k	3 years at £30k per year. Project to provide community safety projects, life-long learning projects, cultural activities, extended schools initiatives.	

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HOUND (Parish area)

Prio rity	Project	Lead agency	Type	Estimate	Notes	Submi tted by
H	Old Netley Recreation Ground (District Park)– new pavilion extension/improvement	HPC	CI	c£100K	Improved and extended changing facilities for football and other sports may be needed to the newly built pavilion to serve increased and unanticipated population. <24m	
H	Priors Hill Copse	HPC	OS	£10,000	Fencing £5k, signage£1k, interpretation£1k, waymarkers and footpath improvements£3k	
L	Netley Common Biodiversity Priority Area	EBC	OS	£10k	Environmental enhancement and access improvements –(Biodiversity Action Plan)	
H	Cunningham Gardens improvements	EBC	OS/CI	£50k £10k £10k £5k £5k £50k £2k	Possible part conversion to allotments Fitness equipment - Identified in Play areas audit (Priority C) Matta surface at goal area - Identified in Play areas audit (Priority B) Installation of disabled access gates Improvements of footpaths and connection with King George V rec. Childrens play area (here or King George V upgrade) <36m 6x£5k equipment. Fencing £10k. Surfacing £10k Seating and bins	
H	Kingston Kick about area improvements	EBC	OS/CI	£1k £2k £2k £40k	Repaint goal and basketball unit - Play areas audit (Priority B) Install Matta surface - Play areas audit (Priority A) Access improvements Teen exercise equipment (subject to local consultation: MUGA/fitness equipment/goal units, kickwall), seating, bins, fencing.	
H	Hound Ecology Corner, The Bunney, Mallards Moor, Westwood Woodland Park, Netley Common	EBC / HCC	OS	£20k	Interpretation boards £800, bins £500, benches £1000, and improved access £1500. Total c£3800 each site	
	Grange Road / Westwood Woodland Park	HCC			Crossing point over Grange Road for school and infrastructure access, improved parking, fencing, interpretation project (including 3 yrs biodiversity and interpretation and health work)	

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Prio rity	Project	Lead agency	Type	Estimate	Notes	Submi tted by
M	Hound Ecology Corner	HPC	OS	£50k	Possible Woodland Burial Site in this or other woodland location	
H	Victoria Rd and Station Rd improvements	HPC/E BC	CI	£200k	A range of street furniture and other measures to create an improved pedestrian zone in Victoria Rd and environs and Station Rd to mitigate impact of increased population. e.g. bus shelter improvements £10k, pedestrian crossing £50k, bins£5k, bollards£5k, planters£5k, trees£5k,barriers£5k, communal garden area with seating £10k, cycle parking £5k, enhancement of the parade of shops such as a posts or bollards along the kerb £10k. <36m Feasibility and delivery of improved parking arrangements, new bin store structure in Victoria Road. Traffic infrastructure changes in Station road including removal of some pavement areas to create vehicle layby<36m	
H	Netley Library	HCC	CI	£50k £30k	Refurbishment including provision of accessible public toilet£30k <24m Outside landscaping	Houn d PP
H	Cricket Field (aka Castle recreation ground (District Park)	HPC	CI/OS	£140k	Extension of play area and increase in play equipment e.g. balance board. 5x£5k Resurfacing £10k, landscaping £5k, , retail/café kiosk£100k<24m	
H	Cricket Field (aka Castle recreation ground (District Park)	HPC	CI/OS	£50k	Fencing £10k exercise equipment 6x£5k, picnic tables5x£2k	
M	Royal Victoria Country Park	HCC	OS/CI		CI/OS contributions to meet needs of increased populations, including bike racks (HCC)	
M	Vicinity of Netley Station	EBC/ SWT		£20k £10k	Increases in population will generate need for new and improved facilities in the vicinity of stations (refurbished toilet facilities)	
H	Two New Road Car parks	EBC	CI	£50k	Railings £5k, bins£1k, possible height barriers£5k, resurfacing£10k, security lighting£5k other infrastructure £25k	DB
H	Abbey Hall	HPC	CI	£150k	Upgrade of kitchen facilities, £20k, windows and doors£20k, changing rooms £30k, footpaths£20k, patio£20k, disability access£10k, wifi and cctv £10k<24m	
L	St. Edward's Church Hall	Church	CI	£50k	Upgrade of disabled toilet £20k. Upgrade of kitchen facilities and additional storage facilities.£20k. (? Need for new church hall)	
H	Hound Parish Hall (Butlocks Heath)	HPC	CI	£160k/£80 k	Extensions and/or upgrade of facilities: toilets£20k, new doors£10k, roof improvements£10k, improvements to play equipment 10x£5k, ramps£2k. (New build c £750,000). <24m	
H	Allotment sites Priory Rd and	HPC	OS	£140k	2x:Access pathways £20k, water supply£15k, Gates and fencing£30k,	

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Prio rity	Project	Lead agency	Type	Estimate	Notes	Submi tted by
	Butlocks Heath				security£5k. <24m	
M	Improvements to open space at Castle Rd and surrounding areas	EBC	OS/CI	£150k	Bollards and or other measures (kerb and layby realignment) to prevent vehicle incursions onto grass areas.	
H	Hound Burial Ground	HPC	OS	£20k	Creation of two new pedestrian paths, improved gates and fencing	
H	Station Rd rec (District Park)	HPC	CI/OS	£55k £70k £150k	New play equipment e.g. £6k for pole spin, equipment6x£5k, lighting£10k, path£10k, water supply£5k, Perimeter fencing Extension to Tankerville pavilion. <24m	
H	Station Rd rec (District Park)	HPC	CI/OS	£133,000	Tennis court £50k, all weather training area £50k, hard standing £20k, goal posts £5k, signage £6k, interpretation £2k.	
H	Netley Coast	various	OS/CI	£5k / £200k	Minor and major coastal protection works, bins £1k each, signage/interpretation £5k, measures to keep the beach and paths accessible. Approximate cost of coastal protection works £2000 per metre. Netley's frontage is c 1000m, in variable condition.	Houn dPP
M	Queens View shops parking area	EBC	CI	£100k or £20k	Move back pavement apron or resurfacing	M Parke r
M	Improvements at St Mary's Church, Hound Road	HCC	CI/OS	£25k	Fencing£10k, dragons teeth£5k, access improvements£10k. Used by church visitors, visitors to the Ecology Corner and school run traffic.	MM
H	Community development	EBC	CI	£90k	3 years at £30k per year. Project to provide community safety projects, life-long learning projects, cultural activities, extended schools initiatives.	
H	Hamble Community Sports College	HCC	CI	£150k	Youth work project for new communities 3 years at £50k per year	
	Netley Schools	HCC	CI	£200k	Crossing on Grange Road,and improvements at schools' frontage and Grange Road access	
	Netley Scout/Guide Building		CI	£50k	Improvements	
	Netley Sports and Social Club		CI	£50k	Improvements	

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Prio rity	Project	Lead agency	Type	Estimate	Notes	Submi tted by
	Sophies Pond	HCC	CI/OS	£11k	Decking (anti-slip)	
	Accessible beach concrete access ramp at Royal Victoria Country Park	HCC	CI/OS	£10,000	The ramp and steps next to the pier head on the frontage of Royal Victoria country park were damaged during February storms 2014 and need replacing. HCC has secured £5,000 for the ramps demolition and removal plus new survey and drawings for its replacement. HCC wish to replace it with a timber structure estimated to cost between £5,000- £10,000.	HCC
	Public transport				Provision of, or a contribution towards the cost of providing, sustainable transport measures, to include new provision of, or improvements to existing, footway and cycleway infrastructure and public transport infrastructure and services.	DA
	Netley Sailing Club new club house	Club	CI	350k	Total cost estimate £700k. Reserves and member donations of £280. Planning application and Sport England application (£75k) pending	DB

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West End Parish area – Kanes Hill (part of West End Parish but Bursledon and Old Netley Ward)

Pri orit y	Project	Lead agency	Type	Estimate	Notes
M	Telegraph Woods	HCC	OS/CI	£10k	footpath enhancements and signage
M	A27 (Kanes Hill)	EBC	TR	£20k	Phase 2 works and/or pedestrian footpath improvement.

Current and Future provision of open space and facilities

The Council's Planning Policy Guidance (PPG) 17 study 2011 indicates that parts of BHH do not meet the Council's standard of 3.1 hectare of Public Open Space Provision per 1,000 population. (This Guidance is currently under review.) Therefore the following are needed: (Figures in brackets indicate predicted needs in 2029; shading indicates an overall need across the BHH area.)

	Bursledon	Hamble	Hound
Amenity Space	5.2 (5.6) ha		
Outdoor Sports Facilities	5.8 (6.3) ha		
Allotments	1.4 (1.5) ha	1.2 (1.1) ha	0.8 (0.8) ha
Play Areas 0 to 12yrs		0.01 ha	
Play Areas 13 to 18yrs	0.01 (0.02) ha	0.03 (0.02) ha	
Indoor Sports Facilities - Swimming Pools	73 (77) m ²		84 (84) m ²
Indoor Sports Facilities - Gyms	21 (22) stations		24 (24) stations
Indoor Sports Facilities - Sports Halls	424 (447) m ²		487 (490) m ²

QUOTATION SUMMARY - PRINT

REF:

Hamble-le-Rice Village Magazine (HVM),
Hamble-le-Rice Parish Council (HPC)

LocalEyes

YOUR COMMUNITY
MAGAZINE

DATE:

30/06/2017

• PRINT - FIXED COST

OPTION A

2,500 copies in full colour:
32 pages inc cover
Cover - 230gsm gloss
Contents - 130gsm gloss

Print	£1,000.00
TOTAL	£1,000.00

OPTION B

2,500 copies in full colour:
32 pages inc cover
Cover - 250gsm gloss
Contents - 130gsm gloss

Print	£1,100.00
TOTAL	£1,100.00

• PRINT - VARIABLE COST

All revenue from HVM due to LocalEyes or collected by LocalEyes directly from advertisers to cover the cost of print.

OPTION A

2,500 copies in full colour:
32 pages inc cover
Cover - 230gsm gloss
Contents - 130gsm gloss

Print	Ad Revenue
TOTAL	Ad Revenue

OPTION B

2,500 copies in full colour:
32 pages inc cover
Cover - 250gsm gloss
Contents - 130gsm gloss

Print	Ad Revenue +£100.00
TOTAL	Ad Revenue +£100.00

All quotations are provided subject to full terms and conditions which are to be agreed with the client.

Jack Emerson-Heaney is a sole proprietor trading as LocalEyes.
T: 023 8045 4375 M: 07805 012 794 E: jack@yourlocaleyes.net

QUOTATION SUMMARY - DESIGN

REF:

Hamble-le-Rice Village Magazine (HVM),
Hamble-le-Rice Parish Council (HPC)

LocalEyes

YOUR COMMUNITY
MAGAZINE

DATE:

30/06/2017

• INITIAL REDESIGN OF HVM

Full redesign of HVM, including graphics & fonts.
Including two printed proofs (5 copies per proof) - each additional proof £40.

Initial Redesign	£300.00
TOTAL	£300.00 +VAT

• Layout and Design - Per Issue

Providing full layout of artwork and editorial for each issue, 32 pages in total.

Layout & Design	£250.00
TOTAL	£250.00 +VAT

All quotations are provided subject to full terms and conditions which are to be agreed with the client.

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QUOTATION SUMMARY - MANAGEMENT

REF:

Hamble-le-Rice Village Magazine (HVM),
Hamble-le-Rice Parish Council (HPC)



DATE:

03/07/2017

- **Management of HVM**

Handling of current and future advertisers and contributors, including liaising per issue (or as required) to ensure artwork and content is received on time, whilst also promoting the advertising to seek new advertisers and billing of any new bookings.

Management	£270.00 (per issue)
TOTAL	£270.00 +VAT

QUOTATION SUMMARY - DISTRIBUTION

REF:

Hamble-le-Rice Village Magazine (HVM),
Hamble-le-Rice Parish Council (HPC)



DATE:

30/06/2017

• **Distribution (2,500 copies)**

To be distributed before the 1st of the issue month.

In months LocalEyes is also distributed, HVM will take priority and be distributed first:

Distribution	£300.00
TOTAL	£300.00 +VAT

All quotations are provided subject to full terms and conditions which are to be agreed with the client.

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QUOTATION SUMMARY - MANAGEMENT

REF:

Hamble-le-Rice Village Magazine (HVM),
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DATE:

30/06/2017

- **Management of HVM**

Handling of current and future advertisers and contributors, including liaising per issue (or as required) to ensure artwork and content is received on time, whilst also promoting the advertising to seek new advertisers and billing of any new bookings.

Management	25% of HVM income
TOTAL	25% of HVM income +VAT

All quotations are provided subject to full terms and conditions which are to be agreed with the client.

Jack Emerson-Heaney is a sole proprietor trading as LocalEyes.
T: 023 8045 4375 M: 07805 012 794 E: jack@yourlocaleyes.net

DEADLINES – IF LocalEyes PROVIDING DISTRIBUTION

Issue	PC Meeting	Editorial & Ad Deadline (by 5pm)	Latest Possible Submission to Print (by 1pm)	Distribution Start
October	MONDAY 11 th September	THURSDAY 14 th September	MONDAY 18 th September	TUESDAY 26 th September
November	MONDAY 9 th October	THURSDAY 12 th October	WEDNESDAY 18 th October	FRIDAY 27 th October
December + January	MONDAY 13 th November	WEDNESDAY 15 th November	THURSDAY 16 th November	FRIDAY 24 th November
February	MONDAY 8 th January*	FRIDAY 12 th January	WEDNESDAY 17 th January	FRIDAY 26 th January
March	MONDAY 12 th February*	WEDNESDAY 15 th February	THURSDAY 15 th February	FRIDAY 23 rd February
April	MONDAY 12 th March*	THURSDAY 15 th March	MONDAY 19 th March	TUESDAY 27 th March
May	MONDAY 9 th April*	THURSDAY 12 th April	WEDNESDAY 18 th April	THURSDAY 26 th April
June	MONDAY 14 th May*	WEDNESDAY 16 th May	THURSDAY 17 th May	FRIDAY 25 th May
July	MONDAY 11 th June*	THURSDAY 14 th June	TUESDAY 19 th June	TUESDAY 26 th June

* estimated from previous year. TBC by PC.

5 calendar days have been allowed for distribution, but where the 5th day before the end of the month falls on a weekend the Friday before this weekend has been selected.

Clerk - Hamble Parish Council

From: Greg Thorn <Greg.Thorn@southamptonprinting.co.uk>
Sent: 22 June 2017 10:34
To: Clerk - Hamble Parish Council
Subject: Magazine pricing and ideas

Hi Amanda

It was very nice to meet you and Jeanette on Tuesday

We are very happy to keep doing the layout of the magazine for you but if you would rather us just print from a supplied ready to print pdf file this is ok aswell

Turnaround Times

Layout and print time = approx. 10 working days (so for delivery to David Stephens 27th/28th requires the content by 13th / 14th)

Printing only timescale = approx. 6 – 7 working days (so for delivery to David Stephens 27th/28th requires the print ready pdf by 11am 16th / 17th)

Layout and Editing

I've tried to think of possible ways to save you some time and some of the burden of editing the magazine

If you wish, regular content like Ladies Group and Flower Club etc could be emailed direct to us and we could chase any up if necessary (but more than happy to leave all of this with you). As we know how much space these normally need, they could be the last things we put in, giving them a little more time

For everything that you send to us, you could perhaps attach a priority to any non – regular article or advert for that month as follows, which can hopefully save you some time thinking about the exact layout (we would give you a list of anything omitted at the proof stage in case you have any second thoughts)

Priority A – must go in

Priority B – really should go in

Priority C – use if space

Also if you need anything to go near the front or in the center spread etc?

