



**To: The Chairman and Members of Hightown Parish Council.**

**You are hereby summoned to attend an Ordinary Meeting of the Council which will be held by telephone conference accessed by calling 0330 606 1118 and entering room number 210301 on Monday 15<sup>th</sup> March 2021 at 7.00pm for the following purposes:**

#### **AGENDA**

- 1. To elect the Chairman of the Council.**
- 2. To consider permitting the delivery of the Chairman's declaration of acceptance of office at or before a later meeting.**
- 3. To elect the Deputy Chairman of the Council if required.**
- 4. Apologies for Absence.**
- 5. Minutes.**  
Members are asked to consider and approve the Minutes of the Ordinary Meeting held on 18<sup>th</sup> January 2021.
- 6. Declarations of interest.**  
Members are requested to give notice of any interest relating to any item on the agenda.
- 7. To adjourn the meeting to receive public comments on agenda items only.**
- 8. Coastal erosion.**  
Members will receive an update about the current position regarding coastal erosion in Hightown.
- 9. Sefton Healthwatch.**  
Members will receive information from Sefton about their Healthwatch scheme.
- 10. Casual Vacancies.**  
Members are asked to:
  - 1.** Consider the application received from Craig Stobie to fill the casual vacancy that has arisen and to consider permitting the delivery of his declaration of acceptance at or before a later meeting.
  - 2.** Note the casual vacancy that has arisen due to the resignation of Karl Brennan.

- 11. To receive reports of meetings.**  
(For information purposes only - No decisions may be made under this item.)
- 12. Correspondence.**  
Members are asked to consider any correspondence which may have been received and respond.
- 13. Planning Applications.**  
Members are asked to consider the planning applications set out in the schedule of planning applications circulated and also available on Sefton Council's website.
- 14. Payment of web hosting fees by direct debit.**  
Members are asked to approve the set up of a direct debit to Ionos to pay for the monthly charges associated with the hosting of the Parish Council web site currently in the sum of £10 per month plus VAT.
- 15. Training.**  
Members are asked to approve the cost of the Chairman and Deputy Chairman attending a chairmanship workshop provided by Parish and Town Training Lancashire through the National Association of Local Councils at a cost of £40 each.
- 16. Accounts paid and for payment.**  
Members are asked to agree the payments set out in the schedule of payments circulated.
- 17. Exclusion of the Press and Public.**  
Members are asked to consider excluding the press and public from the remainder of the meeting due to the confidential nature of the matters to be discussed.
- 18. To review staff hours and payment.**

*J Farrar*

Miss J Farrar  
Clerk to Hightown Parish Council  
05/03/2021

Item 5



**MINUTES OF THE ORDINARY MEETING OF  
HIGHTOWN PARISH COUNCIL**

**HELD ON 18<sup>th</sup> JANUARY 2021 BY TELEPHONE CONFERENCE ACCESSED BY CALLING 0330 606  
1118 AND ENTERING ROOM NUMBER 210301**

- Present:** Cllrs: Brennan (in the chair), Dillon, Magill, Munro and Shacklady.
- 2021/01.** Apologies for absence.  
None.
- 2021/02.** Minutes of the Ordinary Meeting held on 16<sup>th</sup> November 2020  
RESOLVED that the Minutes of the Ordinary Meeting held on 16<sup>th</sup> November 2020 be approved as a correct record.
- 2021/03.** Declarations of Interest - Members are requested to give notice of any interest relating to any item on the agenda.  
None.
- 2021/04.** To adjourn the meeting to receive public comments.  
A resident attended to make comments in respect of planning application ref: DC2020/02483. Another resident attended to observe the meeting.
- 2021/05.** Planning Applications.  
RESOLVED that:  
1. In respect of application ref DC2020/02483 the clerk will liaise with the resident attending to raise comments to obtain full details of their objection and support that resident by submitting similar objections on behalf of the Parish Council;  
2. The other applications be noted.
- 2021/06.** Casual vacancy.  
The casual vacancy arising due to the resignation of Mark Jarrett was noted. The vacancy has already been advertised on the website. Thanks were extended to Mark for his hard work over the years.
- 2021/07.** Deputy Chairman.  
RESOLVED that Councillor Linda Munro be appointed as Deputy Chairman.

2021/08.

**Surgery dates.**

RESOLVED that the proposed list of surgery dates be approved.

2021/09.

**Maintenance of roundabout and Alt Centre gardens.**

RESOLVED that:

1. The volunteer currently maintaining the roundabout has confirmed that they are happy to continue to do so for the time being;
2. Reasonable expenses in respect of the maintenance will be reimbursed to the volunteer upon receipt of receipts;
3. The current arrangements for the maintenance of the Alt Centre gardens will be continued;
4. Maintenance arrangements will be reviewed again at the AGM in May.

2021/10.

**Bank signatories.**

RESOLVED that Councillors Shacklady and Magill be appointed as additional bank signatories.

2021/11.

**To receive reports of meetings.**

None.

2021/12.

**Correspondence.**

The clerk reported on correspondence received from a resident regarding coastal erosion and from the MOD regarding energy supplies.  
Councillor Brennan reported on complaints received from residents in relation to bins that needed emptying and dog mess not being picked up.

2021/13.

**Accounts paid and for payment.**

RESOLVED that the amounts listed on the schedule circulated be approved.

Item 13

15<sup>th</sup> March 2021

Planning Applications

- Erection of a single storey extension to the rear involving alterations to the elevations of the dwellinghouse, following the demolition of existing conservatory and partial demolition of the garage. 

6 Bankside Hightown Liverpool L38 9EL

Ref. No: DC/2021/00252 | Validated: Mon 01 Feb 2021 | Status: Registered

- Erection of a two storey extension to the side and rear of the dwellinghouse, including a juliet balcony at the rear, following the demolition of the existing side and rear extension. 

15 The Roundway Hightown Liverpool L38 9EJ

Ref. No: DC/2021/00126 | Validated: Wed 27 Jan 2021 | Status: Registered