

# Dalton Parish Council

## Minutes of the Ordinary Meeting of Dalton Parish Council at 6.30pm 20<sup>th</sup> January 2022 held at Dalton Parish Hall

Members: Cllrs D Pickering (Chair), B Boyle, S Pickering, M Bray, C Malia, P Botham, R Gleadhall, R Fox, M Gleadhall, K Oxley

In Attendance: J Holsey (Clerk), R Chico (Clerk) One member of the public and one ward Councillor

**5940 To receive apologies for absence given in advance of the meeting**

J Carrington, Cllr C Barron was not in attendance

**5941 To consider the approval of reasons given for absence**

Approved

**5942 To note any declarations of interest on items to be discussed at this meeting**

None

**5943 To approve the minutes of the Council meeting held on 18<sup>th</sup> November 2021**

**Resolved:** The minutes were accepted as a true record

**5944 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

**Resolved:** None

**5945 To note any issues from members of the public in attendance**

**5945.1 To discuss and consider requests from local school governors**

The items for links with the school were discussed and councillors agreed to help where possible.

**5946 To consider any community matters from Councillors**

Ward councillor updated Councillors on changes proposed to garaging sites. Details to be sent to the Clerk and distributed to councillors.

Cllr Sylvester was thanked for bringing people in to attend the community café. Rotherfed to attend the next café regarding the heart of the community project.

It was noted by Council how clean the bank is at Brecks Lane.

**5947 To receive a verbal Clerk update regarding matters from previous meetings**

The planning item 5930 which the council objected to has been refused.

**5948 To consider financial matters including: -**



# Dalton Parish Council

## 5948.1 The authorisation of payment of accounts since the last meeting (distributed at the meeting)

**Resolved:** The below payments were authorised at the meeting: -

CHQ/DD	Transaction Detail	Date Paid	Total	Payee Name
DD	BLA Water 15/7-4/11	22/11/2021	£ 177.34	Business Stream
CHGE	Unpaid Cheque Fee	23/11/2021	£ 15.00	HSBC
	103399 To Unity Bank	25/11/2021	£ 60,000.00	Unity Bank - replacement Cheque
	103398 To Loughborough B/Soc	29/11/2021	£ 80,000.00	The Loughborough B/Soc
DD	Pension	10/12/2021	£ 701.59	Smart Pension
DD	Pension	17/12/2021	£ 1,765.46	SYPA
DD	Bill for November	20/12/2021	£ 69.26	O2
DD	HSBC - Monthly Account Charge	22/12/2021	£ 10.00	HSBC - Monthly Account Charge
DD	Gas 7/11-8/12	22/12/2021	£ 158.04	Positive Energy
DD	Electric 8/11-7/12	23/12/2021	£ 178.56	British Gas
	103400 License Fee for Gala	25/12/2021	£ 22.00	Rotherham MBC
DD	Tel and Broadband Dec	28/12/2021	£ 93.34	XLN Telecom
DD	Copying Charges Inv 78369	29/12/2021	£ 14.52	Copy Print Scan Limited
DD	Adjusted Grass Cutting Cont	29/12/2021	£ 82.54	Rotherham MBC
DD	Litter Pickers Mobiles	06/01/2022	£ 21.17	EE and T.Mobile
DD	Pension	12/01/2022	£ 681.41	Smart Pension
DD	Pension	19/01/2022	£ 1,765.46	SYPA
DD	Bill for December	19/01/2022	£ 68.71	O2
DD	Gas 7/12-6/1	22/01/2022	£ 173.44	Positive Energy Limited
DD	Charges for December	22/01/2022	£ 8.00	HSBC
DD	Electricity 7/12-7/1	25/01/2022	£ 181.12	British Gas
DD	Grass Cutting Contract	26/01/2022	£ 1,231.16	Rotherham MBC
DD	Water - BLA 4/11-13/1/2022	27/01/2022	£ 67.00	Businesss Stream
DD	Phone & Broadband	28/01/2022	£ 93.34	XLN Telecom
BACS	Unpaid Cheque Charge	24/11/2021	£ 6.00	Unity Bank PLC
BACS	Floor Polish	23/12/2021	£ 67.06	Ace Janitorial
BACS	PH Water Heater Installation	23/12/2021	£ 290.00	MD Staniforth
BACS	Salaries	23/12/2021	£ 3,566.06	Various
BACS	Memo of Fees 115501	23/12/2021	£ 44.40	Robert Ogle
BACS	Inv Paid to Dalton in error	23/12/2021	£ 27.50	SSCC
BACS	Election Costs	23/12/2021	£ 486.34	RMBC
BACS	Call out re Water Boiler	23/12/2021	£ 30.00	MD Staniforth
BACS	Contrib Silverwood Coll Wheel	23/12/2021	£ 84.94	Thrybergh PC
BACS	Remembrance Service	23/12/2021	£ 100.00	Maltby Brass Band
BACS	Cleaning products	23/12/2021	£ 46.03	Ace Janitorial
BACS	BLA Rent	23/12/2021	£ 190.00	Rotherham MBC
BACS	PAYE	23/12/2021	£ 958.34	HMRC
BACS	Expenses - Various	23/12/2021	£ 495.64	J Holsey
BACS	Floor Polish	23/12/2021	£ 21.00	Ace Janitorial
BACS	Transaction Charges	31/12/2021	£ 1.80	Unity Trust Bank
BACS	Bank Charges	31/12/2021	£ 31.65	Unity