Regular Content with late cut off dates

Council News, Flower Club, Ladies Group – to submit content the Tuesday / Wednesday immediately after their meetings so at latest

Wednesday 11am* on 10th, 11th, 12th, 13th, 14th, 15th, 16th, 17th (depending on how the month falls) *if it is on the 16th or 17th it should be submitted by 9am

If it's late in the month all other content should be proofed beforehand and these slotted in quickly and then just these bits proofed before printing

Proofing

I'd like to think that the whole proof could be approved in 24 hours from the first draft proof to making changes to final approval although I know that this is not always going to be possible

Pricing

We appreciate your loyalty and understand that you need to be getting as good a value as possible for your parishioners, we have therefore re-examined our pricing on this and are pleased to offer you slightly improved pricing for this current July magazine onwards

Layout and print for 2,200 x 32 page colour magazines = £1,312.00

Print only from supplied ready to print pdf file* for 2,200 x 32 page colour magazines = £1,112.00

Layout and print for 2,500 x 32 page colour magazines = £1,389.00

Print only from supplied ready to print pdf file* for 2,500 x 32 page colour magazines = £1,189.00

* ready to print pdf file should be supplied as 32 x A5 pages (like the current proof) but should have 3mm bleed and crop marks

We hope that this is useful to you and look forward to continuing being of service

Best regards

Greg Thorn

Director

Check out our new website www.southamptonprinting.co.uk

Southampton Design & Print

7 London Road, Southampton, SO15 2AE

Tel: 02380 223091; Fax: 02380 339224

www.southamptonprinting.co.uk

Your order will be done and ready to collect at our Southampton store, however if easier for you why not try our Winchester branch.....

Copyman

41 - 43 Jewry Street, Winchester, SO23 8RY

Tel: 01962 861518 / 863105; Fax: 01962 863516

www.copyman-online.co.uk

Ideas for Hamble-le-Rice Village Magazine

At this stage we are unsure how much work is involved collating the editorial so it is a bit of a guesstimate. What we do with The Scene is send out an email reminder 2-3 weeks before each deadline and whatever has come in by the deadline will be included. We don't go chasing groups for their news. I understand that booking & chasing adverts would continue to be done by the Parish Council.

1. For collating editorial only and sending it to the printer - £300 + VAT per issue. The printer would then set out the editorial, and design the magazine as now.
2. For collating editorial, design/layout and print 2500 copies of the magazine would cost approx £1225 + VAT per issue (based on a 32 page A5 magazine with a full colour cover and one colour on inside pages, delivered to one address). Note that this allows for time to collate editorial, design/layout of editorial and placing of adverts. It does not include time to chase advert copy or sort out adverts which have not been supplied in a print ready format.
3. For including a special Parish Council section in The Scene - £155 + VAT per page. The Scene is published 6 times a year. This could include a note/logo on the cover to indicate the pages inside. You would also not have to sell any advertising! Note that your news would then go to Bursledon & Hound too which would be a good thing I think.

For options 1 & 2 above, this could be done through Emma's business, EP Designs, so would be separate from Scene Media which could help avoid a conflict of interest. It would also remove the VAT element. Just to explain, Emma is my wife who runs her own Graphic Design business. Also, as a side, she's Hamble born and bred!

Other thoughts I had to help reduce costs would be to go bi-monthly (6 issues a year) possibly alternating months to The Scene. Or go quarterly which, as I understand, would still qualify for chartered council status.

Under the above prices in option 2, the current 10 issues a year would cost £12,250 while six issues would cost £7,350 and 4 issues £4,900 (all plus your distribution costs). Four pages in The Scene each issue would cost a flat £3,720 per year. Note that all the prices have increased a little due to increased print costs as well as the extra 300 copies.

If you carry on publishing your own magazine you could consider raising advertising rates. Whilst I don't know what your advert rates are at the moment I understand they haven't been increased for many years. A small increase each year would help reduce the cost to the council.

Hope that helps. As I say the editorial bit is a guesstimate. Let me know if you have any questions.

Regards,

Alan

--

Alan McMurtry
Publisher

Scene Media
Community Magazines and Directories

16 Lower St Helen's Road

Southampton SO30 0NB

T: 023 8091 9992

M: 07967 102413

E: scene@scene-media.co.uk

W: www.scene-media.co.uk

T&Cs: www.scene-media.co.uk/terms-conditions

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T&Cs: www.scene-media.co.uk/terms-conditions

10th July 2017

Hamble Parish Council – Hamble Village Magazine

DECISION: AGREE A WAY FORWARD FOR THE PRODUCTION OF THE VILLAGE MAGAZINE BASED ON THE ATTACHED PROPOSALS

INTRODUCTION

1. It was agreed in February to produce a trial number of colour magazines to review the fees and a work to increase advertising revenue to cover the increased cost. It was also agreed that options for the future production of the magazine would also be looked from both the editing of the publication to the production (design and printing) and also delivery. The aim to secure the most costs effective solution and to minimise the time invested in the publication by the Clerk
2. Since then the council has been approached by the editor of Localeyes to discuss ways of managing the content across both publications to minimise duplication. In addition the company responsible for deliveries have given notice of the intention to cease delivering the magazine for HPC.

CONTENT

3. It was agreed that after 3 colour editions the Council would review the success of the trial. The first colour edition was produced in April with work now starting on the August/September edition. Although there has not been a lot of formal feedback about the new design there has been positive feedback from residents and advertisers a like.
4. On the down side the changes have meant a longer print run and a tighter deadline. One long standing contributor has found the changes to the deadline impossible to meet and as a result has not been happy. Options have been looked at to help with this some of the proposals will help address the issue.
5. In addition our distributor who has worked with the council for a number of years has recently confirmed that they no longer wish to continue. Our thanks and best wishes to David Stephens and his team should be recorded.

OPTIONS

6. It was agreed at the last meeting to explore opportunities to reduce the amount of time spent by the office in producing each magazine. The work falls broadly into the following key processes:
 -) Managing and attracting Contributors
 -) Generating advertising income
 -) Editorial and layout
 -) Print
 -) Distribution
7. It is important going forward that the Council continues to exercise editorial control including the balance between adverts and articles, has selected an option that ensures the future of the magazine going forward and if necessary could take the magazine back in house if needed.
8. Proposals have been sought from the following 3 companies: Southampton Printing (current provider), LocalEyes and Scene Media. Proposals are looking at an increase in number to include businesses up to 2500. Options could consider remaining with the same distribution.
9. Their proposals are set out in the appendices in full.
10. The prices and proposals are attached in the appendix to the report.
11. Equally it is possible to pick a selection of services from the different companies to provide the bespoke service we want.
12. Set against this we have now reviewed our fees and increased them. New contracts for the year have just been set up and income for the year is estimated at £6,500 although there are still some to be confirmed. Further advertising could be sought but currently we are up to 12.5/13 pages of adverts and the balance of community interest needs to be continued. **Members are asked if this balance is about right?**

FINANCE

13. The budget is as follows:

Expenditure	Budget	Actual to date
Printing	12,000	2919
Distribution (Based On	2,000	670

2250)		
Editorship	1,000	0
Income		
Adverts	10,000	6356

It is clear from the proposals that the current budget allocation is unlikely to be sufficient to cover colour printing, additional copies including new distribution as well as editorial support.

Equally the estimate for advertising is over stated and based on the current number of pages is unlikely to be achieved. Some adjustments will be needed depending on the option selected.

14. The proposals are different and present different pros and cons. Localeyes provides a cost effective comprehensive service covering all aspects of the 5 activities listed in paragraph 6 above or a pick and mix of them. Southampton Print provides reasonable value for money with a reliable track record. The Scene offer options that reduce the overall cost through reduction in circulation. They can include more support with editorial work but it is less comprehensive than Localeyes

For 2500 colour magazines per month	Localeyes	Southampton Design and Print	The Scene
Printing	£1,100	£1,189	£
Editorial	£250 + vat or £270 + vat with advertising	£200	£300 +vat * Advertising to stay with HPC
Delivery	£300+vat	-	-
Other	Take advertising income in return for covering print costs		Options to contribute to The Scene

'Seaview - possible opportunities to improve the Hamble Estuary'.
Hamble's response to draft options for specific
Mitigation Measures for Hamble Estuary/Southampton Water.

It is realised that this has been a desk based project so far with no work undertaken on the ground.

As mentioned at the HEP meeting many of the items identified for removal are of historical value and/or add to the sea view or river scene. The Maritime Archaeological Trust (MAT) has undertaken significant work on this recording their history and value.

So first look at the map identifying most of the historic items on the river

<http://www.maritimearchaeologytrust.org/hamblesites>

Then for fuller details see 'Recording Archaeological Remains of the Hamble River' on its website <http://www.maritimearchaeologytrust.org> and select Downloads.

It is also believed these structures enhance the ecology by providing habitat for many creatures rather than taking them away and leaving flat mud.

Below are comments on the specific sites identified in Hamble:

6 - Remove obsolete structure, but it is a WW2 gun emplacement with a Bofors gun - Visitor attraction must be retained.

7 - Old slipway rails recently investigated by MAT under its Heritage Lottery funded WW1 project. Seaweed attached to them provides better ecological habitat than if removed. To the south of it is the emergency oil boom concrete retaining structure.

11 - Unknown. Foreshore owned by BP Oil Terminal.

13 - Hamble Point Marina. Biodiversity enhancing substrates could be added.

14 - Royal Southern Yacht Club and RAFYC Yacht Haven - Biodiversity enhancing substrates already in place as part of planning conditions.

15 - Port Hamble and Hamble Yacht Services Marina - Biodiversity enhancing substrates could be added.

18 - Remains of former TS Mercury pier which has sentimental historic value and provides better ecological habitat than if removed. It adds to the river scene and there is an adjacent seat for the public to enjoy the views. Gradually decaying and will disappear over the next few years.

25 - Off Badnam Creek just outside of Hamble's boundary. 4 structures, 3 of which could be removed but may provide a better ecological habitat than flat mud. See MAT map. The other is the remains of the Battleship Mast that has historic importance. The rusting top is an addition in the second half of the last century, but the bottom part is from HMS Sultan 1868 and is 40ft into the mud.

Not identified in the survey are the north and south quay walls off Hamble foreshore, but as stated in the document some sea walls are not suited for adding biodiversity enhancing substrates if they interfere with quayside function of boats mooring. This is the case with these quay walls, as well as interfering with swimmers who are encouraged to use them rather than the Public Jetty.

If you do not receive much feedback of other locations on the river outside of Hamble, further details can be provided.

Hamble Estuary Partnership meeting - to receive a report from Cllr Underdown

An update was given that since the last meeting the County Council, hence the Harbour Authority, website had been changed although the HEP section has remained the same.

A presentation of the final results from a sponsored university research project was given about 'Evaluation of spatial variation in the dissolution of sacrificial anodes in the Solent and implications for management'. The Hamble River is currently failing the accepted standard for zinc in the water, although it was reasonably low for metals in the sediment. The main problem was salinity and stray electrical currents. The biggest problem was in marinas where boats are connected to the shore power supply. Surprisingly a number of boat owners did not know how to use anodes correctly.

Another presentation by the Environment Agency was about 'Seaview - possible opportunities to improve the Hamble Estuary'. This project is looking at the Southampton Water area to improve the environment to include mitigation measures such as enhance ecology, remove obsolete structures, installing fish passes and realign flood defence. This is just the initial stage of the project and only a desk based survey of aerial photographs has been undertaken to identify draft mitigation measures for the Hamble area.

Dr Kerry Sims who is undertaking this project asked for local feedback by 30th July. Members were very surprised at a number of the suggested measures such as removing historic structures as they added to the sea view and provided better ecology rather than just the mud underneath them. E.g. For Hamble the WW2 gun emplacement on Hamble Common has been identified as an obsolete structure for removal not knowing it is a visitor attraction. Attached separately is my draft response on behalf of Hamble.

As usual partners of the meeting gave updates from their own organisations and under planning the MDL Hamble Point Marina application to extend further out into the river, to reduce the channel that dinghies use was brought to the attention of members.

For more details see: <http://www3.hants.gov.uk/hambleestuarypartnership/hep-members.htm>.

Options appraisals: A guide for applicants

1. Introduction

This document is aimed at organisations intending to submit an application to the Big Lottery Fund (BIG). While we hope that it will be helpful to a wide range of applicants, it is primarily targeted at community-based organisations applying for capital grants for projects involving land and/or buildings.

All applications for such grants must provide an options appraisal and in most cases we would expect applicants to complete this process themselves.

Options appraisals are an essential part of any project (especially those involving land and buildings) and in this document we will set out some of the key questions to be considered as you work towards completing this requirement.

2. Why do you need to do an options appraisal?

An options appraisal will assist you in planning your project effectively. If the process is well managed it will help maximise the chances that your project will meet those needs identified within your community.

An options appraisal also shows that you have considered a range of alternatives about how your project could be delivered (including the option of doing nothing) and that the option you have agreed on is the most appropriate one.

A good options appraisal will enable you to:

- clarify both your community's needs and your project's outcomes
- identify a number of different approaches that could be used to achieve your outcomes i.e. the options available to you
- assess the costs and value for money of each of the options identified
- assess the benefits, uncertainties and risks associated with all of the options you have identified

- decide upon the best way (i.e. the best option) to carry out the project
- decide whether to go ahead with the project or not.

In short the options appraisal will ensure that you have considered all of the key points before you make your decisions. It will also allow you to make clear, informed and objective judgements as well as helping to minimise any uncertainties.

An options appraisal that only considers one approach is unlikely to identify the best option and BIG would be unlikely to consider it to be adequate.

The amount of detail that you will have to include in the options appraisal will depend on the scale, complexity and anticipated cost of your project.

3. Key steps in carrying out an options appraisal

The overall stages that the options appraisal should follow are:

Stage 1: Define your project's outcomes in consultation with your community

Stage 2: Determine the options available i.e. the different ways that you could achieve your project outcomes

Stage 3: Gather information about the advantages and disadvantages of each option

Stage 4: Develop a system to enable you to assess each option thoroughly

Stage 5: Assess each option using your system

Stage 6: Select your preferred option

Stage 7: Produce the options appraisal report.

It is important that the community is consulted throughout the options appraisal process. By doing so, you will ensure that they are involved in the process and that the option that is finally selected is the one which most closely meets their needs.

We can now outline more details about the seven stages outlined on page 1.

3.1 Stage 1 – Defining project outcomes

Before you begin any project you must be clear about the problems or issues within your community and the changes or differences you want to make through your project. If appraising options for a building the building itself is unlikely to be part of your actual outcomes. Outcomes are much more likely to be about the people who will use or benefit from the building resource.

You should have gathered robust evidence about what needs to change and why. You should also be clear about the project work you want to do to make these changes happen so that the project will improve the lives of people in your community over its lifetime.

