

# Stelling Minnis Parish Council Meeting

## Agenda

### To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that a meeting of the Parish Council will be held on Wednesday **13 JULY 2022** at 7.30pm in Stelling Minnis Village Hall.

*Chairman to remind all present that they may be filmed, recorded, photographed or otherwise reported on during the meeting. If anybody present is not participating in the meeting and do not wish to be filmed, recorded, photographed or reported on, they should sit in the designated area. Anyone filming, recording, photographing or otherwise reporting on the meeting should not include those people in their record.*

#### 1. Apologies, Declarations of Interest and Dispensations

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting. These shall be tendered to the Parish Clerk prior to the meeting, under Section 85(1) of the Local Government Act 1972, the members must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of changes to the Register of Interests
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations
- 1.5 Declarations of Lobbying

#### 2. Minutes of the last meeting held **11 MAY 2022** and the extra ordinary meeting held **15 JUNE 2022**: To **CONSIDER** and **AGREE** as a true record.

#### 3. Matters arising from the minutes: Not covered on the agenda.

**The meeting will then be adjourned for parishioner's questions and comments on agenda items only**

#### 4. Correspondence

- 4.1 NALC – 2021 Census results published (circulated link)
- 4.2 Victim Support – Thanking us for our donation of £25

#### 5. Planning

- 5.1 To **DISCUSS** planning applications received for consideration

22/0890/FH	Proposed new ground mounted solar panels at the land to the rear of Butts farmhouse  Butts Farmhouse, Pony Cart Lane, Stelling Minnis CT4 6AU	Response by 21 July
22/0980/FH	Proposed two storey front and rear extension  Martletts, Bossingham Road, Stelling Minnis CT4 6AZ	Response by 20 July
22/0810/FH & 22/0921/FH Listed	Proposed internal alterations, new guttering, repair of the front garden wall/gate with new estate rail fencing and restoration of the chimney with new clay pots.	Response by 14 July

building consent	Butts Farmhouse, Pony Cart Lane, Stelling Minnis CT4 6AU	
22/0788/FH	Proposed extension to front of existing single storey detached garage  Montreux, Bossingham Road, Stelling Minnis, Canterbury CT4 6AG	SMPC - No objections
22/0750/FH	Alterations to existing bungalow to form two storey house.  Upsteps Bungalow, Fir Tree Hill, Stelling Minnis CT4 6BJ	SMPC – No objections
22/0736/FH	Hedgerow removal notice  Land opposite Stelling Minnis Windmill and Museum, Mill Lane, Stelling Minnis	Application withdrawn

5.2 To NOTE decisions by the planning authority since the last meeting

None		
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## 6. Village Matters for Discussion/updates

- 6.1 To AGREE advertisement for councillor vacancy/co-option  
6.2 To DISCUSS the parish survey and its distribution/collection (draft circulated to Cllrs)  
6.3 To DISCUSS the refurbishment of the BT Kiosk on the Minnis  
6.4 To DISCUSS safety of hole on Stelling Minnis Common by Harvest Lane

## 7. Reports

- 7.1 Website/Facebook reports Cllr Smith/Clerk  
7.2 Kent County Council Cllr Carey  
7.3 FHDC Council Cllrs Carey/Hollingsbee  
7.4 Stelling Minnis Tree Warden Cllr Smith  
7.5 Stelling Minnis Village Hall Cllr Dudas  
7.6 Windmill Cllr Hubble  
7.7 Minnis Cllr Haffenden  
7.8 KALC Cllr Dudas  
7.9 FHDC Joint Committee Cllr Dudas

## 8. Finance

8.1 To NOTE receipts of income

None		
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**TOTALS £0.00**

8.2 To AUTHORISE payments

CHQ381	Road sign repair	50.00
CHQ382	G Hubbard – reimbursement for APM refreshments	40.56
CHQ383	N Smith – reimbursement for donation on Just giving	100.00
CHQ384	ICO – Data protection renewal fee 22-23	40.00
CHQ385	Victim Support – donation	25.00
CHQ386	Cllr L Dudas – reimbursement for deposit for plaque	653.31
CHQ387	Cleverley & Spencer – balance and correct of plaque	767.55
CHQ388	Cllr L Dudas – reimbursement for plants around flagpole	51.37
CHQ389	Cllr Hubble – reimbursement of Jubilee Costs	200.00
CHQ390	Clerks salary May & June	506.60
CHQ391	Clerks reimbursement of expenses May & June	49.78
CHQ392	HMRC Payment for QTR April-June	189.80

CHQ393	Dynamix payroll services for Quarter	25.20
		<b>TOTALS £2699.17</b>

- 8.3 To DISCUSS if current bank signatories are sufficient
- 8.4 To AGREE the rise in clerk salary as per the National pay award 2021-22
- 8.4 To RECEIVE the bank reconciliation to 30/06/22 and budget expenditure to date

*Dates of future meetings: 14 Sept, 9 Nov 2022.*

Signed: Gail Hubbard  
Parish Clerk

7 July 2022  
stellingminnispc@outlook.com