

Donington with Boscobel Parish Council

Minutes of the meeting held on Tuesday 20th November 2018

Present: Cllrs D. Beechey, D. Dale, D. Hickman MBE, C. Jones, H. Kirton, R. Parry, M.B. White, D. Williams, C. Lane -Clerk.

Welcome: The Chairman welcomed everyone to the meeting.

18.083 Apologies: Cllrs P. Thompson and C. Wilson.
The apologies were noted.

18.084 Public Session:

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from members of the public. Not required.

18.085 Minutes of the last Meeting:

It was agreed that the minutes of Tuesday 16th October were signed following the amendment to item: 18.076 to change "Parish Plan" to "Neighbourhood Plan".

18.086 Matters Arising from those minutes:

(a) Armed Forces Covenant – Council to consider signing up.

The Clerk said she had spoken to SALC regarding the format used for the covenant and would chase this up. It was suggested that the Council carry out the signing at an appropriate event.

(b) St Cuthbert's Church, Car Park on Rectory Road - issue with drug paraphernalia.
After some discussion.

It was agreed that the Clerk would look into the costings for a bin for the site, and the inclusion into the waste removal by the local authority.

It was agreed that the Council should look into the records it holds for the Car Park along with the history of a ROW which runs to the Glebe Buildings, which are currently accessed by a privately-owned track.

(c) Cosford Post Office – Branch temporary closure.

Discussion was had over current issues with lack of car parking space and cars blocking the footpath near to the bus stop.

It was agreed to include this as an agenda item going forward.

18.087 New Business:

(a) Budget 2019/20 – Council to consider the draft budget for the year 2019/20.

It was agreed to defer this item.

(b) Cosford Girl Guides – request for grant towards new programme resources £220.00.

It was agreed to support this request with a grant of £220.00.

(c) Assets Register – Council to consider and review its current assets register.

It was agreed to defer this item.

(d) Boscobel House & The Royal Oak – Council to consider working with Boscobel House to provide more information / signage for the Royal Oak. Cllrs were asked to support the tea rooms at Boscobel House and visit the Royal Oak.

It was agreed to keep this item on the agenda going forward.

(e) Councillor / Clerk Relations – Council to consider and adopt the policy.

It was agreed to adopt this policy.

18.088 Correspondence: For Action:

(a) Shropshire Council Environmental Maintenance Grant. – Council to consider.

It was agreed to defer this item.

18.089 Correspondence: For Information:

- (a) **Police and Crime Commissioner** – Town and Parish Council Survey results. Noted.
 (b) **SALC** – Annual Report and Audited Accounts for 2017/18. Noted.
 (c) **Community Infrastructure Levy (CIL) and Place Plans** – Briefing note.
It was agreed to write a letter stating the Councils objections to the changes.
 (d) **Derwen College** – Thank you letter following grant given. Noted.
 (e) **Albrighton Primary School** – Thank you letter. Noted.

18.090 Planning:**(a) Applications:**

Reference: WB/EE3/52458

Address: RAF Cosford, Kinloss Avenue, Cosford, Shropshire, WV7 3EX

Proposal: Replacement of ^no. antennas, 1No. 300mm dish, 3No. equipment cabinets and 1No. meter cabinet with a 7.5m high stub tower supporting 12No. new antenna apertures and 4No. 600mm dishes, the installation of 10No. equipment cabinets and 1No. meter cabinet at ground level and development ancillary thereto.

It was agreed to submit no objections to this application.**(b) Permission Granted:**

Reference: 18/04236/FUL

Address: The Stable, Neachley Barns, Neachley Lane, Neachleyl, Shropshire, TF11 8PH

Proposal: Erection of a single storey rear extension

Decision: Grant Permission 25.10.18 Noted.

Reference: 18/04175/ADV

Address: Cosford Garage , Newport Road, Albrighton, WV7 3NA

Proposal: Installation of various illuminated and non-illuminated advertisements associated with roadside service premises

Decision: Grant Permission 12.11.18 Noted.

(c) Permission Refusals: None.**(d) Any other planning matters: None.****18.091 Finance:****(a) To approve the following payments** - Please see November payments sheet.**It was agreed** to approve all payments in November's payment sheet.**(b) Bank reconciliation** – to 30th September 2018.**It was agreed** to approve the bank reconciliation to 30th September 2018.**(c) Spend to Date** – Council to review spend against budget.**It was agreed** to approve the Councils spend to date.**18.092 Training:****SALC** – Please see attached. Noted.**18.093 Reports:****(a) SALC:** Following the SALC AGM the new President is Mrs Katrina Baker and Vice President is Cllr Ray Evans.**(b) RAF Cosford:** Item deferred**(c) Local Nature Reserve:** The Council was informed of the new bird hide proposal.

Following a recent site visit, with regard to planned works to the Willow Carr, The Environment Agency were very complementary to the Parish Council regarding their support to the Nature Reserve.

(d) Albrighton Village Halls Trust: The Council was update on current affairs.**(f) Flooding:** Nothing to report.**Any other reports:****Remembrance Sunday:** The Council was informed that the Albrighton Poppy Appeal was

going well regarding the amount raised so far.

Playscheme: The Clerk to chase a response from APC re the playscheme account.

Sad Loss: Council were informed of the passing of Jill Hopkins who had given her time to many organisations within the village over the years, she will be greatly missed.

13. Staffing Matters – Council to discuss Clerks contract.

It was agreed to update the Clerks contract ready for the next financial year.

(a) Internet security – Council to consider purchasing antivirus software, Avast £39.99 for 12 months.

It was agreed to purchase the Avast software.

(b) Council mobile phone – to consider options for a Council mobile phone.

It was agreed to purchase a council mobile for use by the Clerk at approx. £20.00 per month including handset.

(c) Clerk - Council to consider increase of Clerks hours and salary and scale point.

It was agreed to increase the Clerks hours and SCP.

18.094 Date of the Next Meeting 18.12.18

Items for the agenda to be notified to the clerk by 10.12.18

Chairman.....18.12.18