We refer to the changes or differences you want to make as the outcomes of your project. BIG is an outcomes funder. We want to fund projects that help us to achieve our outcomes. You can find out more about our outcomes on our website www.biglotteryfund.org.uk/er_eval_explaining_the_difference.pdf

You should only proceed with an options appraisal once you have clearly defined your project outcomes.

When developing your project outcomes, you may find it helpful to ask yourselves:

- ▶ What is it we want to achieve through the proposed project (your overall aim)?
- ▶ Why are we trying to achieve this?

The need for the proposed project is likely to have been identified through community consultation and supported by other evidence such as statistical data (e.g. the Scottish Index of Multiple Deprivation) and research reports

- ▶ Why are we the best group to carry out this project?

You need to tell us why you think your organisation is the best group to carry out the project. In considering this question, you may wish to ask yourselves:

- Do we have experience of doing similar work?
- Are there people on our management committee with skills and knowledge relevant to the project e.g. building professionals, project managers etc?
- How representative are we of the community in which the project will take place?
- Are all members of our community eligible to join our organisation or is membership restricted to specific people or groups etc?
- How many people are members of our organisation?
- How many people are on our management committee/board?
- How do people join our organisation and how do people become members of our management committee/board?
- What, if any, criteria do people have to fulfil to be eligible to sit on our management committee/board?
- What mechanisms do we have in place to enable the membership of the management committee/board to change over time?

3.2 Stage 2 – Determining the options available

Information about the types of options you may want to consider to deliver your project (e.g. buying or renting buildings, refurbishment or alteration of existing buildings, new build etc) can be found in the 'Land and buildings application guidance notes for Scotland' available from our website www.biglotteryfund.org.uk or by calling our enquiries line on 0300 123 7110.

Even if you own land and/or buildings and your project requires land and/or buildings to deliver its outcomes, it is essential that your options appraisal considers a full range of options. You should not base your appraisal solely on the land/buildings you own unless this is genuinely the only option available to you.

3.3 Stage 3 – Gathering information about the advantages and disadvantages of each option

There will be many factors that you will want to consider in order to assess the advantages and disadvantages of each option. The individual factors will vary depending on the nature and size of your project. However, your options appraisal should be assessing the strengths and weaknesses of an agreed set of key factors that are considered in each option.

For capital projects you may want to consider points such as:

- ▶ Ownership issues: Is the land/building available to buy or rent?
- ▶ Planning and other statutory provisions: You will need to establish whether planning permission is required and, if so, whether or not it has been granted and if there are any restrictions. If planning permission has not been granted, you will need to consider what impact this may have on the land/building's suitability? What uses of the site/building are permitted currently?
- ▶ Size: Is the site/building big enough for your current needs and is it big enough to enable you to expand your project in the future if necessary?
- ▶ Flexibility: Will the design of the site/building allow you to adapt it to meet current and/or future needs? How easy would it be to adapt?
- ▶ Physical condition of the site/building fabric: A building which is in poor structural condition is likely to cost more and take longer to re-develop than one in good condition.

- ▶ Location and visibility: is the site/building close to your target beneficiaries? Is it easily seen from the road, pavement etc. so that people know it's there?
- ▶ Accessibility: Is the site/building centrally located? Is it easily accessible by pedestrians, by public transport? How much car parking and bicycle parking space is there? How accessible is the facility to people with disabilities?
- ▶ Safety and security: Will people feel safe in and around the site/building? What is the crime rate in the area? Is there a high instance of vandalism etc?
- ▶ Costs: Consider the costs of each option. You will want to ensure that you get good value for money so think about and calculate the capital costs and the running costs for each option.

An option that is expensive in capital terms may not necessarily be expensive in revenue terms e.g. it may cost more to build a new community centre (capital costs) than to refurbish an existing facility or convert an existing facility but a new building might be cheaper to run (revenue costs) as a result of better design, better materials and improved insulation. Lower running costs may make the project more sustainable in the long run and may justify higher capital costs.

More expensive options are likely to require more fundraising effort than less expensive ones, so it may take longer to get all of the funding in place.

- ▶ Risks: Assess the risks of each option. For example, is one option simpler and more likely to be successful than another? Simpler options might be less risky than expensive, complex alternatives.
- ▶ Think about timescales: Some options might be more complex than others and be more time-consuming to achieve. How quickly can you secure the site/building, how long will the capital works take?
- ▶ Environmental impact/considerations: You will need to consider each option in terms of its impact on the environment such as energy usage and energy efficiency and its potential to encourage reuse and recycling of materials to minimise resource use.

3.4 Stage 4 – Developing a system for assessing the options

It is important that you adopt a consistent approach when you are assessing the advantages and disadvantages of the available options. A consistent approach will help you to compare the options against each other and to draw appropriate conclusions.

There is no set approach for assessing the options. However, one approach is to use a system involving scoring and weighting.

In this case each option is assessed against a number of pre-defined factors that you consider to be important.

Each option is then assessed against each factor and is given a score on a scale from 0 to 10, based upon the extent to which it contributes to achieving the project outcomes.

A score of 0 indicates that it fails to contribute to the project outcome, while a score of 10 indicates that it fully contributes to the outcome.

Some factors will be more important than others in helping you to achieve your outcomes. The weighting element allows you take this into account. A higher weighting would be set for those factors which are most important to you with a lower weighting set for the less important factors.

Once the option has been allocated a score for each factor, the weighting factor is then applied to the score to produce an overall weighted score.

Table 1 (below) shows a sample assessment system.

Option X			
Factor	Score	Weighting	Weighted Score
Site ownership	7	10	70
Site size	10	4	40
Site Location	2	10	20
Building condition	5	7	35
Building adaptability	8	6	48
Access to public transport	9	7	63
Cost	2	9	18
Planning considerations	10	4	40
TOTAL			334

3.5 Stage 5 – Assessing each option

Once you have developed your system, you would assess each option individually calculating the total weighted score for each.

The options can then be ranked according to their total weighted scores.

3.6 Stage 6 – Selecting your preferred option

The option with the highest score is the one which is likely to be the most suitable choice in helping you to deliver your project outcomes successfully.

3.7 Stage 7 – Produce the options appraisal report

The options appraisal report has to be written in such a way that it enables your management committee/board to decide which option they wish to pursue.

Your report should provide a clear justification for why you have chosen your preferred option. You should outline all of its advantages and its disadvantages and the costs and risks associated with it.

4. Responsibility for the options appraisal

As the applicant, you have overall responsibility for the options appraisal. Therefore you should carry out the appraisal if you have the skills and knowledge to do so. If you do not feel qualified to undertake the entire options appraisal, then you will need to appoint professionals to do the work for you. This means that you need to prepare a brief (or specification) for the work so that they know exactly what they are expected to do. It is essential that the brief is absolutely clear so that the professionals fully understand what is required.

The Architectural Heritage Fund (AHF) has produced a template brief for professionals that you may find useful. It can be found within their 'Options Appraisals Grants – A Guide for Applicants, April 2008 (www.ahfund.org.uk).

5. Next steps

After you have completed your options appraisal and made your decision, you will need to determine whether your project is viable by carrying out a feasibility study.

Please refer to the 'Land and buildings application guidance notes' for information on carrying out a feasibility study and the key areas that it must include.

10th July 2017

Hamble Parish Council – Mount Pleasant – way forward

DECISION: TO AGREE KEY CORE PRINCIPLES TO GUIDE OUR APPROACH AT MOUNT PLEASANT

DISCUSSION DOCUMENT

Mount Pleasant comprises a recreation area with playing pitches and car parking, a designated play area and skate ramps plus pavilion (appendix 1). The building was constructed in the post war period and has over time fallen short of modern day standards. The play area equipment was last replaced 20 years ago and the ramps constructed about ten years ago. Investment in all aspects of the area has been minimal to the point that this year community facilities had to be withdrawn from public use due to safety concerns.

Not all the site is owned by HPC with a section adjoining Loves Lane being owned by the Roman Catholic Portsmouth Diocesan.

The council has discussed the need to prioritise investment in the location. Some work has taken place with playground providers for replacement equipment but a more comprehensive approach is needed.

In addition we have had requests from GE, Chamberlaine and a team from Curbridge to use our pitches (not necessarily at Mount Pleasant) and a decision is needed on a response to them. Additionally EBC have highlighted an approach to community provision at Stonham Lane and Boorley Green that might be a useful model at Mount Pleasant.

CONTENT

Although there are a number of interested parties it is important that the Council is clear about its own objectives and that we undertake a robust exercise in assessing the options.

Guidance is attached (appendix 2) from the Big Lottery Fund that could help the Council decide the course of action. It provides a useful process map for decision making and with the consultation now underway we should have good quality evidence to use in informing our decisions.

Members are asked to consider the guidance in 3.1 Defining Project Outcomes in the BLF – Guide to Applicants. At the end of the meeting it would be useful to have established:

- Our objectives for the site
- Whether it is for all or part of the site
- How the project should be managed/overseen, from both a staffing and governance perspective.
- Some idea about the next steps

Appendix

1. David Potter Inspection schedule - 2017
2. Options Appraisal: a guide for applicants Big Lottery Fund

10th July 2017

Hamble Parish Council – Foreshore Users Group – Way forward

DECISION: TO AGREE THE APPROACH RECOMMENDED BY THE ASSET MANAGE COMMITTEE ON THE APPROACH TO THE FORESHORE.

INTRODUCTION

1. The Asset Management Committee was asked to consider Terms of Reference for the Foreshore Users Group. The committee met on Tuesday 4th July and agreed the following as a proposal.

CONTENT

2. Council should focus on issues coming from the community consultation as they relate to the foreshore to ensure that our future approach is objective and impartial.
3. From the community consultation it will be possible to identify core issues and from those the things we want to achieve. These should be manageable, cost effective and reasonable.
4. From this it will be possible to identify who is needed to help us in achieving our objectives with the possibility of a core group and a wider contact group.
5. The Committee will consider it further when the results are available.

10th July 2017

Hamble Parish Council – Future provision of legal advice

DECISION: TO APPOINT SURREY HILLS SOLICITORS AS OUR NEW LEGAL PROVIDER ON THE FEES SCALE PROPOSED.

INTRODUCTION

1. We are currently with Wellers Hedley who we have been with for a number of years. Over the last 12 months there has been a significant change in personnel at the practice. Advice regarding recent legal issues hasn't been always as comprehensive and timely as needed and as a result an alternative provider has been sourced.

CONTENT

Under the Financial Regulations the Council is normally required to go out to formal tender. However, specialist services can be secured without resorting to this process. See appendix 1 which set out the excerpt from the Financial Regulations.

The Council has retained Hedleys (now Wellers Hedley) for some years and it is felt appropriate to seek an alternative provider in the light of that.

A number of solicitors that previously worked on Council projects at Wellers Hedley have now formed a new practice called Surrey Hills Solicitors. The team include a number of solicitor's with specialist local government, governance and property advice. They also provide a mediation service.

Details of the practice and the team can be found through the following link:
<https://www.surreyhillssolicitors.co.uk>

Surrey Hills are currently acting for us on the telecoms lease and have provided advice on a recent lease variation.

SPECIFIC ISSUES

The fee structure that is proposed is as follows:

Standard rates are £230 plus VAT per hour plus disbursements. Our current provider is charging £240 plus VAT per hour plus disbursements.

Risks

There should be no risks associated with a transfer of business. New solicitors have been retained at Wellers so there has been little continuity of business although they do benefit from retaining the files. For specific issues these will need to be transferred. Work that is currently in hand will need to be completed.

Financial

There is a small saving on the fee structure and currently general advice has been given without charge on a number of cases. Currently in year our expenditure has been on Hamble Lifeboat and the telecoms mast. In the latter case the fees will be refunded.

Appendices

Excerpt from Financial Regulations page 5 section 11.

Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency provided that these regulations shall not apply to contracts which relate to items (i) to (vi) below:

- (i) for the supply of gas, electricity, water sewerage and telephone services;
- (ii) **for specialist services such as are provided by solicitors, accountants, surveyors and planning consultants;**
- (iii) for work to be executed or goods or materials to be supplied which consist of repairs to or parts for existing machinery or equipment or plant;
- (iv) for work to be executed or goods or materials to be supplied which constitute an extension of an existing contract by the Council;
- (v) for additional audit work of the external Auditor up to an estimated value of £250 (in excess of this sum the Clerk and RFO shall act after consultation with the Chairman and Vice Chairman of Council);
- (vi) for goods or materials proposed to be purchased which are proprietary articles and/or are only sold at a fixed price.

Items marked with a * are disputed invoices.

Date	Invoice	Supplier	Account	Net Value	VAT	Invoice Total	Balance
17/02/17	* DD4367	BTBUS	B01	129.17	25.84	155.01	155.01
22/02/17	* DD22274016	OPUS	O010	242.69	48.54	291.23	291.23
27/02/17	* DD61797621	OPUS	O010	61.86	12.37	74.23	74.23
01/03/17	* DD7987275	ALLSTAR	A05	71.17	14.23	85.40	85.40
17/03/17	* DDMO44AS	BTBUS	B01	133.53	26.71	160.24	160.24
20/03/17	* DD956211196	BGAS	B04	95.13	4.76	99.89	99.89
① 23/03/17	2267	ENGRAVING	E020	35.00	7.00	42.00	42.00
② 13/04/17	2713873/2	BUSINESS STREAM	BS02	48.09	0.00	48.09	48.09
22/05/17	1706/020	DESIGN & PRINT	D04	282.00	0.00	282.00	282.00
31/05/17	2331403	EBC	E02	42.30	8.46	50.76	50.76
31/05/17	59894	ACE LIFTAWAY	A20	15.00	3.00	18.00	18.00
31/05/17	1705/014	DESIGN & PRINT	D04	1,592.00	0.00	1,592.00	1,592.00
02/06/17	58041911	HCC	H04	51.58	10.32	61.90	61.90
04/06/17	1363755084	TMOBILE	T06	57.93	11.59	69.52	69.52
05/06/17	YLL2720065983	ZURICH	Z01	4,725.89	0.00	4,725.89	4,725.89
08/06/17	130405	LOCAL EYES	LE01	279.00	40.80	319.80	319.80
08/06/17	801290139	TRADE UK (B&Q)	T02	41.37	8.28	49.65	49.65
08/06/17	27375	PLAYDALE	P02	491.86	98.37	590.23	590.23
14/06/17	219	SURREY HILLS	SH01	340.00	64.40	404.40	404.40
15/06/17	127042	CARRERA	C010	205.32	41.06	246.38	246.38
15/06/17	80/17	DAVID POTTER	DP01	160.00	0.00	160.00	160.00
15/06/17	3910023549	HCC	H04	5.00	0.00	5.00	5.00
16/06/17	1808	HALC	H07	60.00	12.00	72.00	72.00
16/06/17	58043486	HCC	H04	62.25	12.45	74.70	74.70
17/06/17	DDMO47MB	BTBUS	B01	128.03	25.61	153.64	153.64
23/06/17	7091	VISION ICT	V010	650.00	130.00	780.00	780.00
24/06/17	DD22543252	OPUS	O010	88.01	4.40	92.41	92.41
27/06/17	3-17/18	JACKIE PANAKIS	J02	267.50	0.00	267.50	267.50
27/06/17	617-09	METALCRAFT	M15	150.00	30.00	180.00	180.00
28/06/17	DD8434928	ALLSTAR	A05	70.33	14.07	84.40	84.40
29/06/17	DD62464997	OPUS	O010	56.45	2.82	59.27	59.27
29/06/17	2336200	EBC	E02	50.00	10.00	60.00	60.00
30/06/17	1706/035	DESIGN & PRINT	D04	1,093.33	218.67	1,312.00	1,312.00
30/06/17	01JUNE	D&D DISTRIBUTORS	D01	220.00	0.00	220.00	220.00
30/06/17	1706/036	DESIGN & PRINT	D04	49.00	0.00	49.00	49.00
10/07/17	2669	HVMH	H003	1,080.00	0.00	1,080.00	1,080.00
				13,130.79	885.75	14,016.54	14,016.54

* Disputed invoices on Red.