# Dalton Parish Council

BACS	Salaries	26/01/2022	£ 3,337.44	Various
BACS	Memo of Fees 115552	26/01/2022	£ 44.40	Robert Ogle
BACS	Play Inspections 2021/2022	26/01/2022	£ 1,229.04	Rotherham MBC
BACS	Stationary	26/01/2022	£ 274.11	Eurooffice
BACS	Circus/Bubble Workshops Gala	26/01/2022	£ 75.00	Party Workshops
BACS	PAYE	26/01/2022	£ 953.48	HMRC
BACS	Expenses - Various	26/01/2022	£ 457.34	J Holsey

An explanation was given to council with regard to the unpaid cheque fee

**5948.1 To discuss and agree the budget for 2022/2023 financial year**

**Resolved : The below budget was agreed for the 2022/23 financial year: -**

Dalton Parish Council	Budget 2022-23
<b>INCOME</b>	
<b>Precept</b>	<b>£204,790.00</b>
Bank Interest	£2,161
<b>Total Bank Interest</b>	<b>£2,161</b>
Dalton Parish Hall Hire	£10,000
Dalton Parish Hall Other Income	£14.00
<b>Total Dalton Parish Hall Income</b>	<b>£10,014</b>
Football Pitch Hire	£0.00
<b>Total Football Pitch Hire Income</b>	<b>£0.00</b>
Allotment Rents - Brecks Lane	£360.00
Allotment Rents - Norwood Street	£713.00
Allotment Rents - Sunnyside	£423.00
<b>Total Allotment Income</b>	<b>£1,496.00</b>
<b>Other income</b>	<b>£0.00</b>
<b>TOTAL INCOME</b>	<b>£218,461</b>



# Dalton Parish Council

**Dalton Parish Council**

**Budget 2022-23**

## **EXPENDITURE**

Advertising	£150.00
Phones (inc Mobiles x 4) and broadband	£2,400.00
Postage	£500.00
Stationery	£400.00
IT Equipment and Software	£500.00
Mileage & Travel Expenses	£250.00
Health & Safety	£7,700.00
General Expenses	£350.00
Membership / Subscriptions	£2,200.00
Insurance	£5,000.00
Audit Fees	£1,750.00
Legal and Professional Fees, inc payroll services	£1,500.00
Training	£301.00
Photocopying	£250.00
Miscellaneous Costs	£350.00
<b>Total Administration</b>	<b>£23,601.00</b>
Salaries - Administration	£49,000.00
Salaries - Caretaking	£28,000.00
Salaries - Litterpickers	£21,000.00
Tax & NI	£5,500.00
Pension	£9,500.00
<b>Total Staffing</b>	<b>£113,000.00</b>
<b>Environment Costs</b>	
Repairs and Maintenance	£200.00
Grounds maintenance	£15,000.00
Hanging baskets	£3,000.00
Litter picking equipment	£100.00
Miscellaneous	£1,000.00
<b>Total Environment Costs</b>	<b>£19,300.00</b>
<b>Dalton Parish Hall</b>	
Gas	£3,000.00
Electric	£2,500.00
Water	£900.00
Repairs/maintenance/FF	£12,350.00
Fire	£900.00
Waste Disposal	£1,500.00



