

KIRKBAMPTON PARISH COUNCIL

Minutes of the Annual Meeting of Kirkbampton Parish Council held on Tuesday 5th May 2026 at 7.30p.m.

Present: C Clark (CCI), M Cunliffe (MC), S Edgar (SE), and TH Rudd (HR).

In Attendance: Clerk / RFO, A Dawes (AD).

001/05/26 Election of Chairman

Councillor Cunliffe was proposed by CCI and seconded by HR to take the Chair for 2026/2027, agreed unanimously.

002/05/26 Election of Vice-Chairman

Councillor Clark was proposed by MC and seconded by SE to take on the role for 2026/2027, agreed unanimously.

003/05/26 Apologies for Absence: None, however post arrival home AD had received apologies from Mike Johnson [MJ]

004/05/26 Requests for Dispensations & Declarations of Interest

No requests for dispensations were received and no declarations of interest were made.

005/05/26 Minutes of the Meeting of the Council held on 2nd March 2026

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of the last meeting of the Council.

006/05/26 Minutes of the Extraordinary Council held on 14th April 2026

Resolved to authorise the Chairman to sign, as a true and accurate record, the minutes of that meeting of the Council.

007/05/26 Public Participation

0 members of the public were in attendance.

Report from Unitary Authority Councillor

Not in attendance

008/05/26 Administrative and Village Matters

Little Bampton

SE reported that the Poles fitted by Fibrus had been removed by FIBRUS from the Green AD to send a note of thanks.

Update on Play Area - CCI reported that the meeting with Playdale had been arranged for the 20/05/2026

Funding application from the PCC Office had been submitted awaiting a decision.

Studholme

HR reported to Council that contrary to the agreement by Mr Armstrong that he would remove the fence he had in fact added a further one on the other side of the lanning. This item would be added back on to the next Agenda.

009/05/26

Programme of meetings

The calendar of meeting dates for the council year 2025/26 was agreed

Monday 6 July 2026

Monday 7 September 2026

Monday 2 November 2026

Monday 4 January 2027

Monday 1 March 2027

Tuesday 4 May 2027 (New Council Year)

010/05/26

Review of Policies and Procedures

Council considered the review, undertaken by the clerk, of the Council's Standing Orders, Financial Regulations, Complaint's procedure; procedures and practices in respect of Freedom of Information and data protection legislation; and policy for dealing with the press/media and agreed no changes at this time

011/05/26

Highways matters – no further additions

AD to procure some "No dog fouling" signs and price up some Waste bins after consulting with CCC regarding inclusion in emptying route.

012/05/26

Finance Matters

012/05/06.01 Council confirmed approval for the Clerk to authorise internet banking payments and for the direct debits to continue.

Annual Governance and Accountability Return 2025/26 Internal Auditors Report

012/05/06.02 Council accepted the end of year internal auditors report for the financial year 2025/26

012/05/06.03 Annual Governance Statement

Council approved the Annual Governance Statement 2025/26 and authorised the Chairman to sign the Annual return.

012/05/06.04 Accounting Statements

Council approved the Accounting Statements 2024/25 and authorised the Chairman to sign the annual return.

012/05/06.05 Certificate of Exemption

Council authorised the Clerk and the Chair to sign the Certificate of Exemption for 2025/2026

013/05/26

Councillor Matters

CCI thanked the Council for the donation towards the cost of the recent Public Health event which was very well attended and received.

014/05/26

Date of Next Meeting

Resolved that the next meeting of the Parish Council will be held in Kirkbampton Village Hall on Monday 6th July 2026 at 7.30pm.

There being no further business, the meeting was closed at 8.35pm.