① Invoice just received for art work - plan of dargby park.

② Water - to be collected by direct debit

Month No : 3

Committee Report

Full Council**100 Staff Costs**

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4000	Salaries	8,950	42,018	117,000	74,982		74,982	35.9 %
4001	Employers NI Contributions	3,267	8,927	9,350	423		423	95.5 %
4002	Pension Costs	2,860	9,322	25,500	16,178		16,178	36.6 %
4005	Health & Safety	0	0	300	300		300	0.0 %
4383	Play Equipment Maintenance	160	160	0	-160		-160	0.0 %
Staff Costs :- Expenditure		15,237	60,427	152,150	91,723	0	91,723	39.7 %

Net Expenditure over Income	15,237	60,427	152,150	91,723
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101 Administration

4003	Payroll Costs	0	106	450	345		345	23.4 %
4005	Health & Safety	0	0	300	300		300	0.0 %
4010	Staff Training	0	75	2,500	2,425		2,425	3.0 %
4011	Staff Travelling	0	0	150	150		150	0.0 %
4012	Miscellaneous Staff Costs	0	0	50	50		50	0.0 %
4013	Office Refreshments	4	23	50	27		27	47.0 %
4015	Advertising	0	0	3,000	3,000		3,000	0.0 %
4016	Clerk's Casual Expenditure	56	81	200	119		119	40.6 %
4020	Misc. Establishment Costs	0	0	50	50		50	0.0 %
4025	Stationery	114	123	500	377		377	24.6 %
4030	Postage	9	39	400	361		361	9.7 %
4035	Publications	0	0	200	200		200	0.0 %
4040	Subscriptions	0	668	1,700	1,032		1,032	39.3 %
4041	Office Rent	1,080	2,160	4,215	2,055		2,055	51.2 %
4045	Photocopy Costs	0	179	1,200	1,021		1,021	15.0 %
4050	Electricity	0	0	150	150		150	0.0 %
4051	Gas	0	0	100	100		100	0.0 %
4060	Telephone	128	475	2,200	1,725		1,725	21.6 %
4061	IT Lease Costs	83	676	2,000	1,324		1,324	33.8 %
4065	Insurance	4,726	4,791	6,700	1,909		1,909	71.5 %
4070	Premises Licence	0	70	250	180		180	28.0 %
4085	Equipment Hire	0	0	100	100		100	0.0 %
4090	Safety Equipment	0	0	100	100		100	0.0 %
4095	New Office Equipment	0	6	300	294		294	2.1 %
4100	Cleaning	0	15	400	385		385	3.8 %
4101	Cleaning Materials	0	0	10	10		10	0.0 %
4105	Bank Charges	55	260	700	440		440	37.1 %
4110	Professional Fees	452	3,520	3,000	-520		-520	117.3 %

Month No : 3

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4111	Legal Fees	340	340	4,000	3,660		3,660	8.5 %
4112	Audit Fees	0	-550	2,500	3,050		3,050	-22.0 %
4115	Accountancy Fees	0	653	2,500	1,848		1,848	26.1 %
4125	Travel Tokens	0	0	1,200	1,200		1,200	0.0 %
4200	Members Training	0	0	2,000	2,000		2,000	0.0 %
4215	Website	0	0	1,100	1,100		1,100	0.0 %
4290	Public Consultation Costs	1,286	1,286	0	-1,286		-1,286	0.0 %
4375	Noticeboards & Signs	0	0	400	400		400	0.0 %
4380	Repairs & Maintenance	0	0	300	300		300	0.0 %
4381	Property Maintenance	0	0	600	600		600	0.0 %
4900	Miscellaneous Expenditure	0	0	10	10		10	0.0 %
	Administration :- Expenditure	8,334	14,996	45,585	30,589	0	30,589	32.9 %
1076	Precept	0	120,396	212,453	-92,057			56.7 %
1090	Interest Received	0	0	550	-550			0.0 %
1100	LGA Grants Received	0	0	15,039	-15,039			0.0 %
1105	Donations Received	0	0	100	-100			0.0 %
1110	Helicopter Landing Fees	83	83	150	-67			55.6 %
1900	Miscellaneous Income	450	450	100	350			450.0 %
	Administration :- Income	533	120,929	228,392	-107,463			52.9 %
	Net Expenditure over Income	7,800	-105,934	-182,807	-76,873			
102	<u>Civic & Archives</u>							
4200	Members Training	0	220	600	380		380	36.7 %
4201	Members Travelling	0	0	50	50		50	0.0 %
4202	Misc. Members Costs	0	0	70	70		70	0.0 %
4203	Festive Decorations	0	0	200	200		200	0.0 %
4205	Civic Costs	0	54	300	246		246	18.1 %
4206	PCSO Costs	0	3,698	7,250	3,552		3,552	51.0 %
4207	HYPE Contribution	0	0	10,000	10,000		10,000	0.0 %
4210	Festive Lighting	0	0	2,000	2,000		2,000	0.0 %
4220	Election Costs	0	0	1,000	1,000		1,000	0.0 %
4225	Archive Expenses	0	0	100	100		100	0.0 %
	Civic & Archives :- Expenditure	0	3,972	21,570	17,598	0	17,598	18.4 %
	Net Expenditure over Income	0	3,972	21,570	17,598			
103	<u>Publications</u>							
4035	Publications	0	0	20	20		20	0.0 %
4250	V Mag Printing	1,592	4,511	12,000	7,489		7,489	37.6 %

Month No : 3

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4251	V Mag Distribution	220	890	2,000	1,110		1,110	44.5 %
4252	Other Publications	0	0	25	25		25	0.0 %
4253	V Mag Contract Editorship	0	0	1,000	1,000		1,000	0.0 %
	Publications :- Expenditure	1,812	5,401	15,045	9,644	0	9,644	35.9 %
1130	V Mag Adverts	5,788	6,356	10,000	-3,644			63.6 %
1139	Other Publication Income	0	0	10	-10			0.0 %
1900	Miscellaneous Income	0	0	200	-200			0.0 %
	Publications :- Income	5,788	6,356	10,210	-3,854			62.3 %
	Net Expenditure over Income	-3,976	-956	4,835	5,791			
104	Car Parking							
4270	Car Park Tickets - Stationery	50	50	1,000	950		950	5.0 %
4271	Car Park Maintenance	0	0	500	500		500	0.0 %
4382	Grounds Maintenance	0	0	300	300		300	0.0 %
4900	Miscellaneous Expenditure	0	0	10	10		10	0.0 %
	Car Parking :- Expenditure	50	50	1,810	1,760	0	1,760	2.8 %
1140	Car Park Income	4,409	10,887	32,000	-21,113			34.0 %
1142	Clock Permits	67	113	1,820	-1,708			6.2 %
	Car Parking :- Income	4,475	10,999	33,820	-22,821			32.5 %
	Net Expenditure over Income	-4,425	-10,949	-32,010	-21,061			
105	St. Andrews Cemetery							
4382	Grounds Maintenance	0	0	500	500		500	0.0 %
	St. Andrews Cemetery :- Expenditure	0	0	500	500	0	500	0.0 %
1150	Burial Fees	300	975	1,500	-525			65.0 %
1151	Memorial Fees	0	100	500	-400			20.0 %
1152	Grant Exclusive Rights	0	0	500	-500			0.0 %
1900	Miscellaneous Income	0	0	20	-20			0.0 %
	St. Andrews Cemetery :- Income	300	1,075	2,520	-1,445			42.7 %
	Net Expenditure over Income	-300	-1,075	-2,020	-945			
107	Grant Expenditure							
4280	S137 Grants	0	0	5,000	5,000		5,000	0.0 %
	Grant Expenditure :- Expenditure	0	0	5,000	5,000	0	5,000	0.0 %
	Net Expenditure over Income	0	0	5,000	5,000			

Month No : 3

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
108	<u>Grounds Maintenance</u>							
4005	Health & Safety	0	0	100	100		100	0.0 %
4006	Protective Clothing & Equip.	0	0	700	700		700	0.0 %
4010	Staff Training	60	60	1,300	1,240		1,240	4.6 %
4060	Telephone	58	58	0	-58		-58	0.0 %
4080	Graffiti & Vandalism	0	0	600	600		600	0.0 %
4090	Safety Equipment	0	15	0	-15		-15	0.0 %
4110	Professional Fees	0	415	2,400	1,985		1,985	17.3 %
4315	Memorial Seats and Benches	0	0	300	300		300	0.0 %
4325	Machinery Maintenance	0	6	1,000	994		994	0.6 %
4330	Tractor Maintenance	0	0	2,150	2,150		2,150	0.0 %
4335	Tractor & Machinery Fuel	241	506	3,000	2,494		2,494	16.9 %
4336	Ground Fuel	152	407	0	-407		-407	0.0 %
4345	New Machinery Costs	0	0	3,000	3,000		3,000	0.0 %
4350	New Tools Costs	0	0	100	100		100	0.0 %
4360	Vehicle Hire	0	650	3,900	3,250		3,250	16.7 %
4375	Noticeboards & Signs	0	0	100	100		100	0.0 %
4380	Repairs & Maintenance	0	0	100	100		100	0.0 %
4381	Property Maintenance	0	0	100	100		100	0.0 %
4382	Grounds Maintenance	0	16	5,500	5,484		5,484	0.3 %
4900	Miscellaneous Expenditure	0	0	50	50		50	0.0 %
	Grounds Maintenance :- Expenditure	511	2,133	24,400	22,267	0	22,267	8.7 %
1900	Miscellaneous Income	0	0	100	-100			0.0 %
1905	Logs Sales	0	30	300	-270			10.0 %
	Grounds Maintenance :- Income	0	30	400	-370			7.5 %
	Net Expenditure over Income	511	2,103	24,000	21,897			
201	<u>Mt. Pleasant Rec. Ground</u>							
4005	Health & Safety	0	0	50	50		50	0.0 %
4012	Miscellaneous Staff Costs	0	0	75	75		75	0.0 %
4050	Electricity	0	0	300	300		300	0.0 %
4052	Water Rates	0	0	200	200		200	0.0 %
4075	CCTV	0	0	1,000	1,000		1,000	0.0 %
4081	Refuse/Litter	0	541	800	259		259	67.6 %
4100	Cleaning	0	0	2,000	2,000		2,000	0.0 %
4271	Car Park Maintenance	0	0	100	100		100	0.0 %
4325	Machinery Maintenance	0	0	100	100		100	0.0 %
4379	Skate Park Maintenance	0	0	500	500		500	0.0 %
4381	Property Maintenance	0	0	3,000	3,000		3,000	0.0 %

Month No : 3

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4382	Grounds Maintenance	0	0	3,000	3,000		3,000	0.0 %
4383	Play Equipment Maintenance	642	642	3,000	2,358		2,358	21.4 %
4384	Sports Equipment Maintenance	0	0	200	200		200	0.0 %
4385	Field Materials	0	0	1,000	1,000		1,000	0.0 %
	Mt. Pleasant Rec. Ground :- Expenditure	642	1,183	15,325	14,142	0	14,142	7.7 %
1200	Pitch Hire	90	200	4,000	-3,800			5.0 %
1203	Pavilion Hire	0	0	20	-20			0.0 %
1900	Miscellaneous Income	0	0	20	-20			0.0 %
	Mt. Pleasant Rec. Ground :- Income	90	200	4,040	-3,840			5.0 %
	Net Expenditure over Income	552	983	11,285	10,302			
<u>202</u>	<u>College Playing Fields</u>							
4014	Groundstaff Refreshments	1	4	150	146		146	2.9 %
4050	Electricity	0	0	1,500	1,500		1,500	0.0 %
4051	Gas	0	0	1,700	1,700		1,700	0.0 %
4052	Water Rates	0	0	500	500		500	0.0 %
4075	CCTV	0	0	1,000	1,000		1,000	0.0 %
4100	Cleaning	0	0	1,500	1,500		1,500	0.0 %
4365	Storage Workshop	0	41	0	-41		-41	0.0 %
4370	Dog Bin Emptying	14	28	0	-28		-28	0.0 %
4380	Repairs & Maintenance	0	0	500	500		500	0.0 %
4381	Property Maintenance	0	0	2,750	2,750		2,750	0.0 %
4382	Grounds Maintenance	0	13	1,000	987		987	1.3 %
	College Playing Fields :- Expenditure	15	87	10,600	10,513	0	10,513	0.8 %
1110	Helicopter Landing Fees	0	0	150	-150			0.0 %
1200	Pitch Hire	120	120	3,500	-3,380			3.4 %
1201	MUGA Hire	0	0	50	-50			0.0 %
1203	Pavilion Hire	0	0	1,800	-1,800			0.0 %
1900	Miscellaneous Income	0	0	30	-30			0.0 %
	College Playing Fields :- Income	120	120	5,530	-5,410			2.2 %
	Net Expenditure over Income	-105	-33	5,070	5,103			
<u>203</u>	<u>HPCF Hamble Lane</u>							
4111	Legal Fees	0	0	200	200		200	0.0 %
	HPCF Hamble Lane :- Expenditure	0	0	200	200	0	200	0.0 %
	Net Expenditure over Income	0	0	200	200			

Month No : 3

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
204	<u>Other Recreational Areas</u>							
4069	ANNUAL RENT	5	5	0	-5		-5	0.0 %
	HPCF Hamble Lane :- Expenditure	5	5	0	-5	0	-5	
4111	Legal Fees	0	0	1,000	1,000		1,000	0.0 %
4381	Property Maintenance	0	0	1,000	1,000		1,000	0.0 %
4382	Grounds Maintenance	0	0	3,000	3,000		3,000	0.0 %
4383	Play Equipment Maintenance	0	0	1,000	1,000		1,000	0.0 %
4387	Trees Management	0	0	1,000	1,000		1,000	0.0 %
	Other Recreational Areas :- Expenditure	0	0	7,000	7,000	0	7,000	
	Net Expenditure over Income	5	5	7,000	6,995			
205	<u>Allotments</u>							
4052	Water Rates	0	0	100	100		100	0.0 %
4053	Rates	0	0	80	80		80	0.0 %
4380	Repairs & Maintenance	0	0	300	300		300	0.0 %
4450	Allotment Land Rent HCC	0	0	80	80		80	0.0 %
	Allotments :- Expenditure	0	0	560	560	0	560	
1250	Allotment Rental Income	0	19	1,800	-1,781			1.1 %
1251	Key Deposits	0	10	70	-60			14.3 %
	Allotments :- Income	0	29	1,870	-1,841			1.6 %
	Net Expenditure over Income	0	-29	-1,310	-1,281			
301	<u>Foreshore Dinghy Park</u>							
4052	Water Rates	0	-409	250	659		659	-163.7
4380	Repairs & Maintenance	35	35	300	265		265	11.7 %
	Foreshore Dinghy Park :- Expenditure	35	-374	550	924	0	924	-68.0 %
1260	Dinghy Park Income	280	850	28,000	-27,150			3.0 %
	Foreshore Dinghy Park :- Income	280	850	28,000	-27,150			3.0 %
	Net Expenditure over Income	-245	-1,224	-27,450	-26,226			
302	<u>Foreshore (General)</u>							
4050	Electricity	0	188	0	-188		-188	0.0 %
4081	Refuse/Litter	0	375	0	-375		-375	0.0 %
4315	Memorial Seats and Benches	0	51	700	649		649	7.3 %
4345	New Machinery Costs	0	0	2,500	2,500		2,500	0.0 %
4370	Dog Bin Emptying	14	28	150	122		122	18.6 %