# Dalton Parish Council

Cleaning materials	£800.00
Miscellaneous inc Fixtures and Fittings	£1500.00
<b>Total Dalton Parish Hall</b>	<b>£23,450.00</b>

## **Play Areas**

Repairs and maintenance	£2,500.00
Flanderwell Lane	£500.00
Magna Lane	£500.00
Ruby Cook	£500.00
<b>Total Play Areas</b>	<b>£4,000.00</b>

## **Allotments**

Brecks Lane lease	£760.00
Miscellaneous	£2,750.00
<b>Total Allotments</b>	<b>£3,510.00</b>

## **Other**

Events	£9,100.00
Christmas Lights	£4,500.00
Sunnyside CC F & F	£15,000.00
<b>Total Other Expenditure</b>	<b>£28,600.00</b>

## **Grants & Donations**

Grants & Donations	£3,000.00
Section 137 Donations	£0.00
<b>Total Grants and donations</b>	<b>£3,000.00</b>

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<b>TOTAL EXPENDITURE</b>	<b>£218,461.00</b>
<b>SURPLUS / -DEFECIT</b>	<b>£0.00</b>

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**5948.2 To discuss and agree the precept figure for the 2022/23 financial year**

**Resolved :** The below precept figure for the financial year 2022/23 was agreed:-

**£204,790, which represents an increase of 9.25% from 2021/22 on a Band D property.**

**5949 To consider items in relation to the Parish Halls**

**5949.1 To approve the fire risk assessment for Dalton Parish Hall**

**Resolved :** Approved

**5949.2 To consider and approve costings for flooring works at Dalton Parish Hall**



# Dalton Parish Council

**Resolved : To proceed with the flooring at a cost of £2988**

**5949.3 To consider and approve costings for flooring works at Sunnyside Community Centre**

This item is not required as the decision and payment agreed through the Sunnyside Community Centre Charity Meeting

**5950 Brecks Lane Allotments – To consider request of allotment holder to erect a 0ft x 10/11ft shipping container to replace the shed**

Further clarification required / potentially a site visit to discuss

**5951 To consider any correspondence and publications including: -**

**5951.1 To receive a summary and agree actions for play inspection reports**

A request has been made to RMBC for prices for minor works at Magna Lane.

**5951.2 Online petition for remote meetings as per email sent to Councillors**

Details of the on-line petition were notified to councillors should they wish to sign this.

**5952 To consider RMBC planning applications**

**5952.1 Planning: - 47 – 2 (List 2 items to be emailed to councillors prior to the meeting)**

**Resolved: The below planning items were noted: -**

RB2021/1398 - Trinity Croft CofE Primary Academy Dalton Lane Dalton - Infill extension to existing courtyard to form an extra classroom

RB2021/2046 - 58 Oldgate Lane Thrybergh - Extension of existing vehicle access

RB2021/2054 - east of brecks lane rear of Belcourt Road Brecks - Reserved matters application (details of landscaping, scale, external appearance and layout) for the erection of 70 dwellinghouses (reserved by outline R2019/1891)

RB2021/2286 - 29 The Brow Brecks - Demolition of existing garage and erection of single storey front, two storey side and single storey rear extension

RB2021/2316 - 26 Greenfield Road East Herringthorpe - Change of Use to Class C2 (residential institution)

**5953 To consider, discuss and agree a commemorative item for Cllr McHale service to the parish council if permitted – Church / Burial Site / Brecks**

**Resolved : Plaque for outside Dalton Parish Hall. Picture in a frame for the hallway of Dalton Parish Hall. To look into options for a commemorative bench i**

**5954 To notify the Parish Clerk for any matters for inclusion on a future agenda**



# Dalton Parish Council

Defib at Danes View  
Gala Update  
Containers Ruby Cook Recreation Ground

**5955 To note dates of future committee meetings, events, and the next Parish Council**

**Parish Council**  
17<sup>th</sup> February 2022

Dalton Parish Council Community Café – 17<sup>th</sup> February 2022 10am – 12 at  
Dalton Parish Hall

**The meeting was closed at 8:00pm**

**Chairman..... Date 17<sup>th</sup> February 2022**



