

MILBORNE ST ANDREW PARISH COUNCIL - MEETING MINUTES



Held on: 17/05/2017 at: 19:30hrs		Location: Milborne St Andrew Village Hall
Present:	Cllr Jenny Balcon (Chairman) Cllr Sue Cherry Cllr Karen Park Cllr Joy Robinson Cllr Philip Smith	
In attendance:	Mr Colin Hampton (Parish Clerk) 7 members of the public	
001	<u>Election of Chairman 2017-18</u> Nominee – Cllr J Robinson Proposed – Cllr J Balcon Seconded – Cllr K Park RESOLVED that Cllr J Robinson be elected as Chairman of the Council for the 2017-18 municipal year.	
002	<u>Election of Vice Chairman 2017-18</u> There being no other nominees: - RESOLVED that Cllr S Fox be re-elected as Vice Chairman of the Council for the 2017-18 municipal year.	
003	<u>Apologies</u> NDDC Cllr Emma Parker NDDC Cllr Jane Somper Cllr Sarah Fox (Vice Chairman)	
004	<u>Declarations of Interest</u> None	
005	<u>Minutes of the Parish Council Meeting held 19th April 2017</u> RESOLVED that the Minutes of the meeting be confirmed and signed as a correct record.	
006	<u>County & District Councillors' Reports</u> The Clerk read to the meeting a joint District Councillor's report, a copy of which appears as Appendix A of the Minute Book.	
007	<u>Parish Councillors' Reports</u> Cllr Robinson reported on a successful AGM for the Allotment Society. Cllr Cherry informed the meeting that the Neighbourhood Planning Group's final public consultation will take place 10 th June 2017.	
008	<u>Casual Vacancies on the Parish Council</u>	

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	<p>The Clerk reported that Casual Vacancy notices had been posted for the two vacant posts on the council. He expects to hear within the next few days if an election has been requested by parishioners. If not then the council will advertise for volunteers to be co-opted. It is hoped that the vacant posts will be filled at the June meeting if no election is called.</p>								
009	<p><u>Correspondence</u></p> <p>A report by the Clerk, a copy of which appears as Appendix B of the Minute Book, was noted. There was some discussion as to whether the council wished to be part of the Plant a Tree Charter, but it was agreed that this was not necessary at this stage as the council has already taken a leading role in ensuring new trees are planted around the village.</p>								
010	<p><u>Appointment of Specific Posts for 2017-18</u></p> <p>RESOLVED that the Parish Council's holders of Specific Posts for 2017-18 will be as follows: -</p> <table> <tr> <td>Flood Warden</td><td>Mr Steve Lord</td></tr> <tr> <td>Rights of Way Liaison Officer</td><td>Mr Wayne Lewin</td></tr> <tr> <td>Homewatch Co-ordinator</td><td>Cllr Joy Robinson</td></tr> <tr> <td>Neighbourhood Planning Group</td><td>Cllr Sue Cherry</td></tr> </table>	Flood Warden	Mr Steve Lord	Rights of Way Liaison Officer	Mr Wayne Lewin	Homewatch Co-ordinator	Cllr Joy Robinson	Neighbourhood Planning Group	Cllr Sue Cherry
Flood Warden	Mr Steve Lord								
Rights of Way Liaison Officer	Mr Wayne Lewin								
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Neighbourhood Planning Group	Cllr Sue Cherry								
011	<p><u>Appointment of Representatives to Outside Organisations for 2017-18</u></p> <p>RESOLVED that the Parish Council's Representatives for 2017-18 will be as follows: -</p> <table> <tr> <td>DAPTC</td><td>Cllr Karen Park</td></tr> <tr> <td>DCCG Healthwatch</td><td>Cllr Karen Park</td></tr> </table> <p>During discussion on this agenda item there was some confusion as to whether the council was continuing to provide representation to organisations within the village. This was due to an error by the Clerk who had produced the agenda without reference to the May 2016 Minutes when it was decided that village organisations know who the Parish Councillors are and can approach them if necessary. The Clerk has apologised for his error.</p>	DAPTC	Cllr Karen Park	DCCG Healthwatch	Cllr Karen Park				
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012	<p><u>Planning Applications</u></p> <p>None received.</p>								
013	<p><u>Review of Parish Council's Insurance Policy</u></p> <p>RESOLVED to re-insure through Came & Company with Ecclesiastical Insurers for the 2nd year of a 3-year plan as recorded at Appendix C of the Minute Book.</p>								
014	<p><u>Review of Membership of other bodies</u></p> <p>It was agreed to continue with membership of DAPTC only.</p>								
015	<p><u>Air Ambulance Landing Sites</u></p> <p>Mr Lewin brought the council's attention to the fact that the Dorset Air Ambulance is looking for potential night landing sites throughout the county. It was agreed that the sports field at the top of the village would make a possible site. With the Sports Club also in agreement it was decided that the Clerk should contact the Air Ambulance with a view to the site being assessed by them for its suitability.</p>								

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016	<p><u>Cheque Schedule</u></p> <p>The Cheque Schedule for May was circulated, a copy of which appears as Appendix D of the Minute Book.</p> <p>RESOLVED that the Cheque Schedule for May totalling £2063.55 be approved and the cheques signed.</p>
	<p>Before closing the meeting the new Chairman, Cllr Robinson, thanked her predecessor Jenny Balcon on behalf of the Parish Council for all her work as she steps down from the council after many years of service to the community.</p> <p>The meeting closed at 20:30 hrs.</p> <p>Signed: </p> <p>Chairman of the Council</p> <p>Dated: 14/06/2017</p>
<u>PUBLIC PARTICIPATION NOTES</u>	
<p><i>Mr Richard Lock announced that he is still seeking to have the sports field designated a Centenary Field in Trust and reminded the council that they had undertaken to consider the request after a 6-month period of settling in for the new Sports Club committee.</i></p>	<p><i>Clerk to determine when this should appear on the agenda for consideration.</i></p>
<p><i>Mr Richard Lock spoke on behalf of the Sports Club committee in support of the sports field being put forward by the council as a potential site for the Air Ambulance.</i></p>	
<p><i>Mr Robin Keller queried why the Casual Vacancy notice for new councillors had been produced by the Clerk with the village name spelt incorrectly?</i></p>	<p><i>The Clerk explained that the notice was produced by the NDDC Electoral Services office. He apologised for not noticing the error before distributing it for publication.</i></p>