Month No : 3

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4380	Repairs & Maintenance	0	0	500	500		500	0.0 %
4500	Harbour Dues	0	0	1,900	1,900		1,900	0.0 %
	Foreshore (General) :- Expenditure	14	641	5,750	5,109	0	5,109	11.2 %
1321	Angelfish (Soton) Ltd Rent	812	812	3,250	-2,438			25.0 %
1322	Mudland Rental	0	0	1,900	-1,900			0.0 %
	Foreshore (General) :- Income	812	812	5,150	-4,338			15.8 %
	Net Expenditure over Income	-798	-171	600	771			
303	Foreshore Public Toilets							
4096	Consumables for FS toilets	0	55	0	-55		-55	0.0 %
	Foreshore (General) :- Income	0	55	0	-55	0	-55	
4050	Electricity	0	0	100	100		100	0.0 %
4052	Water Rates	0	0	3,000	3,000		3,000	0.0 %
4053	Rates	0	0	1,000	1,000		1,000	0.0 %
4100	Cleaning	0	0	3,250	3,250		3,250	0.0 %
4101	Cleaning Materials	0	8	500	492		492	1.5 %
4111	Legal Fees	0	1,049	0	-1,049		-1,049	0.0 %
4380	Repairs & Maintenance	0	0	3,000	3,000		3,000	0.0 %
4381	Property Maintenance	0	0	3,000	3,000		3,000	0.0 %
4382	Grounds Maintenance	0	41	1,000	959		959	4.1 %
4386	Temporary Building Hire	15	1,052	0	-1,052		-1,052	0.0 %
	Foreshore Public Toilets :- Expenditure	15	2,150	14,850	12,700	0	12,700	14.5 %
	Net Expenditure over Income	15	2,204	14,850	12,646			
304	RUP Committee Room							
4101	Cleaning Materials	0	1	0	-1		-1	0.0 %
4381	Property Maintenance	0	116	0	-116		-116	0.0 %
	RUP Committee Room :- Expenditure	0	117	0	-117	0	-117	
1202	Committee Room Hire	186	397	2,000	-1,604			19.8 %
	RUP Committee Room :- Income	186	397	2,000	-1,604			19.8 %
	Net Expenditure over Income	-186	-280	-2,000	-1,720			
305	Westfield Common							
4081	Refuse/Litter	0	0	200	200		200	0.0 %
4370	Dog Bin Emptying	14	28	200	172		172	13.9 %
4400	Fly-Tipping	0	0	500	500		500	0.0 %
	Westfield Common :- Expenditure	14	28	900	872	0	872	3.1 %
	Net Expenditure over Income	14	28	900	872			

Month No : 3

Committee Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
306	<u>RUP Pavillion</u>							
4050	Electricity	56	56	0	-56		-56	0.0 %
4051	Gas	88	653	0	-653		-653	0.0 %
4052	Water Rates	0	88	0	-88		-88	0.0 %
4101	Cleaning Materials	0	8	0	-8		-8	0.0 %
4381	Property Maintenance	0	43	0	-43		-43	0.0 %
	RUP Pavillion :- Expenditure	144	849	0	-849	0	-849	
	Net Expenditure over Income	144	849	0	-849			
307	<u>Mount Pleasant Pavilion</u>							
4051	Gas	69	69	0	-69		-69	0.0 %
4052	Water Rates	0	-98	0	98		98	0.0 %
4381	Property Maintenance	41	317	0	-317		-317	0.0 %
	Mount Pleasant Pavilion :- Expenditure	110	288	0	-288	0	-288	
1200	Pitch Hire	0	13	0	13			0.0 %
	Mount Pleasant Pavilion :- Income	0	13	0	13			
	Net Expenditure over Income	110	275	0	-275			
	Full Council :- Expenditure	26,939	92,006	321,795	229,789	0	229,789	28.6 %
	Income	12,584	141,810	321,932	-180,122			44.0 %
	Net Expenditure over Income	14,354	-49,804	-137	49,667			

Bank Reconciliation Statement as at: 30/06/2017 for Cash Book 1 Barclays Current A/C 070978787

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Barclays Current - 70978787	30/06/2017	5	131,548.16
			<u>131,548.16</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
			<u>0.00</u>
			131,548.16
<u>Receipts not Banked/Cleared (Plus)</u>			
31/05/2017		225.10	
29/06/2017		13.50	
30/06/2017		349.95	
			<u>588.55</u>
			132,136.71
		Balance per Cash Book is :-	132,136.71
		Difference is :-	0.00

THE OFFICIALS
HAMBLE-LE-RICE PARISH COUNCIL
PARISH COUNCIL OFFICE
MEMORIAL HALL
HAMBLE-LE-RICE
SOUTHAMPTON
SO31 4JE

Your Business Current Account

At a glance

01 – 30 Jun 2017

Start balance	£150,032.44
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Money out	£29,109.14
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► Commission charges £54.98














► Interest paid £0.00

Money in	£10,624.86
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End balance	£131,548.16
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Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Over the next few months you may notice a change to the numbering of your statements. For each of the accounts you hold, the page numbering will start from page 1. The issue date at the top right hand corner will help you sequence your statements. Please be aware you may receive this message more than once.

Date	Description	Money out £	Money in £	Balance £
1 Jun	Start Balance			150,032.44
	 Direct Debit to British Telecom Ref: VP39524670M04601	160.02		149,872.42
	 On-line Banking bill payment to Cwench Ltd Ref:-1025 DESIGN	75.00		149,797.42
	 On-line Banking bill payment to D C Stephens Ref:-V MAG	220.00		149,577.42
	 On-line Banking bill payment to Ace Ref:-58883	568.63		149,008.79
	 Direct credit from Hhdtps Ref: Hamble Hounds		20.25	149,029.04
	 Direct credit from Lincoln Cr&VT Ref: Lincoln 99		216.00	149,245.04
2 Jun	 Direct credit from Bean S C CD Ref: Mehrabian 160		120.00	149,365.04
	 Transfer from Burrow JE Ref:-17-10245		67.50	149,432.54
	 Deposit re Post Office Credit 000001		225.10	149,657.64
	 Deposit re Post Office Credit 000001		298.00	149,955.64
6 Jun	 Commission charges for the period 13 Apr/14 May	54.98		149,900.66
	 Deposit re Post Office Credit 000001		318.90	150,219.56
	 Deposit re Post Office Credit 2000001		385.00	150,604.56

Continued

HAMBLE-LE-RICE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY, 26th JUNE AT THE ROY UNDERDOWN PAVILION COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM

PRESENT

Cllr S Cohen – Chairman
Cllr S Schofield – Vice Chairman
Cllr P Beach
Cllr M Cross
Cllr T Hughes
Cllr I James
Cllr D Rolfe
Cllr I Underdown
Cllr G Woodall

In Attendance

Mrs A Jobling – Clerk to the Council
Mrs J Symes – Assistant Clerk to the Council
Mr Richard Clarke – Head Groundsman
Mrs J Panakis – Minutes Secretary
10 Members of the Public

To Receive Apologies for Absence

251/62/17 Apologies for absence were received from Cllr Hand, Cllr Palmer and Cllr Phillips.

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Declaration of Interest

252/62/17 Cllr Cohen declared a dispensation relating to membership of the Royal Southern Yacht Club. Cllr Cross declared an interest in planning. Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park and the River Hamble. Cllr James declared a dispensation relating to membership of the Royal Southern Yacht Club. Cllr Rolfe declared an interest, as a license holder in the village, in the discussion concerning the proposal to vary the terms of the Beach Hut Café lease to allow them to serve alcohol (Agenda Item 8).

To accept the Minutes of the Council Meeting held on 12th June 2017

253/62/17 Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that the Minutes of the Council Meeting held on 12th June, be accepted as a true record. The Minutes were then signed by the Chairman.

Chairman's Signature: Date:

Public Session

254/62/17 Cllr Schofield proposed, Cllr Underdown seconded and all agreed and IT WAS RESOLVED that the public session would be extended at the meeting to 30 minutes to allow all members of the public to speak.

Seven members of the public spoke to Item 8 on the agenda, concerning the application for the Beach Hut Café to vary the terms of their lease in order to be licensed to sell alcohol. The issues cited included:

-) The lease was only 7 years old, being granted in 2010 for 99 years and represented a major alteration.
-) Sale of alcohol will make the foreshore busy and thus noisier for neighbours later into the evening.
-) The village is already well served by licensed premises
-) Health and safety aspects: litter and glasses left at the foreshore, and drinkers swimming off the beach there.
-) Possibility of creating conflict along the slipway between drinkers and dinghy owners who are seeking to launch their dinghies. Families also use the area with children crabbing and paddling, and this is the only public area where they can do so.
-) Concern that business will be taken from local licensed premises by the Café offering alcohol.

Cllr Beach responded that most of his customers were families and retired people and he was mindful that, if permitted to sell alcohol, this should not alienate his customer base. Eastleigh Borough Council is the licensing authority and they place checks and balances on establishments that sell alcohol, in addition the Parish Council is the Beach Hut Café's land lord, and they can place stipulations as to how business is carried out.

Cllr Cohen thanked the public for their comments and closed the public session.

7.36 pm Cllrs Beach and Rolfe left the meeting

Parish Council Assets

30/12/17 Beach Hut Café – Request to vary the terms of the Lease. The Council members discussed the situation having regard to the public statements and the report. Cllr Schofield proposed, Cllr Woodall seconded, the majority agreed, and IT WAS RESOLVED that the Council would, in principal, agreed to varying the terms of the lease of the Beach Hut Café to allow alcohol to be sold. Cllr Underdown abstained

Cllr Cross proposed, Cllr Woodall seconded, the majority agreed and IT WAS RESOLVED that the lease be varied to allow alcohol to be sold between the hours of 11.30 am and 6 pm only. Cllr Underdown abstained and Cllr Cohen objected.

CLERK

8.05 pm Cllrs Beach and Rolfe returned to the meeting. Nine members of the public left the meeting.

Chairman's Signature: Date:

Community and Partnership

255/62/17 Hamble River Valley Forum AGM. Cllr Underdown reported that he had attended the Annual General Meeting recently. The Annual Report of the Forum had been adopted and officers re-elected: Cllr Underdown was elected Chairman. There were various presentations at the event on: the latest Hamble River Raid, the history of Hamble River Rowing Club, plus updates on foot paths along the Hamble Valley. The English Coast path section is delayed due to issues along the Beaulieu section.

256/62/17 Local Area Committee Team Briefing. Cllr Schofield attended a recent briefing. There was a final update on the 2016/17 spend on projects. An amount of £500 for the Hamble Food Festival had not been claimed. The Parish is due to have 13 litter bins replaced. A list of projects put forward to utilise development money had been supplied. Cllr Schofield pointed out that, by comparison with the other 2 Parishes in their LAC area, Hamble Parish Council had not identified many projects for which to ask for contributions from the LAC for. Also circulated was a draft action plan with emphasis on traffic congestion. Cllr Schofield suggested that Councillors rotate attendance in future and that a representative from the Parish Council should be present at all of these meetings.

257/62/17 Community Consultation – Verbal Update. Cllr Woodall informed the Council that 130 on line responses to the survey had been received so far and half of the printed questionnaires had been distributed. Comments are being seen on social media. He identified 'gaps' in circulation which included the Senior School, local yacht clubs and local business. Various Councillors volunteered to help distribute information to these places.

Planning and Development Control

258/62/17 F/17/80476 2 Emmons Close, Hamble-Le-Rice, Southampton SO31 4QF. Two storey side extension, single storey rear extension, conversion of roof space to provide habitable accommodation and alterations to fenestration.

This planning application is a re-submission, the original having been refused: it was not apparent from the re-submitted plans what changes had been made as a result of the initial refusal.

Cllr Schofield proposed, Cllr Cohen seconded, Cllr Cross abstained, the majority agreed, and IT WAS RESOLVED that the Parish Council requested that this planning application be referred to the LAC and also re-iterated the comments made regarding the original application. **CLERK**

8.33 pm Last member of the public left the meeting.

Parish Council Assets

259/62/17 Barclays Bank Land Transfer and Project Update.

Chairman's Signature: Date:

Cllr Schofield proposed, Cllr Beach seconded, the majority agreed, and IT WAS RESOLVED that the Council would reject a time limit on the overage clause proposed by the Borough Council and negotiate retaining ownership of the gate. Cllr Cross abstained. Cllr James had left the room during the vote. It was agreed that a definitive plan would be produced.

CLERK

260/62/17 Environmental Strategy. Councillors commended Mrs Symes and Mr Clarke for their reports and suggested that the reports could eventually become a strategy for the Council.

Cllr Schofield proposed, Cllr Underdown seconded, all agreed, and IT WAS RESOLVED that £1,500 be earmarked in the present budget to commission a wildlife and habitat survey. **CLERK**

Cllr Cohen proposed, Cllr Hughes seconded, all agreed, and IT WAS RESOLVED that ways to improve wildlife areas in the Parish area would be pursued in accordance with Mr Clarke's report and that a budget of £500 would be earmarked this financial year to develop the Community Orchard. **CLERK**

261/62/17 Asset Management Committee – Recommendations. The Minutes of the Asset Management Committee of the Parish Council held on 19th June had been circulated. Cllr Cross highlighted Item 4 in the Minutes: the Terms of Reference for the Asset Management Committee. The issue of a quorum for this group was yet to be added to the TOR: the Clerk was asked to rectify this. Item 5 in the minutes: the Forward Plan and Working Groups/Task and Finish Groups membership was highlighted. Cllrs Cohen and Beach requested membership of the 'Signage in the Village' group (corporate identity). The Minutes were noted. **CLERK**

262/62/17 Clerk's Report and Forward Plan. The content was noted.

Exempt Business

263/62/17 Cllr Cohen proposed, Cllr Underdown seconded and all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matters to be discussed were as follows:

Hamble Lifeboat Terms

The Meeting Closed at 9.27 pm

Chairman's Signature:

Date:

Appendix A4.3, General guidance on options appraisal

12/02/2010

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1. Introduction

1.1 Option Appraisal (OA) is an essential tool to help you to deliver organisational goals. Used effectively, it will help to target investment to where it will make the biggest contribution towards improving service performance and raising standards.

1.2 OA is an integral part of the effective selection process. It flows from the priorities identified through the analysis process, which is aligned to the Council's corporate strategies and plans. OA forms part of a 'top-down' process that deals with strategies and plans on a corporate basis, and ensures that subsequent projects align with them.

1.3 This guide is primarily for those who are responsible for carrying out a project OA. It should also be of interest to anyone taking decisions based on OA results.

