

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ
Tel: 01451 820712

Email: clerk@bourtononthewaterpc.org.uk

Specification to Tender for Village Maintenance Contract 2020-2023

Contractor's Name and Address:

1. Naight Play Field - April to October incl.

Operation	Frequency	
Strim and mow main field, risings to lie.	Fortnightly.	
Strim and mow play area, remove risings; clear play area safety surfaces of basic litter; cut back weeds from surrounding fences;	Fortnightly.	
Strim bund by River and prune adjacent hedge, risings to lie	Autumn	
Strim and mow rough grass by River, risings to lie.	3 Times p.a. in May, August & October	1. <u>Price (£ p.a.):</u>

2. Melville Play Area – April to October incl.

Operation	Frequency	
Strim and mow field, risings to lie; strim and mow play area, remove risings; clear play area safety surfaces of basic litter.	Fortnightly.	
Clear all ditches.	Twice p.a. in May & October	
Lay/cut hedge bordering Station Rd	Twice p.a.	2. <u>Price (£ p.a.):</u>
Cut boundary hedges to 2m internal height	Twice p.a.	

3. Rye Crescent Play Area – April to October incl.

Operation	Frequency	
Strim and mow play area and surrounding verges, remove risings; clear play area safety surfaces of basic litter.	Fortnightly.	3. <u>Price (£p.a.):</u>

4. Footpaths – April to October Incl. – See plan for schedule of paths.

Operation	Frequency	
Cut and clear obstructing herbage and grass to maintain 1.5m clear way throughout year. (The Avenue and Footpath Coach Park (north) to Station Rd - full width).	Monthly.	
Cut and clear overhanging branches where these obstruct the footpaths	Monthly.	4. <u>Price (£p.a.):</u>

5. Main Green and River Bank – March to October incl.

Operation	Frequency	
Box mow grass and remove risings early a.m; strim/clip grass edges; strim/clip round trees/obstacles.	Fortnightly (First cut to take place maximum 1 week prior to 21 st March)	
Strim/clip round trees at Riverside Café.	Fortnightly.	
Strim verge in front of Stepping Stones	Fortnightly	
Grass treatment – Village Green	March: aerate, scarify and fertilise May: Fertilise, weed kill July: Fertilise Sept: Fertilise	
Clear leaves from Green prior to Remembrance Day service	November	5. <u>Price (£p.a.):</u>

6. Victoria Street and Clapton Row Greens – April to October incl.

Operation	Frequency	
Box mow and remove risings; strim/clip grass edges and round trees/obstacles. (Avoid Wednesdays, if possible)	Fortnightly.	6. <u>Price (£p.a.):</u>

7. Rissington Road – River bank, Coronation Bridge to Birdland – April to October incl.

Operation	Frequency	
Box mow verges and remove risings; strim/clip grass edges and round trees/obstacles .	Fortnightly.	7. <u>Price (£p.a.):</u>

8. Rissington Road – Verge outside Bridle Close and Weir Cottage to Old New Inn, and S. side from Marshmouth Lane to Birdland entrance – April to October incl.

Operation	Frequency	8. <u>Price (£p.a.):</u>
Mow and strim grass verges, risings to lie; strim/clip round trees/obstacles. Strim ditch sides between Car Park & Marshmouth Lane – risings to be removed (risings must <u>not</u> obstruct drainage ditch)	Fortnightly.	

9. Rissington Road Lay-by

Operation	Frequency	9. <u>Price (£p.a.):</u>
Strimming	Twice p.a. in July & October	

10. Lansdowne – S. Side from Fosse Way to Mill House – April to October incl.

Operation	Frequency	10. <u>Price (£p.a.):</u>
Mow and strim two grass verges between River and Road. Strim/clip round trees/obstacles, risings to lie.	Fortnightly.	

