

# Ightfield Parish Council

Clerk: James Howard

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Dear Councillor:

You are hereby summoned to attend a **Meeting of the Parish Council of Ightfield** to be on **Monday 13 November 2023 at Calverhall Village Hall** which will commence at 7.30pm to conduct the business enclosed in the agenda below. The press and public are welcome to attend.

Signed: *James Howard*

Date 5 November 2023

1. **Chairmans welcome, announcements and public session.**
2. **Present, apologies or absent.**
3. **Declaration of disclosable pecuniary or other interests or requests for dispensations.**  
Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of Members interests maintained by the Monitoring Officer.
  - a)
4. **To approve the minutes of the Parish Council meeting held on 18 September 2023.**
5. **Reports.**  
Unitary Councillor, Parish Councillors and Clerk.
6. **Parish Matters** – an opportunity for Councillors to report items requiring attention.
  - a) VAS installation – to receive an update.
  - b) Corra Place sign – to receive an update.
7. **Highways/Environmental Health.**  
Matters to report and update on items previously reported. To include drainage issues (if any).

**8. Planning** (to include all received since last meeting).

- a) Applications – None.
- b) Decisions – None.

**9. Finance.**

- a) Balance, reconciliation and cash book for information.
- b) Cashflow – to receive a verbal update.
- c) Payment/invoices (*to include payment of invoices received post agenda*).
- d) Update on bank mandate charges (verbal report).

From	To	Value	Reason
Instant access ****1781	Current account ****1778		Opening balance £26306  Interest rec'd £199.70

Recipient	Reason for payment	Amount	Date	Reference
Scottish Power	Electricity	£124.48	18/10/23	47.23
Hugo Fox D/Debit	Website	£11.99	29/09/23	47.23
Unity Trust	Service charge	£18.00	31/09/23	
Hugo Fox D/Debit	Website	£11.99	26/10/23	47.23
Wicksteed	New play equipment	£17202.43	23/10/23	
EON	LED upgrades	£3358.80	02/11/23	
Village Hall	Rental	£25.00	04/11/23	
HMRC	Tax due	£63.80	06/11/23	
Clerk	Salary for October	255.78	06/11/2	
Marches Landscapes	Grounds maintenance	£1530.90	Due	

**10. United Utilities work at Calverhall car park.**

To agree any actions necessary.

**11. Place plan finalisation.**

To finalise the updated and revised proposal.

**12. Calverhall rocker bike refurbishment.**

An update on refurbishing the unit.

**13. Grounds maintenance contract review.**

To receive an update and decide future actions.

**14. Items for the next agenda.**

To enable Councillors to bring forward items for the January meeting.

**15. To agree meeting dates for the forthcoming year.**