1.4 The purpose of this guidance is to:

- provide a framework to help you to appraise projects and select the option that will best meet the Council's requirements.
- explain how OA can provide the decision-making framework for:
 - defining objectives;
 - identifying different ways in which these can be achieved; and
 - examining the important factors before taking a decision on implementing a project;
- set project OA in the context of the Council's corporate and service strategies, and prioritisation;
- explain why and when OA should be carried out, and how it relates to subsequent project evaluation;
- describe the general approach that should be used, involving 8 key stages;
- outline how to develop options that will meet the Council's objectives, to gather the necessary information, and then to assess and report on each option - leading to the selection of the preferred option;
- explain how to forecast the whole life cost consequences of alternative solutions, and how to compare financial and non-financial costs and benefits through a simple scoring and weighting system;
- emphasise the importance of consultation throughout the process, and of identifying and joining up funding sources;

1.5 This is intended as a general guide to OA. It aims to ensure that you use the most appropriate process for all the projects that are appraised. If you would like more detailed information some Useful References are included at the end of the guide.

1.6 Through the analysis phase of the project, the Council will obtain a significant amount of data on the current state performance. This must be considered alongside information on benchmarking to establish the scale of opportunity for savings and quality improvements.

1.7 By using the appropriate range of information to prioritise potential projects, you will be able to ensure that the Council takes a balanced view.

2. What is Option Appraisal?

2.1 It is a decision making tool for use in defining objectives, identifying the different ways in which they can be achieved and examining all the important factors before taking a decision on implementing a project. An effective OA will help you to answer three questions:

- Have you taken into account all relevant factors in deciding what the project should be?
- Should you go ahead with the project?
- What is the best way to carry out the project?

2.2 OA involves a set of principles that you should be used to help decisions to be made. All appraisals will follow the same broad approach. The principles are:

- being clear about what you are hoping to achieve – your objectives;
- considering the different ways in which they could be achieved – the options;
- assessing the costs and benefits of the different options;
- identifying all the pros and cons of the options and quantifying them and valuing them wherever possible;
- considering any risks and sensitivities;
- considering the most appropriate and best value use of resources, not just focussing on the lowest initial costs.

2.3 These principles will apply whatever decision you are taking, but it is not a standard OA procedure. You should adapt the level of detail that you will need to build into your appraisal to fit the scale and nature of each project you are considering. The level of detail that you will need to consider for a small project will be significantly less than for a larger project.

3. Why should you do an Option Appraisal?

- to enable informed and transparent decisions;
- to provide a consistent approach to decision-making;
- to help achieve maximum effectiveness and best value;
- to provide a clear basis for review.

3.1 Carrying out a formal OA will help the Council to make informed decisions about the projects that it chooses to take forward. It ensures that decisions taken are based on a clear consideration of the relative merits of all the options and provides a clear justification for the decisions that are taken. This will include making explicit any assumptions that are made and communicating them to stakeholders.

3.2 Using a clearly defined OA process will mean that consistent decisions can be made by different individuals or groups in the organisation. This is particularly the case where decisions are being made which affect several departments or service areas.

3.3 The adoption of appropriate OA is good practice in decisions about projects. The importance of developing an effective appraisal system is reinforced by it being a requirement for many funding programmes. Best Value seeks to ensure that resources are used to maximise effectiveness and value for money through joining up funding streams and focusing on lowest lifetime costs rather than lowest cost.

3.4 Used properly, an appropriate OA system should lead to better decisions. By using a more disciplined and consistent approach to appraisal, it will help to make sure that you do not miss out anything important when decisions are being made.

4. When should you do an Option Appraisal?

4.1 Whenever you are planning projects for which there are a number of different ways to meet desired objectives. Other factors that should lead you to carry out an appraisal include:

- where you have any doubts about whether to go ahead;
- where there is a change of use or disposal of a site or building;
- where there might be wider objectives which could be achieved as part of the same project with relatively low incremental cost, and certainly lower than if two or more separate projects were carried out (eg extending the scope of a project to meet the needs of a range of users);
- where there are particular sensitivities about a project affecting a range of stakeholders;
- where there is a high level of risk or uncertainty;
- where the project involves the authority entering into a long term relationship or partnership with another organisation;
- where you need to demonstrate transparency in the decision making process;
- where the long-term solution may be different from the short-term solution.

4.2 With some projects, it is easy to see the benefits of carrying out an OA. For example, if the Council is considering amalgamating offices in support of its rationalisation commitments, or as a result of sufficiency, condition or suitability assessments, it will be faced with a number of options, such as:

- refurbishment and modernisation of existing buildings on either site;
- new build on one site, with disposal of the other;
- disposal of both sites, with new build or leasing on a new site.

4.3 In each of these cases, there will be further possible solutions relating to designs and specifications. Detailed appraisal of each of these options will help to ensure that the right decision is taken in the light of current circumstances. With less complex projects, the principles of OA still apply, but the scale of the process should be proportionate to the planned project.

4.4 For an OA to be meaningful, you should carry it out well before a final choice has been made on the preferred approach.

4.5 By going through the OA process before the decision is taken, you will ensure that each of the options is considered appropriately. Each option may not need to be appraised to the same level of detail, as you may be able to rule out some options early on in the process.

4.6 The specific timing of your appraisals will be influenced by a number of factors, including:

- the authority's planning cycle for capital spending;
- the timing of specific funding programmes;
- the range of priority projects which your authority is considering;

- the nature of the project. A repeat project with reliable data can be appraised relatively quickly. New and complex projects will need more time (and resource);
- the level of sensitivity associated with the project, and therefore the extent of consultation needed;
- planning applications and decisions.
- Developer contributions.

These need to take place in sufficient time to enable all options to be considered meaningfully and properly, without any having to be rejected because of lack of time etc.

5. How do you do appraisals?

- 5.1 Each OA that you carry out will involve the same broad stages. However, the size and nature of the project you are planning will influence the specific activities that you will need to carry out at each stage.
- 5.2 Whilst each appraisal will include all these stages, in practice some of the stages will take place simultaneously. Consultation and investigation of funding options are described as separate stages, but in practice are likely to take place throughout the course of your appraisals and will influence each stage.
- 5.3 As new information is generated and analysed you may need to revisit some of the earlier stages as the OA develops. The more complex the project you are appraising, the more the process is likely to evolve. The stages are described below.

Stage 1 - Define objectives

- 5.4 Once priorities have been identified the first stage in every OA, regardless of its nature, involves defining a clear set of objectives. You should ensure that these are sufficiently wide, joined up and inclusive of all policy interests. This process is key to shaping what you are trying to achieve.
- 5.5 It is only by having clearly defined objectives that you will be able identify the different approaches you could take and consider the relative merits of each option. Unless you are clear about what you are hoping to achieve, possibilities may be overlooked, or you may misinterpret the relative significance of different factors. This holds whether the OA is for a small-scale project, or for a large scale cross-service area-wide implementation.
- 5.6 The Council has a range of different objectives that have been set at different levels, from the strategic and corporate objectives downwards. The over-arching objectives of the authority set the context for the corporate and individual services. Project level objectives should be considered in the context of their contribution to corporate and service objectives and targets.
- 5.7 The objectives that are set need to be broad enough to ensure that they do not rule out potential realistic options, but they should not be too general. If objectives are too broad, this can create too much flexibility and lead to unnecessary work.
- 5.8 In developing objectives, it is good practice to make them as **SMART** as possible:
- **Specific** - everybody should be clear exactly what is to be achieved;

- **M**easurable - a SMART objective provides a clear quantifiable target;
- **A**greed - everybody should agree what is to be achieved;
- **R**ealistic - your objectives should be achievable;
- **T**ime dependant – your objectives should include a clear deadline for achievement.

5.9 By setting objectives in this way, it will help to ensure that you are clear what you hope to achieve, therefore enabling you to decide on the different options open to you. A clear set of objectives will also mean that it is possible to evaluate the performance of the project once it has been implemented.

5.10 Your objectives are likely to include some which are regarded as essential and others that are desirable but not as important. In this case, you should set out your objectives in order of priority. These priorities can then be used to decide on the weightings you use in assessing your options.

5.11 You should aim to have a relatively short and focused list of objectives. It is better to have five or six clear and manageable objectives than a much longer list.

Stage 2 - Develop the Options

5.12 Once objectives have been defined you can then begin to consider the different approaches you could take to achieve them – the options. The objectives set out what you want to achieve; the options describe how you could achieve it.

5.13 The range of options that you consider will depend on the nature and scale of the project being appraised. For a small-scale project there are unlikely to be a wide range of alternatives. With a large scale scheme the range of possible options will probably be much wider and will require much more detailed consideration.

5.14 It is important that you initially consider a sufficiently wide range of options, which can then be narrowed down. This is better than making a decision without considering enough alternatives and then seeking to justify the elimination of options retrospectively. It is likely that some options can be ruled out at a very early stage. Usually only a small number will require full-scale analysis.

5.15 The time which you have available to carry out your appraisal will be limited, but it needs to be sufficient to allow time for investigating and securing planning consents etc.

5.16 When planning your project, you should actively consider more radical options. These may include cross-service or partnership use of premises, more innovative designs, or more environmentally-friendly solutions. In association with these, you should also explore the possibility of securing and joining up a range of relevant funding sources.

5.17 Your set of options should include a “base case” for comparison. This will normally be an option based on doing nothing or doing the minimum (maintaining the existing level of service). In most cases, the do minimum is the best option to use as a base for comparison. Comparing your options with this base case will help you find evidence to support the need for something to be done and identify what you will be unable to achieve if the project doesn’t go ahead.

Stage 3 – Gather Information

5.18 Once you have decided on your options, you will need to start drawing together the relevant information on each, to enable you to assess them. The information on each option will include:

- contribution to the achievement of the objectives and targets;
- initial capital expenditure;
- any capital receipts generated;
- whole-life capital and revenue costs;
- any expected income generated over the whole life of the project;
- likely impacts on day-to-day activities of existing facilities during project implementation;
- design quality issues;
- environmental impacts (positive and negative);
- other impacts that will result from pursuing the option, including service delivery impact.

Across all these factors, you will need to take account of differences in scale and timing in relation to each of the different options.

5.19 Some of the information to make the comparisons will be readily available. In other cases it may be more time consuming. The key thing is to seek to draw together the amount of information and the level of detail that you need to make an effective comparison between the options.

5.20 Your appraisal will be looking to compare what you expect each of the options to deliver in the future. To be able to do this, you will need to take account of future projections and forecasts. For example, where the Council currently owns and operates offices on a number of sites, appraisal of proposed capital investment in these facilities will need to take account of a range of factors, including:

- the scope for greater use of the facilities by other potential users;
- projected future demand for services by non-users;
- service delivery trends, needs and expectations;
- other factors that will influence the demand for the facilities.

5.21 You will need to build assumptions into your appraisals, especially with larger, more complex and longer term projects. The assumptions you have built in will need to be clearly set out. The degree of uncertainty associated with them will need to be considered. For example, assumed costs based on a detailed survey and a bill of quantities should be more reliable than those based on broad industry averages.

5.22 Your assessment of the likely impact of a proposed scheme should be based on your own experiences with similar projects, on evidence from elsewhere or on your best estimates. The key is to make best use of all the information available to you, using estimates where necessary.

5.23 It is important to recognise that the impacts of your proposed project will not all be positive. In particular, you should consider how they would be distributed across different stakeholders. For example, relocating an office will impact on the relative distance that service providers and users will need to travel. This could then lead to an increase in traffic and therefore the risk of road accidents, and so on.

- 5.24 The actual process of implementing a capital scheme may have a significant impact on service users. For example, when planning a major office move, it will be necessary to consider the nature and timing of the works being carried out and whether it is possible to do them whilst the office is open, or if the staff have to be relocated temporarily. These impacts may vary significantly between different options.
- 5.25 Where a significant project is planned, the impacts are potentially wide-ranging and complex. In such a situation, you may wish to consider specific research with stakeholders to explore their views on the expected impacts of different options. The results of these consultations can then be built into your assessment.
- 5.26 **Design quality** - this is one of the key issues to consider when carrying out an OA. It is not just about aesthetics, it is much broader. A well designed facility should be functional, sustainable, attractive, durable and buildable. For new buildings and major refurbishments, the impact on the locality needs to be considered.
- 5.27 While all these aspects are important, they will not all have equal rating and their relative importance will vary depending on the project. For example, aesthetics may be a high priority in a new building, but a low priority for, say, a boiler replacement. Before you carry out an appraisal, it is important that you decide which aspects of design quality matter most to you in the project. A scoring and weighting approach can be useful in this regard.
- 5.28 **Environmental Impact** - Your appraisal should consider the potential environmental and sustainability issues relating to each option, including:
- consumption of resources;
 - production of waste;
 - pollution impacts;
 - transport impacts;
 - approaches to minimising environmental impact.
- 5.29 The extent to which options are consistent with the Council's environmental policies will need to be factored into the appraisal. Some projects will have relatively little net environmental impact and so the environmental impact assessment will be relatively straightforward. Where major schemes are planned, the environmental impact assessment will need to be more comprehensive. Specific guidance on incorporating sustainability and environmental impact assessment in option appraisal has been produced by the RICS in conjunction with the Environment Agency¹.

Stage 4 - Assess and Analyse Options

- 5.30 The assessment of options can begin as soon as you have reasonably comprehensive information on any aspect of the proposals. It is not necessary to wait until you have all the information.

¹ [Comprehensive Project Appraisal – Towards Sustainability – Royal Institution of Chartered Surveyors/Environment Agency \(2001\).](#)

- 5.31 When assessing options you should bear in mind budgeting issues and also managing users' expectations. The focus should be on budgeting for the highest priority best value solutions - less urgent projects may have to wait.
- 5.32 **Valuing Costs and Benefits** - It will be possible to place a financial value on many elements of the options you are considering. You should compare the financial aspects of each option on a consistent basis. In general, you should ignore the impact of inflation and assume that inflation would have a consistent impact on all aspects of your proposal. It is therefore normal to express all costs and benefits in real terms at today's general price level. However, if you expect a particular element to increase or decrease in price at a significantly different rate to everything else, then you should make an adjustment to take this into account. For example, land values in some areas may be increasing rapidly, which would make early acquisition of land attractive, or would make it beneficial to delay any disposals.
- 5.33 You will need to include all the expected costs (and any income you expect to generate) over the full life of the asset – either until you expect to decommission the building or you would plan to make further significant investment.
- 5.34 You should include the initial and on-going capital costs of each option, together with their respective on-going revenue costs. You need to consider all costs in this way, because the option with the lowest initial capital cost will not necessarily be the lowest cost overall.
- 5.35 You should consider the implications of an investment for the users of the building, especially where they have responsibility for ongoing operating and maintenance costs.
- 5.36 When you are comparing whole life costs, you should use discounting to ensure that you are comparing like with like.
- 5.37 **Discounting** - When comparing options, it is likely that you will find differences in the timing of expenditure or income. You will need to be able to take these timing differences into account when considering your options. This will include both the initial capital outlay and the on-going capital and revenue costs of the scheme, plus any income that may be generated over the life cycle.
- 5.38 In general terms, it is more attractive to delay expenditure, but to receive income as soon as possible. To take this into account, you should use discounting to consider future costs and income in terms of current values.
- 5.39 The impact of discounting will increase the longer the lifetime of the scheme and the bigger the variations in timing between your options. For small scale and short duration schemes, it may not be necessary to use discounting to be able to make appropriate comparisons.
- 5.40 A discount rate is used to reduce the value of expected future costs and benefits to their values today – their Present Value. The normal discount rate used for public sector projects in the UK is 3.5%.² The discount rate is used to calculate a discount

² Taken from the revised version of the HM Treasury 'Green Book' which became effective from 1 April 2003 and reduced

factor which, when multiplied by the future expenditure or income, will give its present value.