11. Village Cemetery - April to October incl.

Operation	Frequency	11. <u>Price (£p.a.):</u>
Mow grass; strim/clip round gravestones/headstones/obstacles, remove risings.	Fortnightly.	
Strim verge from Lych Gate to entrance to Allotments on Cemetery Lane, risings to lie.	Fortnightly.	
Prune all hedges and remove risings.	Twice p.a. in June and October	
Prune hedge around existing Garden of Remembrance, remove clippings.	Four times p.a. at regular intervals	
Cemetery/Garden of Remembrance	March: moss kill, scarify, fertilise. May or Sept: weed kill July: Fertilise	

12. Old Baptist Cemetery - April to October incl.

Operation	Frequency	12. <u>Price (£p.a.):</u>
Mow grass, risings to lie; strim/clip round gravestones/headstones/obstacles; strim/clip grass edges.	Fortnightly.	
Prune all hedges, remove clippings.	Twice p.a. in June & October	

13. Queen Elizabeth Jubilee Garden of Remembrance – April to October incl.

Operation	Frequency	
Mow all grassed areas and remove risings	Fortnightly	
Prune hedges and weed shrub beds in Car Park	Twice p.a.	13. <u>Price (£p.a.):</u>
4 corner and 1 central flower bed: Prune, weed and maintain	Monthly visits April – October.	
Ashes Garden: Prune, weed and maintain	Monthly visits April – October.	
Planters: Deadhead and weed, when planted up	Monthly visits April – October	
Planting of planters: Plant with appropriate seasonal plants/shrub	Twice p.a. in Spring & Autumn	
<i>New planting (excluding planters): Recommendations to be submitted to Council on ad-hoc basis, costs to be agreed and works instructed as and when required.</i>		

14. Allotments - April to October incl.

Operation	Frequency	
<u>Former Coach park Allotments at Moore Rd:</u> Mow grass, risings to be removed, strim and clip edges and round obstacles. Remove basic litter.	Fortnightly.	
<u>Cemetery Lane allotments</u> Mow grass verges either side of main spine road, and centre grassed parking area by Jubilee Garden of Remembrance	Fortnightly	
Mow grass verge at northern boundary adjacent to Greystones Lane	Fortnightly	
Lay/prune hedge on either side of allotment entrance bordering Cemetery Lane to height of 5' (1.5m)	Twice pa	
<u>Springvale allotments</u> Mow-strim fallow section	Late summer	14. <u>Price (£p.a.):</u>

15. Station Road East Side – April to October inc.

Operation	Frequency	
Strim verge from corner 3 Wells House to Pulham's Garage	Fortnightly	
Strim verge in front of Co-Op entrance	Fortnightly	
Strim verge from Meadow Way to Melville Play Field.	Fortnightly	
Strim verge from Spring Vale to junction with Fosse Way. (Not continuous).	Fortnightly	15. <u>Price (£p.a.):</u>

16. Station Road West Side. April – October incl.

Operation	Frequency	
Strim all verges on the outside of the Community Centre boundaries on Moore and Station Road, including the triangular land at the junction.	Fortnightly	
Strim verge from the Avenue to opposite junction with Meadow Way	Fortnightly	
Strim verge from Station Villa to eastern side of Park Farm entrance (incl)	Fortnightly	16. <u>Price (£p.a.):</u>

17. Sherborne Street. April-October incl.

Operation	Frequency	
Strim verge outside Harrington House, risings to be removed	Fortnightly	
Strim triangle of grass at the junction of Letch Lane, risings to be removed	Monthly	17. <u>Price (£ p.a.):</u>

18. Bourton Chase. April-October incl. See separate plan for schedule of areas to be maintained

Operation	Frequency	
Strim and mow all grassed areas, risings to be removed	Fortnightly	
Weed flower beds and prune shrubs	Twice p.a. in May & August	18. <u>Price (£ p.a.):</u>
Hedge cutting (between Beddome Way/Croome Gardens)	Autumn	

19. GMCC April-October incl.

Operation	Frequency	
Strim and mow all grassed areas to left of main entrance, risings to be removed	Fortnightly	19. <u>Price (£ p.a.):</u>
Flower Beds: Prune, weed and maintain	Monthly visits April – October.	
Two raised planters: Prune, weed and maintain	Monthly visits April – October.	
Four tubs: Weed/dead head, when planting up	Monthly visits April – October.	
New planting (4 tubs): Plant with appropriate seasonal plants/shrubs	Twice p.a. in Spring & Autumn	
<i>New planting (excluding tubs): Recommendations to be submitted to Council on ad-hoc basis, costs to be agreed and works instructed as and when required.</i>		

Total Tender Price per annum for the above works 1 – 19 (excl. VAT):

£ _____

The price quoted above must be based on the terms and conditions contained in the accompanying covering letter dated 23rd January 2020 and will apply for each of the three years of the contract, without increase, save for additional areas added subsequently on the agreement of both parties.

Signed:

Position in Company: