

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: WEST DEAN PARISH COUNCIL

County area (local councils and parish meetings only):

Financial year ending 31 March 2022

Prepared by (Name and Role): M. Camilleri (Clerk/RFO)

Date: 31/03/2022

	£	£
Balance per bank statements as at 31/03/22:		
Treasurers Account	4,263.25	
Business Bank Instant (Savings)	2,616.96	
		6,880.21
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/03/22 (enter these as negative numbers)		
[add more lines if necessary]		
Add: any un-banked cash as at 31/03/22		-
		-
Net balances as at 31/03/22 (Box 8)		6,880.21