- 5.41 The formula to calculate the present value at the middle of the base year (Year 0) of a payment in the middle of Year n is:

$$D_n = 1/(1+r)^n$$

D_n is the discount factor for year n

r is the discount rate, expressed as a decimal

For example, using a discount rate of 3.5%, a payment of £100,000 at the middle of year 5 has a present value of:

$$£100,000 \times 1/(1+0.35)^5 = £84,175$$

- 5.42 The term Net Present Value is used to describe the sum of the discounted future costs minus the discounted future income of an option³.

- 5.43 **Non-Financial Assessment** - You will normally have a considerable amount of non-financial information available to assess options. Some will be easily quantified, some will be much "softer". The non-financial information for each option should be set out in a consistent format, so that you can make easy comparisons through scoring and weighting or other approaches.

- 5.44 **Risks and Uncertainties** - You will be using estimates to carry out much of your appraisal. This means that there is a risk that your estimates may be wrong. There may be delays in the timing of a project while planning permission is secured, or funding applications may be unsuccessful, either of which may impact on your ability to deliver the scheme. Certainty can be improved though earlier planning applications.

- 5.45 As you consider options, you should assess the degree to which risks and uncertainties vary between them. It may be that a less risky option is preferred over one that has the potential to deliver a broader package of benefits, but with more risk that it may not succeed. Some of the risks that you may face include:

- the need to take a decision to go ahead before designs and costs have been finalised;
- delays in securing planning permissions;
- the need for a development to go to public inquiry;
- failure to secure the required level of capital receipts from a disposal;
- over-runs of construction costs;
- potential delays in completion, especially if this means, for example, that a replacement building is not ready when needed;
- increases in maintenance and operating costs;
- failure to meet income generation targets.

- 5.46 For simple projects, there are likely to be few major risks and uncertainties. As the options become more complex, it is increasingly important to consider the likely risks. You should make maximum use of previous experience to ensure that you are

the previous discount rate of 6% down to 3.5%.

³ HM Treasury 'Green Book' includes more detailed guidance on discounting and describes a range of different ways in which discounting can be used in appraisals.

not being over-optimistic. Whilst it is possible that the outcomes may be better than expected, it is more likely that they will be less successful.

5.47 When you are considering the risks associated with different options, you should at the outset consider possible counter-measures that could be introduced in order to minimise the risks and keep the project on course.

5.48 **Changing Options** - As you analyse information you may develop new ideas or variations. As more information becomes available, you may wish to change the specification of the options or vary the assumptions made. This may include positive changes such as improving the original project specifications, rather than just lowering costs. Appraisal should be a dynamic process. You should adapt the process as necessary to ensure that it enables you to make the right decision based on the information available.

5.49 **Analysing the Options** - Once you have gathered all the information you need about each option, you will need to be able to analyse it in a consistent manner. Your aim in carrying out the analysis should be to distil the information down into a form that will enable you to make comparisons.

5.50 The Council holds properties, in the main, to enable it to deliver services. Decisions on where these buildings are sited and the investment that is made in them will not be made purely on the basis of financial value. It is important to be able to take all factors fully into account in analysing the options. Value for money is clearly critical, but the best value option will not necessarily be the one with the lowest whole life costs or highest income.

5.51 **Scoring** - To be able to compare the information that is not easily valued and is essentially qualitative, the commonest approach is to score each option on its contribution towards the objectives. In other words, you are rating each option against the extent to which they deliver what you are seeking to achieve.

5.52 The scale that you use to score your options should be wide enough to reflect the differences between the different options, even if they are quite small. A '0-10' scale will usually be appropriate, where a rating of '0' is a complete failure to deliver an objective, whilst '10' would indicate that an option delivers an objective in full.

5.53 **Weighting** - It is unlikely that all the objectives set will be equally important. You may regard achievement of some of the objectives as being absolutely essential, whilst some of the others might be less important and be seen as a "nice to have" result.

5.54 Once all the non-financial elements have been scored, you can then apply weighting factors based on the relative importance of each objective. These weightings help to ensure that the most important factors have the greatest influence on the outcome of the appraisal. Using a weighting of 1-5 for each objective will usually be sufficient to ensure that the appropriate result is achieved.

5.55 The illustration below shows how scoring and weighting of non-financial factors can be applied by setting out in a table the options against the objectives.

	Option 1	Option 2	Option 3
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	Weighting Factor	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score
Objective 1:	5	8	40	3	15	10	50
Objective 2:	2	5	10	10	20	3	6
TOTALS		13	50	13	35	13	56

Options 1, 2 and 3 all yield the same total score (13), but Option 3 has the highest weighted score (56), reflecting its maximum rating against Objective 1, which has the highest weighting factor.

- 5.56 If you choose to use a scoring and weighting approach, you must make sure that this does not discourage people from using their judgement in considering the different options. What is essential is that all the influencing factors are taken into account in order to identify a preferred option on the basis of sound reasoning.
- 5.57 **Combining Financial and Non-Financial Factors** - The final stage of the analysis is to combine the financial and non-financial factors to help identify your preferred option. Possible approaches to this include:
- applying *weighting factors* to the results of your financial assessment, or
 - by combining the weighted scores for non-financial factors with the Net Present Value⁴ of each option, to develop a *value for money rating*.
- 5.58 *Weighting factors approach.* In the example above, the weighted scores of non-financial factors are out of a total possible score of 70. To combine the non-financial and financial factors, you will need to decide on their relative importance. For example, you may decide that achievement of the overall project objectives (non-financial factors) is twice as important as selecting the option with the lowest cost. In this case, where the weighted scores of the non-financial factors are out of a total of 70, the financial factors of each option would be scored out of 35, with the lowest cost option being given the highest score. The preferred option would be the one that yields the highest combined score.
- 5.59 *Value for Money Rating.* Once the total weighted score has been calculated for each option, this figure is divided by the total financial cost. The project with the highest value for money rating would be the preferred option.
- 5.60 Drawing together the financial and non-financial elements will help you to choose between options that have very similar cost levels, or deliver similar levels of benefits.

Stage 5 – Carry out Consultation

- 5.61 Throughout the course of OA you will need to ensure that you involve people who have an interest in the outcome of the project. A lot of options may be generated through consultation, whilst others may be ruled out as a result of stakeholder feedback before a detailed appraisal takes place.

⁴ [The capitalised value of future costs or benefits - see paragraph 5.42.](#)

- 5.62 You should seek to involve stakeholders (service providers, service users and non-users as appropriate) at an early stage of the process and continue to communicate with them as the appraisal continues, especially when new information comes to light as the process goes ahead.
- 5.63 Where major changes are planned affecting a community service, it will generally be helpful to the success of the scheme to involve a wide cross-section of stakeholders.

Stage 6 – Determine Funding Options

- 5.64 Considering the most appropriate project options cannot be divorced from thinking about the existing funds available for capital spending and possible routes to attracting funds from other sources. This process, along with consultation, must start at the beginning and then run in parallel with and influence each of the appraisal stages described earlier.
- 5.65 The resources available for capital investment are limited. It is therefore important to prioritise effectively to maximise the use of the resources in order to achieve best value. The resources available provide the basis against which you begin to prioritise and are an essential consideration in appraising the available options.
- 5.66 Possible funding options will include:
- Opportunities through Prudential Borrowing;
 - dedicated capital resources from Central Government;
 - capital receipts (developer contributions);
 - other funding bids;
 - fund raising.

Funding routes will vary, depending on the nature and scale of different capital schemes.

- 5.67 The funds available will also lead you to consider different routes to procurement, such as the Private Finance Initiative (PFI), other partnership arrangements and Section 106 agreements⁵. Your OA will need to factor in the impact of different procurement routes on the extent to which different options meet your requirements. Regardless of the procurement route selected, the principles of OA remain the same, although the results may need to contribute to further stages that would not be required with traditional procurement.
- 5.68 It is possible that alternative approaches to resourcing a project may enable you to deliver far more than your specific objectives. For example, one of the Council's priorities for capital spending may be to replace an existing office with a joint-use facility. Alternative funding through, for example, a design, build, finance and operate partnership agreement may be able to provide the facility required, together with a range of additional facilities for the local community.

⁵ Under Section 106 of the 1990 Planning Act, planning authorities have the power to enter into voluntary agreements with developers to ensure certain steps are taken which will assist the development to take place, ameliorate adverse impacts, or fulfil other policy requirements. This mechanism, previously known as planning gain, has increasingly been used by Councils to ensure community benefits are secured through developments.

- 5.69 It is likely, therefore, that consideration of the options to fund capital priorities will actually influence the nature of the projects selected. This highlights the dynamic nature of the appraisal process and reflects the importance of following through all the appropriate options until a clear preference is demonstrated.
- 5.70 In the same way that there will be only limited options to carry out some projects, the funding opportunities available to resource some schemes will be very restricted. In other cases, there will be a wide range of potential funding opportunities that will need to be investigated carefully and at an early stage.
- 5.71 Capital schemes should be driven by your priorities for service delivery and capital spending. There is a danger that funding programmes with a set timescale for bidding and delivery lead to opportunistic bids to carry out lower priority projects than would have been carried out if the funds had been available through a non-specific route.
- 5.72 Securing Best Value through lowest whole life cost solutions will be a factor when considering funding options.

Stage 7 – Report Findings

- 5.73 The final output of the appraisal is a report to decision makers, which sets out the process that you have undertaken and the results it has produced, i.e. how you have arrived at the preferred option.
- 5.74 The appraisal report will need to be proportionate to the appraisal carried out. It will also need to reflect the use that will be made of the report. Is it to recommend an internal decision, or is it to support an external funding bid? Where the report is required for the latter, specific requirements may be set by the fund or programme, both in terms of content or format.
- 5.75 The report should present:
- the rationale for the planned activity;
 - the specific objectives you are seeking to achieve;
 - descriptions of the options and how they were identified;
 - summaries of the relative costs and benefits of each option;
 - discussion of risks and sensitivities;
 - the analysis of the options;
 - a description of the preferred option, including the preferred funding route and procurement approach.
- 5.76 The report should be supported by an outline of any underpinning assumptions and a clear description of any weightings that have been used to decide on the preferred option.
- 5.77 The aim in producing the final appraisal report should be to ensure that it includes the level of detail required in order to support the preferred option. If at any point it is not clear from the report why a particular choice has been selected, then you should include further information. However, you should avoid including information for the sake of it. This will lead to an over-long report, which will be less useful to the readers.

- 5.78 The report should aim to get the key messages across to the readers as clearly as possible. An executive summary should be included, recognising that some people will only have time to read it quickly, whilst others will want to go into more detail. Where appendices are used, there should be clear references to them in the main text.
- 5.79 The style and format are important in making it a useful aid to the decision making process. Different ways of presenting AMP data can be used to benchmark the performance of buildings. This can help in identifying priority areas and informing the appraisal process.

Stage 8 – Post-implementation Project Evaluation

- 5.80 OA and project evaluation are closely linked. In this context, evaluation is the post-implementation review of a project, to assess whether the investment has gone as planned and has led to the expected benefits.
- 5.81 OA involves the comparison of a range of possible options, considering the hypothetical outcomes of each choice. Evaluation involves reviewing the course of action that was chosen, to assess whether the right option was selected and whether it achieved the objectives set.
- 5.82 Evaluation also helps in identifying factors that have impacted on performance. Over the longer term, this may include assessing how effective the investment was in delivering the planned service outputs. Effective evaluation is the key to the continual improvement of your ability to develop successful capital schemes. The results of evaluations should provide inputs to future appraisals, to ensure that you are learning from past experiences.

USEFUL REFERENCES AND WEBSITES

- *Finding theRight Solution – A guide to option appraisal* – DfES (2002) – This is the key publication that the Waltham Forest guidance has been based on. It includes a number of worked examples, including a Whole Life Costs example table in Excel spreadsheet format.
- *Appraisal and Evaluation in Central Government* (“The Green Book”) – HM Treasury. Available through HMSO, or on-line at www.hm-treasury.gov.uk.
- *Comprehensive Project Appraisal – Towards Sustainability* – Royal Institution of Chartered Surveyors/Environment Agency (2001).
- *Making the right choices – A practical guide to Project Appraisal* – CIPFA (1996).
- *Options Appraisal and the Outline Business Case* – Public Private Partnerships Programme (4Ps)
- *DfES Asset Management Plan Guidance* – Sections 4 and 5 on Condition and Suitability Assessments. Downloadable from: www.dfes.gov.uk/amps
- www.rethinkingconstruction.org - link to the report of the Construction Taskforce on the scope for improving the quality and efficiency of UK construction.

HAMBLE-LE-RICE PARISH COUNCIL - FORWARD PLAN of MEETINGS

Notes to the public – the Council has published a list of topics/agenda items for the year. The list is reviewed at each meeting and updated. This sometimes means items are moved around so it is worth checking with the Parish Office if you want to know about a particular item.

If you want to add an item to the list you should come along to a meeting and address the Council and identifying the issue you want considering. It might require a formal item to be scheduled or we might be able to help outside the meeting. Contact the office via the following clerk@hamblepc.org.uk or 0238045 3422

Meeting date	Council, Committee, Working Group	Scheduled items for discussion
8 th MAY		ANNUAL PARISH COUNCIL meeting
22 nd MAY		COUNCIL meeting
12 JUNE	Council	Options for relocating sports clubs from GE Annual return Audit recommendations and action list Quarterly financial report including: <ul style="list-style-type: none"> • Orders for payment • Reconciliation • Bank statements • Balance sheet • Budget monitoring Tree removal at Satchell Lane (to be confirmed) Topics to go to Committees/Working Groups/Task and Finish (from Forward Plan)
26 JUNE	Council	Environmental strategy and actions – report and discussion Beach Hut café license application Feedback from LAC team meeting – Feedback report Hamble River Valley Forum AGM – Feedback report Community consultation – update (verbal or clerks

		report) Recommendations from Asset Management Committee Barclays Bank land transfer and project update Hamble Lifeboat terms
10 JULY	Council	Annual Sports Representatives Meeting 6.30pm Passenger transport forum – Feedback Report Consultation up date Mount Pleasant – agreeing a way forward Grant request for carols in the Square 2017 Magazine review Appointment of legal advisor Quarterly budget review Payments Local Area Plan priorities
24 JULY	Council	Consultation Council Brand – T&F? Festive Lights Telephony Foreshore parking – machines and permits Taking forward our planning role - discussion
11 SEPTEMBER	Council	Mid-year budget monitoring Grant Applications Review of the Dinghy Park Terms and Conditions and fees
25 SEPTEMBER	Council	
9 OCTOBER	Council	Annual Allotment Holders meeting 6.30pm Budget priorities for 2018/9
23 OCTOBER	Council	
13 NOVEMBER	Council	Annual Foreshore Users Meeting 6.30pm Draft budget for 2018/19
27 NOVEMBER	Council	Review of projects HLB public facilities and the Storage Shed
11 DECEMBER	Council	Set Budget and precept for 2018/19
8 JANUARY	Council	
22 JANUARY	Council	
12 FEBRUARY	Council	
26 FEBRUARY	Council	
12 MARCH	Council	
26 MARCH	Council	
9 APRIL	Council	
18 APRIL	Council	ANNUAL PARISH MEETING

23 APRIL	Council	COUNCIL meeting
14 MAY	Council	ANNUAL COUNCIL meeting
28 MAY	Council	COUNCIL meeting
TBA	AMC/	Users Foreshore meeting
TBA	AMC/T&F	Renewal of street signage – priority. Design and format
TBA	AMC/T&F	Renewal of Street Furniture – developing common brand
TBA	AMC	Foreshore Pay and Display – card and mobile payments
TBA	BC	Review of the ashes internment area
TBA	BC	Closure process and implications at St Andrewes
TBA	PC	Hand book and Health and Safety update Pay policy

AMC – Asset Management Committee

T&F – Task and Finish

BC – Burial Committee

PC – Personnel Committee

Updated 28.06.17

10th July 2017

Hamble Parish Council – Clerks report

General

1. Dinghy Park infringement – One offer has been made for the dinghy in the sin bin. Deadline for offers is the 10th July.
2. Highways work – back in March there was confirmation that highways works were going to be carried out replacing broken sets and reinstating the edging. HCC have confirmed that the work was postponed at the time and cannot be activated until the new Highways contractor starts in August 2017. They have been told that the edging presents a risk of injury.
3. Work on the staff handbook is due to be completed within the next week or so. The clerk will then review it. A health and safety visit is planning for the 24th July 2017 to start work on risk management. Items will need to come back through the Personnel Committee.

