



Zena Tett - Parish Clerk
Exbourne with Jacobstowe Parish Council
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I hereby give notice that a Parish Council meeting will take place on Wednesday 29th March 2017 at 8:00pm in The Village Hall, Exbourne. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

AGENDA

- 107. **Apologies for Absence** – to receive apologies made to the Clerk prior to the meeting.
- 108. **Welcome** – the Chairman will welcome everyone to the meeting.
- 109. **Minutes of the Last Meeting** – to consider the approval of the Minutes of the last meeting of the Council.
- 110. **Declarations of Interest** – Councillors are invited to declare any disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.
- 111. **Public Speaking Time** – members of the public are invited to give their views and question the Parish Council on issues on this Agenda or raise issues for future consideration, at the discretion of the Chairman, during the Public Participation section of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.
- 112. **Borough Councillor Report** – items raised for decision will appear on the Agenda for the next meeting.
- 113. **Matters Arising**
 - 113.1 Neighbourhood Plan – to receive an update from Cllr Hedley on any decisions made or matters arising.
 - 113.2 Lengthsman Work – to receive an update from Cllr Williams regarding the works being carried out by the Lengthsman and consider any further works needing to be carried out.
 - 113.3 Village Flyer – to receive an update from Cllr Blakeman on the production and issuing of the Village Flyer.
 - 113.4 Air Ambulance Landing Site – to receive an update from Cllr Cobb to determine whether the location of Little Ellicroft Meadow would be a suitable landing site.
 - 113.5 TAP Fund Application – to receive an update from Cllr Williams on the Village Hall Grant application.
- 114. **New Items**
 - 114.1 Parish Paths Partnership (P3) – for Cllrs to review and complete forms.
 - 114.2 Highway Survey – to review survey completed by Cllr Foster
- 115. **Planning**
 - 115.1 0618/17/PDM – notification for prior approval for proposed change of use of agricultural building to dwelling house (class C3) and associated operational development (Class Q(a+b))
Land North West of Exbourne, Mucksey Lane, Exbourne EX20 3SA
 - 115.2 3697/16/HHO – Householder application for two storey rear extension
Coombe House, 2 Fore Street, Exbourne EX20 3RU
- 116. **Clerks Report**
 - 116.1 Correspondence – to note the attached appendix of items which have been circulated or will be available for inspection at the meeting.
 - 116.2 Standing Orders & Financial Regulations – to determine whether the current Standing Orders and Financial Regulations should be updated using the new models provided by NALC.
 - 116.3 Email Account – for the purpose of considering changing the Easyspace email account to a Gmail account.

- 116.4 Public Clock – to review the 3 year service agreement offered by Smith of Derby.
- 116.5 Annual Parish Meeting Speakers – to discuss potential speakers at the Annual Parish Meeting.
- 116.6 DALC Membership – to consider renewing the DALC subscription.
- 117 **Councillors' Reports and Items for Future Agenda** – each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 118 **Finance**
- 118.1 To consider the following payments:
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|------|---|---------|
| i. | Yewtopia: Lengthsman Works | £300.00 |
| ii. | Clerks Expenses | £84.24 |
| iii. | Clerks Salary: January – March | £480.78 |
| iv. | HMRC | £120.00 |
| v. | DALC Membership | £122.83 |
| vi. | Smith of Derby 3 year Service Agreement | £503.00 |
- 118.2 Review the bank balance.
- 119 **Date of Next Meeting** – to confirm the date of the next meeting which will be the Annual Parish Meeting scheduled for 7:30pm on 26th April 2017 in the Village Hall, Exbourne, followed by the Parish Council Meeting.



Parish Clerk

Date: 22nd March 2017

Correspondence List

Newsletter: Clerks & Councils

Email: WDBC regarding the Joint Local Plan and maps distribution to each Parish Council

Email: Easyspace asking if the Parish Council would like to protect their domain name at a cost of £6.50 per year

Email: HugoFox Website: visitor complaint

Email: Okehampton Hamlets showing Police Statistics

Email: Exbourne Resident regarding Holebrook Lane