Events/ meetings

4. The Local Area Committee met on the 29th June 2017 and refused permission for the Dementia Care scheme. The committee agreed it was the “right building in the wrong place”. The planning officers drew on the planning appeal for the doctor’s surgery that talked about the importance of preserving the strategic gap. The Barclays Bank Applications was approved.
5. The meeting with Cllr House has been deferred until the 21st July. Cllr Cohen was unable to meet with Cllr Craig although the Clerk met with her. Useful and positive although there was little support at the moment for the transport study on the basis that works by Highways England has just been announced. And are due to be done by 2020. <https://www.gov.uk/government/news/government-publishes-61-billion-programme-of-upgrades-to-major-roads-and-motorways>.

Given the emerging theme from the consultation exercise it is unlikely that such a delay will be acceptable. Cllr Cohen has requested a letter to be sent to Cllr R Humby who is the cabinet member for transport at county requesting a meeting.

6. Meeting arranged with Officers at HCC to explore potential locations for Xmas tree and the working party on Thursday 13th July. This will allow the relevant licenses to be sought when agreed.

Correspondence

6. Hampshire County Council Risk Assessments for Third Party Marine Contractors and Operators – Risk assessments have been sent to us to complete regarding the Hamble Water Taxi and for ourselves regarding the management of risks on and around the water front. The clerk is investigating what has previously been done and what is required by way of compliance and whether we are in a position to make the necessary self-certification.
7. A user of the dinghy park and foxer fleet has written requesting that the foxer class association be recognised as a group that should be involved in the maintenance and management of the dinghy park. A copy of the correspondence was forwarded to members of the Asset Management Group when considering the terms of Reference for the Foreshore Users Group (FUG).
8. Email from Kerry Sims who is working on the Seaview Mitigation Measures referred to in an earlier report. This project forms part of the Seaview Project which is focusing on morphology and Mitigation Measures and is a great way to influence how the Hamble and its nearby coastline can be further improved in the future to enhance biodiversity. In the light of the council decision last cycle to support a range of environmental projects this is a good opportunity to start looking at the marine and river environs. Details were forwarded to members on the 3rd July for consideration.
9. A member of staff has requested extended leave from the 24th March to 14th April 2018. I have checked that there are no operational reasons to withhold consent and have agreed it.

Hamble Estuary Partnership meeting - to receive a report from Cllr Underdown

An update was given that since the last meeting the County Council, hence the Harbour Authority, website had been changed although the HEP section has remained the same.

A presentation of the final results from a sponsored university research project was given about 'Evaluation of spatial variation in the dissolution of sacrificial anodes in the Solent and implications for management'. The Hamble River is currently failing the accepted standard for zinc in the water, although it was reasonably low for metals in the sediment. The main problem was salinity and stray electrical currents. The biggest problem was in marinas where boats are connected to the shore power supply. Surprisingly a number of boat owners did not know how to use anodes correctly.

Another presentation by the Environment Agency was about 'Seaview - possible opportunities to improve the Hamble Estuary'. This project is looking at the Southampton Water area to improve the environment to include mitigation measures such as enhance ecology, remove obsolete structures, installing fish passes and realign flood defence. This is just the initial stage of the project and only a desk based survey of aerial photographs has been undertaken to identify draft mitigation measures for the Hamble area.

Dr Kerry Sims who is undertaking this project asked for local feedback by 30th July. Members were very surprised at a number of the suggested measures such as removing historic structures as they added to the sea view and provided better ecology rather than just the mud underneath them. E.g. For Hamble the WW2 gun emplacement on Hamble Common has been identified as an obsolete structure for removal not knowing it is a visitor attraction. Attached separately is my draft response on behalf of Hamble.

As usual partners of the meeting gave updates from their own organisations and under planning the MDL Hamble Point Marina application to extend further out into the river, to reduce the channel that dinghies use was brought to the attention of members.

For more details see: <http://www3.hants.gov.uk/hambleestuarypartnership/hep-members.htm>.

Proposed pier extension.

Marina Developments Limited.

Hamble Point Marina,

School Lane

Hamble River Sailing Club opposes, reluctantly, MDL's proposed pier extension at Hamble Point Marina.

The Club's concern is the reduction in width of the channel into which the piers will be extended and the safety implications from any reduction.

It is accepted that the channel is neither the main nor the secondary channel but it is a valuable route from the mouth of the river to the dinghy park slipway, the area off Hamble Public Pontoon and on up river.

It is wide and deep enough to be used by keelboats but is of particular value to dinghies and dayboats seeking to avoid the traffic and tide in the very busy main and secondary channels.

At present it is wide enough for dinghies and dayboats to beat up or down river against a headwind and to take advantage of the lesser tide out of the main and secondary channels. This is of particular importance to the junior and cadet members of the Club and to those taking part in the Club's RYA Training Centre courses. Juniors/cadets/course participants are in general less experienced sailors. It also affects the Club's XOD fleet and other engineless keelboats.

At present, juniors/cadets/course participants and others can use a channel that has much less traffic than the main and secondary channels. It reduces the risks of collisions, damage and injury. Reducing the width of the channel is a safety issue because it means that juniors/cadets/course participants and others will be forced to use the main and secondary channels.

A further safety issue is that dinghies can be towed in the existing channel on their way to and from the mouth of the river. This is important because in lighter breezes dinghies cannot make way against the tide and need towing. It is safer for them to be towed in this channel and not the main or secondary channel. At present, the channel is wide enough for a tow to pass boats especially those manoeuvring into or out of Hamble Point Marina or onto or off the midstream pontoon. If the piers are extended it will not be possible for a tow and such a boat to pass safely.

kenneth munro

Commodore
Hamble River Sailing Club

02380452070

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Summary

Since the closure we have had a lot of contacts from young people members and have been meeting to support a range of various issues. It has been a difficult start to the new way of working following the closure of the HYPE building as the core group that we used to work with have largely dispersed. We are in the process of building something a bit different, there have been teething problems, we have stopped using the Café in Netley due to low take up but we are adapting and slowly we are winning over the trust of young people and a new group is forming. We have a healthy membership following us on our Instagram account and this is our medium for communicating and advertising where we are.

Statistics

	April	May	June
Netley	31 23 Male 8 Female	20 15 Male 5 Female	50 38 Male 12 Female
Burseldon	25 10 Male 15 Female	21 12 Male 9 Female	23 21 Male 2 Female
Hamble	22 18 Male 4 Female	25 15 Male 10 Female	62 45 Male 17 Female
NGS	17 14 Male 3 Female	17 14 Male 3 Female	39 31 Male 8 Female

	%age groups
11-13	25%
14-16	49%
17-19	26%

Adding value to young lives



Delivery

The team are re-building what they perceive to be damaged relationships following the closure of the youth club building. They now have a small group of younger individuals that seek them out when they are in the Pilands Wood community centre and the Roy Underwood Pavillion at Hamble. This is encouraging as they are looking to engage in a positive programme rather than hanging around. Burseldon seems to be the most comfortable that we see and engage for the duration being said this group is mostly made up of former members.

Netley is less trusting and there are suspicious young individuals mostly from them station Road recreation ground area, as they don't get what the focus of the service is but Steve and the team will persevere and hopefully they will. We are hoping that the new groups we're engaging with in and around Victoria country Park Will establish roots and become the Netley core group we work with.

Hamble is fast growing into the main attendees of our young people and we are having positive responses from particularly the younger sessions as well as being sought out by senior members for support. The Hamble group is predominantly a very young age between 11 and 12 and they don't really understand what a youth club is as they have never experienced one. However local confidence to come in is growing and they're starting to understand. There is a lot of physical activity during these sessions and a plea from the group for nets for the basketball hoops.

Our NGS group had shown some initial fluctuating numbers but this has increased of late and we are well established in the YMCA library on Weston Lane. We have adapted the building to have a cinema, music room and games station and of course all the creative activities that they are accustomed to.

We have interest in the trip next week to Fairthorne Manor on the 12th July figures between 8 and 12 at the moment. Most of the take up has been from Burseldon and some interest from Hamble but there have been no takers from Netley. We have a minibus booked and have collected consent and medical forms.

Our sessions when we are venue based are around Games and Conversations with refreshments and what is known as "the getting to know you stage". As with in all youth work the professional working friendships has to be built in to trust in order for the young people to have confidence in our abilities to support them.

We have delivered sessions around skincare UV radiation hydration, antisocial behaviour, perception of generations, bullying, bike safety, slime, water fun, bereavement and support, Young parenting, stress and mental health, drugs in effects social physical and

Adding value to young lives



emotional.

Fairthorne Manor Programme

12th July Kayaking

9th August Aqua Slide and Jumpy pillow

13th September-SUP

11th October – Jacobs Ladder

15th November – Climbing/ Abs

13th December- Archery

17th January – ITS / teambuilding activities

14th February Crates Challenge

14th March Fire lighting/Den building

Adding value to young lives

'Seaview - possible opportunities to improve the Hamble Estuary'.
Hamble's response to draft options for specific
Mitigation Measures for Hamble Estuary/Southampton Water.

It is realised that this has been a desk based project so far with no work undertaken on the ground.

As mentioned at the HEP meeting many of the items identified for removal are of historical value and/or add to the sea view or river scene. The Maritime Archaeological Trust (MAT) has undertaken significant work on this recording their history and value.

So first look at the map identifying most of the historic items on the river

<http://www.maritimearchaeologytrust.org/hamblesites>

Then for fuller details see 'Recording Archaeological Remains of the Hamble River' on its website <http://www.maritimearchaeologytrust.org> and select Downloads.

It is also believed these structures enhance the ecology by providing habitat for many creatures rather than taking them away and leaving flat mud.

Below are comments on the specific sites identified in Hamble:

6 - Remove obsolete structure, but it is a WW2 gun emplacement with a Bofors gun - Visitor attraction must be retained.

7 - Old slipway rails recently investigated by MAT under its Heritage Lottery funded WW1 project. Seaweed attached to them provides better ecological habitat than if removed. To the south of it is the emergency oil boom concrete retaining structure.

11 - Unknown. Foreshore owned by BP Oil Terminal.

13 - Hamble Point Marina. Biodiversity enhancing substrates could be added.

14 - Royal Southern Yacht Club and RAFYC Yacht Haven - Biodiversity enhancing substrates already in place as part of planning conditions.

15 - Port Hamble and Hamble Yacht Services Marina - Biodiversity enhancing substrates could be added.

18 - Remains of former TS Mercury pier which has sentimental historic value and provides better ecological habitat than if removed. It adds to the river scene and there is an adjacent seat for the public to enjoy the views. Gradually decaying and will disappear over the next few years.

25 - Off Badnam Creek just outside of Hamble's boundary. 4 structures, 3 of which could be removed but may provide a better ecological habitat than flat mud. See MAT map. The other is the remains of the Battleship Mast that has historic importance. The rusting top is an addition in the second half of the last century, but the bottom part is from HMS Sultan 1868 and is 40ft into the mud.

Not identified in the survey are the north and south quay walls off Hamble foreshore, but as stated in the document some sea walls are not suited for adding biodiversity enhancing substrates if they interfere with quayside function of boats mooring. This is the case with these quay walls, as well as interfering with swimmers who are encouraged to use them rather than the Public Jetty.

If you do not receive much feedback of other locations on the river outside of Hamble, further details can be provided.

10th July 2017

Hamble Parish Council – Future provision of legal advice

DECISION: TO APPOINT SURREY HILLS SOLICITORS AS OUR NEW LEGAL PROVIDER ON THE FEES SCALE PROPOSED.

INTRODUCTION

1. We are currently with Wellers Hedley who we have been with for a number of years. Over the last 12 months there has been a significant change in personnel at the practice. Advice regarding recent legal issues hasn't been always as comprehensive and timely as needed and as a result an alternative provider has been sourced.

CONTENT

Under the Financial Regulations the Council is normally required to go out to formal tender. However, specialist services can be secured without resorting to this process. See appendix 1 which set out the excerpt from the Financial Regulations.

The Council has retained Hedleys (now Wellers Hedley) for some years and it is felt appropriate to seek an alternative provider in the light of that.

A number of solicitors that previously worked on Council projects at Wellers Hedley have now formed a new practice called Surrey Hills Solicitors. The team include a number of solicitor's with specialist local government, governance and property advice. They also provide a mediation service.

Details of the practice and the team can be found through the following link:
<https://www.surreyhillssolicitors.co.uk>

Surrey Hills are currently acting for us on the telecoms lease and have provided advice on a recent lease variation.

SPECIFIC ISSUES

The fee structure that is proposed is as follows:

Standard rates are £230 plus VAT per hour plus disbursements. Our current provider is charging £240 plus VAT per hour plus disbursements.

Risks

There should be no risks associated with a transfer of business. New solicitors have been retained at Wellers so there has been little continuity of business although they do benefit from retaining the files. For specific issues these will need to be transferred. Work that is currently in hand will need to be completed.

Financial

There is a small saving on the fee structure and currently general advice has been given without charge on a number of cases. Currently in year our expenditure has been on Hamble Lifeboat and the telecoms mast. In the latter case the fees will be refunded.

Appendices

Excerpt from Financial Regulations page 5 section 11.

Every contract shall comply with these financial regulations, and no exceptions shall be made otherwise than in an emergency provided that these regulations shall not apply to contracts which relate to items (i) to (vi) below:

- (i) for the supply of gas, electricity, water sewerage and telephone services;
- (ii) **for specialist services such as are provided by solicitors, accountants, surveyors and planning consultants;**
- (iii) for work to be executed or goods or materials to be supplied which consist of repairs to or parts for existing machinery or equipment or plant;
- (iv) for work to be executed or goods or materials to be supplied which constitute an extension of an existing contract by the Council;
- (v) for additional audit work of the external Auditor up to an estimated value of £250 (in excess of this sum the Clerk and RFO shall act after consultation with the Chairman and Vice Chairman of Council);
- (vi) for goods or materials proposed to be purchased which are proprietary articles and/or are only sold at a fixed price.